



## BOARD OF TRUSTEES REGULAR MEETING

**Minutes**  
**March 15, 2016**

The Clark State Community College Board of Trustees met in regular session in Room 102A of Ohio Hi-Point Career Center in Bellefontaine, OH, on Tuesday, March 15, 2016. Chairperson Peggy Noonan presided and called the meeting to order at 6:24 p.m.

### **Roll Call:**

**Present:** David Ball, Andy Bell, Jim Doyle, Maurice McDonald, Pam Strickler, Vice Chair Sharon Evans, Chairperson Peggy Noonan, and President Jo Alice Blondin

**Excused:** Mike McDorman and Brad Phillips

**Others Present:** Adele Adkins, Executive Director of the Performing Arts Center; Aimee Belanger-Haas, Dean of Business and Applied Technologies; Mike Cuffman, Interim Dean of Arts and Sciences; Kris Culp, Vice President of External Affairs; Dixie Depew, Controller; Terry Filicko, Assistant Professor, Arts and Sciences/Faculty Senate President Elect; Matt Franz, Chief Information Officer; Ron Gordon, Director, Student Services, Greene Center; John Hale, Associate Professor, Business and Applied Technologies; Duane Hodge, Director of Workforce Development, Sales and Outreach; Matt Ison, Academic Advisor/Staff Senate President; Joseph Jackson, Vice President for Business Affairs; Allison Johnson, Student Senator; Jim Miller, Assistant Attorney General, Education Section, State of Ohio; Kathy Nelson, Staff Accountant; Marvin Nephew, Chief Human Resources Officer; Toni Overholser, Director of Business and Community Development, Greene Center; Dr. Amit Singh, Provost/Vice President of Academic Affairs; Richard Sykes, Assistant Dean, Business and Applied Technologies; Mellanie Toles, Assistant to the President; Kathy Wilcox, Dean of Health, Human and Public Services; and Nina Wiley, Dean of Enrollment Services

### **Recognition of Guests**

Chairperson Noonan welcomed guests and asked them to introduce themselves.

### **Public Comment**

There were no public comments.

### **Approval of Minutes**

Chairperson Noonan asked for a motion to approve the minutes of the Reorganization and Regular Board Meetings held on January 19, 2016. Trustee Bell made a motion to approve the minutes as presented; Trustee Strickler seconded, and the motion passed unanimously.

## **Board Finance and Facilities Committee Report**

The Board Finance and Facilities Committee met Tuesday, March 1, 2016, at 7:30 a.m. in TLC Room 113. Those present included: Andy Bell, Committee Chair; Committee Members Jim Doyle and David Ball; Peggy Noonan, Board Chair; Dr. Blondin, President; Dr. Singh, Provost/Vice President of Academic Affairs; Theresa Felder, Vice President of Student Affairs/Greene Center Operations; and Joe Jackson, Vice President for Business Affairs. Agenda items included:

- January Financial Report
  - College Credit Plus Accounting Change
  - FY 2015-2016 Amended Budget
- Annual Operating Surplus/Reserves
- Audit Firm
- FY 2016-2017 Budget
- ODHE Quarterly Report Revised
- Expenditure/FTE
- Purchase Option
- FY 2017/FY 2018 Capital Bill
- FY 2015 Senate Bill 6 Ratios – Impact of GASB 68
- Bond Refunding
- Property Tax Exemption Filed
- Other Business
- Next Meeting – TBD

Minutes of the meeting have been distributed to all Trustees.

## **Financial Statements through February 2016**

The Revenue/Expenditure report through February 29<sup>th</sup> was distributed to Trustees prior to the meeting, along with the same report showing the revised annual budget for FY 2016 reflecting the revised budget if the Board approves this action at the March 15<sup>th</sup> Board meeting.

### Revenue

State Share of Instruction (SSI) – The budget is based on course completions (50%), success points (25%) and completion milestones (25%). Course completions are based on data from FY 2013, FY 2014 and FY 2015. Success points and completion milestones are based on data from FY 2012, FY 2013 and FY 2014. Completion milestones for certificates only includes data from FY 2014. The revised projection for FY 2016 from the ODHE of \$11,987,351 is \$369,299 above budget.

