



## BOARD OF TRUSTEES REGULAR MEETING

Minutes  
May 18, 2021

The Clark State College Board of Trustees met in regular session in the Sara T. Landess Technology and Learning Center Boardroom while guests attended virtually via LifeSize due to the COVID-19 pandemic on Tuesday, May 18, 2021. Board Chair Kyle Hall presided and called the meeting to order at 6:21 p.m.

### Roll Call

*Present:* Andy Bell, Jim Doyle, Sharon Evans, Mike McDorman, Peggy Noonan, Chairman Kyle Hall, and President Jo Alice Blondin

*Excused:* Vice Chair David Ball, Maurice McDonald, and Brad Phillips

*Others Present in Person:* Dr. Matt Franz, Senior Vice President of Technology, Safety and Strategic Initiatives, and Mellanie Toles, Executive Assistant to the President and Coordinator of Special Projects

*Others Present Virtually:* Jasmin Alford, Student Senate President Elect; Josef Asfoura, Assistant Attorney General, Ohio Attorney General's Office; Dan Ayars, Director of Facilities, Operations and Maintenance; Keisha Barnes, Student; Travis Binkley, Assistant Dean of Advising and Enrollment Services, Greene Center; Brittany Briggs, Assistant Director of the Center for Teaching and Learning; Kierre Brown, Instructor, Business and Applied Technologies; Melissa Checkie, Transcript Evaluation Specialist; Dr. Sterling Coleman, Director of Library Services; Adam Curtis, Risk and Emergency Management Coordinator; Julia Daniels, Assistant to the Dean, Health, Human and Public Services; Scott Dawson, Associate Professor, Arts and Sciences/Faculty Senate President Elect; Eric Ebbs, Client Support Technician/Staff Senate President Elect; David Farrell, Senior Staff Accountant; Ron Gordon, Dean of Enrollment Services; Darryl Grayson, Project Manager, H1B One Workforce Grant; Dr. Christopher Green, Assistant Dean, Health, Human and Public Services; Dr. Tiffany Hunter, Provost/Vice President of Academic Affairs; Paige Huskey, Associate Professor, Arts and Sciences/SOAR participant; Natalie Johnson Associate Dean, Greene County Locations; Nicole Johnson, Coordinator, Student Services, Xenia/SOAR participant; Crystal Jones, Vice President of Marketing, Diversity, and Community Impact; Tina Jones, Staff Accountant; Paige Kiley, Financial Aid Specialist/Staff Senate President; Dr. Dawayne Kirkman, Vice President of Student Affairs; Senti Longkumer, Assistant Dean, Arts and Sciences; Naomi Louis, Dean, Arts and Sciences; Kathy Nelson, Controller; Kelly Neriani, Senior Institutional Research Analyst; Toni Overholser, Director of the Foundation; Victoria Owens, Director of Student Financial Aid; Dr. Adam Parrillo, Interim Dean of Business and Applied Technologies; Cindra Phillips, Director, Center for Teaching and Learning; Leslie Ray, Manager, Ticket Office Operations; Doug Schantz, Associate Vice President of Business Affairs; Dr. Rhoda Sommers, Dean of Health, Human and Public Services; Nicolas Sparrow, Student Senate President; Mary Adelaide Taylor, Director, Nursing Program; Trish Voisard, Staff Accountant; Larry Wakefield, Vice President for Business Affairs; Nina Wiley, Dean of Student Engagement and Support Services; and Mia Yaniko, Education Section Chief, Ohio Attorney General's Office

## **Recognition of Guests**

Chair Hall welcomed guests and asked members of the media to identify themselves and their organizations.

## **Public Comment**

There were no public comments.

## **Conflicts of Interest**

No conflicts of interest were reported.

## **Student Success Story**

Nina Wiley, Dean of Student Engagement and Support Services, introduced Keisha Barnes, who began taking classes at Clark State in Fall 2018 as a College Credit Plus (CCP) student and then transitioned into a traditional student. Ms. Barnes received a Trustee Scholarship, was a member of Phi Theta Kappa, was on the All-Ohio Academic Third Team, and recently graduated with a 4.0 grade point average.

