

CLARK STATE FOUNDATION BOARD OF DIRECTORS
Wednesday, March 20, 2019 – 11:30 a.m.
Clark State Greene Center

Minutes

Directors present: Don Lynam (Chair), Carah Birch, Dr. Jo Alice Blondin, John Brown, Nettie Carter-Smith, Teresa Demana, Sunny Dhingra, Sharon Doyle, Sue Evans, Mitch Hurst, Joe Kennedy, Steve Neely, Paul Newman Jr., Patti Phillips, and Phil Teusink

Staff present: Adele Adkins, Christa Bostick, Lo Houser, Tiffany Hunter, Kathy Nelson, Toni Overholser, and Larry Wakefield

Guests: John Minter

Welcome. Chair Don Lynam welcomed Board members and convened the meeting at 12 noon. He asked Dr. Blondin to give a little background about the Greene Center location.

- The building was built in 2008; originally Clark State just occupied the first floor of the building with the second floor occupied by the Dayton STEM school; eventually the STEM school relocated to Kettering
- Clark State owns the building
- Originally there were just a few hundred students taking classes here – it has now grown to about 1,500 students
- Programs offered at this location include Cybersecurity, Registered Nursing, Medical Laboratory Technology, and STNA
- Natalie Johnson, Associate Dean, Greene County Campuses, is head of operations here as well as at the new Xenia REACH location
- Clark State is a proud community partner in Greene County

Highlight. John Minter, Customer Service Specialist Financial Aid and Student Support Specialist, spoke about his role in the Office of Student Support:

- Currently John and Nursing Faculty member, Katie Rismiller, staff the Office of Student Support
- John completed the SOAR program last year; Katie and John are both Presidential Fellows
- Office of Student Support was established to provide support to students who may be experiencing academic pressures, personal issues or physical and mental health issues
- The office opened last fall semester – out of 145 encounters, 117 individuals received assistance with 17 ongoing follow-ups; referrals made by faculty, staff or walk-in
- Student issues identified include transportation barriers, housing and utility issues, academic and financial struggles, and clothing/coats
- Of the 117 students who received assistance, 73 were retained or graduated (28 not retained, 16 unknown)
- Collaborative accomplishments include – service added to syllabi, received funds from Staff Senate fundraiser, reviewed/revised qualifications and verbiage for student emergency fund, received mini grant from College Diversity Committee, fresh bread donations from Panera, partnership with Department of Job and Family

Services/Comprehensive Case Management and Employment Program (CCMEP) on campus

- Moving forward – larger space has been secured to expand services and offer a more centralized location, looking to obtain washer/dryer for campus, looking to increase referrals to DJFS representatives, continued follow-ups with students, John will assume full-time position as Student Support Specialist on July 1

Minutes. Phil Teusink presented the minutes from the January 16, 2019 meeting and asked for a motion to accept. Nettie Carter-Smith moved to accept, Teresa Demana seconded, and the minutes were approved by unanimous voice vote.

Financial Statements. Kathy Nelson presented the financial statements for the period ending February 28, 2019, showing a fund balance of \$13,597,393 and an increase of \$158,530 since January. Sue Evans moved for approval, Phil Teusink seconded, and the motion to accept the financials was approved by unanimous voice vote.

COMMITTEE REPORTS

Finance/Audit/Investment Committee. Chair Phil Teusink reported that the committee met with representatives from CommonFund prior to today's Board meeting. Due to market trends, the account had experienced a loss at the end of December, but as of February had fully recovered.

Phil also reported that Toni has recently completed an exhaustive study of all the scholarship funds held at the Foundation (when they were established, criteria for awards, current balance, etc.) that will be presented at the next Board meeting.

Resource Development Committee. Chair Jo Ann Rigano reported that the Committee is scheduled to meet tomorrow.

Governance Committee. Chair Carah Birch reported that the Committee is scheduled to meet directly after today's Board meeting. The Committee will continue to focus on recruitment to fill slots filled by retiring Board of Directors. Some industry areas they will look at for representation are the food industry, nursing/health, and transportation.

Scholarship Committee. Chair Nettie Carter-Smith reported that the Committee met last Thursday. It was a good meeting with a lot of discussion and she added that Toni is doing a great job.

Toni and Kanasha met recently to edit letters and notifications to the College-level Scholars. This will help to better track the students' progress, ultimately helping them to succeed.

