

CLARK STATE COMMUNITY COLLEGE BOARD OF TRUSTEES REGULAR MEETING

Minutes
March 15, 2011

The Clark State Community College Board of Trustees met in regular session at Ohio Hi-Point Career Center's South Campus in Urbana, Ohio, on Tuesday, March 15, 2011. Chairman Andy Bell presided and called the meeting to order at 6:29 p.m.

Roll Call: Present: Jim Doyle, Faye Flack, Bill Mercurio, Peggy Noonan, Heather Tiefenthaler, Chairman Andy Bell, and President Rafinski

Excused: Heather Corbin

Others Present: Jane Cape, Dean of Business and Applied Technologies; Darlene Chiles, Director of Adult and Continuing Education, Ohio Hi-Point Career Center; Martha Crawmer, Dean of Arts and Sciences; Kris Culp, Vice President of Advancement; David Devier, Vice President of Academic and Student Affairs; Jim Franks, Executive Director/Dean, Corporate and Public Services; Joseph Jackson, Vice President for Business Affairs; Marvin Nephew, Director of Human Resources; Jeff Reed, Assistant Professor, Arts and Sciences/Faculty Senate President; Levon Simmons, Director of Career Management; Amy Sues, Director, Strengthening Student Success/Faculty Senate representative; Mellanie Toles, Assistant to the President; Kathy Wilcox, Dean of Health and Human Services

Moment of Silence

Chairman Bell noted that the College has lost a dear friend, Trustee Emeritus John Field, and asked that a moment of silence be observed in his honor.

Recognition of Guests

Chairman Bell welcomed the guests and asked them to introduce themselves.

Public Comment

There were no public comments.

Approval of Minutes

Chairman Bell asked for a motion to approve the minutes of the Reorganization Meeting held on January 18, 2011. Trustee Mercurio made a motion to approve the minutes as written. Trustee Doyle seconded, and the motion passed unanimously.

Presentation

Darlene Chiles, Director of Adult and Continuing Education at Ohio Hi-Point Career Center, delivered a presentation regarding the partnership between Ohio Hi-Point and Clark State. She began by providing the history of Ohio Hi-Point's South Campus in Urbana, which opened in July 2009.

Ms. Chiles provided an overview of Hi-Point/Clark State partnerships, including concurrent enrollment; articulation agreements; career technical credit transfer (automatic award of identified credits when credentialed student continues to state supported two-year college); co-located programs in Bellefontaine, Urbana and Marysville; and a concurrent enrollment pilot through the Ohio Board of Regents, featuring the EMT-Basic and Intermediate as a lead-in to the Paramedic program.

Ms. Chiles reported that Career Center adult students are non-traditional; their average age is 33, there is typically no family history of college attendance, and sometimes there is a fear of attending college. She noted that the concurrent enrollment program allows students to see that they can attend college because they are already earning credits. Their transcript encourages them to move on and continue at the community college. A lot of work has been done to bring the programs into alignment to make this possible, and Ms. Chiles noted that Clark State faculty and staff have always looked for collaborative ways to ensure student success. She indicated that Hi-Point is really proud of what they do and that they are able to work together with us to improve the outlook for students.

Vice President Devier indicated that we lease a small building on the Bellefontaine campus of Ohio Hi-Point, and overall they are a fabulous partner with whom we enjoy a great relationship.

A brief question-and-answer period was held, and Chairman Bell thanked Ms. Chiles for her informative presentation.

Quarterly Financial Reports

The quarterly revenue/expenditure report along with the Balance Sheet and the Statement of Restricted Income and Charges were distributed prior to the meeting. It was noted that the Restricted Statement now includes a brief description of each initiative.

Revenue

Ohio Board of Regents State Share of Instruction (SSI) – the June 2011 payment (\$635,000) will lapse and not be received until July 2011.

Student Fees – The positive budget variance is a result of the 14.4% increase in enrollment for summer and fall quarters.

Business & Industry Training, Lease Receipts, Continuing Education, and the Performing Arts Center items are lagging budget.

Total revenue is up \$2.0 million (14.3%) from the previous fiscal year.