Ms. Barnes indicated that she started taking CCP classes in her junior year of high school and decided to major in Nursing. Her first class was Anatomy and Physiology (A&P), and she fell in love with it; she quickly realized she wanted to teach, so she changed her major. During her time at the College, Ms. Barnes participated in the honors program and became a Clark State tutor. She noted that she was very proud to be named to the All-Ohio Academic Third Team since she was nominated by someone here at the College; knowing that she made that much of an impact really meant a lot to her. Ms. Barnes graduated in May with an associate's of science degree and plans to continue her education as a Biology major at Wright State University with an anticipated graduation date of December 2023. After that, she plans to earn her Master's degree in Anatomy and then become an A&P professor. She expressed appreciation to everyone at Clark State for helping her get this far in her academic journey.

Chair Hall thanked Ms. Barnes for sharing her story, wished her well in her continued studies, and asked that she keep us informed of her future successes, noting that he knows she will continue making us proud.

## **Brief Data Story**

President Blondin shared the following COVID-19 statistics: since last March, 1,091,623 individuals have contracted the virus; as of yesterday, 19,528 deaths resulted from COVID; 42.74% of Ohioans have received at least one vaccination; and 99.75% of all current hospitalizations due to COVID are those who have not been vaccinated. At Clark State, there were 41 documented cases of COVID: 32 in the Fall, and 9 in the Spring. We have done an outstanding job containing the virus by following the guidance of the Governor and the Center for Disease Control and will continue to do so.

## **Approval of Minutes**

Chair Hall asked for a motion to approve the minutes of the Regular Board Meeting held on April 20, 2021. Trustee Noonan made a motion to approve the minutes as written; Trustee Bell seconded, and the motion passed unanimously.

## **Board Finance and Facilities Committee Report**

The Board Finance and Facilities Committee met on Monday, May 10, 2021, at 7:30 a.m. virtually via Lifesize. Those present included: Andy Bell, Committee Chair; Kyle Hall, Board Chair; Trustees David Ball, Jim Doyle, Sharon Evans, Peg Noonan, and Brad Phillips; Dr. Blondin, President; Dr. Tiffany Hunter, Provost and Vice President, Academic Affairs; Dr. Matt Franz, Senior Vice President, Technology, Safety and Strategic Initiatives; Crystal Jones, Vice President for Marketing, Diversity and Community Impact; Dr. Dawayne Kirkman, Vice President of Student Affairs; Larry Wakefield, Vice President for Business Affairs; Doug Schantz, Associate Vice President for Business Affairs; Toni Overholser, Director, Foundation; Kathy Nelson, Controller; Susan Kelly, Recorder. Agenda items included:

- Call to Order – Committee Chair Bell
- Roll Call - Recorder
- Approval of April 8, 2021, Meeting Minutes - ACTION
- Financial Statements through April 2021 – Wakefield
- FY 2022 State Budget (SSI) – Wakefield
- FY 2022 Budget Update – Wakefield
- CARES/CRRSA Update – Schantz
- Reopening Plan – Dr. Blondin/Dr. Franz
- Overview of Federal Legislation Re: Higher Education – Dr. Blondin
- Bachelor Degree Program Update – Dr. Blondin
- Expenditure Request from College Reserves – DMS Program Start Up – Dr. Hunter/Wakefield - ACTION
- Expenditure Request from College Reserves – Cyber Security Lab Computer Replacement – Dr. Hunter/Wakefield – ACTION
- Virtual Meetings Policy – Schantz - ACTION
- Open Discussion
- Next Meeting – Wednesday, June 9, 2021, at 7:30 a.m. virtually via Lifesize

### **Financial Statements through April 2021**

The financial statements detailing revenues and expenses through April 30, 2021, were distributed to Trustees prior to the meeting. The following was noted:

State Share of Instruction (SSI) – The FY 2021 budget is based on course completion (50%), success points (25%) and completion milestones (25%). The State announced last spring to expect a significant cut to our base SSI for FY 2021. Since then, the State has restored the entire SSI funding. We will receive the restored funding in the remaining months of the fiscal year. Variance will decline month to month through the end of the fiscal year.

