

# CLARK STATE COMMUNITY COLLEGE BOARD OF TRUSTEES REGULAR MEETING

## Minutes March 16, 2010

The Clark State Community College Board of Trustees met in regular session in the Boardroom of the Sara T. Landess Technology and Learning Center on Tuesday, March 16, 2010. Chairman Andy Bell presided and called the meeting to order at 6:21 p.m.

**Roll Call:** Present: Jim Doyle, Faye Flack, Les Smithers, Élise Spriggs, Vice Chair Bill Mercurio, Chairman Andy Bell, and President Rafinski

Excused: Teresa Berkshire and Heather Corbin

Others Present: Roger Bingham, Vice Chancellor for Student Affairs, Ivy Tech Community College; Jonathan Boleratz, Financial Aid Specialist/Staff Senate representative; Jane Cape, Dean of Business and Applied Technologies; Marilyn Carlson, Academic Affairs Coordinator, Greene Center; Martha Crawmer, Dean of Arts and Sciences; Kris Culp, Vice President of Advancement; Dixie Depew, Controller; David Devier, Vice President of Academic and Student Affairs; Jim Franks, Executive Director/Dean, Corporate and Public Services; John Hale\*, Logistics/Supply Chain Management Faculty; Hobert Hall\*, Logistics/Supply Chain Management Student; Kelly Hall, Director of Institutional Planning, Research and Grants; Meloney Hall\*, Logistics/Supply Chain Management Student; Joseph Jackson, Vice President for Business Affairs; Kelly Mori, Reporter, Springfield News-Sun; Marvin Nephew, Director of Human Resources; Mellanie Toles, Assistant to the President; and Kathy Wilcox, Dean of Health and Human Services

### Recognition of Guests/Public Comment

Chairman Bell welcomed the guests, and President Rafinski introduced them. There were no public comments.

### Approval of Minutes

Chairman Bell asked for a motion to approve both the minutes of the Reorganization Meeting and the Regular Board Meeting held on January 19, 2010. One correction to the Reorganization Meeting minutes was noted: the Board Meeting Schedule should list September 21 as the date of the September 2010 Board meeting (instead of September 14). Trustee Spriggs made a motion to approve the corrected minutes. Trustee Smithers seconded, and the motion passed unanimously.

### Presentation

Assistant Professor John Hale introduced Meloney Hall, a Logistics and Supply Chain Management student, who initiated the idea of a student tour of the Modular Emergency Medical System (MEMS) at Wright State. Ms. Hall provided an overview of MEMS and the tour.

MEMS was designed in concept by the Department of Defense to handle a surge of patients that would present to a hospital as a result of a natural or manmade disaster. The Ohio MEMS Project began with a \$2.7 million grant from the Ohio Department of Health to the Department of Emergency Medicine at Wright State's Boonshaft School of Medicine to support disaster preparedness. The grant award provided for the establishment of three Acute Care Centers (ACCs) in Ohio.

The goal of activating and deploying an ACC is to protect the hospitals of a community by alleviating the large numbers of patients that present to hospitals after a disaster, so they can focus on the high level care patient populations. The ACC is designed to provide one level of medical care equivalent to general medical inpatient care to maximize the number of patients treated. Each ACC is capable of caring for up to two hundred and fifty patients simultaneously, and is designed to be self-sufficient for the first 72 hours of operation post-disaster. The ACCs are to be located in facilities adjacent to or near existing hospital facilities and major transportation routes.

The students who attended the tour were able to see the Manufacturing and Logistics Center, which houses completed ACCs ready for loading and deployment. They were able to see how inventory is tracked and transported around the facility.

A brief question-and-answer period followed the presentation.

Chairman Bell thanked Ms. Hall for her presentation, indicating that he appreciated her enthusiasm and excitement.

\* John Hale and Hobert and Meloney Hall exited the meeting at 6:43 p.m.