Student Fees – Enrollment for this fiscal year was budgeted based on a 1.0% enrollment decrease from FY 2015. Year-to-date enrollment is 1.7% below budgeted enrollment. However, College Credit Plus (CCP) enrollments are exceeding budget by 5,000 credit hours while traditional enrollments are lagging budget by 6,800 credit hours. This means there are 5,000 credit hours where the budget was based on \$140.00 per credit hour but, since they are CCP students, only \$40.00 per credit hour in revenue will be realized resulting in a negative variance to budget of \$500,000. The remaining 1,800 credit hours short of budget resulted in an additional \$250,000 negative variance to budget. Lastly, the Tuition Challenge Program assumed discounted tuition of \$30,000 based on the past three years' history of student enrollments. The total tuition discount for this program is \$90,000, resulting in an additional \$60,000 negative variance. This totals a year-to-date negative budget variance for Student Fees of approximately \$810,000 as reflected on the attached report.

Student Fees-CCP – Due to the growing impact of CCP enrollments, this number has been broken out separately from the Student Fees budget. The FY 2016 total Student Fees budget was based on 100,658 credit hours for traditional students and 11,000 credit hours for CCP students. Year-to-date CCP enrollments total 16,041 credit hours while traditional student enrollment totals 82,587.

Workforce Non-Credit Training – Business and Industry training and non-credit continuing education revenues have been combined into this line item per the recommendation of the Board. The reduction in funding from the State in the Lean Six Sigma grant was discussed at the Board Finance and Facilities Committee’s March meeting.

#### Expenditures

Most general fund expense categories as well as expenditures by object code categories are tracking close with budget. The negative budget variance in Instruction is in part due to the fact that annual Learning Management Systems licensing agreements were paid at the beginning of the fiscal year.

The negative variance in Operation/Maintenance of Plant is in part due to paying the quarterly contracted amount to the Springfield City Police in advance, prepaying the debt principle payment and paying for annual property/liability insurance at the beginning of the year.

The negative budget variance for Salaries is primarily due to adjunct faculty salary/benefits, which are not paid evenly throughout the fiscal year. The negative budget variance for occupancy expenses is due to the same items discussed in Operation/Maintenance of Plant above.

#### Auxiliary Enterprises

Bookstore – The surplus year-to-date is higher than the budgeted surplus and higher than the previous fiscal year.

Commercial Transportation Training Center – The surplus is higher than the budgeted surplus and higher than last year at this time when there was a deficit. This is due to increased enrollments. We have also been selected as the recipient of approximately \$100,000 in loan funds from the State Treasurer’s Office. These funds will be used to pay for tuition for up to eighteen students, which should have a positive impact on enrollment. Students will be responsible to repay these loans to the State.

Parking and Food Service net surplus/deficits are performing better than budget. We continue to make adjustments in the Food Service operation as we get acclimated to the new facility.

### **Performing Arts Center Endowment Report**

The Foundation agreed to invest the Performing Arts Center (PAC) Endowment funds that were transferred from the College as a restrictive endowment fund known as the Clark State Performing Arts Center Endowment Fund. Eligible investments are spelled out in the agreement. The income generated from these funds must be used for the purpose of operating, programming and maintaining the PAC. The Foundation agreed to issue quarterly reports to the Clark State Board of Trustees regarding the status of the investment of the funds. Following is a recap at 12/31/15:

Investment @ Cost (2002 - 2004)	\$1,267,243
Interest Earnings (June 2002 to present)	\$1,014,713
Commonfund Management Fees (June 2002 to present)	\$(65,601)
Foundation Management Fees (2007 - 2015)	\$(142,568)
Transfer to College for Hollenbeck-Bayley Center (June 2012)	\$(220,000)
Expenditures for Performing Arts Center (Aug 2009-Present)	\$(230,047)