Expenditures

Instruction – Expenses for instruction have increased \$445,000 (9.4%) over last year. These increases are due to additional adjunct and full-time faculty as well as instructional lab supplies as a result of increased enrollment.

Operation/Maintenance of Plant – Expenses have increased \$83,000 (7.4%) primarily due to the timing of the payment of the electric bill at the Performing Arts Center. Maintenance and Repairs expenses have increased \$52,000.

Student Services – Expenses have increased \$92,000 (10.5%) but are tracking favorably with budget. The increase is a result of increased staffing in academic support service departments.

General Expenses – Expenses have increased \$223,000 (17.6%) primarily due to the purchase of equipment in accordance with the technology repair/replacement schedule.

General Administration – Expenses have increased \$178,000 (15.3%) due to an increase in legal counsel fees related to the Greene Center purchase transaction, increasing FTE staffing in the Human Resources office, and the timing of the payment of the retirement system surcharge.

Auxiliary Enterprises

Bookstore – The increase in revenue and expenses are a direct result of enrollment. The Bookstore is projected to realize a gross margin of about 15% for the fiscal year.

Commercial Transportation Training Center – The program is realizing a surplus from operations.

Food Service – Food service subsidy payments have increased over the last year due to a change last year in accounting for inventory.

Balance Sheet

Cash has decreased \$2.1 million (32%) from the second quarter of last fiscal year.

Total current funds which includes the General Fund, Auxiliary Enterprises, and all Restricted Funds has increased \$3.9 million (31%). This increase is due to increases in Fund Balance of \$2.6 million and Restricted Funds (\$900,000).

Restricted Statement

Total restricted funds have increased \$8.2 million (73%) from December 2009. The majority of this increase is due to an increase of \$5 million in Pell Grant awards to students. Another \$2.1 million is a result of transferring funds from the Foundation to the College for the Creative Arts and Conference Center project.

Greene Center Quarterly Finances

Revenue and expenditure information for 2010-2011 through December reflecting the annual budget, December budget and actual, and variance of December budget to actual were distributed prior to the meeting. The following was noted:

Revenue

- Student tuition revenue reflects summer and fall enrollments.
- Enrollment has increased over last year by 31.2%.

- Total revenue is showing a positive variance from budget due to the enrollment increase.

Expenditures

- Adjunct faculty salaries expended reflect summer and fall quarters and reflect a negative variance to budget because of class sections added to accommodate enrollments.
- Total expenditures are tracking favorably to budget.

Human Resources Update

Filled Positions:

Exempt:

- GEAR UP Advisor/STARS Coordinator (1.0 FTE), Sheila Ross, effective January 3, 2011
- Realtime Reporting Project Specialist (1.0 FTE), Beverly Nagle, effective January 3, 2011
- Disability Office Manager (1.0 FTE), Cort Schneider, effective February 14, 2011

Non-Exempt:

- Evening-Weekend Library Clerk (.46 FTE), Lucille Mitchell, effective January 3, 2011
- Early College Programs Admission Specialist, (1.0 FTE), Kristin Kelley, effective January 10, 2011

Resignations:

Exempt:

- Program Manager, Contract Training, Greene Center (1.0 FTE), Ed Janusz, effective January 3, 2011

Non-Exempt:

- Custodian (1.0 FTE), Paulette Thomas, effective December 22, 2010
- Transfer and Articulation Specialist (.75 FTE), Ivan Dean Bays, effective December 30, 2010

Faculty:

- Instructor, Health and Human Services Division (1.0 FTE), Shannon Oberding, effective December 17, 2010
- Instructor Registered Nursing Program, Health and Human Services Division (1.0 FTE), Norma Ragland, effective March 18, 2011
- Assistant Professor, Health and Human Services Division (1.0 FTE), Natalie Sherry, effective August 31, 2011

Retirements:

Exempt:

- Disability Office Manager (1.0 FTE), Marianne Kaiser, effective January 1, 2011
- Manager, Information Technology Support (1.0 FTE), G. James Hebner, effective June 30, 2011

Non-Exempt:

- Administrative Assistant, Greene Center (1.0 FTE), Susan Zelinski, effective March 31, 2011

Faculty:

- Associate Professor, Health and Human Services Division, Kathleen Traub, effective June 14, 2011
- Professor, Business & Applied Technologies (1.0 FTE), Rebecca Wiggenhorn, effective July 1, 2011

Advertised Positions/Searches/Interviews:

Exempt:

- Counseling Services Coordinator, (.50 FTE/20 hrs/wk)

Non-Exempt:

- Transfer and Articulation Specialist, (.75 FTE)
- Custodian, (1.0 FTE)
- Bookstore Clerk, Greene Center, (.65 FTE/1360 hours/year)

Faculty:

- Instructor, Registered Nursing Program (5 ea.)

Performing Arts Center Endowment Report

The Foundation agreed to invest the Performing Arts Center (PAC) Endowment funds that were transferred from the College as a restrictive endowment fund known as the Clark State Performing Arts Center Endowment Fund. Eligible investments are spelled out in the agreement. The income generated from these funds must be used for the purpose of operating, programming and maintaining the PAC. The Foundation agreed to issue quarterly reports to the Clark State Board of Trustees regarding the status of the investment of the funds. Following is a recap at 12/31/10:

Investment @ Cost	\$1,267,243
Interest Earnings	\$687,279
Commonfund Management Fees	\$(38,274)
Foundation Management Fees	\$(79,204)
Market Gain/(Loss)	\$102,656
Balance 12/31/10	\$1,939,700

Quarterly (October-December) Rate of Return -0.68%

Barclays Aggregate Bond Index (Oct-Dec Quarter) -1.30%

December Return -0.80%

Barclays Aggregate Bond Index (December) -1.08%

The Foundation Board approved transferring these funds into the High Quality Bond Fund at their June 2003 meeting. In August 2006, the Foundation Board approved assessing management fees to endowment accounts it manages. This figure (\$79,204) represents the 1.25% fee for five fiscal years (FY 2007 – FY 2011). Lynne Funk from The Commonfund met with the Foundation Finance/Investment Committee on October 21, 2010, to review fund performance, asset allocation, spending policy, investment policy and provide a market forecast.

Liaison Reports

Clark State Foundation/Circle of Friends

- The Foundation balance as of December 31, 2010, is \$14.1 million.
- The Assessment Committee continues their work on prioritizing the Foundation fundraising focus for the next few years.
- The Foundation Board retreat will be Friday, May 6, from 11:30 to 4:00 at the Polo Club. Trustees are invited and encouraged to attend. Please RSVP to Kris Culp, 328-6087, culp@clarkstate.edu.
- We are in the process of finalizing the location of the Audience Mural within the Creative Arts and Conference Center.
- The Circle of Friends Committee is now planning the Founders Award dinner and gala to be held on September 17 as the first major event in the new building.

Council of Governments

- There are currently 93 children enrolled at the Early Childhood Education Center, including schoolagers. Enrollment is at 86%, and the Center is adequately staffed.
- Efforts continue to fill the remaining slots.
- The National Association for the Education of Young Children's (NAEYC's) Week of the Young Child will be observed the week of April 10. The Center will celebrate with a Family Fun Fair and special events every day that week.

Action Items

The following items were presented for Board approval:

Personnel Recommendations ~ Exempt Employees

In accordance with established hiring procedures and after approval by President Rafinski, the following recommendations for exempt employees are being presented to the Board of Trustees for formal approval:

New Hires:

- GEAR UP Advisor/STARS Coordinator (1.0 FTE), Sheila Ross, effective January 3, 2011
- Realtime Reporting Project Specialist (1.0 FTE), Beverly Nagle, effective January 3, 2011
- Disability Office Manager (1.0 FTE), Cort Schneider, Ph.D., effective February 14, 2011

Resignations:

- Program Manager, Contract Training, Greene Center (1.0 FTE), Ed Janusz, effective January 3, 2011

Retirements:

- Disability Retention Specialist (1.0 FTE), Marianne Kaiser, effective January 1, 2011
- Manager, Information Technology Support, James Hebner (1.0 FTE), effective June 30, 2011

Impact on students and/or student learning:

- Disability Retention Specialist: Direct impact on student learning. Critical to coordinating and delivering necessary services to our disabled student population, also for educating faculty and staff in this area.
- Manager, IT Support: Indirect impact on student learning. Critical to coordinating the maintenance of all computer hardware on all CSCC campuses.

