



## BOARD OF TRUSTEES REGULAR MEETING

**Minutes**  
**June 23, 2020**

The Clark State Community College Board of Trustees met in regular session virtually via LifeSize due to the COVID-19 pandemic on Tuesday, June 23, 2020. Chairman Brad Phillips presided and called the meeting to order at 6:01 p.m.

### **Roll Call**

*Present:* Andy Bell, Jim Doyle, Sharon Evans, Kyle Hall, Maurice McDonald, Mike McDorman, Peggy Noonan, Vice Chair David Ball, Chairman Brad Phillips, and President Jo Alice Blondin

*Others Present:* Adele Adkins, Executive Director of the Performing Arts Center; Lesli Beavers, Director of Workforce and Business Solutions; Aimee Belanger-Haas, Dean of Business and Applied Technologies; Travis Binkley, Assistant Dean of Advising and Enrollment Services, Greene Center; Dr. Sterling Coleman, Director of Library Services; Julia Daniels, Assistant to the Dean of Health, Human and Public Services; David Farrell, Senior Staff Accountant; Dr. Theresa Felder, Senior Vice President of Student Success; Dr. Matt Franz, Vice President of Information Technology and Emergency Management; Ron Gordon, Dean of Enrollment Services; Dr. Tiffany Hunter, Vice President of Academic Affairs; Crystal Jones, Assistant Dean of Business and Applied Technologies; Tina Jones, Staff Accountant; Paige Kiley, Financial Aid Specialist/Staff Senate Vice President; Naomi Louis, Dean of Arts and Sciences; Dee Malcuit, Professor, Arts and Sciences; Laurie Means, Executive Director of Marketing; Kathy Nelson, Controller; Kelly Neriani, Senior Institutional Research Analyst; Toni Overholser, Director of the Foundation; Cindra Phillips, Director, Center for Teaching and Learning; Leslie Ray, Manager, Ticket Office Operations, Performing Arts Center; Diane Roux, Associate Professor, Business and Applied Technologies; Jennifer Savitscus, Instructor, Arts and Sciences; Doug Schantz, Associate Vice President of Business Affairs; Jesse Slavens, Assistant Professor, Arts and Sciences; Gwen Stevenson, Director of Nursing Programs; Amy Sues, Dean of Institutional Effectiveness, Planning, Assessment and Accreditation; Mary Adelaide Taylor, Interim Director, Nursing Program; Mellanie Toles, Executive Assistant to the President and Coordinator of Special Projects; Trish Voisard, Staff Accountant; Larry Wakefield, Vice President for Business Affairs; Nina Wiley, Dean of Student Engagement and Support Services; Mia Yaniko, Education Section Chief, Ohio Attorney General's Office; Tracy Yates, Director of Conference Services/Staff Senate President; and Clint Young, Student

### **Recognition of Guests**

Chairman Phillips welcomed guests and asked them to introduce themselves.

### **Public Comment**

There were no public comments.

### **Conflicts of Interest**

No conflicts of interest were reported.

## **Student Success Story**

Dr. Theresa Felder, Vice President of Student Success, introduced Cybersecurity student and lab assistant Clint Young, a 2018 Springfield-Clark County CTC graduate. Mr. Young reported that Professor Dan Heighton visited his class at CTC and encouraged students to take a ten-week Clark State course to receive a security certificate required to obtain many Cybersecurity positions. That piqued his interest in attending Clark State, and he was thrilled to receive a \$1,200 Tech Prep scholarship toward his tuition. He noted that the College has received a Department of Defense grant to develop three more courses, and he is working to recruit more students to the program since many area employers, including Wright Patterson Air Force Base, are looking for employees with Cybersecurity certifications. After graduating from Clark State, Mr. Young plans to go on to Wright State to complete his bachelor's degree.

Chair Phillips thanked Mr. Young for sharing his story and encouraged him to keep up his good work.

## **Approval of Minutes**

Chair Phillips asked for a motion to approve the minutes of the Regular Board Meeting held on May 19, 2020. Trustee Doyle made a motion to approve the minutes as written; Trustee Bell seconded, and the motion passed unanimously.