Market Gain/(Loss) (June 2002 to present)	\$162,620
Balance 12/31/15	\$1,786,360
Quarterly (Oct-Dec) Rate of Return	-0.41%
Barclays Aggregate Bond Index (Oct-Dec Quarter)	-0.57%
December Return	-0.41%
Barclays Aggregate Bond Index (December)	-0.32%

The Foundation Board approved transferring these funds into the High Quality Bond Fund at their June 2003 meeting. In August 2006, the Foundation Board approved assessing management fees to endowment accounts it manages. This figure (\$142,568) represents the 1.25% fee for nine fiscal years (FY 2007 – FY 2015). Marc Bernhardt and Kelso Morrill from The Commonfund met with the Foundation Finance/Audit/Investment Committee on September 30, 2015, and reviewed fund performance, asset allocation, and spending policy. Michael Strauss from The Commonfund also provided a market forecast.

### **Human Resources Update**

#### *Filled Positions:*

- Todd Huffman, Assistant Technical Director, Performing Arts Center (1.0 FTE), effective 3/14/16
- Tracy Reed, Manager, HBC and Conferences Services, Performing Arts Center (1.0 FTE), effective 2/8/16
- Sara Quinones, Human Resources Generalist, Human Resources (1.0 FTE), effective 1/27/16

#### *Promotion:*

- Laurie Means, promoted from Manager, Marketing to Director, Marketing (1.0 FTE), effective 2/8/16

#### *Transfers:*

- Adele Adkins, Executive Director, Performing Arts Center, transferred from External Affairs to the President's Office, effective 3/7/16
- Lauren Houser, Project Jericho Manager, transferred from External Affairs to the Performing Arts Center, effective 3/7/16
- Corey Holliday, Director, Community Outreach, transferred from External Affairs to Student Affairs, effective 3/7/16
- Kanasha Hall, Manager STEM Programming, transferred from External Affairs to Student Affairs, effective 3/7/16
- Bonnie Young, Academic Support Services Coordinator, transferred from Student Support Services to Success Center Coordinator, Greene Center, (title change), effective 3/7/16
- Brendan Greaney, Success Center Coordinator, Greene Center, transferred from Student Services, Greene Center to Academic Support Services Coordinator, Springfield campus (title change), effective 3/7/16
- Teresa Kelble, Payroll Specialist, transferred from Human Resources to Business Affairs, effective 3/22/16

#### *Resignations:*

- Patricia Higgins, Grants Writer, External Affairs (.50 FTE), effective 2/4/16
- Rachel Battin, Student Accounts Receivable Technician, Business Affairs (1.0 FTE), effective 1/15/16

*Termination:*

- Julianne Whitaker, Administrative Assistant, Performing Arts Center (1.0 FTE), effective 2/3/16

*Retirement:*

- Cynthia Lehmkuhle, Professor, Arts and Sciences, effective 5/11/16

*Open/Advertised Positions/Searches/Interviews:*

- Dean, Arts and Sciences, Exempt (1.0 FTE)
- Director, Nursing Programs, Exempt (1.0 FTE)
- Director, Library Services, Exempt (1.0 FTE)
- Academic Counselor, Exempt (1.0 FTE)
- HVAC Instructional Faculty (1.0 FTE)
- Registered Nursing Instructional Faculty (1.0 FTE)
- Chemistry Instructional Faculty (1.0 FTE)
- Administrative Assistant to the CIO and Clinical Records Specialist, Non-exempt (1.0 FTE)
- Administrative Assistant, Performing Arts Center, Non-exempt (1.0 FTE)
- Hollenbeck Bayley Creative Arts and Conference Center/Performing Arts Center Event Assistant, Non-exempt (1.0 FTE)
- Student Accounts Receivable Technician, Non-exempt (1.0 FTE)

**State Share of Instruction Report**

Clark State Community College was provided with two reports from the Ohio Department of Higher Education (ODHE) and the Ohio Association of Community Colleges (OACC). The ODHE report is for progress and completion, based on Fall 2012 cohort broken down by enrollment status, discipline area, race/ethnicity, and other statistics. The OACC report is an analysis of Clark State's performance based on the funding formula.