Implications for budget, personnel, or other resources: Positions funded in the 2010-2011 budget

It was requested that the Board of Trustees move to accept the personnel recommendations as indicated.

Personnel Recommendations ~ Instructional Faculty

In accordance with established hiring procedures and after approval by President Rafinski, the following recommendations for instructional faculty are being presented to the Board of Trustees for formal approval:

Resignations:

- Instructor, Health and Human Services Division (1.0 FTE), Shannon Oberding, effective December 17, 2010
- Instructor, Health and Human Services Division (1.0 FTE), Norma Ragland, effective March 18, 2011
- Assistant Professor, Health and Human Services Division (1.0 FTE), Natalie Sherry, effective August 31, 2011

Retirements:

- Kathleen L. Traub, Associate Professor, Health and Human Services Division, effective June 14, 2011
- Rebecca Wiggenhorn, Professor, Business and Applied Technologies Division, effective July 1, 2011

Impact on students and/or student learning: All above resignations and retirements have a direct impact on student learning. Health and Human Services faculty/Nursing faculty are critical to continued service to our nursing program.

Implications for budget, personnel, or other resources: No impact on budget as these positions are already built into the 2010-2011 and 2011-2012 budgets.

It was requested that the Board of Trustees move to accept the personnel recommendations as indicated.

Salary Range Adjustments

These recommended salary range adjustments reflect our acknowledgement of the need to remain competitive in the market. Comprehensive reviews of market data are conducted periodically and adjustments of our salary ranges are made accordingly. For FY 2011-2012, a salary range adjustment for staff is recommended by grade level to better align with the market. The recommended ranges adjustments by grade level are*:

- Grade Levels 2, 3, and 4: **4%** increase
- Grade Levels 5, 6, 7, 8, and 9: **6%** increase
- Grade Levels 10, 11, 12, 13, and 14: **8%** increase

Current				Proposed			
Staff – Exempt 2010-2011				Staff – Exempt 2011-2012			
Grade Level	Minimum	Midpoint	Maximum	Grade Level	Minimum	Midpoint	Maximum
5	\$32,730	\$40,912	\$49,095	5	\$34,694	\$43,367	\$52,041
6	\$38,495	\$48,217	\$57,937	6	\$40,805	\$51,110	\$61,413
7	\$40,612	\$50,869	\$61,124	7	\$43,049	\$53,921	\$64,791
8	\$43,018	\$54,490	\$65,963	8	\$45,599	\$57,759	\$69,921
9	\$47,584	\$60,539	\$73,492	9	\$50,439	\$64,171	\$77,902
10	\$52,636	\$67,258	\$81,880	10	\$56,847	\$72,639	\$88,430
11	\$58,226	\$74,724	\$91,222	11	\$62,884	\$80,702	\$98,520
12	\$64,411	\$83,019	\$101,626	12	\$69,564	\$89,661	\$109,756
13	\$67,832	\$87,626	\$107,419	13	\$73,259	\$94,636	\$116,013
14	\$71,254	\$92,234	\$113,214	14	\$76,954	\$99,613	\$122,271

Current						
Staff Non-Exempt 2010-2011						
Grade Level	Minimum		Midpoint		Maximum	
	Hourly Amount	Annual Minimum	Hourly Amount	Annual Midpoint	Hourly Amount	Annual Maximum
2	\$8.45	\$17,574	\$10.56	\$21,968	\$12.67	\$26,362
3	\$10.49	\$21,819	\$13.11	\$27,275	\$15.74	\$32,730
4	\$13.03	\$27,110	\$16.29	\$33,887	\$19.55	\$40,664
5	\$15.74	\$32,730	\$19.67	\$40,912	\$23.60	\$49,095
6	\$18.51	\$38,495	\$23.18	\$48,217	\$27.85	\$57,937

