



BOARD OF TRUSTEES REGULAR MEETING

Minutes
October 17, 2017

The Clark State Community College Board of Trustees met regular session in the Fourth Floor Dining Room of the Brinkman Education Center on Tuesday, October 17, 2017. Chairperson Sharon Evans presided and called the meeting to order at 6:27 p.m.

Roll Call:

Present: David Ball, Andy Bell, Jim Doyle, Kyle Hall, Maurice McDonald, Mike McDorman, Peggy Noonan, Chairperson Sharon Evans and President Jo Alice Blondin

Excused: Vice Chair Brad Phillips

Others Present: Adele Adkins, Executive Director of the Performing Arts Center; Dan Ayars, Director of Facilities, Operations and Maintenance; Aimee Belanger-Haas, Dean of Business and Applied Technologies; Travis Binkley, Director of Student Services, Greene Center/Staff Senate President; Brian Edwards, Dean of Health, Human and Public Services; Dr. Theresa Felder, Vice President of Student Affairs/Greene Center Operations; Therese Filicko, Assistant Professor, Arts and Sciences/Faculty Senate representative; Dr. Matt Franz, Vice President of Information Technology; Kyle Fuchs, Controller; Ron Gordon, Dean of Enrollment Services; Shatterra Lewis*, guest; Robin Lewis-Hill*, student; Naomi Louis, Dean of Arts and Sciences; Catie Maher, Director of the Foundation; Deborah McCoy*, guest; Laurie Means, Director of Marketing; Cindra Phillips, Director of the Center for Teaching and Learning; Elisa Ratliff*, Instructor, Health, Human and Public Services; Anna Seidensticker, Assistant Chief, Education Section, Ohio Attorney General's Office; Chris Senino, Student Senate President/Student Ambassador; Dr. Amit Singh, Provost/Senior Vice President of Academic Affairs; Richard Sykes, Assistant Dean of Business and Applied Technologies; Mellanie Toles, Assistant to the President; Larry Wakefield, Interim Vice President for Business Affairs; Nathan Walters, Director of Client Support, Information Technology; and Nina Wiley, Dean of Student Engagement and Support Services

Recognition of Guests

Chairperson Evans welcomed guests and asked them to introduce themselves.

Public Comment

There were no public comments.

Student Success Story

Chairperson Evans indicated that she would like to invite a student to speak at the Board meetings from time to time to highlight a student success story. Dr. Theresa Felder introduced Robin Lewis-Hill, a Greene Center nursing student who lives in Troy and has an incredible story to tell.

Ms. Lewis-Hill shared that she was raised in a single-parent home, and since her mother worked a lot, she was a latch key kid. She had her first child at age 16, and she dropped out of high school. Later she began working on her GED, but did not succeed the first time since she had not studied. She studied prior to her second attempt and passed the test. She received training and began working as an STNA at a nursing facility; it was there that she realized nursing was her passion. The nurses she worked with recommended Clark State, and she attended new student orientation with Ron Gordon, who got her fired up to begin classes. Soon thereafter, Ms. Lewis-Hill became pregnant and stopped attending for a year, but she came back and finished all of her prerequisites for the nursing program. She was inducted into Phi Theta Kappa Honor Society, has a 3.75 GPA, and desires to be our 2020 student graduation speaker. She noted that the support and encouragement she received from various faculty and staff, including Travis Binkley, Shani Newton, Naomi Louis, and Elisa Ratliff, has made all of the difference in her success since she never thought she could be successful in school.

The group wished Ms. Lewis-Hill well and encouraged her to seek Foundation scholarships and to keep in touch. Chairperson Evans expressed appreciation to Ms. Lewis-Hill for sharing her story and to her family and instructor for attending the meeting.

*Ms. Lewis-Hill, Shatterra Lewis, Deborah McCoy, and Elisa Ratliff exited the meeting at 6:39 p.m.

Approval of Minutes

Chairperson Evans asked for a motion to approve the minutes of the Regular Board Meeting held on September 19, 2017. Trustee Hall made a motion to approve the minutes as written; Trustee Noonan seconded, and the motion passed unanimously by a roll call vote.