The reports will be helpful in developing strategies for student success, and the metrics align with the Strategic Plan.

**Graduation Activities 2016**

Below is a listing of the graduation activities scheduled this year:

Thursday, May 5, 2016

7:00 p.m. Kuss Auditorium LPN Pinning Ceremony

Friday, May 6, 2016

7:00 p.m. Kuss Auditorium RN Pinning Ceremony

Saturday, May 7, 2016

9:00 a.m. Green Room – PAC Coffee/muffins/fruit for distinguished guests  
9:30 a.m. Green Room – PAC Robe and fall in line for processional  
10:00 a.m. Kuss Auditorium Graduation Ceremony  
11:30 a.m. HBC Luncheon

Graduation Highlights:

Student Speaker: TBD

Music: Springfield Symphony Brass Quintet

Vocalist:	Pending Student Auditions
Marshalls:	Crystal Jones, Business and Applied Technologies Dave Miller, Arts and Sciences Janet Taylor, Health, Human and Public Services

### **Placement Testing – Retest Fee**

ACT will discontinue Compass placement testing as of December 31, 2016. Therefore, we will begin testing students with Accuplacer on March 15, 2016.

In 2015, a total of 12,831 Compass tests were taken at a cost of \$1.55 per unit. The cost of Accuplacer is \$2.05 per unit. In order to cover the increased cost of Accuplacer, we will increase the cost of retakes from \$10 to \$15. There will continue to be no charge for first-time tests. The increase in placement fees to \$15 is in line with other colleges in the area.

Additional revenue from application fees supplement the cost of placement testing. The budget for application fee revenue is \$28,000. The placement test revenue and application fee revenue cover the cost of the test, along with a portion of the staffing cost associated with these functions.

### **Liaison Reports**

#### Clark State Foundation

- The fund balance as of December 31, 2015, is \$13.4 million.
- The Circle of Friends have agreed to contribute nearly \$10,000 to replace the video wall monitors in the Hollenbeck Bayley Creative Arts and Conference Center.
- The annual Circle of Friends Founders Award Gala will be Saturday, May 14, with dinner at the Hollenbeck Bayley Creative Arts and Conference Center, followed by a concert in the Performing Arts Center Kuss Auditorium. By agreement with the artist, we are not yet allowed to publicly release the artist's name. The recipient of the Founder's Award will be informed of the honor on March 8, after which the announcement can be made public.
- Dr. Blondin and Kris Culp continue to make personal visits with individuals to secure their feedback on the proposed major gifts campaign initiatives. The Case for Support has been revised to an 8-page format with numerous testimonials from students, graduates and employers; it is currently being laid out by the Marketing Office. Other collateral materials such as pledge forms, ways to give descriptions and donor recognition opportunities are under development. Kris Culp and Catie Stipe have begun meeting with General Campaign Chair Bill Fralick to put the campaign structure in place. The sequence of the solicitation process will be Cornerstone (largest gifts that cross county boundaries), Clark County, Greene County, then Champaign and Logan counties.
- The next Foundation Board meeting is March 16 at 11:30 a.m. at the Brinkman Education Center.

#### Council of Governments

- The Early Childhood Education Center's enrollment is currently at 91.5 FTE (82% of capacity). Efforts continue to fill open preschool slots and Ohio Department of Education (ODE) Expansion Grant program slots.
- The Center is currently seeking staff to fill two classroom teaching positions and has had some difficulty finding qualified candidates.
- The ODE grant provided an opportunity to complete a number of facility updates, including the painting and repair of classroom walls, replacement of carpet and an outside kitchen door, and enclosure of the gravel play area with landscaping timbers and turf.
- The Center's Parent Advisory Committee has been reinstated, and a number of family activities have been planned.

## **Organizational Chart**

The current organizational chart was distributed to Trustees prior to the meeting and will be placed on the portal for future reference.