Student Tuition and Fees Revenue represents Fall and Spring Semester through April 30. Fall Revenue is in line with budget after our Fall budget adjustment. Spring Revenue is below budget and deregistration is reflected in these numbers. Summer revenue will be reflected beginning in June.

Workforce Non-Credit Training revenue remains below budget. COVID-19 has had an impact on their revenue. They expect a steady stream of revenue to continue through the end of the year, but not fully recover.

Interest on Investments is below budget. Even though a decline was expected, it has been more than anticipated.

Performing Arts Center (PAC) shows and rentals are below budget. Due to the effects of COVID-19 and our modified operations, revenue will not pick up significantly. Expenses are also down due to our modified operations.

The expense budgets show overall spending down compared to the budget. There are variations in some categories due to timing. Overall nothing is of concern. Academic Support is high due to early spending for maintenance contracts. By object code, all expenses are below budget for this time of year.

The budget and actuals have been adjusted to account for the CARES Act. We will present a modified report quarterly to reflect the impact of CARES on our monthly financials.

The Bookstore, Commercial Transportation and Parking revenues are behind but we are seeing some savings in expenses. Food service expenses are minimal due the closing of the Eagles Nest due to the pandemic but vending options are still available.

### **Performing Arts Center Endowment Report**

The Foundation agreed to invest the Performing Arts Center (PAC) Endowment funds that were transferred from the College as a restrictive endowment fund known as the Clark State Performing Arts Center Endowment Fund. Eligible investments are spelled out in the agreement. The income generated from these funds must be used for the purpose of operating, programming and maintaining the PAC. The Foundation agreed to issue quarterly reports to the Clark State Board of Trustees regarding the status of the investment of the funds. Following is a recap at 3/31/21:

Investment @ Cost (2002 - 2004)	\$1,267,243
Interest Earnings (June 2002 to present)	\$1,336,532
Commonfund Management Fees (June 2002 to present)	\$(94,207)
Foundation Management Fee (2007 to present)	\$(174,250)
Transfer to College for Hollenbeck-Bayley Center (June 2012)	\$(220,000)
Expenditures for Performing Arts Center (August 2009 to present)	\$(230,047)
Market Gain/(Loss) (June 2002 to present)	\$326,381
Balance 3/31/21	\$2,274,366
Quarterly (January-March) Rate of Return	-3.22%
Barclays Aggregate Bond Index (January-March)	-3.37%
March Return	-1.01%
Barclays Aggregate Bond Index (March)	-1.25%

The Foundation Board approved transferring these funds into the High Quality Bond Fund at their June 2003 meeting. In August 2006, the Foundation Board approved assessing a management fee to endowment accounts it manages. This figure (\$174,250) represents the 1.25% management fee of the PAC Endowment. Marc Bernhardt, from The Commonfund, met with the Foundation's Finance/Audit/Investment Asset Management Advisory Services Sub-Committee on November 18, 2020, and reviewed fund performance, asset allocation, and answered questions the Committee had.

## **FY 2022 Budget/Revenue and Expense Assumptions**

The FY 2022 Draft Sources and Uses document showing base changes to the FY 2021 budget was distributed to Trustees prior to the meeting. Preliminary projections from the Ohio Department of Higher Education (ODHE) show an increase in our base State Share of Instruction (SSI) of \$576,469. We are also adding to our base budget the full amount of SSI from FY21. We originally were expecting a cut to our SSI, but the State decided to fully fund it as of this past Spring. We are projecting a 2.1% growth in enrollment, which will add \$332,480 to the budget. We have other departmental and position savings of \$266,652. In FY21 we did a short-term adjustment to reflect how SSI and CARES would affect our contingency, and we are adjusting contingency back to normal levels for FY22 as we are not planning to adjust our original budget due to CRRSA or ARP. However, we continue to review the budget to identify items that could be funded using the CRRSA and ARP Act.

