



570 East Leffel Lane • Post Office Box 570 • Springfield, Ohio 45501-0570 • 937/325-0691 • [www.clarkstate.edu](http://www.clarkstate.edu)

Dear Student:

Welcome to Clark State Community College. We are glad you have chosen Clark State. Your faculty academic advisor will be Racille Smith.

Ms. Smith is looking forward to meeting you. Her office is in Room 160 in the Applied Science Center. Her phone number is (937) 328-6109 or you may send an e-mail to [smithr@clarkstate.edu](mailto:smithr@clarkstate.edu). Feel free to contact her any time you have a question about your career field, classes you are taking, or Clark State in general. Before each quarter's registration period, please see her so that you can work together to plan a schedule that will meet your individual circumstances as well as to ensure a timely completion of your course work.

Please contact Marianne Kaiser at 328-6019 if you need Disabilities Services and Bonnie Young at 328-3847 for Tutoring Services.

Everyone at Clark State is eager to do his or her part in making your time with us a rewarding educational experience. Our faculty colleagues are especially looking forward to your participation in classes.

Sincerely,

Academic Support Services