## **Action Items**

The following items were presented for Board approval:

### ***Personnel Recommendations ~ Exempt Employees***

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for exempt employees are being presented to the Board of Trustees for formal approval:

#### *Filled Position:*

- Tracy Reed, Manager, HBC and Conference Services, Performing Arts Center (1.0 FTE), effective 2/8/16

#### *Promotion:*

- Laurie Means, promoted from Manager, Marketing to Director, Marketing (1.0 FTE), effective 2/8/16

#### Impact on students and/or student learning:

- Manager, HBC and Conference Services places the needed person in the HBC to service external customers seeking to rent the facility.

Implications for budget, personnel, or other resources: These positions are in the 2015-2016 budget.

It was requested that the Board of Trustees move to accept the personnel recommendations as indicated.

### ***Personnel Recommendations ~ Instructional Faculty***

In accordance with established hiring procedures and after approval by President Blondin, the following recommendation for instructional faculty is being presented to the Board of Trustees for formal approval:

#### *Retirement:*

- Cynthia Lehmkuhle, Professor, Arts and Sciences, effective May 11, 2016

Impact on students and/or student learning: Cynthia Lehmkuhle is a Math Instructor in our Arts and Sciences Division working at the Greene Center. This position will be back filled for the 2016-2017 academic year.

Implications for budget, personnel, or other resources: The position is in the 2015-2016 budget.

It was requested that the Board of Trustees move to accept the personnel recommendation as indicated.

### ***Appointment of OACC Delegate and Alternate***

Clark State Community College is a member of the Ohio Association of Community Colleges (OACC). OACC is governed by a governing board made up of the president and one trustee from each member college.

According to OACC bylaws, each college Board of Trustees shall designate one trustee to serve as the college delegate as well as one trustee to serve as an alternate member of the governing board. Both the trustee delegate and the alternate shall have the right to attend and fully participate in meetings of the governing board. However, only the delegate and the president from each college shall be counted for purposes of determining the quorum, and only the delegate and the president have the right to vote at a meeting. If the delegate Trustee is not present at the meeting, the alternate shall be counted for quorum purposes and shall have the right to vote. Presidents may not designate an alternate for voting purposes.

Each college district shall have a maximum of two votes on any matter which comes before the governing board. The college delegate trustee and president shall have one vote each. In the absence of a delegate trustee, the appropriate alternate trustee shall have one vote.

In accordance with OACC bylaws, trustee delegates and alternates are to be appointed annually, on or before March 31, by resolution of the respective member boards.

It is recommended that Peggy Noonan be appointed as the college delegate and Sharon Evans be appointed as the alternate delegate.

Impact on students and/or student learning: None

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees affirm the appointment of Peggy Noonan as the college delegate and Sharon Evans as the alternate delegate to the OACC governing board.

### ***FY 2016 Adjusted Budget***

In order to reflect the change in accounting for the discounted tuition charged for the College Credit Plus (CCP) Program, a recommendation was made to the Board Finance and Facilities Committee to adjust the FY 2016 General Fund Budget.

The Ohio Department of Higher Education (ODHE) administrative rules require that any discounted tuition and fees be accounted for as a scholarship expense. The only exception is for any tuition and fees discount program that is officially approved by the Chancellor of ODHE. When the College's FY 2016 budget was adopted in June, 2015, the State law governing CCP had not yet been passed. Subsequently a law was passed outlining requirements of the program including the amount of tuition and fees that colleges and universities were permitted to charge school districts. Since these fees are established by State law, it has been determined that it is not necessary for the Chancellor to approve the college's tuition discount for the CCP program.

Therefore, all student tuition and fee revenue for CCP students will be reported based on the amount of discounted tuition actually paid, and no scholarship expense will be recorded.

As a result of this change in accounting methodology and not due to a revised financial plan, the Board Finance and Facilities Committee at their March 1<sup>st</sup> meeting took action to recommend that the full Board amend the FY 2016 budget in the amount of \$1,130,000. (Copies of the adjusted budget were distributed to Trustees prior to the meeting and are available in the office of the Vice President for Business Affairs.)