We are reinstating faculty and adjunct expenses that were previously transferred to CARES in FY21. We are proposing faculty and staff raises of 3% to recognize their outstanding efforts during the pandemic and to make progress with the salary plan. Several positions are being added to the budget in FY22 as we increase our services as we grow. Some operating expenses have been reinstated as we reopen the campus. We expect utility expenses to increase \$50,000. Other facilities, travel, discretionary, library, and other expenses will be reinstated at \$114,187. Several adjustments made in FY21 will be added to the FY22 budget for restructuring, salary plan, equity and insurance adjustments.

## **Human Resources Update**

The following actions are for non-exempt employee positions only. The open/advertised positions cover all faculty and staff, both exempt and non-exempt.

### *Termination:*

- Lanissa Watters, Custodian, Physical Plant, effective 4/9/21

### *Open/Advertised Positions:*

- Assistant to the Provost and Vice President, Academic Affairs
- Assistant to the Senior Vice President, Information Technology
- Grants Director
- English Faculty
- LPN Faculty
- Dean, Business and Applied Technologies
- Project Director, Laser Materials Processing, Business and Applied Technologies
- Career Navigator, Business and Applied Technologies
- Accounting Faculty
- Engineering - Computer Software Development Faculty
- Engineering Faculty
- Commercial Transportation Coordinator
- Anatomy and Physiology Faculty

## **Foundation Update**

The Foundation will accept applications for Fall semester scholarship awards from June 1 – July 15. College for Kids and Teens classes are beginning to reach capacity. We have limited availability for

kindergarten through second grades and seventh through twelfth grades. Scholarship and class registration information can be found at <https://www.clarkstate.edu/academics/youth-outreach-programs/college-for-kids-and-teens/>

Our annual Presidential Awards Banquet will be held September 23 at the Hollenbeck Bayley Conference Center. We will recognize this year's Distinguished Alumnus, Emerging Leader and the Richard O. Brinkman award recipients at this event. Ms. Overholser asked for Trustees' support in nominating worthy candidates for the distinguished alumnus and rising alumnus (under age 40 making significant contributions in their field of work), noting that nomination forms can be found on the website.

On May 7, Project Jericho joined First Fridays at Hatch Artist Studios in Downtown Springfield to showcase over 30 pieces of art created by a group of teenage artists. Project Jericho received continued funding from the Community Health Foundation through a grant that will support Project Jericho's Open Studio program (August 2021-May 2022) for teens with an emphasis on strengthening participants' awareness and access to mental health resources. Project Jericho is hosting two award winning teaching artists in May: Dayton-based poet Sierra Leone is working with a small group of young women in a program called "Girls Who Write," and Columbus-based comic artist and storyteller Jerzy Drozd is providing virtual programming to a group of young men at the Clark County Juvenile Detention Center. The Hope Ahead mural preparations are nearly complete, and painting will begin on Monday, May 17, 2021.

The Scholars Program continues to assist our high school seniors with the Clark State enrollment process; over half of the graduating seniors have completed the process thus far. Two college-level students graduated from Clark State this month, and another is scheduled to complete their degree program this summer.

## **Marketing, Diversity, and Community Impact Update**

- Marketing:
  - Staff completed the Commencement and Nursing Pinning videos.
  - We have also been receiving a great amount of media coverage recently, including a story regarding our 14-year-old graduate, which has been featured locally, in the Dayton Daily News, and in some digital publications.
  
- Diversity: Special Open Door Sessions "Looking at Race: Our Mirrors and Windows" will continue to be held throughout the summer, and Trustees are encouraged to attend. Upcoming sessions include the following:
  - May 14 – Non-Minorities Talking About Racism
  - June 11 – Disabilities Awareness
  - June 25 – Sharing Difficult Stories
  - July 9 – Gender Disparity
  - July 23 – Community Engagement
  - August 6 – Equity Champion Overview
  
- Workforce and Business Solutions:
  - The CDL classes are at capacity through June 2021.
  - Partnered with the Springfield Foundation to provide Diversity, Equity, and Inclusion training
  - Working with McGregor to offer Arc Flash training utilizing TechCred

- Performing Arts Center and Hollenbeck Bayley Creative Arts and Conference Center: We are continuing to stay current with updated health orders to determine planning for both centers. We tested the protocol for opening the HBC by hosting Rotary.

