BOARD OF TRUSTEES
REGULAR MEETING

Minutes
September 23, 2025

The Clark State College Board of Trustees met in regular session in LRC 320 with the majority of guests attending virtually via Zoom on Tuesday, September 23, 2025. Board Chair Sharon Evans presided and called the meeting to order at 6:23 p.m.

Roll Call

Present in Person: David Ball, Kyle Hall, Mitchell Hurst, Manuel Lopez Ramirez, Chair Sharon Evans, and President Jo Alice Blondin

Present Virtually: Ben Vollrath** and Vice Chair Becka Rowland-Buckley

Excused: Mike McDorman

Others Present in Person: Dr. Adrienne Forgette, Provost and Vice President of Academic Affairs; Dr. Matt Franz, Senior Vice President of Enterprise Operations; Dr. Dawayne Kirkman, Senior Vice President of Student Affairs, Enrollment Management, and Regional Locations; Gabe Ledbetter*, Student; Kerry Pedraza, Executive Director of the Foundation; Doug Schantz, Executive Vice President for Finance, Facilities and Operations; Mellanie Toles, Executive Assistant to the President and Coordinator of Special Projects; and Nina Wiley*, Assistant Vice President of Student Affairs

Others Present Virtually: Lindsee Adams, Instructor, Allied Health and Public Services/SOAR participant; Dan Ayars, Director of Facilities, Operations and Maintenance; Kristen Bancroft, Faculty Senate President/Assistant Professor, Allied Health and Public Services; Dr. Travis Binkley, Dean of Enrollment Services; Ciara Bobbitt, Assistant Professor, Allied Health and Public Services/SOAR participant; Kierre Brown, Assistant Dean of Business and Applied Technologies; Heather Buchanan, Assistant Section Chief – Education Section, Ohio Attorney General's Office; Dr. Eric Charlton, Dean of Allied Health and Public Services; Dr. Sterling Coleman, Director of Library Services; Erika Daggett, Director of Marketing; Sean Dodge, Senior Institutional Research Analyst; David Farrell, Senior Staff Accountant; Dave Ferguson, Director of Workforce; Garrett Fisher, Assistant Dean of School of Nursing; Natalie Johnson, Associate Dean, Regional Locations; Tracy Ladd, Administrative Assistant to the Dean of Arts and Sciences/SOAR participant; Naomi Louis, Dean of Arts and Sciences; Erin Neely, Assistant Director of Workforce/SOAR participant; Kelly Neriani, Staff Senate President/Director of Institutional Research; Dr. Adam Parrillo, Dean of Business and Applied Technologies; Anthony Reed, Admissions and Career Services Specialist/SOAR participant; Elecia Spain, Assistant Dean, Access and Retention Services; Malinda Spriggs, Student Senator; Amy Sues, Dean, Institutional Effectiveness; Dr. Jamie Teeple, Assistant Dean of Arts and Sciences; Nina Wiley, Assistant Vice President of Student Affairs; Desiree' Williams, Assistant Dean of Teaching and Learning; Karalen Witt, Assistant Professor, School of Nursing/SOAR participant; and Abi Wyer, Admissions and Career Services Specialist/SOAR participant

Recognition of Guests

Chair Evans welcomed guests and asked members of the media to identify themselves.

Public Comment

There were no public comments.

Conflicts of Interest

No conflicts of interest were reported.

Student Success Story

Assistant Vice President of Student Affairs Nina Wiley introduced Gabe Ledbetter, a baseball player in the general transfer/Associate of Science/Business pathway.

Mr. Ledbetter thanked the Board for the opportunity to speak with them and shared that he graduated from Kettering Fairmont High School in 2024. Although he is a second-year student athlete, he is considered a freshman on the field due to an injury last year. Mr. Ledbetter noted that he feels blessed to be a part of the baseball team and for the unique experiences it has afforded him, such as helping to run a recruiting camp and participating in the head coach selection process; these opportunities made him feel like he really did belong here and that people care about his success both inside and outside the classroom.

Mr. Ledbetter indicated that he could not think of anything he would change regarding his experience at Clark State, but he reported that his favorite ways of being supported during his educational journey included tutoring, which was a great experience with very patient and welcoming tutors in addition to the 24/7 online tutoring available; free counseling services, which was very helpful since mental health can really take a toll on students with so much on their plates; and online classes, which were a great option when he was not able to come to campus. He also noted that his favorite thing about Clark State is the people, adding that this is the best asset we have. From the point he came in the door, he felt welcome, and he stated that knowing people care for students is one of our best resources; for him, Dr. Kirkman is the best example of this.

When asked about his career goals, Mr. Ledbetter indicated that he would like to make it to Major League Baseball. After graduating from Clark State, he plans to attend a four-year university and see where he can go from there. He has thought about opening a sporting facility or doing something in Finance, but he is undecided at this time.

Chair Evans thanked him for taking the time to speak with the Board, noting that if every student had the same experience as him, it would be wonderful.

*Mr. Ledbetter and Assistant Vice President Wiley exited the meeting at 6:34 p.m.

Report of the Board Chair

Chair Evans indicated that during a meeting she recently attended, options for the Clark County Literacy Center were being discussed; the group acknowledged that parking is a premium downtown, and the possibility of working with Clark State on that was mentioned. Dr. Blondin indicated that she had not heard anything about this yet, but the Brinkman Education Center is a very busy location for us.

Report of the President

President Blondin deferred to the Student, Staff, and Faculty Senates for updates.

Student Senate Vice President Malinda Spriggs reported that Student Senate held their first meeting with officers, and their goals are to increase visibility and cross-campus engagement. They participated in the Resources Fair and Student Engagement Conference and are participating on the All-College Standing Committees. Their work aligns with Goal 4 of the Strategic Plan.

Staff Senate President Kelly Neriani indicated that the Senators have been focused on Goal 3 of the Strategic Plan for the last few months. They have been reviewing policies and procedures that impact staff and faculty and investigating the possibility of having individual departments cover some of the fees employees typically pay when taking courses through the Institutional Fee Benefit program. They have also been reviewing the Sick Bank procedures for the possibility of increasing the number of hours employees can donate; once a resolution is reached on the staff side, they will share it with faculty for their input and approval. Staff Senate will begin hosting quarterly events such as Lunchtime Bingo during which snacks and prizes will be provided, but staff will be encouraged to bring their own lunches. Ms. Neriani reported that new Staff Senate officers have recently been named: Seth Snyder, President-Elect; Nikki Crockett, Secretary; Abi Wyer, Assistant Secretary; and Gary Trisel, Treasurer.

Faculty Senate President Kristen Bancroft reported that Faculty Senate has met several times, and have already held a Faculty Assembly. Four deans and six faculty members have been assigned to a Faculty Evaluation ad hoc committee to align the evaluation process with Senate Bill 1. Their work aligns with Goal 1 of the Strategic Plan: Develop and strengthen quality, innovative academic programs.

President Blondin reported the following:

- An article she wrote regarding Japan and the importance of investing in relationships as a workforce development strategy was distributed to Trustees.
- Legislative update information was also distributed to Trustees, including a letter from Chancellor Duffey regarding state budget provisions related to higher education, a federal policy update from the Association of Community College Trustees (ACCT), the capital bill timeline, and the Ohio Association of Community Colleges' letter to Chancellor Duffey requesting a $50 million increase in capital bill investment for Ohio's community colleges.
- She will attend the ACCT Annual Congress in October with Chair Evans, Vice Chair Rowland-Buckley, Trustee Hall, and Dr. Kirkman; the group will deliver a presentation regarding student-centered decision making.
- The PACE institutional climate survey, which the College typically administers every three years, will be administered college-wide in October. The results should be received by March, and a committee will be formed to evaluate the data.
- We are still awaiting appointment of one new Trustee. Dr. Blondin looks forward to meeting with Governor DeWine on October 27 and will ask him about the appointment during that time.
- A joint dinner with the Foundation Board will be held next week on October 1, and she encouraged all Trustees to attend and bring a guest.

Approval of Minutes

Chair Evans asked for a motion to approve the minutes of the Regular Board Meeting held on June 24, 2025. Trustee Hurst made a motion to approve the minutes as written; Trustee Ball seconded, and the motion passed unanimously via a roll call vote.

Board Finance and Facilities Committee Report

The Board Finance and Facilities Committee met on Friday, September 12, at 8:00 a.m. in LRC 320. Those present included Mitch Hurst, Committee Chair; Board Chair Sharon Evans; Trustee members Dave Ball and Manuel Lopez Ramirez; Dr. Blondin, President; Doug Schantz, Executive Vice President for Finance, Facilities and Operations; Dr. Matt Franz, Senior Vice President, Enterprise Operations; Dr. Adrienne Forgette, Provost and Vice President of Academic Affairs; Kerry Pedraza, Executive Director, Foundation; Kathy Nelson, Controller; Ciara Bobbitt, SOAR Participant; Susan Kelly, Recorder

- Call to Order – Committee Chair Hurst
- Roll Call
- Approval of June 10, 2025 Meeting Minutes - ACTION
- August Financial Report – Schantz
- Greene Center/REACH/Ohio Hi-Point/HBC/PAC/Workforce Quarterly Financials – Schantz
- June Financials/Reserves Estimate/Audit Status – Update – Schantz
- Capital and Community Projects Update – Schantz
  - GISA Expansion (Phase 1 and Phase 2 Update)
  - Applied Science Center First Phase Renovation
  - Performing Arts Center – Storage Renovation to Support Operations
  - HBC Crosswalk/Road Diet
  - Springfield City Area Transit Service Center (100 W. Jefferson)
  - Champion City Sports and Wellness Center
- Legislative Update – Dr. Blondin
- SB1 Compliance Policy – ACTION
- Adoption of Revised FY2025-26 General Fund Budget – ACTION
- Restricted Budget Adoption – ACTION
- Nomination of Emeritus Status – Andy Bell - ACTION
- Open Discussion/Other Business
- Next Meeting – October 14, 2025, 8:00 a.m. – LRC 320 or Virtually via Zoom

Discussion ensured regarding the Champion City Sports and Wellness Center. It was noted that the scope of the project may be changing since initial discussions were held and that the Board will have to wait until they hear more from project leaders to determine the best way to proceed. Executive Vice President Schantz will keep the Board apprised.