Impact on students and/or student learning: None

Implications for budget, personnel, or other resources: The FY 2016 General Fund Budget was developed in conjunction with the Budget Advisory Council. The Council developed various assumptions related to



revenue and prioritized initiatives to fund using any new funds. The expenditures provide support for student success initiatives, direct services to students, training programs for employers, cultural activities for the community, leased facilities, the new Rafinski Student Center, new Food Science, Insurance and Welding academic programs and a sufficient compensation package to attract and retain qualified faculty and staff. The Student Fee Revenue budget and the General Expense functional category budget (as well as the Miscellaneous Expense by Object Code budget) will be reduced by \$1,130,000.

It was requested that the Board of Trustees move to reduce the FY 2016 General Fund budget by \$1,130,000 to \$29,083,850.

### ***Independent Public Accountant Recommendation***

The Independent Public Accountant (IPA) contracting process is governed by the Auditor of State (AOS). The number of years/audit periods covered by the audit contract is determined by the AOS and may vary depending upon the circumstances. AOS's current practice is to allow an IPA firm to conduct the audit of an entity for no more than a period of ten consecutive years. The five year contract with Clark Schaefer Hackett & Company, the College's IPA, ended with the completion of the FY 2015 audit engagement.

Information was discussed with the Board Finance and Facilities Committee at their March 1<sup>st</sup> meeting showing the firms that have conducted the College's audit over the past twenty years. The College has the option of recommending to the AOS that the contract with Clark Schaefer Hackett and Company be extended for another five year period. In order for the AOS to consider the request, the IPA firm must be in good standing with the AOS (based on the quality/timeliness scores) and both the College and the IPA firm must be agreeable to a contract extension. If all three parties are favorable for a contract extension, then a fee must then be agreed upon.

The Board Finance and Facilities Committee accepted the recommendation to negotiate a new five year contract with Clark Schaefer Hackett and Company dependent upon agreement by the AOS and at an acceptable level of fees.

The Committee requested that the full Board grant them the authority to make the final decision on the audit firm to be engaged for the FY 2016 – FY 2020 period.

Impact on students and/or student learning: All contracts/activities related to a review and certification of the College's fiscal activities, including tests of internal financial controls, financial compliance controls and compliance with federal, state and other external regulating bodies, have an indirect impact on students/student learning. The information contained in the College's audit reports assists the Board of Trustees and management of the College in being efficient and effective in its operations and good stewards of College resources/assets.

Implications for budget, personnel, or other resources: Until a fee is agreed upon, the exact cost cannot be determined. The cost of the FY 2015 audit, including the Foundation (\$6,775), was \$49,000.

It was requested that the Board of Trustees move to give the Finance and Facilities Committee of the Board the authority for the final decision on the IPA firm to be engaged for the FY 2016 – FY 2020 period.

***Trustee Doyle made a motion to approve all action items as presented. Trustee Bell seconded, and the motion passed unanimously.***

## Report of the President

President Blondin asked Student Senator Allison Johnson, Faculty Senate President Elect Terry Filicko and Staff Senate President Matt Ison for Senate updates.

Ms. Johnson reported that Staff Senate is organizing an Adopt-a-Highway event on April 16 during which they will be working on a two-mile stretch of State Route 72. They are also volunteering for Clark County Community Service Day on April 22 and are actively recruiting for next year's Senate positions.

Ms. Filicko indicated that Faculty Senate's work continues to streamline processes, such as faculty year-end reports' alignment with the promotion process requirements. They are also working on evaluation of College in the Classroom instructors/syllabi and prior learning assessment.

Mr. Ison stated that Staff Senate will be meeting with administration soon to discuss the final details of the performance management system as well as working conditions. They are also soliciting new Senate members as well as people to fill positions on all-college committees.

