

## MEMORANDUM OF UNDERSTANDING

BETWEEN

**Wilberforce University**

Represented by the Chief Academic Officer

Represented by the Academic Dean

AND

**Clark State Community College**

Represented by Vice President of Academic Affairs

This **Memorandum of Understanding** is intended to promote an Articulation Agreement with Wilberforce University and Clark State Community College represented by the Chief Academic Officer of Wilberforce and the Vice President of Academic Affairs of Clark State Community College, recognizing the Partnering institution. This document is designed for the respective academic Institutions to agree to enter into this agreement for the following purpose:

### 1. PURPOSE OF AGREEMENT

The purpose of this agreement is to develop academic and educational cooperation and establish a collaborative program for students who are attending a two-year community college and want to begin a journey toward a bachelor's degree. This agreement is for students who are taking their freshman and sophomore requirements at a two-year community college and are planning to transfer to a senior college or four-year university, ease in the transfer process between the two schools. To facilitate the transfer of students and to provide them with accurate transfer information, Wilberforce University and Clark State Community College agree to the following Areas of Cooperation:

## 2. **AREAS OF COOPERATION**

The purpose of an articulation agreement is to allow students to start any degree program and transfer to Wilberforce University and study a related, if not the same, bachelor's degree program with a minimum to no loss of credit and no duplication of coursework.

- a) **Presentation of the mutual promises between Wilberforce University and Clark State Community College.**
- b) **Providing program access through an effective transferability system.**
- c) **Every articulation agreement describes the specific courses to be taken at the affiliated two-year Community College in order to complete the degree at Wilberforce University and successfully matriculate with a minimal loss, or no loss of credit at all.**
- d) **The Chief Academic Officer will determine the planning and promotion of the signing ceremony.**

## 3. **SPECIFICS**

- a) **Wilberforce will not accept failing or reconquering credits.**
- b) **Only a C letter grade on a 4.0 grading scale will be accepted.**
- c) **No remedial or developmental course credits will be accepted.**
- d) **Courses have to be above 100 level to be accepted (\*Ex: ENG 100 and not ENG 098).**
- e) **Students must have completed all introduction classes.**
- f) **An official copy of their college transcript must be presented.**

## 4. **IMPLEMENTATION**

- 4.1. All agreements implemented under the terms of this Memorandum of Understanding shall be mutually agreed upon in writing.
- 4.2. Each of the participating institutions shall be fully responsible for the agreements carried out under its direction, except as otherwise agreed by the parties.
- 4.3. The parties will designate one officer each who will develop and coordinate specific programs or activities between them.

## **5. DURATION AND RENEWAL OF AGREEMENT**

This Memorandum of Understanding will become effective immediately after signature by the representatives of both Wilberforce University and Clark State Community College until further notice or until a legal written withdraw is presented.

## **6. AMENDMENTS**

- 6.1. This Memorandum of Understanding may be amended by a written agreement signed by the representatives of both Wilberforce University and Clark State Community College.
- 6.2. In the event of any unforeseen incident during collaborative activities both Wilberforce University and Clark State Community College shall agree to negotiate a mutually acceptable solution.
- 6.3. Should any disagreement arise out of the application, interpretation, or implementation of this Agreement, Wilberforce University and Clark State Community College shall endeavor to exercise best efforts to negotiate their differences.

## **7. TERMINATION OF AGREEMENT**

This agreement may, at any time during its period of validity, be terminated by either party upon prior written notice to the other party. Termination shall not affect the completion of any program or activity underway at the time the notice of termination is given.

## **8. APPROVAL**

In agreement with the above terms of participation, the authorized representatives of Wilberforce University, and Clark State Community College hereby affix signatures:

For: Wilberforce University  
Dr. Edward L. Hill Jr.  
Vice President of Academic Affairs

For: Clark State Community College  
Dr. Tiffany E. Hunter  
Vice President of Academic Affairs



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11/26/19

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Date

11/26/19

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Date