Proposed						
Staff Non-Exempt 2010-2011						
Grade Level	Minimum		Midpoint		Maximum	
	Hourly Amount	Annual Minimum	Hourly Amount	Annual Midpoint	Hourly Amount	Annual Maximum
2	\$8.79	\$18,277	\$10.98	\$22,847	\$13.18	\$27,416
3	\$10.91	\$22,692	\$13.64	\$28,366	\$16.37	\$34,039
4	\$13.56	\$28,194	\$16.94	\$35,242	\$20.33	\$42,291
5	\$16.68	\$34,694	\$20.85	\$43,367	\$25.02	\$52,041
6	\$19.62	\$40,805	\$24.57	\$51,110	\$29.53	\$61,413

Impact on students and/or student learning: Competitive salaries are critical to securing and retaining qualified staff. This adjustment in salary ranges is important to accomplishing that task.

Implications for budget, personnel, or other resources: The implication for the 2011-2012 budget is negligible to adjust any salaries that would fall below the recommended minimum ranges for the specified grade levels.

It was requested that the Board of Trustees accept the recommendation to adjust salary ranges for staff upward 4%, 6%, and 8% as indicated on page 2 by grade level effective September 1, 2011.

2011-2012 Laboratory and Special Fees Schedule

The setting of the Lab Fee Schedule for each year is part of the planning process for all academic divisions. Quarterly reports are sent to the divisions on the lab fees collected and expended. This information, along with data on projected enrollments, is used to develop the Lab Fee Schedule for each new year compiled by the Vice President of Academic and Student Affairs.

The proposed 2011/2012 fees were distributed to Trustees prior to the meeting. If adopted, these fees would begin with Summer Quarter 2011.

(The Laboratory and Special Fees Schedule is available in the office of the Vice President of Academic and Student Affairs.)

Impact on students and/or student learning: Student lab fees cover costs for consumable supplies used as part of lab experiences or cover other costs such as liability insurance that the college's tuition and state subsidy are not designed to reimburse, and in some cases, to cover specialized high cost instruction such as flight training and Advanced Technical Intelligence. The academic departments make every effort to keep such costs at a minimum, while still providing a sound learning experience for our students.

Implications for budget, personnel, or other resources: The 2011-2012 budget development process will be driven by the Lab Fee Schedule as presented.

It was requested that the Board of Trustees approve the 2011-2012 Laboratory and Special Fees Schedule, as presented, effective with the 2011 Summer Quarter.

Trustee Emeritus Recommendation

College policies establish the process for granting Trustee Emeritus status as follows:

“To enable the College to continue to benefit from the experience and expertise of past Board members, the Board of Trustees may, by majority vote, appoint as Trustee Emeritus, retiring members who have served a minimum of six years on the Board.”

The privileges afforded a Trustee Emeritus are as follows:

- a) A permanent college identification card
- b) Use of the learning resource center, wellness center, and college computing facilities
- c) Mailing list of all college publications
- d) Selection for official guest list for all college functions.
- e) Tuition scholarship for Trustee Emeritus, spouse, and dependent children for all college credit, seminar, and all non-credit courses
- f) Complimentary tickets to college-sponsored activities such as sporting events and performances at Kuss Auditorium/Turner Studio Theatre, when possible and requested.
- g) Building utilization benefits consistent with benefits available to full-time employees.
- h) Attend meetings of the Board without privilege of voting or service on Board committees.

