

**CLARK STATE COLLEGE- SPRINGFIELD
REGIONAL SCHOOL OF NURSING
LPN to RN Information and
Admissions Criteria and Procedures**

The Transition program is an advanced placement program for Licensed Practical Nurses (LPNs) who wish to obtain an associate degree to prepare them to obtain licensure as Registered Nurses (RNs). LPNs are accepted into the Springfield day or Springfield or Beavercreek evening/weekend (combination of day and evening classes and clinical) cohort offerings on an annual basis. Accepted Springfield day cohort students start their nursing courses in fall semester and Springfield or Beavercreek evening (part- time) students start their nursing courses in spring semester.

The majority of the non-nursing courses in the curriculum are available in a traditional and online/hybrid format. The nursing transition courses (NUR 1135 and NUR 1136) are only offered in an online/hybrid format. The remaining nursing (NUR) courses are offered in a traditional format for day and evening program students on the Leffel lane campus. The nursing courses are offered in an online/hybrid format for the Bellefontaine cohort.

The number of students that can be admitted to each program each year is restricted due to the limited availability of clinical sites and faculty. Students who wish to enter the program must apply to the program after they have met specified admission requirements. Submission of an application does not guarantee acceptance into the program. Students are asked to identify which program (Day, Evening, or Bellefontaine) they wish to enter when they petition. Current Clark State, Bellefontaine location, LPN program students who have indicated their desire to continue their education to pursue a registered nursing associate degree at Clark State immediately upon completion of their LPN program are given first priority for the Bellefontaine cohort.

ADMISSION CRITERIA AND PROCEDURES

Competitive Admission Process Time Line

The LPN to RN Transition program admits students twice a year in fall (day program in Springfield) and spring (evening part-time weekend program in Springfield and Beavercreek) semesters. Applications for program admission will be accepted over a two month period as indicated in the table below.

Desired entry term	Program application and documentation must be received in Nursing Office on or before:	Application available online	Applications accepted	Acceptance or denial letter mailed on or before:
Spring 2022 Evening/Weekend Program Springfield and Beavercreek	September 10, 2021	July 9, 2021	July 9, 2021 through September 10, 2021	October 22, 2021
Fall 2022 Day Program Springfield And Bellefontaine remove	February 4, 2022	December 10, 2021	December 10, 2021 through February 4, 2022	March 18, 2022

Minimum Criteria for Application

To be considered for acceptance into the LPN to RN Transition program, students must meet the following minimum criteria for application:

- _____ Complete application to the College, declaring LPN to RN as their major
- _____ Provide official high school and/or college transcripts from regionally accredited colleges to the Admissions office if your previous high school/college credits demonstrate you have met program qualifying requirements, course pre-requisites, or previous completion of curriculum courses.
- _____ Demonstrate a minimum 2.5 cumulative grade point average (GPA) in the required courses in the curriculum that are completed, regardless of where the courses were completed, AND a minimum 2.0 cumulative Clark State Community College institutional GPA, OR if no College courses have been completed, a high school GPA of 2.5
- _____ Success achieve a minimum proficiency level in each of the four exams included in TEAS testing.
- _____ Successfully complete FYE 1100 prior to the start of the LPN to RN courses
- _____ Meet the following minimum academic requirements for admission.

TEAS (Test of Essential Academic Skills) Testing

Starting February 9, 2020, all students applying for admission to the RN program will be expected to complete TEAS testing. The purpose of this requirement is to assist in determining student's academic preparedness for the RN program. Students must:

- Meet the minimum proficiency level in each of the four exams-math, reading, science and English as determined through ATI. Failure to meet the minimum proficiency level in one of these examinations will disqualify the applicant from applying to the RN program.
- Students may repeat the exam, but after a second unsuccessful attempt, are encouraged to schedule a meeting with an Academic Advisor to discuss alternative career pathways.
- Students may only take the TEAS exam twice during a calendar year. The second attempt must be 30 days after the initial attempt.
- All TEAS testing must be completed two weeks prior to application deadline.
- Students will need to create an ATI account on the www.atitesting.com website. Please select Clark State Community College as your institution. This must be done prior to taking the exam.
- Free study materials for the TEAS test are available on the ATI website once you have created your account.
- If you have taken the TEAS test within the last two years for another college, you may have that report sent to Clark State Community College by way of the ATI online store. It is the student's responsibility, if they wish to have prior TEAS test results (within the last 2 years) used for application purposes, to have these results associated with Clark State Community College.
- There is a fee from ATI Testing associated with taking this exam. Students are expected to pay that fee to ATI Testing by use of a valid credit or debit card at the time of testing. Students will need to enter this credit card information into the ATI system at the time of testing. The current fee is \$65.00