Amended Agenda

Trustee McDorman made a motion to amend the agenda to include Information Item 6I, Priority Development and Advocacy Committee Proposals. Trustee Bell seconded the motion, and it passed unanimously.

Board Finance and Facilities Committee Report

The Board Finance and Facilities Committee met on Friday, October 6, at 7:30 a.m. in the LRC Building, Room 320. Those present included: Andy Bell, Committee Chair; Committee Members Brad Phillips and David Ball; Sharon Evans, Board Chair; Dr. Blondin, President; Dr. Singh, Provost and Senior Vice President of Academic Affairs; Dr. Theresa Felder, Vice President of Student Affairs and Greene Center Operations; Dr. Matt Franz, Vice President of Information Technology; Adele Adkins, Executive Director, Performing Arts Center; Kyle Fuchs, Controller; Dan Ayars, Director of Facilities, Operations and Maintenance; and Nathan Walters, Manager of Client Support Services/SOAR Program Participant. Agenda items included:

- Vice President for Business Affairs' Resignation
- Quarterly Financial Reports
- Efficiency Report
- Insurance Expenditure Report (2016-2017) vs. Budget (2017-2018)

- Reserve Fund Expenditure Update
- REACH Project Update
- Open Discussion
- Next Meeting – Tuesday, November 7, 2017, at 11:30 a.m. in the TLC Boardroom (Room 113)

Quarterly Financial Reports

The Revenue/Expenditure report along with the Balance Sheet, Statement of Reserve Activity and the Statement of Restricted Income and Charges were distributed to Trustees prior to the meeting. The following was noted:

Revenue

State Share of Instruction (SSI) – The FY 2018 budget is based on course completion (50%), success points (25%) and completion milestones (25%). The revised projection from the Ohio Department of Higher Education (ODHE) is anticipated to be received later this Fall.

Student Fees – Enrollment for this fiscal year was budgeted based on a 3.57% enrollment decrease from FY 2017.

Workforce Non-Credit Training – Business and Industry training and non-credit continuing education revenues are surpassing the budget.

Total revenue is down \$24,000 (0.23%) from the previous fiscal year primarily due to the offset in lower student fees received and an increase in Workforce Development.

Expenditures

Most general fund expense categories as well as expenditures by object code categories are tracking favorably with budget. The negative budget variance in Occupancy Expenses is due to the renovation expenses to the fourth floor renovation at the Brinkman Educational Center.

Total expenses are down \$450,000 (6.6%). Last year, the Ellucian contract was paid in the first quarter. This year, the Ellucian contract of \$277,000 will be paid in October. Also, another timing issue that resulted in large deficit from this quarter to last year's is payment of electric utilities of \$60,000. In FY 2017, OACC dues were paid in the first quarter and have not yet been paid in FY 2018.

Auxiliary Enterprises

Bookstore – The year-to-date deficit is a result from partnering with the virtual bookstore, eCampus and basing the budget on expectations of anticipated sales.

Commercial Transportation Training Center – The deficit is due to a downturn in enrollment, but is offset with a decrease in expenditures.

Parking net surplus is performing better than budget.

Food Service is performing below budget.

Balance Sheet

Total current funds have increased by \$2.97 million (22%) compared to the first quarter of FY 2017. This increase is a result of a \$2.0 million (9.4%) increase in Accounts Receivable due to early registration for Spring 2018.

Loans totaling \$9,500 have been taken out by faculty and staff under the new computer loan fund.

Total Investment in Plant is \$47.5 million compared to \$48.4 million last year at this time. Capitalized building and equipment expenses over the past year have been offset by depreciation.

Restricted Statement

The restricted budgets along with the grantor stipulations were approved by Trustees at the September 2017 Board Meeting. Since then the College has received an additional \$2,000 for Pell Grant Administrative Cost Allowance.

Any grants where the expended/encumbered amount exceeds the received amount are because funding is on a reimbursement basis. Many programs require quarterly billings, which will go out during the month after quarter end. The student financial aid Pell grants are drawn monthly on the 15th.

