



BOARD OF TRUSTEES REGULAR MEETING

**Minutes
March 29, 2018**

The Clark State Community College Board of Trustees met regular session in the Sara T. Landess Technology and Learning Center Boardroom on Thursday, March 29, 2018. Chairperson Sharon Evans presided and called the meeting to order at 6:24 p.m.

Roll Call:

Present: David Ball, Andy Bell, Jim Doyle, Kyle Hall, Maurice McDonald, Mike McDorman, Peggy Noonan, Vice Chair Brad Phillips, Chairperson Sharon Evans and President Jo Alice Blondin

Others Present: Dan Ayars, Director of Facilities, Operations and Maintenance; Aimee Belanger-Haas, Dean of Business and Applied Technologies; Travis Binkley, Director of Student Services, Greene Center/Staff Senate President; Mary Bower, ABLE Coordinator; Mike Cuffman, Assistant Dean of Arts and Sciences; Tom Duffee, Assistant Professor, Health, Human and Public Services/Safety Coordinator; Dr. Theresa Felder, Vice President of Student Affairs/Greene Center Operations; Dr. Matt Franz, Vice President of Information Technology; Kyle Fuchs, Controller; Ron Gordon, Dean of Enrollment Services; Brendan Greaney, Director of Access and Student Retention; Karen Hunt, Clark State Foundation Alumni Engagement/Annual Fund Coordinator; Naomi Louis, Dean of Arts and Sciences; Laurie Means, Executive Director of Marketing; Dr. Melinda Mohler, Assistant Professor, Arts and Sciences/Faculty Senate President; Lemohang Mokhalinyane, Student Ambassador; Toni Overholser, Director of Workforce and Business Solutions; Cindra Phillips, Director of the Center for Teaching and Learning; Dr. Amit Singh, Provost/Senior Vice President of Academic Affairs; Gwen Stevenson, Registered Nursing Program Director; Mellanie Toles, Assistant to the President; Larry Wakefield, Interim Vice President for Business Affairs; Nathan Walters, Information Technology Client Support Manager/Staff Senate President Elect; Laura Whetstone, Human Resources Manager; and Mia Yaniko, Assistant Attorney General – Education Section, Ohio Attorney General’s Office

Recognition of Guests

Chairperson Evans welcomed guests and asked them to introduce themselves.

Public Comment

There were no public comments.

Student Success Story

No student success story was presented at the meeting.

Approval of Minutes

Chairperson Evans asked for a motion to approve the minutes of the Reorganization and Regular Board Meetings held on January 16, 2018, and the Special Board Meeting held on February 20, 2018. Trustee Bell made a motion to approve the minutes as written; Vice Chair Phillips seconded, and the motion passed unanimously via a roll call vote.

Board Finance and Facilities Committee Report

The Board Finance and Facilities Committee met on Friday, March 9, at 7:30 a.m. in the LRC Boardroom (320). Those present included: Andy Bell, Committee Chair; Committee Members Dave Ball and Jim Doyle; Sharon Evans, Board Chair; Dr. Blondin, President; Dr. Singh, Provost and Senior Vice President for Academic Affairs; Dr. Theresa Felder, Vice President for Student Affairs and Greene Center Operations; Dr. Matt Franz, Vice President of Information Technology; Larry Wakefield, Interim Vice President for Business Affairs; Laurie Means, Executive Director, Marketing. Agenda items included:

- Monthly Financial Report
- Enrollment Discussion
- Projected Year End Surplus Discussion
- Preliminary FY 2019 Budget Discussion
- REACH Project Update
- Healthcare Initiative Update
- Capital Bill Update
- Sodexo Update
- VPBA Search Update
- College Credit Plus Revenue and Expense Analysis
- Other Business
- Next Meeting – April 11, 2018 at 7:30 a.m. – TLC Room 113

Financial Statements through February 2018

A report reflecting the Revenues and Expenses through February 28th was distributed to Trustees prior to the meeting. Along with noting that the first column reflects the original FY 2017-2018 Annual Budget, the following was shared:

State Share of Instruction (SSI) reflects the most recent projection from the Ohio Department of Higher Education. The annual increase based upon updated numbers is \$28,431.