### **Action Items**

The following items were presented for Board approval:

#### ***Personnel Recommendations – Exempt Employees***

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for exempt employees are being presented to the Board of Trustees for formal approval:

##### *New Hires:*

- Adam Curtis, Emergency and Risk Management Coordinator, Information Technology, effective 4/26/21
- Victoria Owens, Director, Financial Aid, Student Affairs, effective 5/17/21

##### *Retirement:*

- Deborah Nichols, Math Emporium Specialist, effective 8/1/21

##### *Personnel Changes:*

- Travis Binkley, Associate Dean, Academic Services, Student Affairs. Title change from Assistant Dean to Associate Dean, effective 6/1/21.
- Natalie Johnson, Associate Dean, Regional Locations, Student Affairs. Title change from Associate Dean, Greene County Locations, effective 6/1/21.

##### Impact on students and/or student learning:

- The Emergency and Risk Management Coordinator is responsible for developing, implementing, recommending, and reviewing plans, policies, and procedures for the College community regarding safety, risk, emergency management and preparedness.
- The Director, Financial Aid is responsible for directing the College's financial aid programs, which includes interpretation, recommendation, and implementation of federal, state, and institutional policies and procedures for the operational function of the Financial Aid Office.
- The Math Emporium Specialist provides instruction in and leadership for the Math Emporium Program in the Arts and Sciences School.
- The Associate Dean, Academic Services coordinates all advising services for all campuses. This position will also work in collaboration with the Dean, Enrollment Services, in implementation and administering an advising case management system for all campuses.
- The Associate Dean, Regional Locations is responsible for program development, financial management, and personnel administration for the Regional campus locations, which includes Beaver creek, Xenia and Bellefontaine.

Implications for budget, personnel, or other resources: Funding for the above personnel actions is in the 2020-2021 budget.

It was requested that the Board of Trustees approve the personnel recommendations as presented.

### ***Personnel Recommendations – Instructional Faculty***

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for instructional faculty are being presented to the Board of Trustees for formal approval.

#### *New Hires:*

- Aimee Applegate, ASL Instructor, Arts and Sciences, effective 8/13/21

#### *Retirement:*

- Rebecca Dodds, Professor, Health, Human and Public Services, effective 9/1/21

Impact on students and/or student learning: All Instructor positions are vital to students and student learning by providing the necessary instruction and support in the various disciplines.

Implications for budget, personnel, or other resources: The above personnel actions are in the 2021-2022 budget.

It was requested that the Board of Trustees approve the personnel recommendations as presented.

### ***Board of Trustees Regular Meetings and Executive Sessions – Policy Revision***

Pursuant to section 3345.82 of the Revised Code as amended by Substitute House Bill 110 of the 134<sup>th</sup> General Assembly, the proposed revision establishes the rules and parameters in which trustees are permitted to attend a meeting of the Board of Trustees via means of electronic communication.

#### **3358:5-1-03 Board of Trustees Regular Meetings and Executive Sessions**

- (A) Pursuant to section 121.22 of the Revised Code as amended by Amended Substitute Senate Bill 74 of the 111th General Assembly and by Amended Substitute Senate Bill 150 of the 117th General Assembly, the Board of Trustees of Clark State Community College reaffirms its policy of taking all official action in public meetings and of conducting deliberation of official business in open sessions unless the subject matter is specifically excepted by law.
- (B) A duplicated calendar of regularly scheduled meetings noting the date, time, and place of such meetings is and shall continue to be available to all persons requesting a copy. In addition, the Regular Board Meeting calendar is continuously posted on bulletin boards in the building housing the Office of the Board and on the College's website. Tentative agendas are available upon individual request to the Secretary of the Board of Trustees five business days prior to the scheduled meeting. Any person may, upon request for notification of all meetings at which specifically identified public business is to be discussed and upon payment of a reasonable fee which the Board may establish, obtain reasonable advance notification of all such meetings provided such person makes the request in writing.
- (C) **Pursuant to section 3345.82 of the Revised Code as amended by Substitute House Bill 110 of the 134<sup>th</sup> General Assembly, the following guidelines establish the rules and parameters in which trustees are permitted to attend a meeting of the board of trustees via means of electronic communication:**