## **Human Resources Update**

### *Filled Positions:*

#### Exempt:

- Academic Advisor, (1.0 FTE), Karlton Clayborne, effective March 8, 2010

#### Non-Exempt:

- Office Services Clerk (1.0 FTE), Heather Hardacre, effective January 25, 2010
- Admissions Office Specialist (1.0 FTE), Kim Martin, effective March 1, 2010
- Evening-Weekend Receptionist, Greene Center (.46 FTE), Caressa Brown, effective March 1, 2010
- Admissions Specialist, Greene Center, (1.0 FTE), Karim Jackson, effective March 22, 2010
- Administrative Support (1.0 FTE) Michele Leen, effective March 22, 2010

### *Retirements:*

- Don Swabey, Instructor, Emergency Medical Services, (.75 FTE) effective March 19, 2010 (Changed from August 31, 2010)
- Tom Oliver, Assistant Professor, Information Technology, (1.0 FTE) effective June 30, 2010

### *Terminations/Layoffs:*

- Due to continued low student enrollment in our Commercial Transportation Training Center the following employee was laid off effective March 5, 2010: Gregory Fisher, Trainer. (This makes a total of 4 layoffs in this unit since October 23, 2009.)

*Advertised Positions/Searches/Interviews:*

Exempt:

- Director, Career Management and Work-Based Learning (1.0 FTE)

Faculty:

- Geospatial Technology Program Faculty, Greene Center, (1.0 FTE)
- English/English Composition Faculty, Greene Center, (1.0 FTE)
- Math/College Prep Math Faculty Greene Center, (1.0 FTE)
- Physics/Math Faculty, (1.0 FTE)
- Social Sciences Faculty (1.0 FTE)
- Registered Nursing Faculty, (1.0 FTE)

**Performing Arts Center Endowment Report**

The Foundation agreed to invest the Performing Arts Center (PAC) Endowment funds that were transferred from the College as a restrictive endowment fund known as the Clark State Performing Arts Center Endowment Fund. Eligible investments are spelled out in the agreement. The income generated from these funds must be used for the purpose of operating, programming and maintaining the PAC. The Foundation agreed to issue quarterly reports to the Clark State Board of Trustees regarding the status of the investment of the funds. Following is a recap at 12/31/09:

Investment @ Cost	\$1,267,243
Interest Earnings	\$603,284
Commonfund Management Fees	\$(32,580)
Foundation Management Fees	\$(47,522)
Market Gain/(Loss)	\$21,134
Balance 12/31/09	\$1,811,559

Quarterly (October-December) Rate of Return	1.19%
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Barclays Aggregate Bond Index (Oct-Dec Quarter)	0.20%
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December Return	-1.04%
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Barclays Aggregate bond Index (December)	-1.56%
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The Foundation Board approved transferring these funds into the High Quality Bond Fund at their June 2003 meeting. In August 2006, the Foundation Board approved assessing management fees to endowment accounts it manages. This figure (\$47,522) represents the 1.25% fee for three fiscal years (FY 2007 – FY 2009). Lynne Funk from The Commonfund met with the Foundation Finance/Investment Committee in September to review fund performance. Lynne is available to meet with Trustees to review the objectives of the High Quality Bond Fund and review performance of the Fund.

**Liaison Reports**

Clark State Foundation

- The Foundation fund balance as of December 31, 2009, is \$13.1 million.

- We are in the process of concluding the major gifts phase of the Creative Arts and Conference Center campaign to raise the \$850,000 match for the Kresge Challenge Grant. We are currently working on a proposal to the Convention Facilities Authority. Kris Culp has been in touch with Kresge to learn more about final reporting to secure the funds. We are now focused primarily on the Audience Mural, which was featured in the Springfield News Sun on March 1. The Circle of Friends is spearheading this component of the campaign.
- The next class of Champion City Scholars has been selected from the 7th grade in Springfield City Schools. There was a significant increase in applications this year, thanks to support from Superintendent David Estrop and from Program Manager Steve Vrooman's work and relationships in the schools. The induction ceremony was held on March 8.
- We have been invited to pursue funding opportunities with Scholarship America for their Dreamkeepers program, which provides funding to assist students with emergency expenses such as car repairs, utility shut-offs, etc. The program is funded by Lumina, Walmart and Kresge Foundations; we have been invited to apply at Kresge's request.
- The Finance/Audit/Investment Committee continues to work on an investment policy that will give greater direction to our fund managers.
- The Circle of Friends is seeking sponsors for their 2011 fundraiser, which will include honoring Security National Bank with the Founder's Award.