The following resolution would grant Trustee Emeritus status to recently retired Trustee O. Lester Smithers:

*Resolution of the
Clark State Community College Board of Trustees*

Whereas, O. Lester Smithers served on the Clark State Community College Board of Trustees for 14 years, from 1996 to 2010; and

Whereas, O. Lester Smithers served as the Chairman of the Clark State Community College Board of Trustees from 2001 to 2003, and as Vice Chair in 2000; and

Whereas, Mr. Smithers has been an enthusiastic advocate for community colleges on the local, state and national arenas; and

Whereas, Mr. Smithers shared the Board's commitment to ensure the highest quality facilities for Clark State by constructing the Sara T. Landess Technology and Learning Center; and

Whereas, Mr. Smithers demonstrated the Board's commitment to extend full community college access to the citizens of Greene County through the establishment and purchase of the Greene Center; and

Whereas, Mr. Smithers supported the economic development of downtown Springfield through the construction of the Hollenbeck Bayley Creative Arts and Conference Center; and

Whereas, Mr. Smithers was instrumental in the selection and transition of a new President in 1997 and facilitated the transition in leadership at the College; and

Whereas, Mr. Smithers has promoted the perspectives of equity, accountability, and diversity to personnel issues; and

Whereas, Mr. Smithers was an inaugural recipient of the Richard N. Adams Educational Service Award;

Whereas, Mr. Smithers has been a generous contributor of his time and resources on behalf of the College; and

Whereas, Mr. Smithers has served the Clark State staff, faculty and students as an advocate and a friend;

Therefore, be it resolved that the Clark State Community College Board of Trustees, with appreciation, admiration, and affection, hereby bestows Trustee Emeritus status with its benefits and privileges to O. Lester Smithers by action of the Board on March 15, 2011.

Impact on students and/or student learning: Indirect impact by recognizing Mr. Smithers' advocacy for students

Implications for budget, personnel, or other resources: None.

It was requested that the Board of Trustees move to approve the resolution, thereby granting Trustee Emeritus status to O. Lester Smithers.

Resignation of Trustee Spriggs

Élise Spriggs has served on the Clark State Community College Board of Trustees for four years, and has been active on both the Board Government/Community Relations Committee and Board Human Resources Committee during that time. Unfortunately, Trustee Spriggs has accepted a position with the State of Ohio, Office of Healthcare Transformation, which causes a conflict of interest with her role as a Trustee, and has submitted her resignation from the Board, effective January 21, 2011.

It is requested that the Board officially accept her resignation.

Impact on students and/or student learning: No direct impact

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees move to accept the resignation of Trustee Spriggs effective January 21, 2011.

Trustee Mercurio made a motion to approve all of the action items listed above. Trustee Doyle seconded the motion, and it passed unanimously.

Report of the President

President Rafinski submitted the following in a written report:

- Furniture bids were due Monday, December 20th. Since we did not request formal Board action on the IT package, I do not plan to request Board action to award the furniture bids.
- Joe Jackson has been participating on the OACC Insurance Pooling Task Force over the past 12-18 months. The RFP was put on the street in early December. Both Wallace & Turner and Brower (Consolidated) responded to the bid, which was due January 24, 2011. Please note that we have not formally committed to anything at this point except to participate in the process, see how the responses come in and then decide if we want to participate in this new insurance pool. This is collaboration with other institutions to reduce costs (the hallmark of the USO). The task force has a meeting to review proposals February 14th.
- Asbestos removal at the Champion City Windows building is scheduled to be complete by February 10th.
- The Creative Arts and Conference Center construction schedule is being impacted by the weather. However, even at the most recent job progress meeting, contractors claim they are still on schedule. Draft acoustical bid package circulated internally and am awaiting feedback so that it can be distributed externally on February 14th. We are currently working to identify a consultant to assist with signage (interior room, interior way finding, exterior building, etc.), and reviewing proposals for security system including surveillance cameras.
- We are working on a request for proposals to select an independent public accountant for the next five-year audit engagement for the College and Foundation to be distributed February 14th.
- The space planning project is behind schedule due to difficulty documenting current space use information.
- Jennifer Dietsch has written a successful grant awarded by the Convention and Visitors Bureau Board for "Cooperative Marketing Sponsorship" funding in the amount of \$2,000.
- I have moved ahead and authorized \$5,000 to provide labor and material for a one-time seasonal inspection/maintenance of the Greene Center's heating and air conditioning system. There are no temperature controls installed, and we will probably have to address this issue in the future.