## **Board Finance and Facilities Committee Report**

The Board Finance and Facilities Committee met on Tuesday, June 9, at 7:30 a.m. virtually via Lifesize. Those present included: Andy Bell, Committee Chair; Committee Members David Ball, Jim Doyle, Sharon Evans, and Peg Noonan; Brad Phillips, Board Chair; Dr. Blondin, President; Dr. Theresa Felder, Senior Vice President, Student Success; Dr. Matt Franz, Vice President, Information Technology; Dr. Tiffany Hunter, Vice President, Academic Affairs; Larry Wakefield, Vice President for Business Affairs; Doug Schantz, Associate Vice President for Business Affairs; Adele Adkins, Executive Director, Performing Arts Center; Laurie Means, Executive Director, Marketing; Toni Overholser, Director, Foundation; Kathy Nelson, Controller; Susan Kelly, Recorder. Agenda items included:

- Call to Order
- Roll Call
- Approval of May 11, 2020 Meeting Minutes - ACTION
- May Financial Report (Handout)
- State Legislative Activity
- HB 670: Capital Re-appropriations
- CARES Act Spending
- Downtown Campus Damage
- FY 2021 Revenue and Expense Assumptions
- Multi-Year Budget Discussion
- Adoption of 2020-2021 General Fund Budget – ACTION
- Adoption of 2020-2021 Auxiliary Fund Budgets – ACTION
- Ohio Department of Higher Education (ODHE) Tuition Waivers
- Reopening Plan - Toolkit
- Open Discussion
- Next Meeting – TBD

## **Financial Statements through May 31, 2020**

A report reflecting Revenues and Expenses through May 31 was distributed to Trustees prior to the meeting. The following was noted:

State Share of Instruction (SSI) – The FY 2020 budget is based on course completion (50%), success points (25%) and completion milestones (25%). Since the annual “true-up” to SSI allocation in December, the State announced cuts to SSI for the FY2020 fiscal year. Clark State’s share of this cut is \$576,735. The variance shows on the May financials.

Student Tuition and Fees Revenue represents Fall, Spring and Summer Semesters through May 31. We are under budget primarily due to a decrease in out-of-state enrollment compared to last year as well as a change in reporting for College Credit Plus (CCP) discounts. Discounts for General Fees, Technology Fees and Career Advantage Fees have been reflected here this year instead of reducing these related accounts which are reflected under Other Student Fees. Other student Fees are up due to lab fees and unspent tuition challenge discounts.

Management services increased this year due to a new charge to CTTC (\$45,000 per year) in addition to prior charges to the Bookstore (\$75,000 per year).

Workforce Non-Credit Training revenue is currently below budget and not expected to meet budget. Due to the effects of COVID19 and our modified operations, we do not expect revenue to pick up significantly before the end of the fiscal year. Expenses are also down due to our modified operations.

Performing Arts Center shows and rentals are below budget and not expected to meet budget. Due to the effects of COVID19 and our modified operations, we do not expect revenue to pick up significantly before the end of the fiscal year. Expenses are also down due to our modified operations.

The expense budgets show overall spending down compared to the budget. By object code, Communication expenses are trending high due to an increase in marketing spend to encourage Summer enrollment. Some expenses due to our modified operations will be covered by the CARES Act. Travel is also trending well below budget. By function, expenses for General Administration and Public Service are also well below budget for this time of the year.

Auxiliaries are also down partly due to the effects of COVID19 and modified operations. Bookstore is showing revenue below budget for the year. Commercial Transportation Training Center shows under budget in revenue, which is also due to a decline in state loans available to students and modified moderations. Parking revenue is down due to the State’s new oversight on fees which prevented us from charging more for Auxiliary fees, but is still showing a surplus. Food service expenses are trending higher than expected this year due to modified operations.

## **Human Resources Update**

The following actions are for non-exempt employee positions only. The open/advertised positions cover all faculty and staff, both exempt and non-exempt.

### Retirement:

- Charlie Miller, Mail Clerk, Bookstore, Dining and Office Services, effective 6/1/20

#### Resignations:

- Anthony Dunn, Social and Multimedia Specialist, Marketing, effective 6/9/20
- Michelle Anderson, Financial Aid Specialist, effective 5/6/20

#### Open/Advertised Positions:

- Instructional Faculty – Diagnostic Medical Sonography
- Instructional Faculty – Medical Lab Technology
- Instructional Faculty – Office and Medical Administrative Technology

### **Virtual Commencement Ceremony 2020**

Due to health and safety reasons related to COVID-19, the in-person traditional commencement ceremony planned on August 15, 2020, has been replaced with a virtual commencement ceremony. Several traditional ceremony components, including the National Anthem, open and closing remarks from administration, student commencement speaker, conferring of degrees and certificates, and the induction into the Alumni Association will be pre-recorded and linked together in a video. The commencement video will be made available on August 15 at 10:00 a.m. on the Clark State website, Twitter, Facebook and YouTube. Students are being encouraged to safely gather with their friends and family to celebrate their accomplishments.