- If the student does not have the funds needed for this exam, they should contact an Academic Advisor for possible scholarship opportunities that can be used to cover these costs. Funds are limited and will only be awarded to those who are active Clark State students (currently enrolled in courses for the last academic year). Those awarded scholarships will be required to test on a Clark State campus.
- All testing needs to be completed in the testing center on the Leffel Lane Campus (937-328-6049) or at the Beavercreek campus (937-429-8921). Block testing times will be available for this exam. Please consult the Clark State Community College website for dates and times. You will need to sign up for a space during these block testing periods. Specific periods for registration for these block testing periods will be posted on the Clark State Community College website.
- If you require testing accommodations because of a disability, your Accommodation Letter must be submitted to taylorma@clarkstate.edu at least one week prior to the time you wish to test. If you need to secure disability accommodations, please contact Office of Accessibility Services 937-328-6019.
- Exam results are valid for two years from the time the test was taken. TEAS testing must be completed prior to the last day applications will be accepted for the application period the student is applying.
- ***For further information regarding TEAS testing as well as registering to take the TEAS test at Clark State, please go to the Admissions tab located on the Clark State Community College website and click on Placement Testing***

_____ Have current valid licensure as a practical nurse in Ohio

_____ Have **either**:

One year of recent (within the last three years) clinical experience in Ohio as an LPN at the time entering the transition course. Student must submit letter from employer documenting this with their application

OR

Completed LPN program within the 18 months prior to the date of starting the transition course. Student must submit transcript from practical nursing school for verification of program completion date.

_____ **Day Program** applicants must have completed/be in progress/or scheduled in summer semester the following courses (with a C or better): BIO 1131; BIO 2121; BIO 2122; ENG 1111; ENG 1112; and PSY 1111

NOTE: The following courses must be completed with a grade of "C" or better at the time that the course is a pre-requisite to a second level nursing course and/or for graduation. Students are encouraged to also try to complete these courses prior to starting the nursing courses.

_____ PSY 2223, Lifespan Human Growth and Development (This course is a pre-requisite of second-year nursing courses.)

_____ SOC 1110, Introduction to Sociology

_____ Math Elective

_____ **Part-time Evening/Weekend Program** applicants must have completed the following general education courses (with a C or better) prior to entering the transition course: BIO 1131; BIO

2121; BIO 2122; ENG 1111; ENG 1112; PSY 1111; PSY 2223;

Competitive Admission based on Academic Achievements

Completion of the minimum requirements and application to the program does not guarantee admission. Entry to the nursing program is competitive and based on academic achievements. Applications are reviewed and scored in the following categories. Applicants with the highest points will be offered admission to the program.

If a number of applicants have the same score, these applicants will be prioritized by their application submission date. (Example: 10 students have a score of 13 and there are only 8 available spots. The 8 students with the earliest application date/time will be accepted.) Students are strongly encouraged to submit applications in a timely manner.

Clark State College-Springfield Regional School of Nursing Technical Standards of the Student Nurse

It is recommended that students who enroll in the Clark State College-Springfield Regional School of Nursing (CSC-SRSN) must be able to perform the technical standards of a student nurse identified below with or without reasonable accommodations. Students who may require accommodations to perform the technical standards are responsible for requesting reasonable accommodations through the College's Office of Accessibility.

- **Vision:** Able to assess a patient's health status using visual inspection and observation to detect changes in physical appearance, contour and colors. Able to accurately read labels on medications, calibration devices such as syringes and manometers, various monitoring devices and written communication.
- **Hearing:** Ability to hear within normal range to elicit and detect pertinent information while communicating with patients and health team. Must be able to detect changes in patient condition through accurate use of such auditory monitoring devices, such as stethoscope and to hear and respond to mechanical alarms.
- **Communication:** Able to communicate both verbally and in writing, using the English language in an understandable manner; to assess and impart information concerning patient status; to effectively complete patient/family teaching; and to interact with the interdisciplinary health care team.
- **Walking/Standing:** Able to endure prolonged periods of walking/standing while in the clinical area. In addition, stairs must be negotiated.
- **Sitting:** Required to be able to sit in class, computer lab, and clinical conferences, and while charting in the clinical area.
- **Lifting/Carrying:** Able to lift and carry medical supplies, medications and charts with an average lifting requirement of 10-15 pounds. Required to transfer, move, and lift patients when performing in the demonstration lab and clinical area. Assistance should be requested when patient lifting or repositioning.
- **Depth Perception:** Ability to recognize that objects have depth, height and width. Must be able to describe observations of wounds, lesions, etc. Effectively assist clients with rehabilitative processes

of ambulation, stair climbing and transferring techniques. Necessary for fine task performance when performing invasive procedures and medication preparation and administration by injection technique.