Student Fee Revenue represents Fall Semester and Spring Semester through February 28th. We continue to be down around \$601,000 for the fiscal year. Deregistration for Spring A and C Term was processed in February. Deferred Revenue for Summer is \$861,000. We normally bring in \$1.2 million for all of Summer.

Workforce Non-Credit Training revenue continues to be up and is projecting to exceed budget by \$50,000.

Performing Arts Center revenue is running ahead of last year and is projected to surpass the current year's budget.

The expense budgets show no significant variances. Total expenditures are under budget by function and

object. The expenses are under budget more than enough to offset the revenue decline.

The Bookstore shows a deficit, due to the e-Campus initiative allowing students to save on book orders, resulting in lower commission sales. The Commercial Transportation Training Center currently shows a surplus and has improved over last year. Parking shows a surplus.

Performing Arts Center Endowment Report

The Foundation agreed to invest the Performing Arts Center (PAC) Endowment funds that were transferred from the College as a restrictive endowment fund known as the Clark State Performing Arts Center Endowment Fund. Eligible investments are spelled out in the agreement. The income generated from these funds must be used for the purpose of operating, programming and maintaining the PAC. The Foundation agreed to issue quarterly reports to the Clark State Board of Trustees regarding the status of the investment of the funds. Following is a recap at 12/31/17:

Investment @ Cost (2002 - 2004)	\$1,267,243
Interest Earnings (June 2002 to present)	\$1,124,885
Commonfund Management Fees (June 2002 to present)	\$(76,047)
Foundation Management Fee (2007 to present)	\$(158,409)
Transfer to College for Hollenbeck-Bayley Center (June 2012)	\$(220,000)
Expenditures for Performing Arts Center (Aug 2009 to present)	\$(230,047)
Market Gain/(Loss) (June 2002 to present)	\$206,114
Balance 12/31/17	\$1,913,739
Quarterly (Oct-Dec) Rate of Return	0.56%
Barclays Aggregate Bond Index (Oct-Dec)	0.39%
December Return	0.46%
Barclays Aggregate Bond Index (Dec)	0.46%

The Foundation Board approved transferring these funds into the High Quality Bond Fund at their June 2003 meeting. In August 2006, the Foundation Board approved assessing a management fee to endowment accounts it manages. This figure (\$158,409) represents the 1.25% management fee of the PAC Endowment. Kelso Morrill from The Commonfund met with the Foundation's Finance/Audit/Investment Asset Management Advisory Services Sub-Committee on March 21, 2018, to review fund performance and asset allocation and answered questions the Committee had.

Human Resources Update

The following are filled positions, promotion, resignations, and open/advertised positions.

Filled Positions:

- Kevin Brown, House Operations Assistant, Performing Arts Center (.24 FTE), effective 1/10/18
- Challen Brown, Digital Media Specialist, Marketing (1.0 FTE), effective 1/29/18
- Vera Ruffin, Health Clinic Nurse (contracted), effective 2/19/18
- Jennifer Hawke, Interim Instructor, Health, Human and Public Services (1.0 FTE), effective 1/8/18
- Kathy Harris, Interim Instructor, Health, Human and Public Services (1.0 FTE), effective 1/8/18
- Rebecca Scott, Interim Instructor, Health, Human and Public Services (1.0 FTE), effective 1/30/18

Promotions:

- Amanda Honeycutt, Director, Grounds and Fleet, Business Affairs (1.0 FTE), effective 2/12/18
- Mary Taylor, Assistant Director, Nursing Programs, Health, Human and Public Services (1.0 FTE) effective 1/2/18

Resignations:

- Corey Holliday, Success Coach, Student Affairs (1.0 FTE), effective 3/9/18
- Richard Sykes, Assistant Dean, Business and Applied Technologies (1.0 FTE), effective 4/4/18
- Jonathan Pack, Instructor, Business and Applied Technologies (1.0 FTE), effective 1/18/18

Open/Advertised Positions:

- American Sign Language Instructor, Arts and Sciences (1.0 FTE)
- Biology Instructor, Arts and Sciences (1.0 FTE)
- Licensed Practical Nurse Instructor, Health, Human, and Public Services (1.0 FTE)
- Registered Nursing Instructor, Health, Human, and Public Services (1.0 FTE)
- Success Coach, Student Affairs (1.0 FTE)

Graduation Schedule

In order to accommodate graduates' families, Clark State will hold two commencement ceremonies this year on May 12, 2018. In the past, students received a limited number of tickets and many were disappointed that they could not have more tickets. By having two graduations, we will eliminate the need for tickets and students can bring as many family members and friends as they would like. This year we will accommodate our students by observing the following schedule:

9:30 – 10:30	Health, Human, and Public Services Commencement Ceremony
10:45 – 12:00	Brunch/Lunch at the HBC for Board, Faculty, Staff, and Special Guests
12:00	Return to Performing Arts Center for Lineup
12:30 – 1:30	Arts and Sciences/Business and Applied Technologies Commencement Ceremony

This is not a major departure from the past schedule. In the last several years, graduation has taken about an hour and 15 minutes, followed by lunch (10:00-12:30). Because we will read fewer names at each ceremony, it should reduce the time to about an hour for each ceremony and add only an hour to the overall time that day. With this in mind, the expectation will be to have participation by the Board, administrators, faculty, and staff at both ceremonies.

Status of Safety and Security Grant Implementation

In 2017, Clark State Community College received a grant from the State of Ohio in order to improve the safety and security on our campuses. A significant amount of work has gone into planning, purchasing, implementing, and training stakeholders in these new systems, procedures, and equipment. The needs and strategies for these improvements were based on recommendations from our Safety Committee, industry best practices, and feedback from students, faculty, staff, and community members. The key initiatives are highlighted below:

- Purchase, training, and distribution of 30 wireless handheld radios for Emergency Response Team (ERT)/Building Project Officer (BPO) use during exercises and real-world events. – 100% COMPLETE
- Installation of 144 new security cameras and associated infrastructure, dramatically improving our ability to view and record incidents across all campuses. – 100% COMPLETE
- Installation and reconfiguration of a brand new voice over IP (VOIP) phone system which will allow

direct access to 911, accurate e911 location, and mass notification message broadcast capabilities. – 90% COMPLETE

- Purchase, testing, and installation of 13 Alertus Beacons in various open areas on campus to ensure people are aware of emergency incidents with instructions. – 100% COMPLETE
- Conduct assessments of physical security in classrooms (primarily door locks) to ensure best-practice safety and security protocols and plans are implemented. The result of this assessment will be a plan to retrofit rooms without locking doors with proper, accessible door locks. – 60% COMPLETE
- Refine and standardize emergency messaging, emergency alert training, and integration with phones, social media, text messaging, computers, and beacons. – 90% COMPLETE
- Centralize all life safety monitoring and alerting (fire and burglar alarms) with a single company across all Clark State buildings. – 100% COMPLETE
- Revise, create, and align current safety and security policies and procedures to ensure clarity and consistency with new systems, training, and industry best practices. – ONGOING
- Installation of First Aid boxes in key areas on all campuses. – 100% COMPLETE
- Faculty and Staff educational offerings in CPR, AED, first aid, and fire response. – ONGOING
- Distribution of emergency supply kits across our campuses which include ID vests, flashlights, bullhorns, and safety/incident command checklists – 100% COMPLETE

Dr. Franz recognized the efforts of Tom Duffee, Dan Ayars and Nathan Walters on the grant implementation. Chair Evans thanked them all for their great work.