- (1) At least one-third of the trustees attending the meeting shall be present in person at the place where the meeting is conducted.**
- (2) A trustee must be present in person at no less than one-half of the regular meetings of the board annually.**
- (3) A trustee who attends a meeting via means of electronic communication is considered to be present at the meeting, is counted for purposes of establishing a quorum, and may vote at the meeting**
- (4) All votes taken at the meeting are taken by roll call vote**
- (5) Trustees who intend to attend a meeting via means of electronic communication must notify the chairperson and the secretary of the board of that intent not less than forty-eight hours before the meeting, except in the case of a declared emergency.**

(D) The date, time, place, and purpose of special meetings will normally be announced at the preceding regular meeting. With the exception of an emergency requiring official action, no less than 24 hours advanced notice will be given to news media that have requested notification. In emergency situations, requesting news media will be informed immediately by the Secretary of the Board.

(E) The Board of Trustees reserves to its discretion the holding of executive sessions at regular and/or special meetings only after a majority of a quorum of the Board of Trustees determines, by a roll call vote, to hold such a session and only for the sole purpose of the consideration of any of the following matters:

- (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee, or to investigate charges or complaints against an employee, unless such employee requests a public hearing. The motion and vote by the Board of Trustees to hold an executive session pursuant to this paragraph shall state which one or more of the approved purposes listed in this paragraph are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at such meeting.
- (2) To consider the purchase of property or the sale of property by competitive bidding.
- (3) To confer with the Board's attorney concerning disputes that are the subject of pending or imminent court action.
- (4) To prepare for, conduct, or review negotiations with employees concerning their compensation or other terms and conditions of their employment.
- (5) To maintain confidentiality required by federal law, rules, or state statute.
- (6) To discuss security arrangements where disclosure might reveal information that could be used for the purpose of violating the law, or avoiding prosecution for a violation of the law.

(F) If the Board of Trustees holds an executive session to consider any of the matters listed in paragraphs (E)(1) to (E)(6) above, the motion and vote to hold that executive session shall state

which one or more of the approved matters listed in those paragraphs are to be considered at the executive session.

Effective: **July 1, 2021**

Prior Effective Dates: 6/29/88, 7/1/98, **7/1/18**

Impact on students and/or student learning: No impact to student learning

Implications for budget, personnel, or other resources: There are no known implications for budget, personnel, or other resources.

It was requested that the Board of Trustees approve the revised Board of Trustees Regular Meetings and Executive Sessions Policy as presented, effective July 1, 2021.

### ***Designation of College Treasurer***

Clark State College has had a plan in place for the last two years to prepare for appointing a new Vice President for Business Affairs and Treasurer. An Associate Vice President was hired in June 2020 (Doug Schantz), and he has been exposed to the duties and responsibilities of the position, campus leadership, all areas for cooperation with peers, and campus strategic plans and goals. This planned orientation, training and development has been successful. We believe we should complete the plan as intended and designate Doug Schantz as the new Vice President for Business Affairs and Treasurer, effective July 1, 2021. This timing will help facilitate a smooth transition.

Impact on students and/or student learning: There is no direct impact on student learning.

Implications for budget, personnel, or other resources: A smooth transition should benefit the campus.

It was requested that the Board of Trustees name Doug Schantz as Vice President for Business Affairs and Treasurer, effective July 1, 2021.

***Trustee Doyle made a motion to approve the personnel recommendations for Exempt Employees and Instructional Faculty as presented; to approve the revised Board of Trustees Regular Meetings and Executive Sessions Policy as presented effective July 1, 2021; and to name Doug Schantz as Vice President for Business Affairs and Treasurer effective July 1, 2021. Trustee Bell seconded the motion, and it passed unanimously.***

### ***Expenditure Request from College Reserves – DMS Program Start Up***

Clark State College is committed to providing each student with the maximum opportunity to develop and learn and as such, we are in the final stages of preparing to begin the Diagnostic Medical Sonography program on the Leffel Lane campus. There has been great interest in this program over several years. Initially this program was planned to be housed at the REACH Center in Xenia, but the current space in Xenia will not adequately meet the needs of the program with the space required for the equipment, faculty office, or to meet accreditation guidelines. Additionally, we researched other locations in Greene County and could not identify a viable location.

