



2025-26 V4 Verification Worksheet

Your 2025-2026 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. Clark State College is required to collect the following information and compare it to the information reported on the FAFSA.

SECTION A: STUDENT INFORMATION

Name: _____ Student ID Number: _____

Address: _____ City: _____ State: _____ Zip: _____

Primary Phone: _____

SECTION B: IDENTITY VERIFICATION

Check the document that applies to you and submit it via option 1 or 2.

- Driver's License
- State Issued ID
- US Passport

OPTION 1: PRESENT DOCUMENTS TO FINANCIAL AID OFFICE IN PERSON *(To be signed at Clark State)*

By signing and dating this worksheet, I certify that (1) I am the student and (2) all of the information reported on this form is completed and correct.

Student Signature: _____ Date: _____

OFFICE USE ONLY

Print FA Staff Name: _____

Type of Document(s) Collected: _____ Exp. Date if Any: _____

Date: _____

OPTION 2: PRESENT DOCUMENTS TO A NOTARY

(To be signed with a Notary Public Official and sent to the Clark State Financial Aid Office)

If you are unable to appear in person at Clark State to provide proof of US citizenship or eligible non-citizenship status, you must present your original documents to a Notary Public Official.

DOCUMENT PROVIDED *(To be completed by Notary Public Official)*

DOCUMENT TYPE	EXPIRATION DATE (IF ANY)

Notary's Certificate of Acknowledgement:

State of _____

City/County of _____

On _____, _____, personally appeared,
(Date) (Student's Name)

and provided _____
(Document Type)

WITNESS my hand and official seal:

(Seal)

Notary' Phone Number: _____

(Notary Signature) My commission expires on _____
(Date)

MAIL NOTARIZED FORM TO:

Clark State College, Financial Aid Office
570 E. Leffel Lane, Springfield, Ohio 45505
financialaid@clarkstate.edu • 937-328-6034