Beginning July 6, students may purchase their caps and gowns in the Clark State bookstores, though it is not required. Between July 20-31, students are invited to have their picture taken with Dr. Blondin in front of our new graduation backdrop. They may bring up to two guests with them. The photo will be included in the commencement video. Eligible students will be given their honor cords and/or stoles at the photo session. A copy of the information sent to all students who completed their program requirements for Fall 2019, Spring 2020, or are anticipated to complete at the end of Summer 2020 was shared with the Board prior to the meeting.

### **Achieving The Dream and Clark State's Continued Work on Closing Equity and Achievement Gaps**

In our efforts to continue our work to improve student success, student outcomes, and close equity and achievement gaps, it is vitally important that we move forward with our work with Achieving The Dream (ATD). This work will be an important step in increasing our support to our students who have the greatest needs and not moving forward now will be a missed opportunity. As we are navigating through the challenges of Coronavirus, our students who were already experiencing housing, food, and financial insecurities are facing them at an even greater level so we must continue on our path of support for them. Our work with Achieving The Dream will allow us to delve deeper into our data and allow us the opportunity to work with ATD Data Coaches to analyze and determine the best course of action for planning and implementing initiatives that will support of students in achieving their educational and career goals. Below are the services that we will receive from our membership with ATD as well as what we will be measuring as we do our work over the next three years with our ATD Data Coach.

As a part of our three-year, intensive capacity-building effort, we will receive the following benefits and offerings:

- Dedicated Data and Leadership Coaches to help facilitate and lead the change management process.
- Access to the Institutional Capacity Assessment Tool (ICAT) to assess the College's capacity in seven key areas critical for creating a student-centered culture and a coach-facilitated discussion of the College's ICAT results.

- Four complimentary registrations to DREAM, Achieving the Dream's annual flagship conference, as well as discounted in-network pricing for additional DREAM registrations.
- Access to over forty in-person and online events and webinars where you can connect with and learn from other colleges.

Data we are currently measuring in a variety of categories was distributed to Trustees prior to the meeting; it was noted that we want to do a deeper dive into how we need to address these areas and better support our students with the greatest needs. Brief discussion ensued, with Trustees commenting that they cannot wait to see the results of these efforts.

### **Foundation Update**

- The Foundation awarded 173 scholarships totaling \$199,914.00 during the FY20. This is a substantial increase over FY19 in which the Foundation awarded 154 scholarships totaling \$139,450.00. The Foundation received 813 applications for scholarships during FY20, a record high number. The Scholarship Committee and Foundation Board are reviewing the scholarship review/award process to assure that it is equitable for all students.
- Foundation Board leadership is changing a bit as Don Lynam, who has done a great job as Chair for the last two years, passes the baton to new Chair Mitch Hurst, effective July 1. Patti Phillips will serve as Vice Chair, and Bill Brougher will serve as Treasurer/Secretary.
- The Spring Semester CARES Act Emergency Grants for students have been distributed. The College distributed \$780,465.00 directly to 1131 students. Please see the attached report, which outlines our distribution of funds based on identified student needs.
- Project Jericho received approval from Clark County Department of Job and Family Services for FY21 programming, with a chance to renew for FY22; this grant totals \$266,419.43. Project Jericho will work with the County to negotiate and finalize the contract, which will require County Commission final approval. Project Jericho also received continued funding from Clark County Juvenile Court for programming that serves detained youth at the Detention Center, as well as other programs that engage youth impacted by the juvenile justice system; this grant totals \$50,000.00. The Project Jericho team continues to drop off a "birthday in a bag" for kids (and parents) whose birthdays are taking place during this pandemic. By the end of June, 30 bags will have been delivered. Project Jericho is collaborating with a local non-profit (The Conscious Connect) and nearby neighbors to bring an outdoor mural to a newly constructed basketball court in a neighborhood near Perrin Woods Elementary School. Project Jericho youth will work with artist Sarah Hess to paint a design on the concrete court that is surrounded by benches, a little library with free books, and a disc golf cage. This project is slated to begin mid-late July.
- The Scholars Program had 29 students successfully complete the high school program and graduate in May. Twenty-one students are enrolled at Clark State for the Fall Semester. The remaining eight students have accepted scholarships to other institutions. We are very excited that all of our graduating seniors will be attending college in the fall. A graduation video was shared on our social media sites.