Safety Coordinator Tom Duffee reported to the Board that we respond to current events such as the terrible things happening at other schools, and we have developed a safety team comprised of members across the College. Without President Blondin and the Board's thrust and buy in, our safety efforts would not be as effective. He noted that he thinks Clark State is one of the few community colleges in the state that has taken the lead with preventative efforts. He expressed appreciation for the Board's support, noting that faculty and staff are very supportive of these efforts as well.

Strategic Plan Draft

Clark State's Strategic Planning and Resource Council (SPARC) has been working diligently with additional membership identified by the Faculty and Staff Senates to revise the current (2015-2020) Strategic Plan. The entire campus community has had the opportunity to provide feedback regarding the plan and its revisions. A draft of this plan, which was distributed to Trustees prior to the meeting, has been approved by the Faculty Senate and is under consideration by the Staff Senate. This inclusive, collaborative strategic planning process has been focused on creating a consensus document that is both directional and aspirational.

The Strategic Plan will be operationalized through the development of objectives and initiatives, and the first opportunity to develop objectives and initiatives will take place on Friday, 30 March, when the entire campus will have the opportunity to offer input.

Liaison Reports

Clark State Foundation

- The Major Gifts Campaign has raised \$10,063 million to date.
- Project Jericho staff is currently working on two grants – one with the Department of Job and Family Services, and one with 21st Century Community Learning Centers. Both grants are due in April.
- Karen Hunt is continuing to work with Melody Gast, who has agreed to serve as the Chair of the Alumni Advisory Committee, in efforts to build the Clark State Alumni Association.
- Clark State Foundation Board of Directors approved Champion City Scholar dollars for a Champion

City Scholars student who is seeking acceptance in Occupational Therapy Assistant program consortium with Rhodes State College.

Performing Arts Center

- Performer Cristina Pato and members of her band went to the Youth Detention Center before their Club Kuss performance on January 27. Along with performing for the youth, Cristina gave a PowerPoint presentation regarding the history of Spain.
- The Circle of Friends had its retreat with facilitator Mel Marsh from Acorn Consulting to develop a Strategic Plan.
- The performance of DIAVOLO on February 9 was sold out.
- We had a new for-profit renter, The Groove National Dance Competition, the weekend of March 2. The rental netted \$19,120, and they are coming back next year.
- Arts Alive programs this season have included:
 - Creative Ways to Differentiate for Students with Disabilities
 - Music as a Modality
 - Super Powered Stories: Character and Story Creation for Students with Disabilities
 - Smithsonian Institution Accessibility Program Education Team

Hollenbeck Bayley Arts and Conference Center

- The new sound system has been installed.
- New “Point of Sale” systems have been installed at both the Conference Center and the Performing Arts Center. This will allow for faster transactions, which will help speed up the lines at concessions.

Action Items

The following items were presented for Board approval:

Personnel Recommendations ~ Exempt Employees

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for exempt employees are being presented to the Board of Trustees for formal approval:

Promotions:

- Amanda Honeycutt, Director, Grounds and Fleet, Business Affairs (1.0 FTE), effective 2/12/18
- Mary Taylor, Assistant Director, Nursing Programs, Health, Human and Public Services (1.0 FTE), effective 1/2/18

Resignation:

- Richard Sykes, Assistant Dean, Business and Applied Technologies, (1.0 FTE), effective 4/4/18

Impact on students and/or student learning:

- The Assistant Director, Nursing Programs provides leadership for the associate degree in nursing program and assists the Director, Nursing Programs.
- The Assistant Dean, Business and Applied Technologies assists in building partnerships between the College and business, industry, government, higher education, and K-12 organizations.

Implications for budget, personnel, or other resources:

Funding for all above personnel actions is in the 2017-2018 budget.

It was requested that the Board of Trustees approve the personnel recommendations as presented.