In preparing to have the program begin in Fall 2021, we must now provide the startup capital funds for office and classroom furniture, lab equipment and technology. The estimated cost was \$231,430,

but we recommend budgeting \$300,000 to allow for contingencies and possible cost overruns. The cost includes estimates to renovate and prepare the space.

Impact on students and/or student learning: These expenditures will directly serve students. Classroom furniture, lab equipment and technology are all needed to make the space functional for learning.

Implications for budget, personnel, or other resources: These will be one-time expenses from Reserve funds previously set aside for strategic initiatives and program growth. The operating funds are already in the budget.

It was requested that the Board of Trustees approve the designation and use of up to \$300,000 of College Reserves for the Diagnostic Medical Sonography Program start-up.

#### ***Expenditure Request from College Reserves – Greene Center Cybersecurity Lab Computer Replacement***

Clark State College is committed to providing each student with the maximum opportunity to develop and learn, and as such, the computers in the Greene Center's Cybersecurity lab need to be replaced to ensure that our students continue to receive high quality training on the most current technology. It is crucial that this out of date equipment be replaced with current technologies to support our nationally-recognized Cybersecurity program. The estimated cost was \$31,453.20, but we recommend budgeting \$35,000 to allow for contingencies and possible cost overruns.

Impact on students and/or student learning: These expenditures will directly serve students. Replacing the necessary lab equipment and technology are all needed to ensure the program remains relevant.

Implications for budget, personnel, or other resources: These will be one-time expenses from reserve funds previously set aside for instructional equipment replacement.

It was requested that the Board of Trustees approve the designation and use of up to \$35,000 of College Reserves for the replacement of the computers in the Greene Center's Cybersecurity lab for the Cybersecurity program.

***Trustee Doyle made a motion to approve the designation and use of up to \$300,000 of College Reserves for the Diagnostic Medical Sonography Program start-up and the designation and use of up to \$35,000 of College Reserves for the replacement of the computers in the Greene Center's Cybersecurity lab for the Cybersecurity program. Trustee McDorman seconded the motion, and it passed unanimously.***

#### **Report of the President**

President Blondin congratulated Doug Schantz on his promotion, which is such an important part of the succession plan of the Vice President for Business Affairs position. She noted that he has done a very admirable job this year as Associate Vice President for Business Affairs, and she knows he will not miss a beat from the good work Larry Wakefield has done. She reported that Mr. Wakefield will continue on for a few months as Special Assistant to the President around infrastructure and food service.

Dr. Blondin also congratulated Scott Dawson on receiving the American Association of Community College's Dale P. Parnell Distinguished Faculty Award, noting that he will be honored tomorrow night in a virtual ceremony.

She then deferred to the Faculty, Staff, and Student Senates for updates.

Faculty Senate President Elect Scott Dawson thanked Dr. Blondin for the nomination of the AACC award and thanked Dr. Hunter and Dean Louis for their support. He expressed appreciation for Robyn Henigan's service as Faculty President this year and noted that he looks forward to serving as Faculty President next year. Mr. Dawson reported that Faculty Senate added a May meeting to review items and heard a presentation by Nina Wiley on the proposed Preferred Name/Pronouns Policy, which was approved to move forward to Faculty Assembly in September. Four certificates submitted by Nora Hatem were reviewed and approved to move forward: Additive Manufacturing, Computer-Aided Design Architectural/Civil Option, Computer-Aided Design Manufacturing Option, and Computer Numerical Control (CNC). Faculty Senate reviewed SPARC Workforce Definitions and requested some updates, which will be presented by Dr. Brown to Senate at their August meeting. Mr. Dawson thanked Drs. Blondin and Hunter and the Board for the release of the final two faculty duty days for self-care, noting that after the difficult year of transition with remote teaching and the loss of Dr. Marling, it was very much appreciated. He added that the commitment Executive Council and the Board has to self-care sets an example for other leaders in Ohio.

