



570 East Leffel Lane • Post Office Box 570 • Springfield, Ohio 45501-0570 • 937/325-0691 • www.clarkstate.edu

Dear Student:

Welcome to Clark State Community College. We are glad you have chosen Clark State. Your academic advisor will be Don Swabey.

Mr. Swabey is looking forward to meeting you. His office is in Room 209 in the Applied Science Center. His phone number is (937) 328-6059 and you may send him e-mail to swabeyd@clarkstate.edu. Feel free to contact him any time you have a question about your career field, classes you are taking, or Clark State in general. Before each quarterly registration period, please see him if you have any questions or concerns, so that you can work together to plan a schedule that will meet your individual circumstances as well as to ensure a timely completion of your course work.

Please contact Marianne Kaiser at 328-6019 or if you need Disabilities Services and Bonnie Young at 328-3847 for Tutoring Services.

Everyone at Clark State is eager to do his or her part in making your time with us a rewarding educational experience. Our faculty colleagues are especially looking forward to your participation in classes.

Sincerely,

Academic Support Services