Personnel Recommendations ~ Instructional Faculty

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for instructional faculty are being presented to the Board of Trustees for formal approval:

Filled Positions:

- Jennifer Hawke, Interim Instructor, Health, Human and Public Services (1.0 FTE), effective 1/8/18
- Kathy Harris, Interim Instructor, Health, Human and Public Services (1.0 FTE), effective 1/8/18
- Rebecca Scott, Interim Instructor, Health, Human and Public Services (1.0 FTE), effective 1/30/18

Resignation:

- Jonathan Pack, Instructor, Business and Applied Technologies (1.0 FTE), effective 1/18/18

Impact on students and/or student learning:

All Instructor positions are vital to students and student learning by providing the necessary instruction and support in the various disciplines.

Implications for budget, personnel, or other resources:

All of the above personnel actions are in the 2017-2018 budget.

It was requested that the Board of Trustees approve the personnel recommendations as presented.

Per Diem Pay Adjustment Policy Rescission

In preparation for the Higher Learning Commission visit, all policies and procedures are under review to ensure they contain the most up-to-date information for the College. The Per Diem Pay Adjustment Policy was found to be out of compliance in that it did not contain current information, and included an uncommon pay practice.

The purpose of the policy was to establish a daily pay rate calculation for employees, to be used when determining resignation or retirement payouts. The policy (last revised February 2007), states that instructional faculty work a total of 176 days per year. Currently, however, they work 173 days per year, which is the number Payroll uses when calculating payout amounts. (Total salary/173 days = daily rate). The information in the policy is incorrect.

The policy also established that staff employees work a total of 260 days, which is correct. However, the policy goes on to state that the divisor used should be 260 days, less 12 holidays, and the number of vacation days accrued annually. Using this divisor, leads to a much higher, and inaccurate, payout. This practice is not used by other area colleges.

Rescinding this policy would mean that true daily rate numbers for both instructional faculty (currently 173 days) and staff (260 days) are used when calculating payouts, since the accurate daily rate is defined in other relevant policies.

Therefore, it is recommended to rescind the current Clark State Community College Per Diem Pay Adjustment Policy, adopted in March 1978 and last updated effective February 1, 2007:

3358:5-3-16 Per Diem Pay Adjustment

- (A) When it is necessary to calculate the daily rate for an employee and make a pay deduction from an employee's base salary the following divisor shall be used:
 - (1) Regular full-time employees:
 - (a) Instructional faculty - 176 days.
 - (b) Exempt staff - 260 days.
 - (c) Non-exempt staff - 2080 hours.
 - (2) Regular part-time employees:
 - (a) Instructional faculty –176 days x FTE.
 - (b) Exempt staff – 260 days x FTE.
 - (c) Non-exempt staff – 2080 hours x FTE.

- (B) When it is necessary to calculate vacation pay for resigning employees or to calculate vacation or severance pay for retiring employees, the following divisor shall be used:
 - (1) Regular full-time employees
 - (a) Instructional faculty - 176 days.
 - (b) Exempt and non-exempt staff – 248 days less the number of vacation days accrued annually.
 - (2) Regular part-time employees
 - (a) Instructional faculty –176 days x FTE.
 - (b) Exempt and non-exempt staff – 248 days x FTE less the number of vacation days accrued annually.

Impact on students and/or student learning: n/a

Implications for budget, personnel, or other resources: The College will save money by using the correct daily rate when paying out leave.

It was requested that the Board of Trustees accept the administration's recommendations to rescind the current Clark State Per Diem Pay Adjustment Policy.

Performing Arts Center – Dimmer Bid Award and Advance Funding

The Performing Arts Center (PAC) will celebrate its 25th anniversary next year. Several renewal and replacement issues must be addressed to ensure it remains a first rate venue for citizens in our region. The state's capital budget and PAC endowment earnings funded a roof replacement last year.