- Our medical lab technology program has been visited by the national accreditation team of that discipline called NAACLS. Two review team members arrived in Springfield on Sunday, March 13th, and departed today at 2:00 p.m. This important visit is similar to the Higher Learning Commission review; after a self-study is written, a team visits the campus to interview various areas of the College, review written documents, and make recommendations for improving the program. I will inform the Board when the team recommendation for multiple years of accreditation is final.
- Although we are not a collective bargaining community college, there are several implications for us in Senate Bill 5. The bill abolishes the right to strike for all public employees; it limits the state and local government health insurance contributions to 80 percent. (We currently pay 85%, and the employee pays 15%.) It also eliminates longevity pay after current contracts expire. (We issue some five-year contracts currently to faculty.)
- Although we have passed the deadline where the STEM School was to inform us if they intend to exercise the third year option of our contract, they have asked for a 45-day extension. (We acquired the contract when we purchased the Greene Center.) The Dayton Business Journal reported that they are near a deal for their new campus in Kettering – the old Value City Furniture Store – near the research park. The article also said, “that they are currently housed with Clark State Community College in a 25,000 sq. ft. Beavercreek office building.”
- In our dual enrollment partnership with 23 high schools in the area, we have had rather limited interest/participation with the Springfield City Schools. Recently they have sent out a request for proposals for dual enrollment partnerships across the state. Unusual move.
- Students will receive a little over \$500,000 in nursing scholarships due to the transfer from the Springfield Regional School of Nursing. We appreciate the Community Health Foundation’s support in this endeavor.
- A hiring freeze, by presidential exception only, has been instituted. We are working on realignment and will try to work closely with those displaced to determine whether they can be moved to other positions on campus.
- Ohio Schools (K-12) Superintendent Dr. Susan Zelman resigned her position this morning amid some pressure to do so.

Report of the Board Chairman

Chairman Bell indicated that a list of upcoming events for the College had been distributed and that the Board needs to do a better job at attending Clark State functions. He encouraged Trustees to attend the Student Recognition Dinner and LPN/RN Pinning Ceremonies, as they are very meaningful events. It was also noted that the Arts and Sciences faculty are hosting the first Humanities Colloquium on April 8th, which will include representatives from the University of Dayton discussing various issues involving the humanities; the event is open to the public. The Diversity Council is hosting a panel discussion entitled *Identidades Latinas* on May 13th that the Trustees may be interested in attending as well. Information regarding these events will be emailed to Trustees.

Chairman Bell also distributed the following list of committees and appointments, which will remain in effect until we receive our new Board appointments:

Finance and Facilities Committee: Heather Corbin, Chair; Jim Doyle; Faye Flack; Joe Jackson; Karen Rafinski

Government/Community Relations Committee: Bill Mercurio, Chair; Peggy Noonan; Heather Tiefenthaler; Kris Culp; Karen Rafinski

Human Resources Committee: Peggy Noonan, Chair; Heather Corbin; Faye Flack; Marvin Nephew; Karen Rafinski

Strategy Meeting Agendas: Heather Corbin, Jim Doyle, Faye Flack

Representative/Clark State Foundation Board: Heather Tiefenthaler

Representatives/Council of Governments: Jim Doyle, Heather Tiefenthaler, Karen Rafinski

Trustees' Open Forum

Trustee Doyle provided an overview of the National Legislative Summit he attended in Washington, DC. He indicated that there was a fantastic array of speakers, including David Wessel, the Wall Street Journal's Washington correspondent; David Gregory from Meet the Press; Secretary of Labor Hilda Solis; Kevin McCarthy, the Majority Whip from California; and community college professor Dr. Jill Biden. He noted that the summit was very worthwhile and encouraged other Trustees to attend in the future.

Trustee Flack reported that the OBR Trustee Education Committee she was serving on has been suspended; the last meeting was canceled and has yet to be rescheduled. It was noted that the Communications Committee Trustee Doyle was serving on is in the same position. The new Chancellor may re-evaluate these committees.

Adjournment

Trustee Mercurio made a motion to adjourn the meeting, and Trustee Noonan seconded. The motion passed unanimously, and the meeting adjourned at 7:42 p.m.