### **Performing Arts Center and Hollenbeck Bayley Creative Arts and Conference Center Update**

- On June 13 the Performing Arts Center (PAC) presented a drive-in concert on one of the parking lots at the Leffel Lane campus. The concert was sold out with 180 cars in attendance. Wyatt McCubbin

brought some musicians up from Nashville to perform for ninety minutes. It was a first effort of presenting an outdoor concert by the PAC. Patrons followed all of the safety protocols suggested by the State of Ohio. PAC staff and patrons enjoyed a beautiful night of music after many months of venues being closed.

- The PAC announced the new “Close to Home” series, which begins on Wednesday, June 24, with singer and guitarist Andy Fox who will be donating his talents for the evening. Following Mr. Fox on July 8 will be local disc jockey favorite, Nettie Carter-Smith, who will also be donating her talents. Finishing up the series on August 5 will be pianist and singer Kent Brooks. Food trucks and bar services will be available at all three events. The series is free to the public, and guests can bring their lawn chairs and enjoy a night out on the PAC and Hollenbeck Bayley Creative Arts and Conference Center (HBC) grounds. All social distancing and safety protocols will be followed.
- PAC Director Adele Adkins commented that the PAC wants to be one of the voices to help heal the community and will arrange some community conversations in the future. Details will be shared as they evolve.

### **Marketing Update**

- Three new testimonial television spots were taped the week of June 8. New digital and radio spots will also be created. The new spots, which feature two currently-enrolled students and one transfer student, will start running by the week of June 29. Another ad, which will roll out in July, features a parent perspective on cost savings with a child who will transfer from Clark State to Miami University.
- Advertising for fall semester started the first week of June. The advertising campaigns target recent high school graduates, parents of high school graduates, students who are home from residential colleges during the pandemic, adult learners, and people who want to retrain for a new career.
- The Marketing office created a Return to Campus video for faculty, staff, and students that highlighted safety protocols implemented due to the COVID-19 pandemic, such as reconfigured classrooms for physical distancing, plexiglass barriers for close contact offices, and new sanitization equipment.

### **Action Items**

The following items were presented for Board approval:

#### ***Personnel Recommendation – Instructional Faculty***

In accordance with established hiring procedures and after approval by President Blondin, the following recommendation for instructional faculty is being presented to the Board of Trustees for formal approval.

#### New Hire:

- Tricia Baldosser, Registered Nursing Instructor, Health, Human, and Public Services, effective 8/14/20

Impact on students and/or student learning: All Instructor positions are vital to students and student learning by providing the necessary instruction and support in the various disciplines.

Implications for budget, personnel, or other resources: The above personnel action is in the 2020-2021 budget.

It was requested that the Board of Trustees approve the personnel recommendation as presented.

### **Adoption of 2020-2021 General Fund Budget**

#### Revenue Assumptions:

- State Share of Instruction (SSI)
  - SSI based on 50% access, 25% course completion, 25% success points
  - Draft figure received from the Ohio Department of Higher Education (ODHE) May 6, 2020, file version 1.0, subject to revision (true-up).
  - Base SSI is an increase of \$389,236 (2.57%).
  - This year, after the increase, we expect at least an 18% cut to our SSI to help the State of Ohio balance their budget due to the effects of COVID19. This would be a \$2,799,800 cut to our SSI.
  - With this cut, SSI represents 43% of total general fund budget, which would have been 47.9% prior to the cut.
- Student Fee Revenue
  - Headcount and credit hours are projected flat with little movement among categories.
  - Tuition is budgeted to increase \$5.00 per credit hour, generating \$378,000.
  - Total Student Fees are 52.7% of the total General Fund budget.
- Other Income
  - Interest on Investments is expected to decrease due to the decline in market interest rates.