The FY 2019-2020 state capital budget includes \$400,000 for additional PAC upgrades. The priority is to replace the lighting controls (dimmer rack). However, the capital funds will not be available until after July 1, and the work needs to occur this spring and summer. Therefore, we have obtained state approval and are requesting Board approval to use campus reserve funds to initiate the project. We will seek reimbursement from state capital funds as soon as the project is complete.

We also need the Board to approve the awarding of the bid and the approval of the contract for the dimmer vendor. Invitations to bid were issued on February 1 to six vendors. Sealed bids were due back on February 28. Three responses were received: one declining to bid and two with compliant bids, Scenic Solutions and Vincent Lighting Systems. We recommend accepting the low bid of \$281,372.82 from Scenic Solutions over the higher bid of \$367,360.00 from Vincent Lighting Solutions.

Impact on students and/or student learning: The College acts as good stewards of public funds by maintaining College facilities to ensure a modern learning environment.

Implications for budget, personnel, or other resources: There should be no long-term impact on the General Fund Budget. We will be reimbursed from the state.

It was requested that the Board of Trustees authorize the expenditure of \$281,372.82 (out of Reserves to later be reimbursed from state capital funds) for replacement of the PAC lighting controls (dimmer). It was also requested that the Board of Trustees approve the bid award to Scenic Solutions and authorize the President to sign the related contract.

Trustee McDorman made a motion to approve the personnel recommendations for Exempt Employees and Instructional Faculty, to accept the administration's recommendation to rescind the current Clark State Per Diem Pay Adjustment Policy, to authorize the expenditure of \$281,372.82 out of College reserves (to be later reimbursed from state capital funds) for replacement of the PAC lighting controls, and to approve the bid award to Scenic Solutions and authorize President Blondin to sign the related contract. Trustee Ball seconded the motion, and it passed unanimously via a roll call vote.

Student Privacy Policy Revision

The Student Privacy Policy has been revised to add the definition of directory information, which was previously defined in the Student Privacy Procedure. As the policy states, this information can be released without the student's consent; however, students may request that the College not release this information. The opt-out request must be made in writing at the records office, as detailed in the Student Privacy Procedure.

3358:5-9-05 Student Privacy Policy

(A) The Family Educational Rights and Privacy Act of 1974 (FERPA) as amended, also called the Buckley Amendment, is designed to protect the privacy of students' records and to establish rights for students to inspect and review their records. The act requires each educational institution to inform students of these rights. General information and procedures implemented by Clark State Community College are in compliance with the act. Students should be familiar with the act and with College procedures. The act and implementing rules involve both access to and release of

information from student educational records.

(B) Definitions:

- (1) Educational records are all records maintained at the College containing information relating to a student.
- (2) FERPA rights transfer from parent to student when a student reaches the age of 18 or when a student begins to attend a post-secondary institution, regardless of age.
- (3) **Clark State Community College designates the following as directory information and may release this information without the student's consent (students may opt out – see the Student Privacy Procedure):**
 - (a) **Student's name.**
 - (b) **Student's address.**
 - (c) **Student's telephone number.**
 - (d) **Student's e-mail address.**
 - (e) **Student's major.**
 - (f) **Student's participation in officially recognized activities and sports.**
 - (g) **Weight and height of members of athletic teams.**
 - (h) **Student's inclusive dates of enrollment.**
 - (i) **Student's enrollment status**
 - (j) **Student's degrees and awards received (to include honor rolls).**
 - (k) **Most recent previous educational agency or institution attended.**

Effective: ~~October 15, 2015~~ **April 15, 2018**

Prior Effective Dates: 1/28/78, 7/1/98, 6/1/00, 10/9/02, **10/15/15**

Impact on students and/or student learning: The revised policy moves the definition of directory information from the Student Privacy Procedure to the Student Privacy Policy in order to ensure the information is readily accessible.

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees move to adopt the Student Privacy Policy as revised, effective April 15, 2018.