#### Council of Governments

- There are currently 94 children enrolled at the Early Childhood Education Center, which is 87% of capacity. Efforts continue to fill the remaining slots, including increased marketing.
- The associate administrator position has been put on hold, and team leaders and office staff have assumed additional responsibilities.
- A revised budget has been proposed, which includes cuts that will not negatively impact programming.
- Therapists from Rocking Horse Center host a small group at the Center weekly focusing on social-emotional skills and to support teachers as they assist children who are not functioning at a typical or acceptable social level. The goal is to prevent children from being removed from preschool due to antisocial behavior and to promote a positive transition into formal education.

#### **Action Items**

The following items were presented for Board approval:

#### ***Personnel Recommendations ~ Exempt Employees***

In accordance with established hiring procedures and after approval by President Rafinski, the following recommendations for exempt employees are being presented to the Board of Trustees for formal approval:

#### *New Hire:*

- Karlton Clayborne, Academic Advisor, (1.0 FTE), effective March 8, 2010

#### *Termination/Layoff:*

- Due to continued low student enrollment and subsequent severely reduced funding in our Commercial Transportation Training Center, the following employee was laid off effective March 5, 2010: Gregory Fisher, Trainer

Impact on students and/or student learning:

- Academic Advisor position has a direct impact on student enrollment, success, and retention. This additional position will help serve students generated by recent record enrollment growth.
- CTTC layoff: One trainer and one supervisor remain on hand and available to train current reduced student population.

Implications for budget, personnel, or other resources:

- Academic Advisor: Funding in 2009-2010 budget.
- CTTC layoffs: Primary funding for truck driver training students and staff comes from ODFS and other outside government sources. Funding has been severely reduced by current economic situation/environment. Continued CTTC low enrollment will continue to adversely impact that unit's operations.

It was requested that the Board of Trustees move to accept the personnel recommendations as indicated.

***Life Insurance Policy Renewal***

The premium cost of the life insurance benefit is fully funded by the Board. The amount of life insurance for eligible (regular/960 hours or more) faculty and staff is 1.5 times the annual salary rounded up to the next \$1,000.00. Our life insurance policy (with Kanawha Insurance Company, recently purchased by Humana Insurance Company) is up for renewal April 1, 2010. Our insurance rate for the Group Term Life insurance has increased 10% from \$.20/\$1,000.00 of coverage to \$.22/\$1,000.00 of coverage. This is after 3 consecutive years of no rate increases.

	<b><u>Current: 04/01/09-03/31/10:</u></b>	<b><u>Renewal: 04/01/10-03/31/11:</u></b>
<b>Group Term Life:</b>	\$.20/per \$1,000.00 coverage	\$.22/per \$1,000.00 coverage
<b>Group AD&amp;D:</b>	\$.02/per \$1,000.00 coverage	\$.02/per \$1,000.00 coverage

**Supplemental Insurance Rates** (payroll deduction) will remain the same.  
(All rates are guaranteed for one year.)

**Claims Experience and Annual Premiums:**

- For the past year, there were no claims.
- Over the past four years (04/01/06 – 03/01/10), claims totaled \$107,000.
- Total annual premium for 2009 was approximately \$44,000.
- Total annual premium for 2010 is expected to be approximately \$49,000. (Increase based on more employees, higher salaries, and a 10% increase in our rates).

Impact on students and/or student learning: Although this item has no direct impact on students and/or student learning, it is a benefit for faculty and staff who interface directly with students.

Implications for budget, personnel, or other resources: The increased premium cost will be incorporated into the 2010-2011 budget. The total increase is \$5,000 (includes 7 additional FTEs for 2010-2011).

It was requested that the Board of Trustees move to accept the recommendation to renew the life insurance contract with Kanawha Insurance Company (recently purchased by Humana Insurance Company) for coverage effective April 1, 2010, through March 31, 2011.

### ***2010-2011 Laboratory and Special Fees Schedule***

The setting of the Lab Fee Schedule for each year is part of the planning process for all academic divisions. Quarterly reports are sent to the divisions on the lab fees collected and expended. This information, along with data on projected enrollments, is used to develop the Lab Fee Schedule for each new year compiled by the Vice President of Academic and Student Affairs.

The proposed 2010/2011 fees are reported on the schedule were distributed to all Trustees prior to the meeting. If adopted, these fees would begin with Summer Quarter 2010.