Statement of Reserve Activity

Recommendations for Reserve Appropriations will be brought to the November Board Finance and Facilities Committee meeting. The Committee's recommendation will be brought to the full Board for action in November.

Campus Crime Report

Campus security and safety is an important feature of postsecondary education. The U.S. Department of Education is committed to assisting schools in providing students nationwide a safe environment in which to learn and to keep students, parents and employees well informed about campus security. These goals were advanced by the Crime Awareness and Campus Security Act of 1990. The Department is committed to ensuring that postsecondary institutions are in full compliance with that Act, and enforcement of the Act is a priority of the Department.

Campus Crime Data

The Jeanne Clery Act, a consumer protection law passed in 1990, requires all colleges and universities who receive federal funding to share information about crime on campus and their efforts to improve campus safety as well as inform the public of crime in or around campus. This information is made publicly accessible through the college's/university's annual security report.

Support for Victims

Under the Act, institutions must provide survivors of sexual assault, domestic violence, dating violence, and stalking with options such as changes to academic, transportation, or living, or working situations, and assistance in notifying local law enforcement, if the student or employee chooses to do so. It also provides both parties in a campus disciplinary process certain rights.

Policies and Procedures

Colleges and universities must outline specific policies and procedures within their annual security reports, including those related to disseminating timely warnings and emergency notifications, options for survivors of sexual assault, domestic violence, dating violence, stalking, and campus crime reporting processes.

The College's 2016 annual report has been filed with the U.S. Department of Education and disseminated to the campus community; copies were distributed to Trustees prior to the meeting and are available in the office of the Vice President for Business Affairs.

President Blondin commented that she is very proud of having no crimes to report in 2016, noting that we have been very focused on safety and security.

Human Resources Update

The following filled positions are for non-exempt employee positions only.

Filled Positions:

- Raphael Allen, Admissions Specialist, Student Affairs (1.0 FTE), effective 9/25/17
- Ghislaine Tape, Financial Aid Specialist, Student Affairs (1.0 FTE), effective 9/11/17

Loan Default Rates

According to the National Association of Student Financial Aid Administrators (NASFAA), the most recent national student loan cohort default rate has increased, following three years of decline. Institutions with default rates 30 percent or higher for three consecutive years or those with default rates that are greater than 40 percent for one year, are subject to sanctions. Sanctions may include a loss of eligibility for one or more federal student aid programs.

Clark State's 2014 default rate is 26.2. This number represents the students who went into repayment in 2012, 2013, and 2014 and defaulted in the years up through 2016.

The previous rates were:

2013: 24.00

2012: 25.30

2011: 23.60

2010: 24.70

The financial aid office initiated new default reducing strategies in 2016, which are not reflected in the newest default rate because of the lag time in reporting. In fall 2016, we changed our loan awarding process to move from offering the maximum unsubsidized loans, to packaging a reduced amount and requiring that students request the additional loan funds by completing a supplemental form. As a result, we reduced the amount of student loan debt by almost \$6 million (35%). We are currently considering additional strategies to both reduce student debt and to encourage the responsible use of federal financial aid. Additional strategies include an increased emphasis on financial aid requirements and Satisfactory Academic Progress in New Student Orientation, the First Year Experience Course, and in financial aid workshops. The financial aid office will also offer regular basic financial aid training for all staff and faculty, who have regular contact with students. The Director of Financial Aid is also auditing all financial aid processes, policies and procedures related to loan disbursements to ensure maximum effectiveness in reducing our loan default rate.

Changing Campus Culture Report

The General Assembly appropriated funds to the Ohio Department of Higher Education (ODHE) for the purpose of developing model best practices for preventing and responding to sexual assault on college campuses. In January 2016, ODHE released a Request for Proposal to award funds to campuses that draw upon the best practices identified in the Changing Campus Culture report. The Changing Campus Culture Program team at ODHE chose Clark State to receive a Changing Campus Culture grant for \$7,500 to implement both established best practices and innovative new approaches to raise awareness regarding sexual assault.

Clark State implemented a number of events and activities, led by our Counselor, Melinda Van Noord. Clark State recently submitted the following final report on the activities from the 2016-2017 school year. Many of the events are also planned for the 2017-2018 school year, along with additional informational workshops for staff, faculty and students.