A motion was made by Trustee Hall and seconded by Trustee McDonald to adopt the Student Privacy Policy as revised, effective April 15, 2018. The motion passed unanimously via a roll call vote.

Appointment of Foundation Board Liaison

According to the Operating Agreement between Clark State Community College and the Clark State Community College Foundation, “the College Board of Trustees shall appoint a Trustee to faithfully attend the meetings of the Foundation and to regularly report the actions of those meetings to the Board of Trustees.” Additionally, the agreement states that “College staff shall periodically report on the state of Foundation funds to the Foundation Finance Audit and Investment Committee to the full Foundation Board.”

It is recommended that Trustee David Ball be appointed as the liaison to the Clark State Foundation Board. In order to keep the Board apprised regarding the state of Foundation funds, it is also recommended that Trustee Ball serve on the Foundation Finance Audit and Investment Committee.

Impact on students and/or student learning: None

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees affirm the appointment of David Ball as the liaison to the Clark State Foundation Board and his service on the Foundation Finance Audit and Investment Committee.

Appointment of Ohio Association of Community Colleges Delegate and Alternate

Clark State Community College is a member of the Ohio Association of Community Colleges (OACC). OACC is governed by a governing board made up of the president and one trustee from each member college.

According to OACC bylaws, each college Board of Trustees shall designate one trustee to serve as the college delegate as well as one trustee to serve as an alternate member of the governing board. Both the trustee delegate and the alternate shall have the right to attend and fully participate in meetings of the governing board. However, only the delegate and the president from each college shall be counted for purposes of determining the quorum, and only the delegate and the president have the right to vote at a meeting. If the delegate Trustee is not present at the meeting, the alternate shall be counted for quorum purposes and shall have the right to vote. Presidents may not designate an alternate for voting purposes.

Each college district shall have a maximum of two votes on any matter which comes before the governing board. The college delegate trustee and president shall have one vote each. In the absence of a delegate trustee, the appropriate alternate trustee shall have one vote.

In accordance with OACC bylaws, trustee delegates and alternates are to be appointed annually, on or before March 31, by resolution of the respective member boards.

It is recommended that Jim Doyle be appointed as the college delegate and Sharon Evans be appointed as the alternate delegate.

Impact on students and/or student learning: None

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees affirm the appointment of Jim Doyle as the college delegate and Sharon Evans as the alternate delegate to the OACC governing board.

Trustee Noonan made a motion to affirm the appointment of David Ball as the liaison to the Clark State Foundation Board and his service on the Foundation Finance and Investment Committee as well as the appointment of Jim Doyle as the college delegate and Sharon Evans as the alternate delegate to the OACC governing board. Trustee Hall seconded the motion, and it passed unanimously via a roll call vote.

Report of the President

President Blondin welcomed back Assistant Attorney General Mia Yaniko as the College's legal counsel and thanked her for her recent assistance with a couple of matters. She then deferred to the Faculty, Staff and Student Senates for updates.

Staff Senate President Travis Binkley reported that besides working on Strategic Plan initiatives, Senators have been working to assign their All-College Committee representatives for next year. Mr. Binkley and President Elect Nathan Walters have been setting up meetings to aid in the transition of Mr. Walters to Staff Senate President next year.

Faculty Senate President Dr. Melinda Mohler reported that an assessment ad hoc committee has been working on a process for assessing global awareness, and they hope to confirm a method for assessment at the April 16th Faculty Assembly meeting. Faculty Senate has reviewed and approved new bylaws for the Completion and Safety Committees, and an ad hoc committee comprised of faculty and staff are reviewing the current advising model, under the leadership of Ron Gordon.