Financial Report through August 2025

A report detailing the Revenues and Expenses through August 31, 2025, was distributed to Trustees prior to the meeting. The following was noted:

State Share of Instruction (SSI) – The FY 2026 budget is based on course completion (50%), success points (25%) and completion milestones (25%).

Student tuition and fees revenue represents Fall semester activity. Fall revenue is up in comparison to budget. College Credit Plus enrollment rosters from a few partner school districts are still in process and not fully represented in these numbers.

Workforce Non-Credit Training revenue is currently below budget but actuals are trending higher this time

of year when compared to the previous year.

Performing Arts Center (PAC) ticket revenue is currently below budget. HBC/PAC Rental revenue is currently below budget.

Overall expenses are tracking below budget in most categories. By function, all categories are in line with budget at this time of year, except Academics, General Expenses and General Administration. By object code, Communications and Occupancy spending is trending higher. Overall expenses are trending higher than last year.

Bookstore operations are reflecting revenue below budget for the year but reduced expenses help to mitigate that loss and are currently reflecting a surplus. Commercial Transportation Training Center (CTTC) continues to garner interest in its program with grant support from the State that funds training for qualified students. The program is currently running a surplus. Parking is running a surplus. In addition to a partnership with Fresh Abilities at the Eagles Nest, food service at Clark State is supplemented by expanded vending options provided by Sheehan Brothers Vending. Any revenue reflected in the Food Service budget is provided by a cooperative commission agreement with Sheehan Brothers Vending.

Regional Locations/Hollenbeck Bayley Center/Performing Arts Center/Workforce Quarterly Financials

Beavercreek, Xenia, and Bellefontaine

The Beavercreek, Xenia, and Bellefontaine reports were originally created to show the revenue and expenses related to their respective locations. Most expenses are tracked separately, but the revenue is not. Reports reflect financials through June 30, 2025.

Revenue:

Budget for State Share of Instruction, in conjunction with Student Tuition, for each location has been calculated based on needed revenue for each location to cover expenses for fiscal year 2025. State Share of Instruction (SSI) and enrollment are calculated based on the actual distribution of revenue from fiscal year (FY) 2024. In FY24, for every $1 Clark State received in tuition, we received $1.19 in SSI payments. This equates to percentage split in total revenue of 54% SSI and 46% credit hours.

The actuals for State Share of Instruction are calculated at 1.19 times the amount of student tuition received for each location. Actual Student Tuition is based on actual in-person credit hours reported from Institutional Research and multiplied by $180.33 per credit hour for traditional students and $41.67 per credit hour for high school students.

Expenditures:

Expenditures were rolled up to match categories currently used for financial reporting.

Performing Arts Center and Hollenbeck Bayley Center

In an effort to raise awareness on the financial operations of the Performing Arts Center (PAC) and the Hollenbeck Bayley Conference Center (HBC), quarterly financial reports are provided to the Board Finance and Facilities Committee. In addition, the leadership team at the PAC/HBC has implemented a multi-year

plan to better align program revenue with operating expenses. Progress on that endeavor will be reflected in the quarterly reports.

Workforce

Financial reports for Workforce operations are provided to the Board Finance and Facilities Committee on a quarterly basis. All activities, including those related to College and Grant-funded initiatives, are included to accurately represent the full scope of Workforce engagement.

Performing Arts Center (PAC) and Hollenbeck Bayley Conference Center (HBC) Updates

General Manager's Update – Dan Hunt

- The Kuss Lobby storage upgrade project is complete. We look forward to leveraging the new storage/kitchen space to better support operations at the venue.
- MacRay was the lowest bidder on the installation of a new outdoor led video sign that will be placed on the east wall of the HBC this fall.
- The 2025-2026 PAC season of performances has been announced. We have The SteelDrivers on September 18, "Elf the musical" on November 1, and "A Charlie Brown Christmas" Live on December 5 (a co-production with the Springfield Arts Council). For the Club Kuss series, we are bringing Vienna Teng, Kyshona, The Tartan Terrors, and Bassel and the Supernaturals. We also have a few more shows in the works for later in the winter. To round out our season, Graham Breedlove will be returning to perform.
- The Springfield Symphony Orchestra tickets are on sale now, and the Springfield Arts Council will announce their season soon.
- In July, we had a wedding at both the PAC and HBC. The ceremony was held in the Kuss Auditorium and then the reception was in the Grand Hall at the HBC. This was a first.

PAC Ticketed Events:

Upcoming Events and Ticket Sales (as of 9/2/2025)

- The SteelDrivers, CS (9/18) – 246
- Emmanuel Christian Fall Play (9/26 and 9/27) – (Turner Studio Theatre)
- Springfield Symphony Orchestra, piano (10/4) – 215
- Vienna Teng, CS Club Kuss (10/9) – 85
- Vampire Circus, Springfield Arts Council (10/14)
- To Kill a Mockingbird, CSTAP (10/31-11/2 and 11/7-11/9) – (Turner Studio Theatre)
- Elf, the musical, CS (11/1) – 191
- Springfield Symphony Orchestra, Bugs Bunny (11/15) – 250
- A Charlie Brown Christmas LIVE, CS and SAC (12/5) – 42
- The Nutcracker, OPAI (12/11 - 12/13)
- Springfield Symphony, Obeo (1/24) – 203
- Kyshona, CS Club Kuss (2/13) – 8
- Dance, Stomp, Shake (2/15)
- Wizard of Oz on Ice, Springfield Arts Council (2/25) – 4
- Tartan Terrors, CS Club Kuss (3/4) – 12
- Springfield Symphony, violin (3/14) – 203

- The Prom, CSTAP (4/4 – 4/13)
- Springfield Symphony, chorale (4/18) – 202
- Bassel and the Supernaturals, CS Club Kuss (5/1) – 8
- Springfield Symphony, Cirque (5/16) – 210
- Graham Breedlove (5/15)
- Gary Geis Dance Concert (5/30)
- Behind the Curtain (6/5 and 6/6)
- Miami Valley Dance Company Concerts (6/12-6/13)

PAC Non-Ticketed Events:

- TAP Auditions, To Kill a Mockingbird (9/2 and 9/3)
- Emmanuel Christian Fall Play technical/dress rehearsals (9/21-9/25)
- Springfield Symphony Orchestra rehearsals (10/1-10/4)
- Project Jericho Puppet Performance (10/16)
- Elf technical/dress rehearsals (10/20 – 11/2)
- Springfield Symphony Orchestra rehearsals (11/12-11/15)
- LPN Pinning (12/4)
- RN Pinning (12/5)
- Springfield Symphony Orchestra rehearsals (1/21-1/24)
- Project Jericho Theatre Project (2/3-2/5 and 2/10-2/12)
- Grapes and Escapes (2/6 – 2/7)
- Miami Valley Dance Company Rehearsal (2/8)
- Kyshona Workshop (2/12)
- Reverb Dance Competition (2/27 – 3/1)
- Springfield Symphony Orchestra rehearsals (3/11-3/14)
- The Prom Technical/Dress Rehearsals (3/30 – 4/9)
- Clark State Scholar Night (4/22)
- Groove Dance Competition (4/24 – 4/26)
- LPN Pinning (5/7)
- RN Pinning (5/8)
- Clark State Graduation (5/9)
- Springfield Symphony Orchestra rehearsals (5/13-5/16)
- GISA Graduation (5/21)
- Buckeye Community Schools Graduation (6/1)

HBC Venue Rental Events:

August 2025
- Rotary on Mondays (8/4, 8/18, 8/25) – 75 people
- Springfield City School District Professional Development (8/7) – 75 people
- Clark State Convocation (8/11) – 300 people
- Police Academy Graduation (8/12) – 475 people
- Springfield City School District Professional Development (8/13 and 8/14) – 75 people
- Springfield 2051 (8/15) – 150 people
- National Council of Negro Women (8/21) – 475 people

September 2025

- Rotary on Mondays (9/8, 9/15, 9/22, 9/29) – 75 people
- Andrea Waterman (9/3) – 150 people
- Scholars Nest Fest (9/4) – 200 people
- Clark Soil and Water (9/9) – 150 people
- Mercy Health Symposium (9/10) – 200 people
- Harvest Breakfast (9/11 and 9/12) – 350 people
- Women's Community Outreach (9/13) – people
- Ohio Department of Education (9/16) – 200 people
- One Million Degrees Welcome (9/17) – 220 people
- Project Scare-A-Crow (9/18) – 50 people
- Springfield 2051 (9/19 and 9/26) – 150 people
- Davis Repass (9/27) – 75 people
- Greater Springfield Partnership Discovery Days (9/30) – 150 people

October 2025

- Rotary on Mondays (10/6, 10/13, 10/20, 10/27) – 75 people
- Greater Springfield Partnership Mini Job Fair (10/1) – 200 people
- Springfield Foundation Gala (10/2) – 375 people
- Community Health Foundation Health Expo (10/8) – 700 people
- Best of Springfield 2025 (10/9) – 460 people
- Social Services 101 (10/10) – 300 people
- Think Pink Gala (10/16) – 300 people
- NAACP Freedom Fund (10/17 and 10/18) – 300 people
- Clark County College Night (10/22) – 450 people
- Ohio Association of Institutional Research & Planning Conference (10/23 and 10/24) – 150 people
- Clark County Board of Developmental Disabilities (10/28) – 150 people
- The Gathering (10/29 and 10/30) – 500 people

Campus Master Plan and Capital Bill Update

In January of 2023, Clark State College concluded its Comprehensive Campus Master Plan engagement with Woolpert. The information included in the final 192-page assessment will serve the College well for years to come. This was an important undertaking by the College that helps to maximize our resources and better align our space utilization needs, facility condition needs, and programmatic needs in support of our mission and strategic plan.