2016-2017 Final Report – Changing Campus Culture

Goals: Increase campus awareness of crisis resources (on and off campus). Train campus members in Active Bystander Intervention, trauma informed principles, and consent.

Activities per the grant proposal:

Activity	Spring 2016	Summer 2016	Fall 2016	Spring 2017
Complete Climate Survey	X			X
Integrate Prevention and Awareness Training into FYE Course		X		
Develop Workshops with Project Woman		X	X	
Implement Campus Workshops			X	X
Campus Wide Awareness Event				X
Develop County-specific informational brochures			X	
Evaluation		X	X	X

Summary:

- **Complete Climate Survey:** The Climate Survey was administered in Spring 2016, with 303 student participants, and Spring 2017, with 53 student participants.
- **Integrate Prevention and Awareness Training into FYE Course:** Melinda Van Noord, Counseling Coordinator, facilitated Active Bystander Intervention Trainings in sections of the FYE (First Year Experience) course in Fall 2016 and Spring 2017.

Develop Workshops with Project Woman:

- **Active Bystander Intervention Training:** Staff from Clark State and Project Woman provided Active Bystander Intervention Trainings on campus. Eight trainings were held in Fall 2016 and six in Spring 2017. All eighty-five participants, during role-play exercises, successfully demonstrated examples of indirect and direct active bystander interventions.
- **Survivor Voice: A Trauma-Informed Approach Training:** On May 31, 2017, the Survivor Voice training was well attended by Clark State students, staff and faculty as well as individuals from area and community members. During the first part of the training participants received information on trauma-informed principles and learned how to assist a trauma survivor. The second half featured speaker Karen Ezirim, whose mission is to share her story of hope and healing to educate and encourage others to reach out and embrace those who are broken and to help them heal. Ms. Ezirim’s engaging presentation helped the audience understand the first-hand experiences of a trauma survivor. This training was planned through a collaboration with Project Woman and the Healthy Campus Partners Consortium. The Healthy Campus Partners Consortium paid all expenses.

Implement Campus Workshop:

- On April 10, 2017, on the Springfield campus and April 13, 2017, on the Beavercreek campus, *The Hunting Ground* documentary was shown. A discussion followed the viewing, which focused on trauma informed principles to help students understand how victims are impacted by assault and to help dispel myths about victims being responsible for assaults. Consent training was also provided during each session. Sixty students attended these sessions. *The Hunting Ground* documentary will be shown with a discussion in the 2017-2018 academic year.

Campus Wide Awareness Events:

- The Clothesline Project: In October 2016, one hundred fifty students created t-shirts to honor a victim and to tell their own story of abuse. The t-shirts were displayed on campus to increase the awareness of violence against women. Approximately three hundred students received the Crisis Guide along with information about local and national organizations providing advocacy and crisis intervention. Project Woman also participated. The Project Woman campus advocate met with students and answered questions. The Clothesline Project is also scheduled for October 2 – 6, 2017.
- NO MORE: The NO MORE campaign was held in January 2017 at the Week of Welcome events. Students had the opportunity to create NO MORE posters. Images of students and their posters displaying anti-violence messages were posted to social media. The NO MORE campaign is scheduled to take place in January 2018.
- ITSONUS Campus Campaign: In March and April 2017, Project Woman's campus engagement volunteer, Carl Burgason, facilitated five ITSONUS meetings. The ITSONUS group was predominantly male and included twenty-three students, student athletes, faculty and staff. Goals of the group included building leadership skills and active bystander intervention skills as well as increasing awareness about cultural issues that influence prevalence of domestic violence and sexual assault. The group promoted their campaign on campus at Clark State's annual Spring Fling event. At this event, students had the opportunity to pledge support to ITSONUS and post photos to twitter. The ITSONUS group had strong participation in Project Woman's annual 5K, Strides against Violence, and wore Clark State ITSONUS shirts.