- **Fine Motor Skills:** Able to perform nursing procedures, assist physicians with examinations, handle and control medical equipment, tubing and specimens. Must be able to write clearly on all required reports and records.
- **Tactile Sensations:** Ability to assess conditions internal or external using the fingers and hands to touch. Necessary to feel vibration, pulses, and temperature of skin. Also, able to grasp and easily manipulate equipment when providing patient care.
- **Pushing/Pulling:** Able to position, pull and push in preparing patients for scheduled procedures and in transferring patients and medical equipment. Pushing is required to perform cardiopulmonary resuscitation which requires sufficient physical function of the upper and lower body to effectively complete CPR technique.
- **Bending/Reaching/Twisting:** Ability to reach, stoop, bend, kneel and crouch when bathing patients, making beds, and in setting up and monitoring equipment.
- **Temperament:** Ability to think and adapt to various pressures in times of stress or crisis and in unpredictable situations. Must demonstrate self-control and ability to accept limits and suggestions. Must display sensitivity to patient comfort and privacy and express interest in patient progress while interacting in a caring and professional manner. Emotional stability is needed to maintain a therapeutic relationship with patients, families and health care team members. Therapeutic communication and interaction must be effective to meet the unique needs of various patient populations served.
- **Exposure:** Will be exposed to body fluids, communicable diseases, and unpleasant elements (accidents, injuries, and illness). Will be provided with the knowledge and skills related to own protection and the protection of others.

I have read and understand the above listed standards. I am able to perform these standards at this time with or without reasonable accommodations.

Signature

Print Name and Date

4/2013; Revised 1/2016 and 5/2018

Criteria	Possible points	Applicant's points
GPA in the non-clinical courses in the RN curriculum	2.50-2.74 = 1 2.75-3.00 = 2 3.01-3.24 = 3 3.25-3.50 = 4 3.51-3.74 = 5 3.75-4.00 = 6	
TEAS Test Scoring	Exemplary = 2 Advanced = 1 Proficient = 0	
Points for highest non-short term certificate or degree from regionally accredited post-secondary institution	Certificate = 1 Associate degree = 2 Bachelors' degree = 3 Masters' degree = 4	
Points for successful completion of general education courses that are included within the RN curriculum at Clark State Community College with a grade of C or higher.	Less than 15 = 0 At least 15 = 1 At least 30 or more = 2	
APPLICANT'S TOTAL POINTS		

Submission of Applications

Details regarding when and how to submit applications will be available on the application itself at the time it becomes available. All required documentation as listed on the application must be included at the time the application is submitted. All TEAS testing must be completed prior to the application deadline.

Incomplete applications and application submitted after the deadline (see page one for deadlines) will not be considered.

Notification of Selection into LPN to RN Transition Program

Applicants will be notified of selection, placement on alternate list, or denial via the student's Clark State email address listed on their program application form. Students must notify the Health, Human, and Public Services Division of a change in address and/or phone number.

Selected applicants are required to attend a mandatory Nursing Program Orientation session. The date of this orientation will be included in the letter notifying the student of their acceptance to the program. Students who are not able to attend this orientation must notify the Health, Human, and Public Services Division by calling 937-328-6057 prior to the orientation date. Selected applicants who do not attend the orientation and do not notify will have their acceptance rescinded.

Students who are not selected for admission are encouraged to meet with program faculty to discuss the selective admissions rubric and their options, including ways to increase their score in preparation for reapplication the following year. Other options for students not selected may include consideration of other healthcare majors, or other career directions offered at Clark State.

The RN Program at Clark State Community College is committed to assuring equal opportunity to all persons and does not discriminate on the basis of race, color, sex, gender, ethnicity, religion, national origin, sexual orientation, ancestry, age, marital status, veteran status, socio-economic status, or physical or mental disability, and other protected group status as defined by law or College policy in its educational programs, activities, admissions, or employment practices as required by Title IX of the Educational Amendments of 1072, Section 504 of the Rehabilitation Act of 1073, the Americans with Disabilities Act, and other applicable statutes.

The College has appointed the individual listed below as Title IX coordinator for students. Students who have concerns about the application of Title IX should contact.

