

**Memorandum of Understanding between
Indiana Wesleyan University's
Associate Degree to Bachelor's Degree Programs
And
Clark State Community College**

INTRODUCTION

Clark State Community College and Indiana Wesleyan University's (IWU) College of Adult and Professional Studies (CAPS) and School of Nursing (SON) agree to work collaboratively in order to provide educational opportunities for the currently enrolled and potential students of their institutions. This collaboration requires a commitment by both institutions to facilitate the transfer of Clark State Community College associate degree graduates into the appropriate IWU baccalaureate degree completion program without jeopardizing the mission and goals of either entity.

I. Benefits

This Memorandum of Understanding (Understanding) defines a structure through which articulation on all levels can be supported thereby allowing for maximum transfer of credits for Clark State Community College students earning an associate degree, and providing for a seamless admission into one of CAPS' or SON's baccalaureate degree completion programs.

II. Accreditation Status

IWU is accredited by the Higher Learning Commission,*(HLC). IWU is also accredited by the State Department of Public Instruction of Indiana, National Association of Schools of Music, National Council for Accreditation of Teacher Education, Indiana State Board of Nursing, the Commission on Collegiate Nursing Education (CCNE), the National Accrediting Agency for Clinical Laboratory Science, American Medical Association, the Council on Social Work Education and Council for Accreditation of Counseling and Related Educational Programs.

IWU will maintain its institutional accreditation with the HLC. Of its bachelor's completion programs currently subject to this Understanding, the Bachelors of Science in Nursing is and will remain programmatically accredited through the CCNE or other equivalent accrediting body recognized by the U.S. Department of Education.

Clark State Community College is currently accredited by the HLC. Clark State Community College will maintain its institutional accreditation with the HLC.

*Higher Learning Commission: <http://www.ncahlc.org/> or 312-283-0456

III. Elements of this Understanding

A. Admissions Practices

CAPS' and SON's admissions requirements for the baccalaureate degree completion program are outlined at <http://indwes.edu/Admissions/Adult-Graduate/> and the contents of this site are incorporated into this Understanding by this reference as they exist on the effective date and as they may be revised in the future at IWU's sole discretion. In general, Clark State Community College students will be eligible for admission to a CAPS or SON baccalaureate degree completion program, based on meeting the following admission criteria:

1. Proof of high school graduation or GED certification.
2. Production of official transcripts from all previous colleges or universities attended.
3. Prior completion of at least sixty (60) semester credit hours (45 for BSW programs) from a regionally accredited college or university; sixty (60) transferable credits are required to begin the core. Forty-five (45) transferable credits are required to begin the BSW core. Up to forty (40) semester credit hours may be met by equivalent education assessed and approved through IWU's portfolio process as described in the University's catalog.
4. Clark State Community College student seeking enrollment into CAPS' Bachelor of Science degree with a major in Accounting must show evidence of the equivalent of three (3) undergraduate credits of mathematics or statistics.
5. In the event of a conflict, the admissions requirements published at <http://indwes.edu/Admissions/Adult-Graduate/> shall control.

B. Acceptance and Application of Credits

Courses completed through Clark State Community College may (will) transfer under this Understanding subject to, but not limited to, the following requirements:

1. Must be 100-level or above.
2. Must be a grade of "C" or higher.
3. A maximum of fifteen credit hours of identified equivalent courses may be transferred into the major being pursued at IWU.
4. All credits are accepted as semester credits. Quarter credits are converted to semester credits using the two-thirds conversion ratio.
5. Students must meet admission requirements specific to each CAPS or SON program detailed at <http://indwes.edu/Admissions/Adult-Graduate/> .
6. Academic credit recommendations based on knowledge equivalency examinations must be issued by an American Council on Education recognized testing entity (i.e. CLEP, DANTES, etc.)
7. Must be academic, credit bearing courses and not avocation, recreational, pre-college, remedial, prior learning/assessment or developmental in nature.

Depending on the student's major, up to a maximum of ninety-four (94) credit hours may be transferable to the corresponding CAPS or SON baccalaureate degree completion program. CAPS and SON general education requirements may be included in the credits transferred. For further information, refer to IWU's Transfer of Credit Policy at indwes.edu/catalog.