*(The Laboratory and Special Fees Schedule is available in the office of the Vice President of Academic and Student Affairs.)*

Impact on students and/or student learning: Student lab fees cover costs for consumable supplies used as part of lab experiences or cover other costs such as liability insurance that the college's tuition and state subsidy are not designed to reimburse. The academic departments make every effort to keep such costs at a minimum, while still providing a sound learning experience for our students.

Implications for budget, personnel, or other resources: The 2010-2011 budget development process will be driven by the Lab Fee Schedule as presented.

It was requested that the Board of Trustees approve the 2010-2011 Laboratory and Special Fees Schedule, as presented, effective with the 2010 Summer Quarter.

### ***Faculty Emeritus Recommendation***

The College has a policy on the granting of emeritus status to faculty and administrators. The process begins when the faculty and administrator of a respective division make a recommendation for Emeritus status to the Vice President of Academic and Student Affairs. Upon approval, the Vice President forwards recommendations to the President.

Faculty members must have been at the College for ten years and have attained the rank of Associate Professor to be eligible.

We are recommending the following individual this year for Board consideration:

**Judith Anderson** – Judith served the College from June 1971 through March 2009. She was promoted to the rank of Professor in June 1991. She served in the Arts and Sciences Division teaching Psychology, Sociology, Regional Studies and English over the years. Judith gave 38 years of dedicated and exemplary service to our students and to the College.

Impact on students and/or student learning: Professor Anderson has touched the lives of literally thousands of students during her career at the College.

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees accept the President's recommendation to grant emeritus status to Professor Judith Anderson.

### ***Semester Calendar Adoption***

On March 31, 2008, The Ohio Board of Regents, through Chancellor Fingerhut, introduced the 2008-2017 Strategic Plan for Higher Education. Included in that plan is a call for a common academic calendar for all Ohio public institutions of higher education.

From the University System of Ohio Strategic Plan:

*Having a common academic calendar would allow students greater ease in transferring to institutions that match their academic pursuits and personal circumstances. Their ability to undertake internships and co-ops would be bolstered, and it would provide the chance for all students to take courses that are academically comparable in the depth of instruction provided by semester coursework.*

*A common academic calendar will facilitate one of the most innovative aspects of the University System of Ohio, which is the opportunity to build multi-institutional academic programs. The creation of these programs at both the graduate and undergraduate level will bring significant gains in academic quality as well as system-wide efficiencies and cost savings. At a local level, substantial savings and efficiencies would accrue at those institutions that currently operate on a quarter system. (USO Strategic Plan, Page 62)*

In response to this call, Clark State Community College has organized to address the many facets of semester conversion by creating a Steering Committee and six subcommittees. One of these subcommittees dealt with the creation of semester calendars beginning in 2012-2013. This committee has crafted the semester calendars for 2012-2013 and 2013-2014.

The calendars attached are submitted for Board of Trustees consideration and they have been vetted with all College groups (faculty, staff and students).

Impact on students and/or student learning: The conversion from quarters to semesters is no small undertaking not the least of which is protecting students in the process. Students must not be negatively impacted in regards to time to graduation/goal achievement or cost of education. The Steering Committee has endorsed a Pledge to the Students and Student Responsibilities, which outlines that the students will not be adversely affected. In addition to the Pledge, there are initiatives to transition the total curriculum from quarters to semesters ensuring that the expected learning outcomes for each program and subject are consistent and the assessment of learning provides evidence of expected learning. Students who will be transitioning from quarters to semesters will be developing MAPs (My Academic Plan) with the help of aggressive advising, which will guide their academic program through the conversion.

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees adopt the recommended calendars for 2012-2013 and 2013-2014.

### ***Convention Facilities Authority – Request for Funding***

The Clark State Foundation is currently conducting a major gifts campaign to assist Clark State Community College in constructing the Creative Arts and Conference Center.

Because of the impact this facility will have upon the community's capacity to host conferences and other events, the Greater Springfield Chamber of Commerce is assisting the Foundation in securing \$100,000 in combined funding from the Port Authority (\$25,000), Convention and Visitors Bureau (\$25,000), and the Convention Facilities Authority (\$50,000).