Ron Gordon
Dean Student Support Services
Rhodes Hall, room 224A
Phone (937)-328-6095

Courses with age limits

Some course must have been completed recently in order to meet program entry, progression and graduation requirements. Other courses are acceptable regardless of when completed. The courses that must be completed within a designated time period are:

- BIO 2121 and 2122, Anatomy and Physiology courses, must have been completed within the FIVE years prior to the date the student enters the program. If a course is older than FIVE years, the course will have to be repeated.
- NUR 1110, which will be required for the LPN-to-RN program for all students who enter the program in spring term 2017 and onward, is the only nursing course that may be taken prior to acceptance into the program. It is recommended that the course not be taken any earlier than within the year immediately prior to acceptance into the nursing program. If the course is completed more **than 12** months prior to starting the program, it will need to be repeated. Students may elect to take a proficiency exam instead of taking the course.
- All “NUR” courses must be completed in the sequence listed in the curriculum plan. If the student stops out after starting the sequence, he or she may apply for reinstatement if no more than two years have lapsed in accordance with the reinstatement policy. Students may be required to demonstrate competency in previously completed courses and some courses may need to be repeated. Reinstatement is on a space available basis and is not guaranteed. Students may only reinstate to the program once.
- The time limits on preparatory academic courses were previously provided on page 2 of this document.

Courses with time limits must be completed as indicated below

	For spring 2022 entry into program, courses should be completed after:	For fall 2022 entry into program, courses should be completed after:	For spring 2021 entry into program, courses should be completed after:	For fall 2021 entry into program, courses should be completed after:
Courses with 1 year time limits	January 1, 2021	August 1, 2021	January 1, 2020	August 1, 2020
Courses with 5 year time limits	January 1, 2017	August 1, 2017	January 1, 2016	August 1, 2016

Clinical Requirements

Healthcare provider cardiopulmonary resuscitation certification is required at the time of entry into the program. Acceptable certifications require a cognitive and psychomotor assessment (written exam and evaluation of performance of skills) and must be those designed specifically for healthcare providers. EMS 1171- Basic Life Support, which is offered at Clark State meets this requirement. Certification can also be obtained through the American Heart Association, American Red Cross, and American Safety and Health Institute. Students obtaining certification through these agencies are responsible for obtaining a certification that meets the above requirements. Students must maintain active certification throughout the program.

Students must also meet health requirements, show proof of health insurance, and meet criminal background check requirements before starting the program. Drug screens are also required prior to

clinical assignment at some agencies. Second-year students must update health requirements, criminal background check, and drug screen (if required by clinical agency) in accordance with program and clinical agency policies.

Additional information about these requirements is provided at the nursing program orientation sessions that are required for all students who have been accepted to start the program. Students must complete these requirements at their own expense. Students will be billed for liability insurance for each year of clinical courses as part of a course fee.

Background Checks

Conviction or guilty pleas to some criminal offenses may prevent students from participating in clinical experiences. Reasonable efforts will be made to place admitted students in clinical experiences, but it is up to the clinical facilities to determine whether a student will be accepted for clinical placement. Students who cannot be placed clinically cannot meet the course and program requirements and therefore would be unable to complete the program. Clinical facilities may consider expunged convictions in placement decisions. Standards may change during a student's program of study.

Progression Requirements

In order to enroll in nursing courses and progress to subsequent clinical nursing courses, students must have successfully completed all prerequisite courses with a grade of C or better.

Graduation Requirements

To qualify for an associate degree, Registered Nursing students must have a cumulative grade point average of 2.0 and have a C or better in all courses in the curriculum.

Licensure

Upon completion of the program, graduates are eligible to apply to take the NCLEX-RN examination. Licensure is mandatory for practice as a RN. Candidates for licensure to be a nurse in Ohio must obtain a criminal background check and disclose information related to prior misdemeanors or felonies, immoral behaviors, mental health disorders, and illegal use of chemical substances or controlled substances. The Ohio Board of Nursing (OBN) will determine whether a candidate may obtain licensure. Students should refer to the OBN web site, <http://www.nursing.ohio.gov/LicensureInformation.htm> for more details. Successful completion of a program of study at the College does not guarantee licensure or employment in the occupation.

Contact Information

For further information about the LPN to RN Transition Program contact the Mary A Taylor, Director of Nursing Programs at 937-328-6110 or taylorma@clarkstate.edu or the Health, Human, and Public Services Division Office at 937-328-6057.

August 2014, Revised June 2015; May 2016, November 2016, April 2017, July 2019