Develop County-Specific Informational Brochures: Beginning in Fall 2016, the Crisis Guide for Victims of Abuse and Sexual Assault was distributed to over five hundred new students in orientations on the Beavercreek, Bellefontaine and Springfield campuses. The Crisis Guide was also distributed at the Clothesline Project in October 2016. The Crisis Guide will continue to be distributed in orientations and the Clothesline Project in 2017.

Evaluation:

- All eighty-five participants, during role-play exercises, successfully demonstrated examples of indirect and direct active bystander interventions.
- Over 500 students through orientations and 300 students through the Clothesline Project received the Crisis Guide for Victims of Abuse and Sexual Assault.
- Sixty students received trauma informed training and consent training through The Hunting Ground viewing sessions.
- Twenty-three students, student athletes, faculty and staff participated in the ITSONUS campaign and were trained in active bystander intervention and promoted ITSONUS principles at the campus event.

Board of Trustees' Bylaws

Chair Evans and President Blondin are asking the Board of Trustees to review the bylaws in anticipation of the upcoming reaccreditation visit by the Higher Learning Commission in December 2018. The bylaws will be discussed at a future meeting along with any recommendations or changes needed. The bylaws have not been amended since November 2000.

Chairperson Evans asked the Board Governance and Policy Committee to review the Bylaws for suggested revisions; she also requested that Trustees send any suggested changes to Trustee Noonan. Clark State lawyer Anna Seidensticker will also review the document and meet with the Committee, if necessary. Mellanie Toles will send a PDF copy of the Bylaws to Trustees.

Liaison Reports

Clark State Foundation

- The Major Gifts Campaign has raised \$6.6 million to date.
- Applications for Champion City Scholars closed on September 29th, and the program received a record number of 80 applications this year. Interviews were held during the first week of October, and selections will take place in the coming weeks.
- Applications for the Champaign County program are still being accepted through the second week of October, and interviews will be held during the third week of October. Selections for the first class of 20 scholars will take place in the coming weeks.
- The Grants Office submitted two National Science Foundation (NSF) grants in early October for the Advanced Technological Education (ATE) Program. The two grants focused on developing robotics and photonics certificates as part of the current manufacturing offerings and totaled \$970,926. To date, Clark State has received \$1,188,628 in ATE funding for its cybersecurity and precision agriculture programs. Clark State will submit another grant to NSF's Improving Undergraduate STEM Education (I-USE) program for the Geospatial program in mid-October.
- Project Jericho collaborated with National Trails Parks and Recreation District on the Chalktoberfest event in downtown Springfield in early October. As part of the event, six Project Jericho families and three Clark State students worked to create scarecrows for their annual competition.
- Upcoming Foundation Events:
 - Champion City Scholars Induction Ceremony – Tuesday, October 31, 10:30 – 11:30 a.m., HBC
 - Champaign County Scholars Induction Ceremony – Wednesday, November 1, 10:30 – 11:30 a.m., Urbana University. Justin Pinn, a member of the first class of Champion City Scholars in 2004, will speak at both induction ceremonies. He earned his undergrad from Georgetown University on a full scholarship and went on to earn a Master's degree from Johns Hopkins University. He is currently working with a program in Miami, Florida that mentors first generation youth. Mr. Pinn credits a lot of his successes to his participation in Champion City Scholars and in particular the mentorship he received from community members.
 - Holiday in the City – Saturday, November 25, 6:30 – 8:00 p.m., BEC Fourth Floor Dining Room
 - Greene County Holiday Party – Thursday, November 30, 5:00 – 7:00 p.m., The Wandering Griffin, Beaver Creek
 - Springfield Holiday Party – Wednesday, December 6, 5:00 – 7:00 p.m., BEC Fourth Floor
 - Champaign County Holiday Party – Wednesday, December 13, 5:00 – 7:00 p.m., Coppertop Restaurant, Urbana

Performing Arts Center

- The new roof at the Performing Arts Center was completed in June. The project finished \$50,000 under budget and is under warranty until 2037. There have been many rain storms in the past three months, and there has not been a single leak in the building.
- The Circle of Friends campaign netted \$84,157.86 in fiscal year 2017. The monies will be used to support Project Jericho, the Performing Arts Center's youth programming, and capital improvements.
- Author David Sedaris will be at the Performing Arts Center on April 16, 2018; as part of his visit, he will be speaking with Clark State students from various classes.
- Black Violin was a very successful performance, with 99% of tickets utilized. A huge, diverse audience attended, and over \$3,000 in merchandise was sold.