Nettie also reported that Toni has revised the open application periods for the online scholarship system. The dates are posted on the page when users first log in – the dates will stay the same each year.

Friends of PACC. Performing Arts Center Executive Director, Adele Adkins, reported on the following:

- The Committee met on February 6 and the minutes are included today's Board packet.
- The annual appeal is set to go out in 2½ weeks; the mailing will highlight the Performing Arts Center's 25th anniversary.
- The Friends of the PACC Gala is scheduled for May 2020, with Michael Bolton as the featured performer.
- There was discussion regarding the Gala being the only fundraising event for both the PAC and Scholarships. While this was the case in the past, it has not been the case for the last few years. Also, the practice has not yielded the funds necessary to support scholarships. The resource committee would like to have a separate scholarship fundraising event. A few board members were concerned that having more than one event may limit participation from community sponsors. The timing of the Gala was also discussed because it has typically been held in September. The Friends committee felt it was better to schedule the Gala around a major performance, as opposed to a specific time of the year. The topics addressed will be discussed further in the respective committees.
- On February 14, "Frankenstein" was performed by the Aquila Theatre of London. Adele said this was the best event she has done; the event included community outreach at the detention center, a Shakespeare workshop joined by Wittenberg students, and a pre-performance lecture by Dr. Blondin. Approximately 175 students attended Dr. Blondin's lecture followed by the play; the response was so positive that we are looking to do a similar event next year.
- Performances planned for next season include Les Miserables, Blue Man Group, and Mary Chapin Carpenter

Project Jericho. Lo Houser summarized Project Jericho's updates, highlighting the successes of recent events including the Aquila Theater workshop at the Detention Center, as well as highlighting upcoming programming including a mural as part of Summer Arts Camp 2019 in June and an art exhibit at the Springfield Museum of Art in April.

STANDING REPORTS

Chairman's Report. Don Lynam thanked the Board members for everything they do. The Committees and Board as a whole are doing great work.

Board of Trustees Report. In David Ball's absence, Dr. Blondin gave a brief summary of last night's Board of Trustees meeting:

- Self-funded health insurance consortium presentation by Valerie Bogdan-Powers at HORAN
- John Minter presented on the Office of Student Support; Kathy Nelson and Larry Wakefield presented on fund accounting
- Graduation will be held on May 11, 2019 and will follow the same format as last year with two ceremonies at 9:30 a.m. and 12:30 p.m.; Dr. Blondin will host a luncheon in between the two ceremonies

President's Report. Dr. Blondin reported on the following:

- Clark State has received affirmation of accreditation from HLC through 2028-29 with an excellent report; approved Xenia site
- Waiting on final word for Applied Science Degree – best bachelor's degree visit they've ever had
- Looking at changing the name of the institution to Clark State College (because of baccalaureate degrees); 60% of faculty and staff are in favor
- Government will release budget in the next few days; we are pleased with Governor DeWine's outline of the budget and focus on Early Childhood Education and Intervention
- Clark State is involved with a group of state community colleges exploring the process for capital improvements; championed by Dave Harrison at Columbus State Community College
- There will be a soft opening for the Mercy Health Clinic in May
- A reception to officially welcome Dr. Tiffany Hunter to Clark State will be held today from 4-6 p.m. at the Hollenbeck Bayley Creative Arts and Conference Center

Director's Report. Toni Overholser reported on the following:

- Don Lynam has announced he will be retiring from Richwood Bank, formerly Home City Federal Savings Bank, at the end of March. Congratulations, Don!
- Happy Birthday to Lo Houser!
- Kanessa Scott was unable to be at today's meeting as she is conducting a retreat for students in the Scholars Program from Graham Local Schools.
- Toni has been working on defining the scholarship accounts and will present a report at the April Board meeting
- Toni has been working on formulating the budget for next fiscal year; budgets are due in to the business office in June
- A snapshot of this year's annual campaign reveals an approximate \$23,000 increase over last year's numbers
- There will be a College-wide event at the Dayton Dragons game on June 2; each faculty, staff, Trustee or Foundation Board member can receive up to two free tickets; each ticket also includes a Dayton Dragons hat and \$5 food/beverage voucher
- Please note the calendar on the bottom of today's agenda

Don asked for a motion to adjourn. Mitch Hurst moved to adjourn and Sunny Dhingra seconded, and the meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Toni Overholser