#### Expenditure Adjustments:

- Increase in the cost of health insurance of 6%.
- Salary and benefits represent 74.1% of total budget.
- Added a new Associate Vice President of Business Affairs position for succession planning purposes.
- Fully funded the Web Design faculty and Diagnostic Medical Sonography positions, as well as funded an American Sign Language faculty position for Fall 2020.
- Increases to select faculty as a result of the Compensation Survey. No increases to staff.
- Operating expenses have been cut \$1.4M, or 9.0% of the base budget, by an aggressive review by Executive Council to curb spending for FY 2021.
- Approximately \$300,000 in positions from recent departures have been frozen.
- Reduction to Printing expense due to renegotiated contract \$50,000.
- Removed Tuition Challenge Discount of \$75,000.
- Contingency remains budgeted at \$655,000 or 2.2%.
- The remaining SSI cut is \$1.1M, which we plan to cover by available CARES Act funding.

This Budget was presented to the Board Finance and Facilities Committee at its June 9, 2020, meeting. The Committee recommended that the Board of Trustees approve the General Fund Budget as presented.

Impact on students and/or student learning: The General Fund budget supports all instruction, academic and student support services with the exception of those funded by restricted grants and contracts, capital budgets and auxiliary fund activities.

Implications for budget, personnel, or other resources: The FY 2021 General Fund budget was developed in conjunction with the Budget Advisory Council. The Council developed various assumptions related to revenue and prioritized initiatives to fund using any new funds. The FY2021 budget reflects significant but manageable changes to operations to reflect the impact of COVID19 and an uncertain future.

It was requested that the Board of Trustees move to adopt the FY 2021 General Fund budget, as presented, in the amount of \$29,685,838.

### ***Adoption of 2020-2021 Auxiliary Fund Budgets***

An auxiliary enterprise, as defined by the National Association of College and University Business Officers (NACUBO) in the College and University Business Administration manual, is "an entity that exists to furnish a service to students, faculty, or staff, and that charges at a rate directly related, but not necessarily equal, to the cost of the service." Auxiliary enterprises are self-supporting activities which provide non-instructional support in the form of goods and services to students, faculty, and staff upon payment of a specific user charge or fee that is at least equal to the full direct and indirect cost of providing the goods and services. Although the operation of an auxiliary enterprise is supplemental to the primary educational functions of the College, such enterprises are important to the overall operation of the College.

The proposed Auxiliary Fund budgets have been developed with the assistance of the managers of the auxiliary enterprises.

The expectation is that the Bookstore will have a deficit. Parking and the Commercial Transportation Training Center will have a balanced budget. Food Service will operate at a deficit and will be subsidized from Bookstore reserves.

The Bookstore projects a deficit due to the reduced sales of the online bookstore, eCampus. eCampus provides more and cheaper textbook purchasing options for students (new, used, rentals, eBooks), and the students are able to use financial aid for all of the options. The Bookstore receives a commission from all textbook sales and buybacks. This contract was renegotiated in FY2020 and incorporated some changes we expect to increase revenue. However, increased use of OER and other options will continue to impact sales.

Food Service will begin its sixth full year of operation in the Rafinski Student Center. Food Service has increased their options for walk-up customers and implemented an Eagles Cash option for students to use their financial aid funds for food to increase options and sales to students. In FY2021, students will also have to option to use their Eagles Cash at vending machines.

Parking revenue is generated from a portion of the \$7.50 auxiliary services fee charged to each student each semester. Fifty percent (50%) of the auxiliary services fee is allocated to this budget to pay for the operation and maintenance of our parking lots and roadways. The remaining 50% of the auxiliary services fee is allocated to the general fund to provide financial support to our campus police operation, building security, emergency services, etc.

This Budget was presented to the Board Finance and Facilities Committee at its June 9, 2020, meeting. The Committee recommended that the Board of Trustees approve the Auxiliary Fund budgets as presented.

Impact on students and/or student learning: Each of these auxiliaries provides support services or direct services to students. Budgets must be sufficient to recruit and retain qualified staff, provide excellent service to students, as well as to procure and maintain state-of-the-art equipment, vehicles, and technology.

Implications for budget, personnel, or other resources: In the long run additional actions are needed to address the Bookstore and Food Service deficits.

It was requested that the Board of Trustees move to adopt the fiscal year 2020-2021 Auxiliary Fund budgets, as presented, effective July 1, 2020.