Hollenbeck Bayley Creative Arts and Conference Center

- The upgraded sound system will be completed by the end of October 2017.

Priority Development and Advocacy Committee Proposals

The Dayton Region's Priority Development and Advocacy Committee (PDAC) process is organized to evaluate and establish a list of regional priorities and recommended projects that aid the community in speaking with one voice when pursuing funding opportunities. The process is organized by the Dayton Development Coalition, with representation from the Greater Springfield Chamber of Commerce.

At this time, Clark State plans to submit two proposals for consideration during the PDAC process: The Center for Workforce Development/Brinkman Center renovation and Performing Arts Center renovations. These projects were selected for their regional impact. The other capital projects listed will be submitted through the high education portion of the capital bill. Clark State will collaborate with the Chamber of Greater Springfield on submission of additional community projects for Clark County.

PDAC is a regional prioritization process and does not attach or guarantee funding for any project. A draft list of Clark State's proposed capital projects was distributed to Trustees at the meeting. Those projects submitted for PDAC were noted.

Action Items

The following items were presented for Board approval:

Personnel Recommendations ~ Exempt Employees

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for exempt employees are being presented to the Board of Trustees for formal approval:

Filled Positions:

- John Reichers, Assistant Technical Director (1.0 FTE), effective 9/25/17
- Suzanne Harmon, Director, Financial Aid (1.0 FTE), effective 9/18/17
- Phillip Stechschulte, Commercial Transportation Trainer (1.0 FTE), effective 9/5/17

Promotion:

- Nathan Walters, Client Support Manager to Director, Client Support, Information Technology (1.0 FTE), Grade Level 7, effective 7/1/17

Impact on students and/or student learning:

- The Assistant Technical Director helps to oversee all technical operations associated with the Performing Arts Center.
- The Director, Financial Aid is responsible for all financial aid programs within the College.
- The Commercial Transportation Trainer is responsible for serving as an instructional leader in the classroom, on the driving range, in the yard, and on the road.

Implications for budget, personnel, or other resources:

Funding for all above personnel actions is in the 2017-2018 budget.

It was requested that the Board of Trustees approve the personnel recommendations as presented.

2017 Ohio Department of Higher Education Efficiency Report

Section 3333.95 of the Ohio Revised Code requires the Chancellor of Higher Education to maintain an Efficiency Advisory Committee, composed of members from each of Ohio's public colleges and universities. The purpose of this committee is to generate efficiency reports for campuses, identify shared services opportunities, streamline administrative operations, and share best practices in efficiencies among colleges and universities. The law additionally requires an annual report to be completed by the Ohio Department of Higher Education. The college and university data captured from this report for fiscal year 2017 will allow the Ohio Department of Education to produce the 2017 Efficiency Advisory Committee Report by December 31, 2017, as required by law.

(Copies of the report were distributed to Trustees prior to the meeting and are available in the Office of the Vice President for Business Affairs. Copies of how the Administrative Productivity Measure discussed in the Efficiency Report is calculated were also distributed.)

Impact on students and/or student learning: The efficiency report revolves around three simultaneous principles 1) to be more efficient both in expense management and revenue generation 2) while offering an education of equal or higher quality and 3) decreasing costs to students and their families.

Implications for budget, personnel, or other resources: There is no impact on budget, personnel or other resources.

It was requested that the Board of Trustees approve the College's 2017 Ohio Department of Higher Education Efficiency Report for submission to the State.

Trustee Doyle made a motion to approve the personnel recommendations for exempt employees and the College's 2017 Ohio Department of Higher Education Efficiency Report for submission to the State. Trustee Bell seconded the motion, and it passed unanimously via a roll call vote.