The Convention Facilities Authority (CFA) requires an application process, which the Foundation will submit on behalf of Clark State, so that it the funds will be eligible for the match from the Kresge Foundation. The CFA application requires a resolution from the College acknowledging and approving the application.

Impact on students and/or student learning:

- The Creative Arts and Conference Center (CACC) will include student classrooms, labs, and faculty offices.
- The CACC will provide an additional performance venue for theatre productions.
- The CACC will provide office and activity space for arts outreach programs, including Project Jericho.

Implications for budget, personnel, or other resources: External funding is critical to enable the College to construct the Creative Arts and Conference Center.

It was requested that the Board of Trustees authorize the Clark State Foundation to apply for \$50,000 in funding from the Convention Facilities Authority to construct the Creative Arts and Conference Center.

***Trustee Buroker's Resignation and Accompanying Resolution***

Gary E. Buroker has served on the Clark State Community College Board of Trustees for six years and on the Foundation Board of Directors for thirteen years, including three years as Foundation Board Chairman. Unfortunately, Trustee Buroker has relocated to Florida and has submitted his letter of resignation from the Board, effective March 1, 2010.

In honor of Trustee Buroker's exemplary service to the College, the following resolution is being presented to the Board for official approval:

*Resolution of the  
Clark State Community College Board of Trustees*

Whereas, Gary E. Buroker has served on the Clark State Community College Board of Trustees for six years, from 2004 to 2010; and

Whereas, Gary E. Buroker has served on the Clark State Foundation Board of Directors for thirteen years, from 1997 to 2010, including three years as Board Chairman from 2004-06; and

Whereas, Gary E. Buroker served on the Connecting Communities Campaign Cabinet as Chair of the Major Gifts Division; and

Whereas, through all of those roles, Gary E. Buroker has brought Clark State and the Clark State Foundation to new levels of resource development, resulting in the construction of the Sara T.



Landess Technology and Learning Center, significant growth in endowment, the sustainability of the Champion City Scholars program, and the awarding of thousands of scholarships dollars to deserving Clark State students; and

Whereas, Gary and Kathy Buroker have demonstrated their personal commitment to Clark State students by the establishment of the Gary and Kathy Buroker Scholarship Endowment, and by their involvement in Clark State activities; and

Whereas, Gary E. Buroker has been vitally involved in the Board's decision to expand educational access to the College's service area through the establishment of the Greene Center; and

Whereas, Gary E. Buroker has been an enthusiastic advocate for community colleges on the local, state and national arenas; and has served as an exemplary representative of the College throughout the community; and

Whereas, Gary E. Buroker has been highly valued as a colleague and will always be treasured as a friend;

Therefore, be it resolved that the Clark State Community College Trustees, on the occasion of his retirement from the Board, do hereby express, with heartfelt affection, their deepest appreciation for extraordinary leadership and service to Gary E. Buroker by action of the Board of Trustees on March 16, 2010.

Impact on students and/or student learning: None

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees accept with regret the resignation of Trustee Gary E. Buroker and approve the resolution for his service to Clark State, as presented.

### ***Authorizing Resolution – Ohio Cultural Facilities Commission***

Funding for the Creative Arts and Conference Center project includes a \$500,000 appropriation under the Ohio Cultural Facilities portion of a previous capital bill. Information has been submitted to the Ohio Cultural Facilities Commission, and our project is tentatively scheduled for a hearing before the Commission on May 13, 2010.

The Commission requires the College Board to adopt a resolution authorizing the President of the College or her designee to sign and execute a number of agreements required prior to the Commission releasing these funds. The authorizing resolution follows:

#### **AUTHORIZING RESOLUTION**

RESOLVED it is the intention of *Clark State Community College* to enter into the MEMORANDUM OF UNDERSTANDING, THE COOPERATIVE USE AGREEMENT, THE CULTURAL FACILITIES CONSTRUCTION ADMINISTRATION AND FUNDING AGREEMENT, *ESTOPPEL AGREEMENT* and ANY OTHER NECESSARY LEGAL DOCUMENTS in connection with the funding of a certain cultural project for *Clark State Community College*, specifically the *Creative Arts and Conference Center Project*;

BE IT FURTHER RESOLVED that *Clark State Community College* will raise any additional funds or provide the additional resources to complete the cultural project; and