Stakeholders:

In an effort to garner feedback from across campus in a comprehensive manner, there were multiple divisions, departments, and constituencies involved in the stakeholder meetings/charrettes. They included College and Foundation Board Members, Community Members, Students, Faculty and Staff. Participation also included a good cross-segment of faculty/staff representation from Academic Affairs, Facilities/Grounds, PAC/HBC, Workforce Development, Foundation, Business Services, and Student Affairs.

Partners:

Woolpert – Bruce Rankin and Frank Monastra were the primary representatives from Woolpert and, given

their extensive experience with campus master planning projects, they served as the lead coordinating partner on this assessment.

Comprehensive Facilities Planning (CFP) – The CFP representative on this project was Brian Bell. While CFP is a nationally known firm, we had benefit of Mr. Bell being a long-standing member of the Springfield community and residing only minutes away from our campus facilities. CFP conducted a space utilization and needs assessment of Clark State's campuses. In addition to analyzing our usage data, he visited campus and wandered the halls frequently over the course of this initiative to fully absorb and digest how our facilities are being utilized.

Gordian – Gabby Rosas was the lead representative for Gordian on this project. Gordian conducted a comprehensive facilities condition assessment that helps to inform a strategic capital investment plan moving forward. This assessment dovetails nicely with the full MEP (mechanical, electrical, plumbing) assessment that we did in 2021 that supported our prioritization of HVAC improvements with HEERF.

Kolar Design – John Kennedy was the primary representative from Kolar (Cincinnati). They were charged by Woolpert as a sub-consultant to provide a wayfinding analysis of Clark State's campus (from highway to hallways) and make recommendations for enhancement.

<u>Progress on the Campus Master Plan</u>:

- Completed installation of external wayfinding signage for the Leffel Lane campus that has a similar look and feel to what is located at the downtown campus and reflects best practices in helping new and returning visitors navigate campus
- Incorporated in the Rhodes Hall Phase 4 renovation the addition of a new parking lot that is located just south of Rhodes Hall and serves to promote better usage of the student center entrance that leads to the Bookstore and Eagles Nest
- Established more functional student-centric outdoor gathering space as part of the Rhodes Hall Phase 4 renovation (Wiley Plaza)
- Updates to the TLC (main) entrance exterior that includes new concrete and updated signage, and fresh wall treatments on the interior including paint and a new Clark State branded Welcome Center wall have been completed.
- We worked with the Global Impact Stem Academy's leadership team to facilitate their 30,000 square foot facility expansion to the Leffel Lane campus, and GISA is now embarking upon a second 32,000 square foot expansion.
- Better leveraging and/or condensing the footprint of Clark State's facility usage in the Brinkman Educational Center
  - Fire Safety Training Program moved to the new South Limestone Fire Academy/Fire Station facility
  - Worked with campus stakeholders to transition ASPIRE and Workforce ESOL training to Brinkman.
  - Identifying underutilized space including classrooms and offices that can be taken offline until a better use is identified. This space can also be leveraged to generate additional lease revenue for the college as tenants are secured.
  - Condensing the academic footprint in the building allows the college to better leverage its resources to make necessary improvements to the learning environment. For example, we were able to identify the most heavily utilized training/instructional classrooms and prioritize them for led lighting upgrades.
- As of Fall of 2023, the academic curriculum for Graphic Design and New Media occurring downtown at Hollenbeck Bayley Conference Center (HBC) was moved to the Leffel Lane campus to better support

participating students and provide room for programmatic growth for Project Jericho within the HBC.

- We are in the discovery phase of assessing the size, scope, and cost to establish an Agricultural Pavilion near the land lab that will serve as, not only a home to the Agriculture department's equipment, but also provide faculty/students with additional learning/instructional environment. We are looking at leveraging donor funds and state capital dollars to help with the cost of construction.
- As part of the GISA expansion, we are planning to construct a gazebo just south of Clark State's pond to establish an enhanced seating/gathering space adjacent to the water feature. We are also researching cost and scope of installing enhanced (concrete) foot paths going to and from the area to create a continuous walking loop around the pond.
- We recently completed with Levin Porter the criteria architect phase of renovating the Applied Science Center. We received eleven responses from design build firms to Clark State's public Request for Qualifications, and based upon rubric scoring, we will be moving forward with a Request For Proposals from three firms.

We are engaging Brian Bell from Comprehensive Facilities Planners to perform an updated space utilization and needs analysis to ensure optimum leveraging of facilities and capital resource investment to properly support programmatic and operational needs of the College – current and forecasted.

Turnover Rates, Demographics, and Organizational Chart

The updated data below represents turnover and demographic data for faculty and staff for fiscal year 2025. The faculty and staff Organizational Chart, effective August 11, 2025, was distributed to Trustees prior to the meeting.

Turnover	**FY 23**	**FY 24**	**FY 25**
Staff with Retirements	14.29%	15.98%	9.18%
Staff without Retirements	13.77%	13.41%	8.02%
Faculty with Retirements	12.64%	12.36%	10.97%
Faculty without Retirements	11.63%	11.36%	5.48%

Demographics

Faculty			
	9/2023	**9/2024**	**9/2025**
	N=86	N=88	N=95
2+	0.00%	0.00%	1.05%
Am. Indian	0.00%	1.14%	1.05%
Asian	3.49%	3.41%	2.11%
Black	5.81%	5.68%	5.26%
Hispanic	1.16%	1.14%	2.11%
White	89.53%	88.64%	88.42%
Unknown	0.00%	0.00%	0.00%

Faculty			
	9/2023	**9/2024**	**9/2025**
Female	73.26%	73.86%	73.68%
Male	26.74%	26.14%	26.32%

Staff			
	9/2023	9/2024	9/2025
	N=163	N=168	N=178
2+	1.84%	1.19%	1.69%
Am. Indian	0.00%	0.00%	0.00%
Asian	0.00%	0.00%	0.00%
Black	19.02%	18.45%	16.85%
Hispanic	0.61%	0.60%	1.12%
White	77.91%	79.76%	80.34%
Unknown	0.61%	0.00%	0.00%

Staff			
	9/2023	9/2024	9/2025
Female	59.51%	58.93%	60.11%
Male	40.49%	41.07%	39.89%

Board Advocacy, Student Success and Programs Committee Report

The committee met virtually on Thursday, September 28, at 1:30 p.m. Those present included Committee Chair Mike McDorman; Board members Kyle Hall, Becka Rowland-Buckley, and Ben Vollrath; President Dr. Jo Alice Blondin; Senior Vice President of Student Affairs, Enrollment Management, and Regional Locations Dr. Dawayne Kirkman; Executive Director of the Foundation Kerry Pedraza; and Statehouse Impact Group Associate Allison Lawlor.

The agenda included the following items:

1) Federal Updates, including DOJ Guidance and Workforce Pell Updates
2) Ohio Legislative Updates, including Capital Bill Year Discussion
3) One Front Door
4) One Million Degrees and Bottom Line
5) Newly Launched Degree Programs Update
    a. Modeling and Simulation
    b. BSN
    c. Other Bachelor's Degrees
6) New Degree Programs
    a. Radiology
    b. BS Education
    c. Occupational Therapist Assistant
7) Other: A brief discussion of the Convergent engagement with the Foundation

The meeting adjourned at 2:24 p.m.

Enrollment Report by Category 2024-2025

Charts reflecting 2024-2025 student enrollment data by the following categories were distributed to Trustees prior to the meeting:

Race/Ethnicity, Age, Gender, and Military Status: Twenty-two percent of our students were minority (African American, Hispanic, Asian, and Native American), and students who indicated two or more races totaled 6.3 percent. We saw an increase in our Black students (+192) and Hispanic students (+39 students) from the previous year. Just over 60 percent of our students were under the age of 25. We continue to serve a high number of female students, which totaled 66 percent in 2023-2024. Our total

Military Population is 471 (+54) unduplicated students; we saw an increase in our Dependent of Military Member, Guard Member, Spouse of Military Member, and Veteran student categories.

Full-time/Part-time Status, Financial Aid Data, and Location: Almost eighty-seven percent of our students were enrolled part-time in Fall 2024. From a financial aid standpoint, 79 percent of undergraduate students completed a FAFSA, and 61 percent (+3%) were awarded Pell/Federal Supplemental Educational Opportunity. Also, in Fall 2024, 61 percent (+20%) of our students were first-generation college students. Online enrollment continues to be strong and represents the largest "location" for headcount. In Fall 2024, 58 percent of enrolled students registered for at least one class online, and 33 percent of students took all of their classes online. Regional Locations were up in fall semester and spring semester in Beavercreek, Bellefontaine, and Xenia compared to the previous year.

College Credit Plus and Top Feeder High Schools: The high schools with the largest numbers of participants offer multiple courses at their facility. The Global Impact Stem Academy (GISA) is our largest high school partner. GISA students begin taking college courses at the high school in their sophomore year, and many of them take almost all of their classes on the Clark State campus by their senior year. Bellefontaine, Greene County Career Center, London, Kenton Ridge, Shawnee, Jonathan Alder, Springfield Clark Career Technology Center, Miami East, Ohio Hi-Point Career Center, Marysville, Mechanicsburg, Northeastern, Urbana and West Carrollton also have strong participation. Our top feeder high schools with 2024 high school graduates attending Clark State in 2024-2025 were Springfield (+31), Springfield Clark Career Technology Center, Kenton Ridge, Global Impact Stem Academy, Tecumseh, Urbana, West Liberty Salem, Greenon, Northwestern, Greene County Career Center, Home Schooled, Graham, London, Shawnee, Beavercreek, and Bellefontaine.