Appointment of Clark State Community College Treasurer

With the recent resignation of Col. John Devillier effective October 3, 2017, Larry Wakefield has been hired through the Registry for College and University Presidents to serve as Clark State's Interim Vice President for Business Affairs, effective October 16, 2017. Mr. Wakefield served in this capacity prior to hiring Mr. Devillier. As per Clark State policy, the Board of Trustees appoints the Vice President of Business Affairs as the Treasurer of the Board. Additionally, Ohio Revised Code states:

3354.09 Powers and duties of board of trustees.

The board of trustees of a community college district may appoint the administrative officers, faculty, and staff, necessary and proper for such community college, and fix their compensation except in instances in which the board of trustees has delegated such powers to a college or university operating such community college pursuant to a contract entered into by the board of trustees of the district.

3358.06 Treasurer to be fiscal officer - duties, bond.

(A) The treasurer of each state community college district shall be its fiscal officer, and the treasurer shall receive and disburse all funds under the direction of the college president. No contract of the college's board of trustees involving the expenditure of money shall become effective until the treasurer certifies that there are funds of the board otherwise uncommitted and sufficient to provide therefor. When the treasurer ceases to hold the office, the treasurer or the treasurer's legal representative shall deliver to the treasurer's successor or the president all moneys, books, papers, and other property of the college. Before entering upon the discharge of official duties, the treasurer shall give bond to the state or be insured for the faithful performance of official duties and the proper accounting for all moneys coming into the

treasurer's care. The amount of the bond or insurance shall be determined by the board but shall not be for a sum less than the estimated amount that may come into the treasurer's control at any time, less any reasonable deductible.

Impact on students and/or student learning: None

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees affirm the appointment of Larry Wakefield as Treasurer of Clark State Community College.

Trustee Ball moved to amend the motion to affirm the appointment of Larry Wakefield as Treasurer of Clark State Community College and to reaffirm the amount of employee dishonesty insurance that still stands. The motion was seconded by Trustee Noonan, and it passed unanimously via roll call vote.

Report of the President

President Blondin deferred to the Faculty, Staff and Student Senates for updates.

Student Senate President Chris Senino reported that the Senate is working on getting both Senators and Student Ambassadors involved in all-college committees. He noted that a Culinary Council has been set up by Sodexo in an attempt to engage with students and fulfill student dining expectations. Students participated in Alcohol Awareness and Adopt-a-Highway events last week, and they will participate in a flu shot clinic next week to promote health and wellness. Student Senate is investigating transportation options for students as well as additional clubs/events in which students are interested.

Staff Senate President Travis Binkley reported that the staff is conducting a cookie dough fundraiser to provide holiday dinners to needy families; instead of buying their pre-made meals, this year the families will receive gift certificates so they can choose what they would like. Meals were provided to seven families last year, and they hope to increase that number this year. They hope to collect money and nominations by the end of October and to select the families by mid-November.

On behalf of Faculty Senate, Therese Filicko indicated that the Safety and Completion Committees have revised their bylaws, and these revisions will be reviewed by the Senate during their November meeting. This week, faculty representatives from multiple disciplines will be attending the Ohio Open Educational Resources (OER) Grant Summit hosted by North Central State College, during which attendees will collaborate on the OER Research and Evaluation Process. Faculty and staff teams will facilitate follow-up discussions on the Springfield and Greene Center campuses regarding the Cost of Poverty Experience (COPE) during late October/early November.

President Blondin reported the following:

- On Sunday, Amanda Honeycutt received a Community Beautification Award for Clark State; she and her grounds crew really deserve this honor.
- An issue brief from the American Council on Education was distributed to Trustees regarding withdrawal of the Department of Education Office for Civil Rights' 2011 Dear Colleague Letter, confirmation that the Department intends to issue new Title IX regulations, and the issuance of interim guidance in a question-and-answer format.
- A letter from the Ohio Association of Community Colleges urging members of the Ohio Congressional Delegation to support a permanent, bipartisan solution to maintain the Deferred Action on Childhood Arrivals (DACA) program was shared with Trustees.
- A working draft of the November 2nd Board of Trustees Retreat Agenda was distributed, along with a handout regarding Clark State's Counseling Services' crisis guide for victims of abuse and sexual

assault. Melinda Van Noord and Dr. Theresa Felder will provide an overview of our counseling services during the retreat.