BE IT FURTHER RESOLVED that the *President of Clark State Community College or her designee* hereby is authorized and direct to do, or cause to be done, all such acts and things and to execute and deliver or cause to be executed or delivered the Memorandum of Understanding, the Cooperative Use Agreement, *THE ESTOPPEL AGREEMENT* and the Cultural Facilities Construction Administration and Funding Agreement and all such other agreements, documents, instruments or certificates, in the name and on behalf of *Clark State Community College*, as the *President of Clark State Community College* may deem necessary or appropriate to carry out the intent of the foregoing resolution. The execution thereof by the *President of Clark State Community College* or the taking of such action shall be conclusive evidence of the exercise of discretionary authority conferred herein.

IN WITNESS WHEREOF, the undersigned hereby certifies that the foregoing resolution was adopted by the *Board of Trustees of Clark State Community College* at a meeting held on *March 16, 2010*.

Impact on students and/or student learning: This authorizing resolution has no direct impact on students. This resolution is necessary in order to access funds to construct the Creative Arts and Conference Center which will include classrooms, Project Jericho space, and community meeting space, all of which have an impact on students and student learning.

Implications for budget, personnel, or other resources: By adopting this resolution, the College will be able to access the \$500,000 state appropriation to help fund this construction project.

It was requested that the Board of Trustees adopt the authorizing resolution as presented.

***Trustee Doyle made a motion to approve all of the action items above. Trustee Mercurio seconded, and the motion passed unanimously.***

### **Report of the President**

President Rafinski submitted the following in a written report:

- With our Kresge Foundation matching grant for the building of the Creative Arts Commons, more opportunities are coming our direction. The Kresge Foundation has requested that our name be added for a possible application to Scholarship America. Scholarship America is funded by the Lumina Foundation, the Kresge Foundation, and the Walmart Foundation and has created the Dreamkeepers grant application. Dreamkeepers is a program to provide selected students with financial assistance when they have an emergency that may require them to quit college or realize a degree. This grant opportunity would provide \$50,000 the first year of the program, and \$25,000 to be matched by our Foundation in the second year of the program. Possible uses for the money are paying electric bills, buying tires for a car, unexpected car repairs, etc. We have been interviewed by phone, and the next step is a campus visit. Then we will be invited to apply if the grantors think we are a good fit.
- Near the end of this month, Project Jericho will head up an effort for Haiti Relief called Sewing Our Support (S.O.S.) where they will create 400 backpacks with school supplies. The marathon begins on Sunday, March 21, on the stage of the Kuss Auditorium, and will conclude on Thursday, March 25. The crew is asking people to help sew the backpacks, supervise the folks that are sewing, give school supplies, and contribute cash donations for Haiti Relief. The project will be moved about the community with other partners sewing as well, and will end at the juvenile court where probation

officers, detained youth, and court staff will pick up the torch to finish the sewing project. Several groups on campus have Haiti relief projects of their own as well.