CAPS and SON offers baccalaureate degree programs in Business, Nursing, and Liberal Arts. Specific baccalaureate degree programs available both online and onsite through CAPS and SON include:

1. Bachelor of Science in Nursing (RNBSN) (*onsite/blended & online*)
2. Bachelor of Science with a major in Accounting (*onsite/blended & online*)
3. Bachelor of Science with a major in Addictions Counseling (*online only*)
4. Bachelor of Science with a major in Biblical Studies (*online only*)
5. Bachelor of Science with a major in Business Administration (*onsite/blended & online*)
6. Bachelor of Science with a major in Business Information Systems (*onsite/blended & online*)
7. Bachelor of Science with a major in Criminal Justice (*online only*)
8. Bachelor of Science with a major in Early Childhood Education – Non Licensure (*online only*)
9. Bachelor of Science with a major in General Studies (*online only*)
10. Bachelor of Science with a major in Healthcare Administration (*online only*)
11. Bachelor of Science with a major in Human Communication Studies (*online only*)
12. Bachelor of Science with a major in Human Services (*online only*)
13. Bachelor of Science with a major in Management (*onsite/blended & online*)
14. Bachelor of Science with a major in Marketing (*online only*)
15. Bachelor of Science with a major in Psychology of Human Relations (*online only*)
16. Bachelor of Social Work (*online only*)

C. Tuition and Financial Aid/Scholarship

The role of financial aid at IWU is to make a quality Christian education affordable to all eligible students who apply. Financial aid information for CAPS and SON students at IWU can be found at <http://indwes.edu/Financial-Aid/Adult-and-Graduate/>.

D. Responsibility of Indiana Wesleyan University

1. IWU will provide academic advising services to transferring Clark State Community College students.
2. The trademarks and serviced marks owned by Clark State Community College may not be used by IWU without expressed written permission.

3. IWU will provide Clark State Community College transfer materials such as brochures, fliers, curriculum guides, academic checklists, and/or procedural checklists. Transfer literature will be updated on an annual basis.

E. Responsibility of Clark State Community College

1. Clark State Community College will provide the opportunity for IWU representatives to meet with Clark State Community College students on an ongoing basis.
2. Clark State Community College will assist IWU in the distribution of updated degree and transfer materials to alumni and current students.
3. The trademarks and serviced marks owned by IWU may not be used by Clark State Community College without expressed written permission.
4. Clark State Community College will present to their students IWU transfer options as they do any other private universities with which they have similar agreements.

F. Joint Responsibility

1. Both institutions will designate an individual to serve as a liaison for the purpose of managing this Understanding.
2. Both institutions agree to notify each other of any changes in its accreditation status.
3. Any written materials published and distributed by Clark State Community College and/or IWU which specifically reference this Understanding or make any general representation of each other's institution, must be approved by each respective party prior to use.

G. Implementation of the Understanding

Clark State Community College will notify its divisions of this Understanding. Clark State Community College will add CAPS and SON baccalaureate degree completion programs to its published lists of partnering universities with transfer agreements.

IWU will work with each division to develop a strategy of providing faculty and staff with the information and materials essential to informing Clark State Community College students and alumni of the transfer options offered through this Understanding.

H. Annual Evaluation

After each academic year representatives from Clark State Community College and IWU will review processes and practices between the two (2) institutions to determine each institution's satisfaction with the Understanding. Each institution will work in good faith to modify their policies, procedures, etc. to accommodate the changing needs of their partner.

I. Term and Modification

This Understanding will be in effect from the Effective Date and continue indefinitely unless and until terminated by either party in accordance with the paragraph III-J. Either party reserves the right to call for a review of the Understanding for the purpose of making changes or modifications. Termination of this Understanding may occur by either party with a one hundred eighty (180) day written notification to the other. Further, either party may terminate this Understanding immediately upon substantial breach by the other party.

Notwithstanding, upon expiration or termination of this Understanding for any reason, students previously accepted by or admitted to IWU will continue to receive the benefits contemplated by this Understanding, provided they stay continuously enrolled and make satisfactory academic progress.

J. Indemnification

Each party agrees to be responsible for any personal injury or property damage caused by the negligent acts or negligent omissions by or through itself or its agents, employees and contracted servants and each party further agrees to defend itself and themselves and pay any judgements and costs arising out of such negligent acts or negligent omissions, and nothing in this Agreement shall impute or transfer any such responsibility from on to the other.

IN WITNESS WHEREOF, the parties have entered this Understanding this 9th day of March 2017 ("Effective Date") and do each hereby warrant and represent that they have all necessary and appropriate authority to execute to the Understanding and implement plans of action and procedures necessary to effect this Understanding.

Clark State Community College

Amit B. Singh

Signature

Dr. Amit B. Singh

Printed name

Provost/Senior Vice President of Acad. Affairs

Title

2-13-17

Date

Indiana Wesleyan University
College of Adult & Professional Studies
School of Nursing

Stacy Hammons

Signature

Dr. Stacy Hammons

Printed name

University Provost/Chief Academic Officer

Title

3/2/17

Date

Amy Sues
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Associate Dean, Academic Affairs
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Printed name
University Registrar
Title
3-9-17
Date