Staff Senate President Paige Kiley reported that the Senate is finishing the academic year strong. They unanimously approved the Preferred Name/Pronouns Policy and have been working with the Center for Teaching and Learning to offer a professional development series through the summer into fall. The first three sessions' topics include: Diversity, Equity, and Inclusion in the Workplace - Awareness and Micro-Aggressions; Diversity, Equity, and Inclusion in the Workplace - How Trauma Responses Impact Implicit Bias; and Diversity, Equity, and Inclusion in the Workplace - From Learning to Acting on Implicit Bias. Ms. Kiley thanked her fellow Senators for an excellent year of dialogue, work and wonderful service. She also thanked Dr. Blondin for her transparent leadership, noting that we became a more resilient team due to that.

Student Senate President Nicolas Sparrow reported that this is his final Board meeting and introduced Jasmin Alford, who has been elected as next year's Student Senate President. Mr. Sparrow reported that with the semester over and students returning to campus, physical events are being planned for the fall, including a Welcome Back event. He expressed appreciation to the Board of Trustees, faculty and staff for all that they do individually and collectively for students, and thanked Dr. Blondin and the Board for the opportunity to be a voice for students at these meetings and as a student leader for the last two years. He noted that he will continue to be a strong advocate for Clark State and professional growth.

President Blondin reported that:

- Representative Jon Cross, Chair of the Higher Education Finance Subcommittee in the House, will be on campus Monday. He is a tireless advocate for community colleges who is very committed to workforce development.
- She had a conversation with Adam Groshan regarding the need for a Bachelor of Science degree in Nursing (BSN). Senate Bill 135 was put forth by a freshman Senator from the Lakeland Community College area. Part of the bill is about expanding the BSN to community college due to the acute nursing shortage we are experiencing as well as burnout from the pandemic. Data collected regarding our students show that from a cohort of 1,773 students, 599 earned their BSN in a median time of four years, which is too long. We have a shortage in our community, and this has not changed in the past decade, which is a big concern for this area. The hospital is building housing for some of their people to get them to live here and stay here.
- The Preferred Name/Pronouns Policy will be discussed in June if time permits; if not, it will be discussed in September.

- There are 604 graduates (and counting) in the virtual commencement video.
- She distributed the following items to Trustees: FY21 Trend Analysis of SSI Funding Distribution for Clark State, Mercy Health Springfield Primary Care health clinic visit information, information regarding the College Comeback debt forgiveness program, and a good article regarding Strategic Board Leadership for the Post-Pandemic Institution.

### **Report of the Board Chair**

Chair Hall gave kudos to all involved in putting the graduation video together, noting that it was absolutely outstanding work. He also noted how exciting it is to be back on campus after a long 14 months apart. Chair Hall thanked faculty and staff for the fantastic job they have done during that time period, adding that it is exciting to get back to normal. He commented that the change in health orders will take some time to adjust, and he believes there will be more changes to come. Chair Hall also noted that free college tuition seems to be gaining traction, and the proposals circulating seem to be a little more legitimate from a funding standpoint. If it does move forward, the Board will determine how best to make it work.

### **Trustees' Open Forum**

Trustee Noonan commented that it was nice to be back on campus, and others agreed.

Trustee Bell noted that the Mirrors and Windows sessions continue to be very beneficial.

### **Executive Session ~ President's Performance Evaluation**

Trustee Evans made a motion to enter Executive Session to discuss the President's performance evaluation. Trustee Noonan seconded, and the motion passed 6-0 by a roll call vote. Executive Session commenced at 7:00 p.m.

Trustee Evans made a motion to exit Executive Session and return to Regular Session at 7:29 p.m. Trustee Bell seconded, and the motion passed unanimously.

### **Adjournment**

Trustee Doyle made a motion to adjourn the meeting, and Trustee Bell seconded. The motion passed unanimously, and the meeting adjourned at 7:30 p.m.