Programs/Top Enrolled Majors: Registered Nursing, Associate of Science, Management, Practical Nursing Certificate, Cybersecurity, Addiction and Recovery Services, and the Addiction and Integrated Treatment Studies Bachelor's of Applied Science continue to be our most popular programs. Enrollment is also strong in Associate of Arts, Accounting, and Social Work Assistant.

**Trustee Vollrath exited the meeting at 7:14 p.m.

Changing Campus Culture - Sexual Violence Prevention Team

The Sexual Violence Prevention Team is comprised of Nina Wiley, Melinda Van Noord, Karen Benton, Callie Cary-Devine, Wendy Holt, and Anthony Reed. It is a collaboration of faculty and staff dedicated to raising awareness about sexual violence, increasing the safety of our Clark State community and coordinating sexual violence prevention efforts and resources.

This team meets frequently to raise awareness within our Clark State community about sexual harassment and sexual misconduct and to lead prevention and response efforts through education and programming. This team facilitates campus climate surveys and provides Active Bystander Intervention trainings for faculty, staff and students. Clark State has also joined a national campaign, No More, to prevent sexual assault and relationship violence.

Clark State has met the required metrics for the Changing Campus Culture initiative every year since 2018 (https://highered.ohio.gov/initiatives/campus-initiatives/changing-campus-culture). We want students to feel connected, safe, and experience a sense of belonging while at Clark State.

A letter reflecting Chancellor Mike Duffey's acknowledgment that Clark State has been successful in

completing the metrics associated with the five recommendations this past year.

Enterprise Operations Updates

Technology

- We are continuing to build out our access to the fiber ring downtown. We have plans in place to extend that fiber to the Brinkman Education Center (BEC) before the end of the calendar year. This will bring the location onto the fiber ring, connecting it with the rest of the buildings in Springfield, thereby creating redundancy and increasing speed between buildings.
- The Global Impact STEM Academy (GISA) Upper Academy opened this semester on our Leffel Lane campus. With its opening and their use of several of our classrooms within the LRC and Rhodes Hall, we have developed a close working relationship to ensure their technology functions seamlessly between their building and ours. We have extended parts of their network to areas in our buildings, creating a smooth transition for students moving between the two for classes.
- Through excellent collaboration across multiple departments, we identified and disabled several fraudulent accounts created in our systems. Bad actors are becoming more sophisticated, closely monitoring our processes and acting just enough to avoid detection, while maximizing loan amounts. Fortunately, we conducted forensic analysis on thousands of accounts and found only a small cluster, likely linked to a single individual or group. We are developing ways to block these activities without negatively impacting other students.

Safety

- A recent article highlighted that colleges must maintain an open, inclusive environment while protecting people and property through a layered, identity-based security framework: using credentialed entry (locked doors whenever possible), multifactor authentication for digital access, controlled areas, tailgating detection, deterrents like lighting and visible patrols, and clear communication with thoughtful design to make safety measures feel supportive rather than restrictive. Clark State excels notably in these areas, but we continually look for ways to improve and communicate supportive and safe procedures.
- We continue to partner with GISA on various minor safety and security issues as they identify and adjust some of their procedures. They are a great partner and work well with Clark State. We continue to work closely with them on all safety and security measures, drills, and activities.

Strategic Initiatives

- As Clark State begins the initial transition from our current CRM Slate to Element451, we will start to utilize this AI-forward tool to improve our ability to engage students in new and meaningful ways. Leslie Ray, our CRM Administrator in Enrollment Services, has taken an early lead in redeveloping our enrollment processes to incorporate these innovative tools. Other departments and academic processes are being planned in parallel.

Workforce Updates

David Ferguson started as Director of Workforce, effective August 4, 2025, and Erin Neely has been promoted to Assistant Director of Workforce. Dave comes to Clark State with extensive leadership experience in global talent acquisition, workforce strategy and organizational development, most recently with Henny Penny Corp. Previous experience included leadership positions with USAA, Bon Secours Mercy Health, Wendy's, Google, and General Electric implementing strategies to develop talent pipelines. Dave is also a U.S. Army veteran with a B.S. in mechanical engineering from the U.S. Military Academy at West Point and an M.B.A. in business from Xavier University.

Dave was able to attend the Champaign County Workforce Summit on July 30, led by Erin. Rich Ebert, the Economic Development Director for Champaign Economic Partnership gave an overview of recent projects in Champaign County. Panelists included Aaron Brown, Production and Precision Ag Sales Manager at Koenig Equipment, Inc.; Christina Flowers, Business and School Liaison for Champaign County; Jamie Houseman, President, Mercy Health Urbana Hospital; and Ron Miller, Senior Plant Director/Site Leader for Honeywell. The event was well attended, and the discussion was robust and engaging.

Dave and Erin are currently reviewing workforce programming and setting directions for the coming year. Current offerings include CNA training and introductory courses in manufacturing. Workforce hopes to double the number of Healthcare Professional Certificates from 85 last year to 170 this year through CNA, Phlebotomy, and Dental Radiography offerings. We continue to offer assessment and training for major workforce partners, e.g., LH Battery. In addition, Workforce is launching a new initiative, training for 9-1-1 Dispatchers at the request of Greene County, to be offered at our Xenia location. Dispatchers are in high demand, and we are pleased that Greene County turned to Clark State as a partner in meeting this need. They are central to the College's One Front Door initiative.

As the College implements One Front Door we are also working on developing a broader set of metrics for Workforce that will more appropriately describe their work and impact.

Foundation Updates

Foundation

- Convergent Nonprofit Solutions was on campus August 28 and 29, 2025, and met with leadership donors, Foundation Board members and representatives of the Board of Trustees.
- The Foundation Board of Directors will join the Board of Trustees for its annual combined dinner at the Springfield Country Club on October 1, 2025, at 6 pm.
- A leadership donor event is scheduled for Tuesday, December 2, 2025 from 5:30 – 7:30 pm at the Turner Studio.
- On Sunday, August 24, Clark State hosted a car show to benefit the Brucker Scholarship and Partners in Prevention.

Scholarships

- *Summer 2025*
  - Total number of Foundation scholarships awarded: 9
  - Total dollar amount awarded: $10,500
  - Total individual students awarded: 14 (Some students were awarded more than one scholarship.)

- *Fall 2025*
  - Total number of Foundation scholarships awarded: 60
  - Total dollar amount awarded: $111,825
  - Total individual students awarded: 107 (Some students were awarded more than one scholarship.)
  - Total dollar amount of TechPrep scholarships awarded: $65,100
  - Total individual TechPrep students awarded: 94

Grants

The following grants were submitted for consideration:

- Springfield Foundation, $10,000
  - Supports Performing Arts Center to help lower ticket prices

- Springfield Foundation, $10,000
  - Supports transportation services for students that are not SNAP eligible but still face financial hardship
- Ohio Board of Nursing, $200,000
  - Nurse Education Grant Program supports hiring a new nurse faculty member
- Ohio Program for Campus Safety and Mental Health, $8,300
  - Grant to support suicide prevention and mental health awareness with Wellspring as a collaborator
- Ohio Department of Higher Education, Commercial Truck Driver Student Aid Program, $125,000
  - Student aid to assist with CDL school enrollment

Marketing Updates

The marketing department completed the summer Facebook ad run, the final social media campaign of 2024–25. Ads were delivered July 8 to August 18 and targeted audiences by program-specific interest, ensuring each ad reached only individuals with demonstrated interest in that area (i.e., ads for nursing bachelor's degrees were shown only to individuals interested in healthcare and continuing their education).

The campaign generated more than 224,000 impressions, reaching 231,000 individuals, and driving more than 5,000 clicks to Clark State's website. Engagement was distributed across academic programs, general enrollment, and special initiatives. This concludes the 2024–25 advertising cycle; future efforts will now focus on the priorities of the 2025–26 Strategic Enrollment Management Plan priorities, as determined and agreed up by Dean's Council, Enrollment, and Academic Council.
Specific campaign results were:

Program / Ad	Linked to Web Page	Impressions	Reach (Unique People)	Clicks
Theatre	Entertainment Tech Associate	32,673	24,643	547
Engineering/Manufacturing	Manufacturing and Engineering Associate	29,247	30,361	561
Graphic Design	Graphic Design Associate	13,818	27,588	564
Cybersecurity	Cybersecurity Associate	25,792	26,977	515
CDL	CDL Page with Inquiry Form	29,093	26,977	558
BSN	Bachelor of Science in Nursing	8,701	18,599	617
Agriculture	Precision Ag Certificate	27,515	27,892	555
General Enrollment	Clark State Home Page	44,252	24,287	567
Metallica Scholars	Metallica Scholars Initiative	13,298	23,593	558
TOTALS	—	**224,389**	**230,917**	**5,042**

Key takeaways of the ad campaign include:
- High-Interest Programs: The bachelor's in nursing ad produced the highest volume of clicks (617) despite having the lowest impression count, suggesting very high interest and relevance.
- General Awareness: The General Enrollment ad delivered the most impressions (44,252), reinforcing broad awareness of Clark State beyond individual program areas.
- Consistent Engagement Across Programs: Most program ads generated a similar number of clicks (550–570), demonstrating balanced interest across programs that were priorities in 2024-25.