***Trustee Evans made a motion to approve the personnel recommendation for instructional faculty, adopt the 2020-2021 General Fund Budget, and adopt the 2020-2021 Auxiliary Fund Budgets as presented. Vice Chair Ball seconded the motion, and it passed unanimously.***

### ***Faculty Promotions in Rank***

The promotion process for faculty begins in the fall of each year. After working a specified number of years in a rank, a faculty member is eligible to apply for the next higher rank. (A copy of the promotion criteria was distributed to Trustees prior to the meeting.)

To be considered for promotion in rank, the eligible faculty member must submit a curriculum vitae and an application letter summarizing how they meet the criteria. This letter initiates the promotion review process. Once an application is received, the Human Resources Office provides the following information as part of the application packet: copies of Student Evaluation of Instruction scores, Year-End Activity Reports, and Administrative Evaluations.

The dean reviews the information, provides a recommendation, and forwards the promotion packet to the Promotion Committee. The Promotion Committee considers each application and makes a recommendation to the Vice President of Academic Affairs. The Vice President of Academic Affairs reviews the application materials and recommendations for each candidate and makes a promotion recommendation to President Blondin.

The following faculty are recommended for promotion this year:

<b>Professor</b>	<b>Associate Professor</b>	<b>Assistant Professor</b>	<b>Senior Technical Professor</b>
Chris Bays	Dr. Monnica Gavin	Jessica Adams	Robyn Hennigan
Carin Burr		Olga Boberg	
Dr. Wendy Gagliano		Jason Chilman	
Theresa Lauricella		Katrina Cochran	
Diane Roux		Michael Lander	
Greg Teets		Debra Padgett	

Impact on students and/or student learning: The faculty promotion process is important for the recognition and advancement of the faculty. A quality faculty is critical to successful teaching and student learning at the institution.

Implications for budget, personnel, or other resources: The budget for 2020-2021 already takes into consideration promotions in rank.

It was requested that the Board of Trustees approve the personnel actions outlined in the recommendations for promotion in rank, effective August 2020.

### ***2020-2021 Laboratory and Special Fees Schedule***

The setting of the Laboratory and Special Fees Schedule for each year is part of the planning process for all academic schools. Adjustments are made each year to reflect the rising costs, and in some cases the reduced costs, of supplies and fees. The academic schools make every effort to keep such costs at a minimum while still providing a sound learning experience for our students.

The proposed 2020-2021 fee increases and decreases were distributed to Trustees prior to the meeting and are available in the office of the Vice President of Academic Affairs. Effective July 1, 2019, the Ohio Legislature gave the Chancellor of the Ohio Department of Higher Education authority to approve all fees, inclusive of fees for new programs. The Business Office submitted the proposed fee schedule and was notified that all fee requests have been approved by the Chancellor's office.

Impact on students and/or student learning: Student lab fees cover costs for consumable supplies used as part of lab experiences. These fees also cover other costs, including liability insurance, specialized industry credentials examinations, and specialized high cost instruction.

Implications for budget, personnel, or other resources: The 2020-2021 budget was built based on the Laboratory and Special Fees Schedule as presented.

It was requested that the Board of Trustees approve the 2020-2021 Laboratory and Special Fees changes effective with Fall 2020 semester.

### ***2020-2021 Academic Calendar Update***

One of the strategic initiatives the College is pursuing is to provide effective and efficient schedules of classes that facilitate students' timely progression and completion. To this end, the calendar proposal for academic year 2020-2021 was provided for review by the entire campus community via email and virtual meetings for additional revisions. This calendar is revised to remove the fall break in October and by adding the Wednesday before the Thanksgiving as a class meeting day. Additionally, the new "J" term (8/24-11/14), was also added. As requested by the Governor and the Ohio Department of Education Chancellor's office, in-person classes will end November 26<sup>th</sup>, and beginning Monday, November 30<sup>th</sup>, fall classes will conclude in an online/remote learning format. Final exams will be held December 7-10, and faculty duty days will be December 11, 14, and 15.

Impact on students and/or student learning: The calendar provides a planning tool for students to ensure successful retention and completion.

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees approve the changes to the 2020-2021 academic year calendar as presented.