- Federal funding has been received for this project in Greene County that will create a pedestrian bridge over I-675 from Wright State to behind Sam's Club on the Greene Center side of Pentagon Boulevard. The Board did approve a donation to this initiative of \$20,000; our first pledge payment of \$5,000 is due in 2010. Construction will be completed in 2013.
- Dr. David Devier is heading the establishment of an MOU with the Springfield Regional School of Nursing regarding the merger of the programs beginning in the Fall of 2011. David Weaver, from Martin, Browne, Hull and Harper, is representing the School along with Dala DeWitt, the administrator of the hospital program. It should be available for review soon and will be brought for action at a future Board meeting.
- As part of a visit to Clark State on Wednesday, March 10, the Attorney General Richard Cordray announced that his office was awarding a \$20,000 grant to the Clark State Foundation in support of the Champion City Scholars Program. The fund stems from a recent court settlement between the Attorney General's Office and a local bingo operation that was found in violation of state law. The Champion City Scholars Program gives local students from the Springfield City Schools opportunity, guidance, and motivation to become the first in their families to earn a college degree. Foundation Chair Randy Kapp; David Estrop, Springfield City Schools Superintendent; and President Rafinski were part of the presenters.
- A reminder that the Ohio Ethics Commission periodically hosts Ethics Discussion Forums in state agencies, commissions/boards, and colleges/universities. The next one will be held on Thursday, March 18, from 9:30 to 11:30 a.m. at the William Green Building at 30 West Spring Street. Trustees are required to attend training every other year as schedules permit.
- Ohio's FY 10-11 higher education budget was faced with dismal state revenue projections at a time of record-setting enrollment growth at Ohio's community colleges. While Ohio's community colleges will sustain a 1% state funding cut from FY09 to FY11, without ARRA Education, Stabilization Funding, community colleges would have been at risk for a 15% cut. With Fall 09 enrollment up more than 16% across the state, the ability to serve this student volume would have been in jeopardy.
- The Federal Student Aid and Fiscal Responsibility Act (SAFRA) funds investments in education by ending federal subsidies to banks issuing guaranteed student loans. Under the current system, banks earn profit on the interest from these loans, but if a student defaults taxpayers take the loss, not the banks. Under SAFRA, student loans are serviced by private companies and issued directly by the Department of Education. The savings from this switch is redirected to fund the following: American Graduation Initiative (\$12 billion), increases Pell Grants to a maximum of CPI+1% through 2019, College Access and Completion Innovation Fund (competitive grants to colleges and states), community college modernization and construction through grants to states based upon their proportion of community college students relative to the total number of community college students nationally.
- The annual Board Retreat is slated for June 3<sup>rd</sup>, from 7:30 a.m. to 12:30 p.m. Location to be determined.
- The Council of Governments met last Wednesday evening in its quarterly meeting, and approved the freezing of salaries for FY2011. We are the only accredited Center in Springfield, so using that fact to increase enrollment and maximize the children served by the Center is critical. We have also completed an independent review by an Early Childhood Education Center expert who has made suggestions to us about the Center's operation. The Assistant Director position has not been replaced. Clearly the primary challenge is the budget. We have lost a state grant of \$550,000 Early Learning Initiative money through the Ohio Department of Education. We have re-couped approximately \$350,000 of those dollars by various strategies. There is about \$550,000 in Center reserves, and the budget shortfall of an estimated \$200,000 will be taken from this account. The

Council of Governments is a separate 501C3, and we have worked diligently over the last several years to provide benefits to employees, a requirement of an accredited center. So there are some hard choices that must be made for the future.

- This evening President Rafinski will receive the 2010 President's Award from the Ohio School Boards Association at their spring conference hosted by the Miami Valley Career Center in Clayton. The Chair of the group is Donna Myers, who has worked with Dr. Rafinski on the Council of Governments for a number of years.
- President Rafinski keynoted the Dayton Diversity Women in Leadership Conference and will be keynoting the Leadership Clark County graduation in April.

### **Report of the Board Chairman**

Chairman Bell distributed information regarding the Audience Mural Campaign, indicating that it is a great project, and he would like to get as many Trustees to participate as possible. He asked that Trustees return their completed forms to Kris Culp.

Chairman Bell also indicated that we will definitely reach our Creative Arts and Conference Center campaign goal. One pledge recently doubled from \$100,000 to \$200,000. He noted that Kris Culp has done a great job coordinating it, and she was given a round of applause.

### **Trustees' Open Forum**

Discussion was held regarding the Early Childhood Education Center's financial situation and the requirements to maintain NAEYC accreditation. It was noted that it seems unlikely that any new early childhood education will be coming down the pike, so the Center's marketing efforts need to be stepped up. The question was raised as to whether the College might be able to help find sources of funding for the Center; all options are being explored.

Trustee Mercurio cautioned administration to be very careful regarding our costs. Since he does not foresee the economy recovering and feels that we have not seen the worst of cuts at the State level, he encouraged them to do all we can to lower costs and keep tuition rates steady.

### **Executive Session – Real Estate**

Trustee Spriggs made a motion to move into Executive Session to discuss real estate and personnel. Trustee Smithers seconded, and the motion passed 6-0 by a roll call vote. Executive Session commenced at 7:10 p.m.

Trustee Flack made a motion to exit Executive Session and return to general session at 7:44 p.m. Trustee Mercurio seconded, and the motion passed 6-0.

### **Adjournment**

Trustee Doyle made a motion to adjourn the meeting. Trustee Spriggs seconded, and the motion passed unanimously. The meeting adjourned at 7:45 p.m.