Action Items

The following items were presented for Board approval:

Personnel Recommendations – Exempt/Non-Exempt Employees

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for exempt and non-exempt employees are being presented to the Board of Trustees for formal approval:

New Hires:

- David Ferguson, Director, Workforce, Academic Affairs, effective 8/4/25
- Ariella Griever, Lead Custodian, Business Affairs, effective 9/2/25
- Danny Hockett, 3rd Shift GISA Custodian, Business Affairs, effective 7/21/25
- Tina Kelly, 3rd Shift Custodian, Business Affairs, effective 7/28/25
- Joseph LaCerais, 2nd Shift Custodian, Business Affairs, effective 7/21/25
- Anthony Oty, Groundskeeper, Business Affairs, effective 8/4/25
- Kerry Pedraza, Executive Director, Foundation, effective 8/18/25

Retirements/Resignations/Departures:

- Joe Blazer, Custodian, Physical Plant, Business Affairs, effective 8/1/25
- David Hale, Academic Advisor, College Credit Plus, Student Affairs, effective 8/22/25
- Danny Hockett, 3rd Shift Custodian, GISA, Business Affairs, effective 7/29/25
- Joseph LaCerais, 2nd Shift Custodian, Business Affairs, effective 8/5/25
- Colleen Murphy, Director, Bookstore, Business Affairs, effective 1/1/26
- Kim Razics, Orientation and Progress Coordinator, Student Affairs, effective 8/29/25
- Mike Stitts, Coordinator, Professional Development, Academic Affairs, effective 8/22/25
- Alanna Weippert, Administrative Assistant to the Dean, Allied Health and Public Services, effective 7/14/25
- Brandon Weippert, Lead Custodian, Physical Plant, effective 8/22/25
- Ryan Weippert, Groundskeeper, Physical Plant, effective 8/1/25
- Tina Wessells, Custodian, Physical Plant, effective 7/28/25

Personnel Changes:

- Eric Ebbs, from Client Support Technician, Information Technology to Network and Systems Technician, Information Technologies, effective 7/1/25
- Garrett Fisher, from Director, Nursing Programs, Health, Human and Public Services to Assistant Dean, School of Nursing, effective 7/1/25
- Christine Rouch, from Administrative Support, Arts and Sciences/Business and Applied Technologies to Administrative Assistant to the Dean, Allied Health and Public Services, effective 9/2/25
- Erin Neely, from Program Director, Advancement to Assistant Director, Workforce, effective 8/4/25
- Amy Sues, from Dean, Institutional Effectiveness, Academic Affairs to Assistant Vice President, Institutional Effectiveness, Academic Affairs, effective 8/18/25

- Desiree Williams, from Director, Center for Teaching and Learning to Assistant Dean, Teaching and Learning, effective 7/1/25

Open/Advertised Positions:
- Academic Advisor, CCP
- Administrative Assistant, Foundation and Workforce
- Custodian, 3rd Shift
- TRIO Academic and Life Skills Advisor

Impact on students and/or student learning: All staff positions are vital to students by ensuring the efficient operation of all areas of the College.

Alignment with Strategic Plan: Hiring qualified talent and recognizing promotional opportunities aligns with both the Strategic Plan Mission and Vision by providing high quality educational services and highlighting personal growth, respectively.

Implications for budget, personnel, or other resources: Funding for the above personnel actions is in the 2025-2026 budget.

It was requested that the Board of Trustees approve the personnel recommendations as presented.

Personnel Recommendations for Instructional Faculty

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for instructional faculty are being presented to the Board of Trustees for formal approval:

New Hires:
- Mary Ellen Hamby, Assistant Professor, School of Nursing, effective 8/8/25
- Elizabeth Richards, Instructor, School of Nursing, effective 8/8/25

Retirements/Resignations/Departures:
- Kathy Cass, Assistant Professor, School of Nursing, effective 1/1/26

Open/Advertised Positions:
- Instructional Faculty, Licensed Practical Nursing
- Instructional Faculty, Registered Nursing
- Instructional Faculty, English

Impact on students and/or student learning: All Instructor positions are vital to students and student learning by providing the necessary instruction and support in the various disciplines.

Alignment with Strategic Plan: Hiring qualified talent and recognizing promotional opportunities aligns with both the Strategic Plan Mission and Vision by providing high quality educational services and highlighting personal growth, respectively.

Implications for budget, personnel, or other resources: Funding for the above personnel action is in the 2025-2026 budget.

It was requested that the Board of Trustees approve the personnel recommendations as presented.

Trustee Ball made a motion to approve the personnel recommendations for exempt and non-exempt employees and instructional faculty as presented; Trustee Hall seconded, and the motion passed unanimously via a roll call vote.

Revised Budget Adoption

Revenue Assumptions:

- State Share of Instruction (SSI)
  - SSI based on 50% access, 25% course completion, 25% success points
  - SSI projection initially received from ODHE reflected $16,361,714, but later iterations of the State Budget revealed that we would receive $16,877,929.
  - Base SSI projections reflect an increase of $841,682 from FY2025 final appropriations (after true-up), which is a $815,204 increase from our FY 2025 budgeted appropriations
  - SSI represents 47.5% of total general fund budget
- Student Fee Revenue
  - Increase 2.5% of FY 2025 enrollment revenue
  - Increase of $10 increase per credit hour for FY 2026
  - Total Student Fees are 47.0% of the total General Fund budget
- Other Income
  - Investment interest revenue is expected to decline
  - Management fee revenue is expected to grow
  - Lab fees were increased to align with growth in nursing

Expenditure Adjustments:

- Salary and benefits represent 73.3% of total budget
- Faculty and Staff raises of 2% have been added ($344,900 budget impact)
- Staff compensation restructure ($125,000 budget impact)
- Health insurance premium increase of 4.3% is absorbed by the College ($173,000 budget impact)
- Net increase in other personnel changes and operating adjustments ($502,475 budget impact)
- Nursing program expansion (355,805 budget impact)
- Lab fee expense increase to align with growth in nursing
- Contingency budgeted at $1,061,025 or 3.0%.

An original budget was presented to and approved by the Board of Trustees at its June 24, 2025, meeting. The FY26 budget has since been revised due to a shift in State Budget information related to forecasted SSI funding.

Impact on students and/or student learning: The General Fund budget supports all instruction, academic and student support services with the exception of those funded by restricted grants and contracts, capital budgets and auxiliary fund activities.

Alignment with Strategic Plan: General fund budgets meet Goal 1 to develop and strengthen quality, innovative academic programs and Goal 2 to improve enrollment, student success, retention and completion.

Implications for budget, personnel, or other resources: The FY 2026 General Fund budget was developed in conjunction with the Budget Advisory Council. The Council developed various assumptions related to revenue and prioritized initiatives to fund using any new funds.

It was requested that the Board of Trustees move to adopt the revised FY 2026 General Fund budget, as presented, in the amount of $35,554,243.

Restricted Budget Adoption

A document detailing the restricted budgets for fiscal year 2025-2026 was distributed to Trustees prior to the meeting. Descriptions of each of the projects funded by these various restricted sources were also included. The total represents a $578,200 (3.4%) decrease from the restricted budget adopted in Fall 2024.

The following are new grants and contracts from budgets adopted this year:

- One Million Degrees
- Greater Cleveland Reducing Barriers
- ODHE Campus Community Grant
- ODHE Campus Safety Grant

The following budgets adopted a year ago were spent down during the year:

- NRCS Grant/Northeast
- Super Rapids Round 1
- Workforce Alignment Short Term Certificates
- Great Minds

Other projects listed represent either carry-forward balances from past years or continuing projects with new funding.

Impact on students and/or student learning: These projects impact various initiatives in the College's Strategic Plan.

Alignment with Strategic Plan: General fund budgets meet Goal 1 to develop and strengthen quality, innovative academic programs and Goal 2 to improve enrollment, student success, retention and completion.

Implications for budget, personnel, or other resources: Up to $16,474,798 will be received by the College and disbursed for the projects listed in accordance with stipulations of the grantors.

It was requested that the Board of Trustees move to accept the restricted funds as presented. By accepting these restricted funds, Trustees also accept the restrictions imposed by grantors.

A motion was made by Trustee Ball and was seconded by Trustee Lopez Ramirez during the September Board Finance and Facilities Committee meeting to adopt the revised FY 2026 General Fund budget, as presented, in the amount of $35,554,243 and to accept the restricted funds as presented; it was noted that by accepting these restricted funds, Trustees also accept the restrictions imposed by grantors. The motion passed unanimously via a roll call vote.

Senate Bill 1 Compliance Policy Adoption

Senate Bill 1 (SB1) is legislation that was signed into state law on March 28th, 2025; it is also referenced as the Advance Ohio Higher Education Act. Per the bill's sponsors, this legislation was enacted with an overarching goal of: reforming higher education to better align with Ohio's workforce needs; eliminating DEI programs, trainings, and orientations; and promoting institutional stability, accountability, and transparency.

There are a number of actions and initiatives that Ohio's public colleges must implement in the coming months to remain compliant with this new state law. One of the requirements is that Clark State adopt a policy by October 1st to recognize our continued commitment to compliance with SB1. The new policy being presented to Clark State's Board of Trustees for consideration follows. The compliance language in this policy is informed by ORC 3345.0217 and adopts the recommended language provided by the State of Ohio's Attorney General's office.

As part of Clark State's commitment to shared governance, and given the broad impact of compliance with the SB1 legislation, this policy information has been provided to each member of the Faculty, Staff, and Student Senates.

Senate Bill 1 Compliance Policy (number to be assigned)

In compliance with O.R.C. 3345.0217, Clark State College will:

(A) Prohibit all of the following:

(1) Any orientation or training course regarding diversity, equity, and inclusion, unless Clark State receives an exemption allowed under O.R.C. 3345.0217 from the Ohio Department of Higher Education. The institution must submit a written request for exception to the chancellor of higher education;

(2) the continuation of existing diversity, equity, and inclusion offices or departments;

(3) establishing new diversity, equity, and inclusion offices or departments;

(4) using diversity, equity, and inclusion in job descriptions;

(5) contracting with consultants or third-parties whose role is or would be to promote admissions, hiring, or promotion on the basis of race, ethnicity, religion, sex, sexual orientation, gender identity, or gender expression;

(6) the establishment of any new institutional scholarships that use diversity, equity, and inclusion in any manner.