President Blondin asked Mellanie Toles to provide a review of Trustee attendance requirements. Ms. Toles reported that according to Ohio Revised Code section 3.17, any Board member who fails to attend at least three-fifths of the regular and special meetings held by that board during any two-year period forfeits their position on that board. The President's Office must submit quarterly attendance reports to the Ohio Department of Higher Education. Meetings included in the reporting are Work Sessions, Regular Meetings, Reorganization Meetings, Retreats, and Special Meetings. Committee meetings and events such as graduation and Charter Night are not included. Each Trustee received reports containing their individual attendance status.

President Blondin reported the following:

- The All-Ohio Academic Team Luncheon will be held on April 21 from 11:00 a.m. to 2:00 p.m. at the Ohio Statehouse. Dr. Blondin will emcee the event, and two of our students will be honored. Troy Peters made the All-Ohio Academic First Team and will be recognized as a bronze scholar on Coca-Cola's 2016 Community College Academic Team. Nick Costides made the All-Ohio Academic Third Team. All Trustees are invited to attend.
- The Association of Community College Trustees (ACCT) is offering a summit in June regarding safeguarding college campuses, which will include a full range of safety issues with a focus on the Board of Trustees' and the college leadership team's respective roles. Dr. Blondin will attend with Chairperson Peggy Noonan; Vice President for Business Affairs Joe Jackson; All-College Safety Team Co-Chair John Minter; and EMS faculty member Tom Duffee, who is a leader in campus safety. The team will share info campus-wide upon their return.
- Trustee Doyle and Dr. Blondin are putting together a proposal to present at the ACCT Conference. They have reached out to the presidents at Edison State and Southern State Community Colleges, who have agreed to deliver a joint presentation regarding student success efforts. The presentation will require approval from the Board of Trustees; a proposal will be presented for action in May.
- The Capital Bill is scheduled to be introduced in early April. The College's top two projects for the Higher Education pool of funding are Campus Safety/Security Upgrades (\$750,000) and Rhodes Hall/Applied Science Center Renovations (\$3,000,000).
- House Bill 484 is currently on hold. It passed the House but the Senate is holding on it right now, and it probably will not be introduced until after the Capital Bill.
- The Governor's recently released 2016 Mid-Biennium Review (MBR) has been introduced and will be making its way through the House. A summary of the MBR and a community commentary written by Dr. Blondin were distributed to Trustees.
- The recent Mamma Mia performance was sold out; it was a great show.

- The following information was distributed to Trustees: a Columbus Dispatch article regarding House Bill 384, which gives the auditor's office authority to conduct higher education performance audits; Clark State graduation and transfer data; a strategic planning update; and information regarding the \$65,000 Dash and Dreamkeepers grant Kris Culp and Catie Stipe worked hard to get, which provides student emergency funds to help remove barriers for our students.

### **Report of the Board Chair**

Chairperson Noonan commented that Charter Night went very well and expressed appreciation for everyone involved in it. She reminded Trustees to file their Ohio Ethics Commission financial disclosure forms by May 16<sup>th</sup> and asked them to mark their calendars for the upcoming pinning ceremonies, graduation, and other events they are able to attend.

### **Trustees' Open Forum**

Trustee Doyle inquired about the status of PDAC funding and whether it will be allocated for the parking garage downtown or the Performing Arts Center (PAC) roof. Dr. Blondin indicated that we do not yet know the outcome, but we are a good partner and want to serve as fiscal agent for the parking garage and receive funding for the needed PAC roof.

### **Executive Session ~ Personnel**

Trustee Doyle made a motion to move into Executive Session to discuss personnel. Trustee Bell seconded the motion, and it passed 7-0 by a roll call vote. Executive Session commenced at 7:45 p.m.

Trustee Doyle made a motion to exit Executive Session and return to general session at 7:55 p.m. Trustee Ball seconded, and the motion passed 7-0.

### **Adjournment**

Trustee Bell made a motion to adjourn the meeting, and Trustee Doyle seconded. The motion passed unanimously, and the meeting adjourned at 7:56 p.m.