- A letter to Amazon Chairman Jeff Bezos from the Dayton Development Coalition, Wright State University, the University of Dayton, Sinclair College and Clark State Community College supporting the Dayton area's application to locate Amazon's new facility here was distributed to Trustees, along with Fast Facts 2017 from the American Association of Community Colleges featuring a variety of statistics about community colleges and students.
- We have received notice from the Ohio Department of Education that a financial aid audit will be conducted here in Fall 2018.
- Professor of Communication Michelle Coleman, who serves as the Executive Director of the Ohio Communication Association (OCA), recently hosted its annual conference on campus. Communication faculty from two- and four-year colleges across Ohio attended.
- She recently attended the Council for Advancement and Support of Education (CASE) conference with Laurie Means and Catie Maher and noted that she is very proud of the fact that our foundation has \$14 million in assets; other much larger colleges have far less.

President Blondin asked Vice President Felder to provide an update regarding the Greene County REACH project. Dr. Felder reported that the goal is to break ground by February 2018. The facility, which is a partnership between Kettering Health Network (KHN), Xenia YMCA, the City of Xenia, Xenia Adult Recreation and Services Center, Clark State Community College and Central State University, will be located near the Walmart off of Route 35. We will be leasing space there, and we plan to focus on health programs in collaboration with KHN and the YMCA. Negotiations are still underway regarding the lease, and the Attorney General's office is assisting with this. Our next enrollment management plan will focus on this area for growth. It is hoped that the Board of Trustees will take action to approve the lease at the November Board meeting. The Board Finance and Facilities Committee will discuss the project and lease at its November 7th meeting.

Trustees' Open Forum

Chairperson Evans reported that the Association of Community College Trustees' (ACCT) annual congress recently attended by President Blondin and several Trustees provided an amazing opportunity to learn about a variety of things and asked attendees to share some highlights of presentations they attended.

- Trustee Doyle shared the ideas of reviewing one aspect of the student success agenda at each meeting, charging different tuition for upper level courses (baccalaureate degrees), having a space designated on campus for businesses/employers to come in and get to know students and possibly offer job opportunities, posting career information (including salaries they can earn) on our website to help motivate students toward their end goals, and the importance of onboarding both full-time and adjunct faculty (teaching them how to teach) for student success.
- Trustee Hall shared the idea of including students as we interact with legislators (e.g., nursing students taking blood pressures and other things based on our program offerings) and noted that from a marketing perspective, we only have a maximum of eight seconds to grab the attention of the Generation Z students now coming into college.
- Trustee Noonan attended the Applied Baccalaureate conference, during which they cautioned us to watch whose toes we might be stepping on, but she feels we have proceeded in the right manner. Dr. Blondin reported that we have 19 businesses that have signed up in support of our proposed Manufacturing Technology Management degree, and we have received 13 letters of support for our proposed Addiction Studies/Integrated Treatment degree. She has meetings set up with Central State and Wright State in the next couple of weeks to explain what we are trying to do. We are trying to be mindful and respectful but at the same time fill a niche.
- Trustee Bell shared that some colleges put together five-year budgets, and he is interested in doing that here. He also attended an economic inequality seminar regarding students in poverty during

which they talked about the importance of structured pathways as well as getting students in apprenticeships rather than internships so they can earn a salary. He also attended sessions regarding DACA and the mental health problem on college campuses.

- Trustee McDonald shared that he enjoyed networking with trustees from other colleges, and he attended many enlightening sessions (some duplicated above). He noted that our college was very well represented.

Report of the Board Chair

Chairperson Evans:

- Indicated that the Board Retreat agenda was distributed to Trustees, noting that she wanted to make sure the day is spent covering items of interest to them.
- Commented that the topics of the ACCT conference sessions shared by Trustees have provided some ideas for us to feature in future work sessions.

Adjournment

Trustee Noonan made a motion to adjourn the meeting, and Trustee Hall seconded. The motion passed unanimously, and the meeting adjourned at 7:45 p.m.