(B) Affirm and declare that its primary function is to practice, or support the practice, discovery, improvement, transmission, and dissemination of knowledge and citizenship education by means of research, teaching, discussion, and debate.

(C) Affirm and declare that, to fulfill the function described in section (B), the state institution shall ensure the fullest degree of intellectual diversity.

(D) Affirm and declare that faculty and staff shall allow and encourage students to reach their own conclusions about all controversial beliefs or policies and shall not seek to indoctrinate any social, political, or religious point of view.

(E) Demonstrate intellectual diversity for course approval, approval of courses to satisfy general education requirements, student course evaluations, common reading programs, annual reviews, strategic goals for each department, and student learning.

(F) Declare that it will not endorse or oppose, as an institution, any controversial belief or policy, except on matters that directly impact the institution's funding or mission of discovery, improvement, and dissemination of knowledge. The institution may also endorse the congress of the United States when it establishes a state of armed hostility against a foreign power.

This does not include the recognition of national and state holidays, support for the Constitution and laws of the United States or the state of Ohio, or the display of the American or Ohio flag.

(G) Affirm and declare that the state institution will not encourage, discourage, require, or forbid students, faculty, or administrators to endorse, assent to, or publicly express a given ideology, political stance, or view of a social policy, nor will the institution require students to do any of those things to obtain an undergraduate or post-graduate degree.

Sections (F) and (G) do not apply to the exercise of professional judgment about whether to endorse the consensus or foundational beliefs of an academic discipline, unless that exercise is misused to take an action prohibited in section (F).

(H) Prohibit political and ideological litmus tests in all hiring, promotion, and admission decisions, including diversity statements and any other requirement that applicants describe their commitment to any ideology, principle, concept, or formulation that requires commitment to any controversial belief or policy.

(I) Affirm and declare that no hiring, promotion, or admission process or decision shall encourage, discourage, require, or forbid students, faculty, or administrators to endorse, assent to, or publicly express a given ideology or political stance.

(J) Affirm and declare that the state institution will not use a diversity statement or any other assessment of an applicant's political or ideological views in any hiring, promotions, or admission process or decision.

(K) Affirm and declare that no process or decision regulating conditions of work or study, such as committee assignments, course scheduling, or workload adjustment policies, shall encourage, discourage, require, or forbid students, faculty, or administrators to endorse, assent to, or publicly express a given ideology or political stance.

(L) Affirm and declare that the state institution will seek out invited speakers who have diverse ideological or political views.

(M) Post prominently on its web site a complete list of all speaker fees, honoraria, and other emoluments in excess of five hundred dollars for events that are sponsored by the state institution. That information shall be all of the following:

(1) Accessible from the main page of the institution's web site by use of not more than three links;

(2) searchable by keywords and phrases;

(3) accessible to the public without requiring user registration of any kind.

Effective: October 1, 2025

Helpful links that provide additional context:
https://ohiosenate.gov/news/on-the-record/historic-higher-education-reform-bill-signed-into-law
https://www.legislature.ohio.gov/legislation/136/sb1
https://codes.ohio.gov/ohio-revised-code/section-3345.0217

Impact on students and/or student learning: Maintaining consistency, clarity, and compliance in college policies help to set the trajectory for successful operations and academic experiences that promote positive outcomes for students.

Alignment with Strategic Plan: The comprehensive review and maintenance of consistent and clear language in policies as it relates to compliance helps to maintain momentum with all aspects of Clark State's Strategic Plan: Mission, Vision, Guiding Principles, and the five strategic goals.

Implications for budget, personnel, or other resources: No foreseeable implications for budget, personnel, or other resources

It was requested that the Board of Trustees approve the Senate Bill 1 Compliance Policy in order to maintain compliance with state law, effective October 1, 2025.

A motion was made by Trustee Ball and was seconded by Trustee Lopez Ramirez during the September Board Finance and Facilities Committee meeting to approve the Senate Bill 1 Compliance Policy in order to maintain compliance with state law, effective October 1, 2025. The motion passed unanimously via a roll call vote.

Approval of American Civic Literacy Plan

Per Senate Bill 1, all baccalaureate graduates of Ohio institutions in the Spring 2029 must have completed an American civic literacy course that meets the requirements of Senate Bill 1. It is the intention of Clark State to offer one or more classes that meet this requirement as a general education requirement in its bachelor's degree programs. Clark State is required to file a plan with the Ohio Department of Higher Education to this effect, which was distributed to Trustees for review prior the meeting. (The plan is available in the Office of the Provost and Vice President of Academic Affairs.)

Impact on students and/or student learning: All students graduating from a Clark State bachelor's degree program in Spring 2029 and after will complete a course on American civic literacy.

Alignment with Strategic Plan: These new programs are consistent with Strategic Goal 1: Develop and strengthen quality, innovative academic programs.

Implications for budget, personnel, or other resources: None. This requirement replaces other general education requirements.

It was requested that the Board of Trustees approve the plan to offer an American civic literacy course as required by Senate Bill 1

Trustee Lopez Ramirez made a motion to approve the plan to offer an American civic literacy course as required by Senate Bill 1. Trustee Hall seconded the motion, and it passed unanimously via a roll call vote.

Low Enrollment Report

Section 3345.35 of the Ohio Revised Code requires that the Board of Trustees of each state institution of higher education evaluate all courses and programs based on enrollment and duplication with other state institutions of higher education.

It reads: *Not later than September 1, 2022, and by the first day of September of every third year thereafter, the board of trustees of each state institution of higher education, as defined in section 3345.011 of the Revised Code, shall evaluate all courses and programs the institution offers based on enrollment and duplication of its courses and programs with those of other state institutions of higher education within a geographic region, as determined by the chancellor of higher education. For courses and programs with low enrollment, as defined by the chancellor, the board of trustees shall provide a summary of recommended actions, including consideration of collaboration with other state institutions of higher education. For duplicative programs, as defined by the chancellor, the board of trustees shall evaluate the benefits of collaboration with other institutions of higher education to deliver the program. Each board of trustees shall submit its findings under this section to the chancellor not later than thirty days after the completion of the evaluations or as part of submitting the annual efficiency report required pursuant to section 3333.95 of the Revised Code.*

The Chancellor defines low-enrollment courses as course sections that fall below 20% above the institutionally-defined threshold for that course section over two or more semesters, and he defines low-enrollment programs as programs that fall below 20% above the institutionally-defined criteria for students in a program. Factors that should be considered by Trustees, per the Chancellor, include Quality, Centrality to the Institution's Mission, Cost-Effectiveness, Demand for the Programs and Courses, Potential for Collaboration with Other Institutions, and Potential for Restructuring.

Using this guidance, Clark State considers courses with fewer than six students to be "low-enrolled." These courses are identified using institutional data on enrollments and eliminating non-traditional courses such as co-ops, independent study courses, internships, and similar courses. The Provost reviews the courses and makes recommendations to the deans to reduce the number of low-enrolled courses. This is generally accomplished through scheduling changes and the elimination of excess sections. As can be seen from the current report, the Deans have done an exceptional job of managing courses while balancing the need for multiple offerings at different times and in different locations through different modalities to meet the needs of students. Academic Affairs continues to closely manage course offerings to maximize efficiency and ensure that students can take courses when they need them for on-time graduation. The report contains only 14 courses that meet the Chancellor's criteria.

Again, consistent with state guidance, Clark State considers programs with fewer than 5 graduates in the prior three years to be "low graduation programs." These programs were identified through a review of institutional data. Some programs have multiple options or concentrations that combine to meet the threshold and are accordingly not listed. Some programs, such as the Transfer Pathways, are in response to state-wide initiatives. In the case of Transfer Pathways, the state has moved from general transfer pathways for A.S. and A.A. degrees to more specific ones (e.g., a move to specific pathways for each discipline, such as English, History, Mathematics). No additional resources are required to support these pathways, and they are especially valuable to College Credit Plus students completing courses they will transfer to four-year institutions. For programs other than Transfer Pathways, a recommendation appears for addressing low graduation rates; many of these are a direct result of program review. A relatively small number of programs will be addressed through strategies such as growing enrollment, revision, or elimination.

Finally, Clark State is required to submit a duplicate program report. Many Clark State programs are also offered by other institutions in our geographic area. This is generally not a problem as the Clark State programs have robust enrollment, and there is no need to eliminate them as a result of duplication.

(Copies of the Low Course Enrollment Report, Low Graduation Programs, and Duplicate Program Analysis were distributed to Trustees prior to the meeting and are available in the office of the Provost and Vice President of Academic Affairs.)

Impact on students and/or student learning: Efficient course management enables to students to take the courses they need when they need them. The elimination of duplicate under-enrolled sections allows for resources to be redirected to other areas of need.

Alignment with Strategic Plan: These review of courses and programs is consistent with Strategic Goal 1: Develop and strengthen quality, innovative academic programs.

Implications for budget, personnel, or other resources: None at this time

It was requested that the Board of Trustees approves the Low Enrollment Report so that it can be submitted to the Ohio Department of Higher Education as required.

Senate Bill 94/Campus Act/Student Rights and Responsibilities Policy Revisions

Per the Campus Act, effective October 24, 2024, Ohio colleges and universities must adopt and enforce a policy on racial, religious, and ethnic harassment and intimidation at their colleges, outlining potential disciplinary actions and various ways for students to submit complaints.

Clark State's Student Rights and Responsibilities/Code of Conduct Policy was updated to include definitions for Antisemitism, Islamophobia and Anti-Christian Discrimination, as recommended by the ODHE Campus Act Security Committee.