Student Ambassador Lemohang Mokhalinyane reported that the student body has no complaints at this time. They are working on the following upcoming events:

- April 4 – Health Fair
- April 6 – Career Fair
- April 11 – Student Recognition Night
- April 14 – Adopt a Highway
- April 25 – Spring Fling
- April 27 – Clark County Community Service Day

President Blondin reported the following:

- We received our final State Share of Instruction (SSI) numbers; we are to receive \$871,000 more than last fiscal year, which is the second highest increase among all of the Ohio community colleges. She sent an email to the campus regarding this and asked the Budget Advisory Council to consider earmarking the increase for one-time expenses. Priorities for this year's budget include a 2% salary increase for faculty and staff as well as adjunct faculty. It was noted that Eastern Gateway Community College received the highest increase, and they have been very innovative in offering training for various unions (e.g., electricians, plumbers, etc.) outside of Ohio. It was noted that a 6.3% increase is wonderful, and our faculty and staff should be very proud of that. Kudos were given for the great job we are doing.
- A farewell dinner is being planned for Dr. Singh at the Springfield Country Club on Tuesday, May 8, at 6:00 p.m. Please let Mellanie Toles know if you are able to attend.
- President Blondin has been appointed to the Higher Learning Commission (HLC) Board out of 150 nominations. She is really looking forward to serving.
- Dr. Blondin was also honored to be elected to the American Association of Community Colleges (AACC) Board of Directors and will represent Clark State well.
- Chancellor Carey recently asked President Blondin to serve on the advisory board for the Strong Start to Finish Grant; she feels honored to have been the only community college president invited.

- Due to these new commitments, there were a few local commitments Dr. Blondin had to resign from, but she will still serve on the Greater Springfield Chamber of Commerce Board and the Dayton Development Coalition Board.
- A dinner was held in mid-March with health clinic consultant Leslie Miller, Mercy Health representatives and Trustee Doyle to set the stage for our expectations regarding the contract, which is expected to be finalized sometime in May. Discussion will be held at the April Board Finance and Facilities Committee meeting regarding a potential fee for students; we want it to be a value add for them.
- She acknowledged a little negative press we received last week regarding the deferment of our applied baccalaureate degree in Manufacturing Technology Management, noting that it was deferred rather than “rejected” as was reported. A meeting was held with Stephanie Davidson, Vice Chancellor of Academic Affairs with the Ohio Department of Higher Education (ODHE) and representatives from Central State, Muskingham and Ohio Northern (who attended remotely due to their distance from us) to discuss their issues with our proposed program. Next steps will include sharing a summary of the meeting and our answers to two questions with the ODHE: how our program differs from theirs and what barriers students would encounter getting the necessary training at the other institutions. We will focus heavily on incumbent workers. We have proven that we are meeting a business need; now we have to prove our program is nonduplicative and address the barriers. Dean Belanger-Haas has developed a crosswalk of the programs at all three colleges to assist with this.

Report of the Board Chair

Chairperson Evans congratulated President Blondin for her nominations to the AACC and HLC boards, noting that her service on them will provide Clark State with more notoriety, and it speaks volumes about her and how she works with her peers.

Trustees’ Open Forum

Trustee Doyle noted that he recently stopped by the Greene Center Bookstore, which he feels is an amazing gem. He commented that it is operated like a small boutique, and staff member Sherri Martin was so enthusiastic that she made the visit a very uplifting experience.

Trustee Hall commented that as president of a manufacturing company, he is flustered with the State regarding its recent decision to defer the applied baccalaureate degree in Manufacturing Technology Management, noting that he feels they made a wrong decision.

Executive Session

Trustee Noonan made a motion to enter Executive Session to discuss personnel matters. Trustee Ball seconded, and the motion passed 9-0 by a roll call vote. Executive Session commenced at 7:05 p.m.

Trustee McDorman made a motion to exit Executive Session and return to regular session at 7:15 p.m. Trustee Hall seconded, and the motion passed 9-0.

Adjournment

Trustee Bell made a motion to adjourn the meeting, and Trustee Ball seconded. The motion passed unanimously, and the meeting adjourned at 7:34 p.m.