***Trustee McDorman made a motion to approve the faculty promotions in rank, 2020-2021 Laboratory and Special Fees changes, and the 2020-2021 Academic Calendar revisions as presented. Vice Chair Ball seconded, and the motion passed unanimously.***

## **Report of the President**

President Blondin deferred to Staff Senate President Tracy Yates, who reported that this is her last meeting as President. Although she will pass the presidency baton to Paige Kiley, she noted that she will still be active on the Transform Clark State Committee and will co-chair the All-College Safety Committee with Dee Malcuit. Ms. Yates expressed her appreciation for the Trustees' and President Blondin's support of Staff Senate throughout the year.

President Blondin:

- Congratulated Business and Applied Technologies Dean Dr. Aimee Belanger-Haas on earning her doctorate from Ferris State University and Director of Nursing Dr. Gwen Stevenson on her retirement at the end of June. She thanked both for their contributions to the success of the College.
- Reported that the Transform Clark State Committee is revising a list of items they would like the College to consider as we move forward; Dr. Blondin will share their recommendations with the Board and campus community during Fall Convocation, which will be held virtually and focus on engaging and empowering diverse learners. Dr. Clyde Pickett, Vice Chancellor for Diversity and Inclusion at the University of Pittsburgh, will serve as the keynote speaker. Trustees are welcome to attend.
- Indicated that her Open Door Sessions will continue along with the Special Open Door Sessions "Looking at Race: Our Mirrors & Windows." Drs. Tiffany Hunter and Bridget Ingram did a wonderful job on the first one, which coincided with the Juneteenth celebration. Several more are slated over the coming months. Trustees were encouraged to attend and participate.
- Reported that she has a community commentary coming out soon based on OACC's Certainty Year campaign and that she has written several articles on the national stage.
- Announced that Clark State is one of three colleges highlighted in a recent ACCT Perspectives article regarding the handling of CARES Act disbursements and gave Toni Overholser and Dr. Theresa Felder kudos for their excellent efforts around it.
- Noted that she attended Senator Sherrod Brown's annual Ohio College Presidents' Conference virtually last week.
- Indicated that she will be attending the Higher Learning Commission Board meeting virtually the rest of this week and will be taking vacation time next Wednesday and Thursday.
- Commented that her husband, Andy Fox, will perform at the Performing Arts Center's upcoming Close to Home event, adding that Adele Adkins is doing a great job engaging the arts community during this time.

## **Report of the Board Chair**

Chair Phillips stated that he has been reading a lot of articles regarding the opening of schools, and he realizes that managing the logistics is a massive task. He noted that this fall will be a test for education from kindergarten up to the college level and that Clark State is taking a leadership role and doing its best to be proactive and stay in front of the ever changing landscape. Although none of us can say what will happen for certain, he stated that he is confident that we are doing all we can to make sure it goes well. He thanked faculty, staff, and the leadership team for all of their planning and thoroughness.

## **Trustees' Open Forum**

Trustee Evans commented that Drs. Tiffany Hunter and Bridget Ingram did an amazing job of being extremely transparent during the Special Open Door Session "Looking at Race: Our Mirrors & Windows." She encouraged Trustees to attend future sessions and to listen with open hearts and minds. She also asked what kind of reactions have been received on campus. Dr. Blondin indicated that the feedback has been very positive, and employees have expressed appreciation for having the open forums. Dr. Hunter noted that she received approximately 50 emails from people expressing their appreciation and sharing their thoughts after self-reflection, noting that this is exactly what we want to see. Trustee Bell also encouraged other Trustees to attend these sessions noting that it was one of the more moving experiences he has ever had, and his heart went out to them for the terrible experiences they endured. Dr. Blondin commented that this is guiding the implicit bias work we are doing on campus. Mellanie Toles will send out dates and connection information for future Special Open Door Sessions.

## **Executive Session ~ Personnel Matters and Pending or Imminent Court Action**

Trustee Bell made a motion to enter Executive Session to consider the employment and compensation of a public employee and to discuss pending or imminent court action. Trustee Doyle seconded, and the motion passed 9-0 by a roll call vote. Executive Session commenced at 6:56 p.m.

Trustee Bell made a motion to exit Executive Session and return to Regular Session at 7:53 p.m. Vice Chair Ball seconded, and the motion passed unanimously.

## **Adjournment**

Trustee McDorman made a motion to adjourn the meeting, and Trustee Hall seconded. The motion passed unanimously, and the meeting adjourned at 7:55 p.m.