3358:5-9-02 Student Rights and Responsibilities/Code of Conduct Policy

A. Clark State College is an academic community in which all persons – students, faculty, administration and staff – share responsibility for its growth and continued welfare. As members of the College

community, students can reasonably expect that the following rights shall be respected by all College offices, programs, employees and organizations.

Clark State College further encourages all members of the College community to endorse, support and abide by the following statement of values which this community has deemed fundamental to its mission and integral to its growth.

1. Non-Discrimination/Racial, Religious and Ethnic Harassment and Intimidation
   No agent or organization of Clark State College shall discriminate against any student on the basis of race, color, religion, gender/sex, gender identity or expression, national origin (ancestry), military status, disability, age (40 years of age or older), genetic information, sexual orientation, status as a parent during pregnancy and immediately after the birth of a child, status as a parent of a young child, or status as a foster parent and any other protected group status as defined by law or College policy in its educational programs, activities, admissions, or employment practices as required by Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and other applicable statutes. Clark State prohibits discrimination and harassment based on these protected group statuses in accordance with college policies, applicable laws, and executive orders. Clark State complies with and adopts the IHRA definition of antisemitism set forth in Executive Order 2022-06D, Defining and Combating Antisemitism. In their individual roles as members of student organizations, students have the responsibility not to discriminate against others.
2. Assembly/Protest
   Students may assemble in an orderly manner and engage in peaceful protest, demonstrations and picketing which does not disrupt the functions of the College, threaten the health or safety of any person or violate this rule.
3. Religion/Association
   Students may exercise their religious convictions and associate with religious, political or other organizations of their choice in college facilities provided they do so in a manner that respects the rights of other members of the community and complies with this policy. Students have the responsibility to respect the rights of other members of the College community to freely exercise their religious convictions and to freely associate with organizations of their choice.
4. Privacy/Search/Seizure
   Students have a reasonable expectation to be free from unreasonable searches or unlawful arrest on college property. Students have the responsibility to respect the privacy of other members of the College community.
5. Academic Pursuits
   Students shall have access to accurate and plainly stated information relating to maintenance of acceptable academic standing, graduation requirements and individual course objectives and requirements. Students may expect instruction from designated instructors at appointed class times and reasonable access to those instructors. Students have the responsibility to attend class and to know their appropriate academic requirements.
6. Quality Environment
   Students may expect a reasonably safe environment supportive of the College's mission and their own educational goals. Students have the responsibility to protect and maintain that environment and to protect themselves from all hazards to the extent that reasonable behavior and precaution can avoid risk.
7. Governance/Participation
   Students may establish representative governmental bodies and to participate in college governance in accordance with the rules and regulations of the College. Students who accept

representative roles in the governance of the College have the obligation to participate responsibly.

8. Due Process
   Students shall be afforded due process before formal disciplinary sanctions are imposed by the College for violations of this policy. Students have the right to written notice and the opportunity for a hearing before any change in status is incurred for disciplinary reasons, unless a significant threat to persons or property exists.
9. Confidentiality
   Students may access and control access to their education records as provided in the federal Family Educational Rights and Privacy Act of 1974, also known as the Buckley Amendment. These include the rights to review and challenge the content of educational records, to control disclosure of personal and academic information to third parties and to limit the routine disclosure of all or some information defined as "directory information" by the act.
10. Speech/Expression/Press
    Students may express themselves freely on any subject provided they do so in a manner that does not violate this policy. Students, in turn, have the responsibility to respect the rights of all members of the College in exercising these freedoms. In accordance with the public policy and the laws of the state of Ohio, Clark State affirms the following principles:
    a) Students have a fundamental constitutional right to free speech.
    b) The College is committed to giving students broad latitude to speak, write, listen, challenge, learn, and discuss any issue, subject to Ohio Revised Code 3345.0215(E).
    c) The College is committed to maintaining a campus as a marketplace of ideas for all students and all faculty in which the free exchange of ideas is not to be suppressed because the ideas put forth are thought by some or even by most members of the College's community to be offensive, unwise, immoral, indecent, disagreeable, conservative, liberal, traditional, radical, or wrong-headed.
    d) It is for the College's individual students and faculty to make judgments about ideas for themselves, and to act on those judgments not by seeking to suppress free speech, but by openly and vigorously contesting the ideas that they oppose.
    e) It is not the proper role of the College to attempt to shield individuals from free speech, including ideas and opinions they find offensive, unwise, immoral, indecent, disagreeable, conservative, liberal, traditional, radical, or wrong-headed.
    f) Although the College greatly values civility and mutual respect, concerns about civility and mutual respect shall never be used as a justification for closing off the discussion of ideas, however offensive, unwise, immoral, indecent, disagreeable, conservative, liberal, traditional, radical, or wrong-headed those ideas may be to some students or faculty.
    g) Although all students and all faculty are free to state their own views about and contest the views expressed on campus, and to state their own views about and contest speakers who are invited to express their views on campus, they may not substantially obstruct or otherwise substantially interfere with the freedom of others to express views they reject or even loathe. To this end, the College has a responsibility to promote a lively and fearless freedom of debate and deliberation and protect that freedom.
    h) The College shall be committed to providing an atmosphere that is most conducive to speculation, experimentation, and creation by all students and all faculty, who shall always remain free to inquire, to study and to evaluate, and to gain new understanding.
    i) The primary responsibility of faculty is to engage an honest, courageous, and persistent effort to search out and communicate the truth that lies in the areas of their competence.

Nothing contained in this policy shall be construed as prohibiting the College from imposing measures that do not violate the First Amendment to the United States Constitution or Article I, Sections 3 and 11 of the Ohio Constitution such as:

1. Constitutional time, place, and manner restrictions;
2. Reasonable and viewpoint-neutral restrictions in nonpublic forums;
3. Restricting the use of the College's property to protect the free speech rights of students and teachers and preserve the use of the property for the advancement of the College's mission;
4. Prohibiting or limiting speech, expression, or assemblies that are not protected by the First Amendment to the United States Constitution or Article I, Sections 3 and 11 of the Ohio Constitution;
5. Content restrictions on speech that are reasonably related to a legitimate pedagogical purpose, such as classroom rules enacted by teachers.

Nothing in this policy shall be construed to grant students the right to disrupt previously scheduled or reserved activities occurring in a traditional public forum.

Nothing in this policy shall be interpreted as restricting or impairing the College's obligations under federal law including, but not limited to, Title IV of the Higher Education Act of 1965, Title VI of the Civil Rights Act of 1962, Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act, Age Discrimination in Employment Act, and the Age Discrimination Act of 1975.

Complaints
As outlined in the Student Rights and Responsibilities/Code of Conduct Procedures, a student or student group may submit a complaint about an alleged violation of the above policy.

A complaint can be submitted online on the College's website via the Behavioral Issues/General Incidents Form.

Under the process, which shall comply with standards adopted by the Ohio Chancellor of Higher Education, the College will investigate the alleged violation as outlined in the Student Rights and Responsibilities/Code of Conduct Procedures.

Any form of retaliation against a student or student group who files a complaint about an alleged violation of this policy is strictly prohibited.

B. Complaints and allegations of racial, religious, or ethnic harassment or intimidation
Harassment means unwelcome conduct that is so severe, pervasive, and objectively offensive that it effectively denies an individual equal access to the individual's education program or activity.

Intimidation means the violation of ethnic intimidation described in Section 2927.12 of the Revised Code.

Antisemitism can be defined as a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions, and religious facilities.

Islamophobia can be defined as a fear, prejudice, and hatred of Muslims that leads to provocation, hostility, and intolerance by means of threatening, harassment, abuse, incitement, and intimidation of Muslims and non-Muslims.

Anti-Christian Discrimination refers to discrimination against any person on the basis of their Christian faith or their practice of Christianity. It encompasses any form of negative treatment, behavior, or policy that disadvantages individuals based on their Christian faith or beliefs.

Clark State prohibits racial, religious, and ethnic harassment and intimidation. Students may submit complaints and allegations of racial, religious, or ethnic harassment or intimidation in accordance with the Student Grievance/Complaint Procedures.

Training will be provided for College administration, faculty and staff on how to respond to hate incidents or incidents of harassment that occur during a class or event held at the College at the time the incident occurs.

C. Students at Clark State College are expected to conduct themselves in a manner supportive of the educational mission of the institution. As members of the College community, students have the responsibility to behave appropriately. Integrity, respect for the person and property of others and a commitment to intellectual and personal growth in a diverse population are values deemed fundamental to membership in the College community and represent the Student Code of Conduct.

Clark State College considers the following behaviors, or attempts thereof, whether acting alone or with any other persons, in violation of the Student Code of Conduct. Examples include but are not limited to:

1. Physical harm or threat of physical harm or general conduct which threatens the mental or emotional health of any person or persons.
2. Physical or verbal, oral or written harassment, which is beyond the bounds of protected free speech that creates an intimidating, hostile, or offensive educational environment.
3. Disorderly conduct including but not limited to public intoxication, lewd, indecent or obscene behavior or intentional disruption of lawful activities of the College.
4. Theft, damage to personal/College property or unauthorized entry, use or occupation of college facilities.
5. Forgery, alteration, fabrication or misuse of records, grades, diplomas, College documents, and identification cards.
6. Illegal purchase, use, possession or being under the influence of or distribution of alcohol, drugs, or controlled substances on college property, in college vehicles, or at college events. Although Ohio law allows certain activities related to the possession and use of medical marijuana and, effective December 7, 2023, will allow certain activities related to the possession and use of recreational marijuana, using and possessing marijuana continues to be prohibited by and a violation of Clark State policy and remains a crime under federal law. This prohibition applies even when the possession and use would be legal under the laws of the State of Ohio. As a result, neither those with medical marijuana prescription/cards, nor those recreationally using marijuana in accordance with Ohio Revised Code Chapter 3780, are permitted to use medical or recreational marijuana on campus, in the conduct of Clark State business or as part of any Clark State activity.
7. Non-compliance with directives of the College officials.
8. Possession of firearms, explosive devices, fireworks, dangerous or illegal weapons or hazardous materials.

9. Interference with or misuse of fire alarms, elevators or other safety and security equipment or programs.
10. Violation of any federal, state or local law which has a negative impact on the well-being of the College or its individual members.
11. Violation of College policies, rules or regulations that are published in the student handbook or any other official College publications or agreements.
12. Academic misconduct including but not limited to plagiarism and cheating. For example, misuse of academic resources or facilities and misuse of computer software, data, equipment or networks.
13. Violations of a position of trust or authority at the College including the misuse or unauthorized use of Clark State or organizational names, representatives, and/or images.
14. Disruptive behavior and/or the obstruction of teaching, research, administration, or other lawful Clark State activities on or off campus.

Effective: **October 1, 2025** ~~February 1, 2025~~

Prior Effective Dates: 3/13/78, 7/1/98, 6/1/00, 4/12/04, 2/28/05, 4/3/09, 12/14/11, 3/27/15,10/15/15, 5/15/18, 6/1/20, 4/1/21, 10/18/21, 9/20/22, 2/1/24**, 2/1/25**

Impact on students and/or student learning: This policy helps ensure a positive and inclusive learning environment for all students. The 2025-2026 Student Handbook has been shared with students, faculty, and staff via email and is available on the college website.

Alignment with Strategic Plan: The review of this policy aligns with Goal 3 of the Strategic Plan: Facilitate and support an equitable and inclusive culture of care, that recognizes, embraces, and reflects the diversity of the communities we serve.

Implications for budget, personnel, or other resources: There are no known major implications for budget, personnel, or other resources. Dr. Kirkman is serving on the Ohio Department of Higher Education Campus Act Security Committee, which will help us ensure that Clark State stays abreast of the new Campus Act.

It was requested that the Board of Trustees approve the revised Student Rights and Responsibilities/Code of Conduct Policy, effective October 1, 2025.

Trustee Ball made a motion to approve the Low Enrollment Report for submission to the Ohio Department of Higher Education, as required, and to approve the revised Student Rights and Responsibilities/Code of Conduct Policy, effective October 1, 2025. Trustee Hurst seconded, and the motion passed unanimously via a roll call vote.

Trustee Emeritus Recommendation

The College is committed to recognizing individuals for their distinguished level of service to the College and the community while employed with or in its service. This recognition goes beyond promotions, individual achievements, commendations, and years-of-service awards. This recognition is the bestowal of Emeritus status to the deserving individual.

Emeritus status is an honorary title awarded for distinguished service to the academic community. At Clark State College, the Emeritus title may be bestowed on a faculty member, an exempt or non-exempt staff member, President, or a College Trustee who has served the College with distinction. The bestowal of

Emeritus status is recognition of the value the College places on the experience, knowledge, ability, performance, and service of these individuals. Receiving the emeritus status is a distinctive honor, and not a right.

This year, the following person recommended for Trustee Emeritus Status is:

- Andy Bell

The Board Finance and Facilities Committee is recommending that Trustee Bell be honored with Emeritus status, and the following resolution in his honor was distributed to Trustees prior to the meeting for review:

Resolution of the Board of Trustees

Whereas, R. Andrew Bell served on the Clark State College Board of Trustees for nineteen years, from 2006 to 2025; and

Whereas, R. Andrew Bell served as Chair of the Clark State Board of Trustees in 2010 and 2011 and as Vice Chair in 2008 and 2009; and

Whereas, R. Andrew Bell served as Chair of the Board Finance and Facilities Committee from 2015 to June 2024 as well as on the Association of Community College Trustees Finance and Audit Committee from 2018 to 2019, and his keen financial acumen served to ensure the fiscal wellness and stability of not only the College but also community colleges nationally; and

Whereas, R. Andrew Bell served on the Clark State College Foundation Board of Directors from 2000 to 2009 and 2014 to 2015; and

Whereas, R. Andrew Bell served as Chair of the Clark State Foundation Board of Directors from 2006 to 2008 and as Major Gifts Campaign Chair from 2004 to 2006, playing a key role in securing funding to support the College's growth and expansion; and

Whereas, R. Andrew Bell played a key role in the fundraising efforts to construct the Sara T. Landess Technology and Learning Center; and

Whereas, during R. Andrew Bell's years of service, the Board of Trustees also constructed the Greene Center, the Disaster Recovery Learning Lab, the Hollenbeck Bayley Creative Arts and Conference Center, the Rafinski Student Success Center, renovation of the Library Resources Center, and the REACH Center, greatly expanding the campus facilities; and

Whereas, during R. Andrew Bell's years of service, the Board of Trustees established many new partnerships, such as with the Global Impact STEM Academy for which he was a founding Board member and Finance Committee member, the Community College of the Air Force, Wright State University, Ohio Peace Officers Training Academy, Wittenberg University and many others, creating a wealth of educational pathways for students; and

Whereas, during R. Andrew Bell's years of service, the Board of Trustees established Applied Baccalaureate Degrees in Manufacturing Technology Management, Web Design and Development, and Addiction and Integrated Treatment Studies; and

Whereas, R. Andrew Bell, through his generous contributions of time and resources on behalf of the College over decades, has enabled thousands of students to achieve their personal and professional dreams and has made Clark State a vital community asset;

Whereas R. Andrew Bell, as a result of his unwavering commitment to Clark State students, was recognized by the Ohio Association of Community Colleges in 2017 with the Maureen C. Grady Award and the Champion of Clark State Award;

Therefore, be it resolved that the Clark State College Board of Trustees, with admiration, appreciation and affection, hereby bestows Trustee Emeritus status with its benefits and privileges to

R. Andrew Bell

By action of the Board of Trustees on September 23, 2025.

Impact on students and/or student learning: This individual was a valued member of the Board of Trustees and Foundation Board of Directors who made a lasting impact on students and student learning by tirelessly championing the College and raising funds for the growth and expansion of the College and student scholarships.

Alignment with Strategic Plan: Ensuring expertise among faculty, staff, and Board members is essential to Clark State's continued growth.

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees grant Trustee Emeritus status to Andy Bell effective September 23, 2025.

A motion was made by Chair Evans and was seconded by Trustee Lopez Ramirez during the September Board Finance and Facilities Committee meeting to grant Trustee Emeritus status to Andy Bell effective September 23, 2025. The motion passed unanimously via a roll call vote.

Appointment of ACCT Delegate and Alternate

Clark State College is a member of the Association of Community College Trustees (ACCT). ACCT is governed by a Senate, which has the full authority of the membership, and is composed of the voting delegates of the Voting Members of the Association.

Governing and advisory boards of accredited not-for-profit community-based postsecondary educational institutions that primarily offer programs other than baccalaureate, graduate and professional degrees, including boards of state systems that include such institutions, are eligible to become Voting Members of the Association.

According to ACCT bylaws, Voting Members shall be represented at Senate meetings only by voting delegates, and each institution receives one voting delegate for each 20,000 of headcount enrollment.

Voting Members may designate for each voting delegate an alternate who may serve as the voting delegate in the absence of any voting delegate from the same Voting Member.

The Senate shall hold at least one meeting annually. Such annual meeting of the Senate shall be the Annual Meeting of the Association (i.e., the annual Leadership Congress).

In accordance with ACCT bylaws, Voting Members shall certify to the president of the Association the names of their voting delegates and alternates before the designated deadline for such certification.

It is recommended that Sharon Evans be appointed as the college delegate and Becka Rowland-Buckley be appointed as the alternate delegate.

Impact on students and/or student learning: None

Alignment with Strategic Plan: Goal 5: Promote and support collaboration with diverse communities, businesses, and industry partners

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees affirm the appointment of Sharon Evans as the college delegate and Becka Rowland-Buckley as the alternate delegate to the ACCT governing board

Trustee Ball made a motion to affirm the appointment of Sharon Evans as the college delegate and Becka Rowland-Buckley as the alternate delegate to the ACCT governing board. Trustee Lopez Ramirez seconded the motion, and it passed unanimously via a roll call vote.

Board Members' Open Forum

Trustee Ball provided an update regarding the presidential search. As of today, 60 applicants have applied, and the application deadline is tomorrow. By October 1, each search committee member will submit their top 8 candidates to AGB Search. The next search committee meeting is scheduled for October 8, during which the committee will decide which candidates to invite for confidential semi-finalist interviews off campus on October 30 and 31. After those interviews, it is anticipated that the committee will invite up to three finalists to campus for a variety of open forums for faculty, staff, students and community members on November 18, 19 and 20. Once finalists have accepted the invitation, their resumes will be shared with the College and the community, and Board meetings/dinners will be scheduled the night before each campus visit so Trustees can meet with each candidate separately. After the campus visits, the search committee will provide its recommendation, and the Board will make the final decision.

On behalf of the Board, Chair Evans extended condolences to Trustee Rowland-Buckley on the passing of her mother-in-law and asked that she let her husband know that he is in their thoughts.

Chair Evans encouraged the Board to get ready for November and December since there will be a variety of meetings during those months.

Executive Session – Compensation for Public Employees

Trustee Lopez Ramirez made a motion to move into Executive Session to discuss compensation for public employees. Trustee Hall seconded, and the motion passed unanimously via a roll call vote. Executive Session commenced at 7:41 p.m.

Trustee Ball made a motion to exit Executive Session and to return to regular session at 8:23 p.m. Trustee Hurst seconded, and the motion passed unanimously.

Adjournment

Trustee Ball made a motion to adjourn the meeting, and Trustee Hurst seconded. The motion passed unanimously, and the meeting adjourned at 8:25 p.m.