

**CLARK STATE COLLEGE-SPRINGFIELD  
REGIONAL SCHOOL OF NURSING  
LPN to RN Information and  
Admissions Criteria and Procedures**

The Transition program is an advanced placement program for Licensed Practical Nurses (LPNs) who wish to obtain an associate degree to prepare them to obtain licensure as Registered Nurses (RNs). LPNs are accepted into the Springfield day and Springfield evening/weekend cohort offerings on an annual basis. Accepted Springfield day and students start their nursing courses in fall semester and Springfield evening/weekend students start their nursing courses in spring semester.

The majority of the non-nursing courses in the curriculum are available in a traditional and online/hybrid format. The nursing transition courses (NUR 1135 and NUR 1136) are only offered in an online/hybrid format. The remaining nursing (NUR) courses are offered in a traditional format for day and evening program students on the Leffel Lane campuses.

The number of students that can be admitted to each program each year is restricted due to the limited availability of clinical sites and faculty. Students who wish to enter the program must apply to the program after they have met specified admission requirements. Submission of an application does not guarantee acceptance into the program. Students are asked to identify which program (Day, or Evening) they wish to enter when they petition.

## ADMISSION CRITERIA AND PROCEDURES

### Competitive Admission Process Time Line

The LPN to RN Transition program admits students twice a year in fall (day program in Springfield) and spring (evening part-time weekend program in Springfield) semesters. Applications for program admission will be accepted over a two month period as indicated in the table below.

Desired entry term	Program application and documentation must be received in Nursing Office on or before:	Application available online at 10 am	Applications accepted	Acceptance or denial letter mailed on or before:
Spring Evening/Weekend Program Springfield	The <u>first</u> Friday of September	The <u>first</u> Friday of July	The <u>first</u> Friday of July through the <u>first</u> Friday of September	The <u>first</u> Friday of November
Fall Day Program Springfield	The <u>first</u> Friday of February	The <u>first</u> Friday of December	The <u>first</u> Friday of December through the first Friday of February	The <u>first</u> Friday of April

### Minimum Criteria for Application

To be considered for acceptance into the LPN to RN Transition program, students must meet the following minimum criteria for application:

- \_\_\_\_\_ Complete application to the College, declaring LPN to RN as their major
- \_\_\_\_\_ Provide official high school and/or college transcripts from regionally accredited colleges to the Admissions office if your previous high school/college credits demonstrate you have met program qualifying requirements, course pre-requisites, or previous completion of curriculum courses.
- \_\_\_\_\_ Demonstrate a minimum 2.5 cumulative grade point average (GPA) in the required courses in the curriculum that are completed, regardless of where the courses were completed, AND a minimum 2.0 cumulative Clark State College institutional GPA, OR if no College courses have been completed, a high school GPA of 2.5
- \_\_\_\_\_ Have current valid licensure as a practical nurse in Ohio
- \_\_\_\_\_ Have **either**:  
One year of recent (within the last three years) clinical experience as an LPN at the time entering the transition course. Student must submit letter from employer

documenting this with their application

**OR**

Completed LPN program within the 18 months prior to the date of starting the transition course. Student must submit transcript from practical nursing school for verification of program completion date.

\_\_\_\_\_ **Day Program** applicants must have completed/be in progress/or scheduled in summer semester the following courses (with a C or better): BIO 1131; BIO 2121; BIO 2122; ENG 1111; ENG 1112; FYE 1101, PSY 1111, and NUR 1121

NOTE: The following courses must be completed with a grade of “C” or better at the time that the course is a pre-requisite to a second level nursing course and/or for graduation. Students are encouraged to also try to complete these courses prior to starting the nursing courses.

\_\_\_\_\_ PSY 2223, Lifespan Human Growth and Development (This course is a pre- requisite of second-year nursing courses.)  
\_\_\_\_\_ STT 2640

\_\_\_\_\_ **Evening/Weekend Program** applicants must have completed the following general education courses (with a C or better) prior to entering the transition course: BIO 1131; BIO 2121; BIO 2122; ENG 1111; ENG 1112; PSY 1111;NUR 1121; and FYE 1101

NOTE: The following courses must be completed with a grade of “C” or better at the time that the course is a pre-requisite to a second level nursing course and/or for graduation. Students are encouraged to also try to complete these courses prior to starting the nursing courses.

\_\_\_\_\_ PSY 2223, Lifespan Human Growth and Development (This course is a pre- requisite of second-year nursing courses.)  
\_\_\_\_\_ STT 2640

### **Competitive Admission based on Academic Achievements**

Completion of the minimum requirements and application to the program does not guarantee admission. Entry to the nursing program is competitive and based on academic achievements. Applications are reviewed and scored in the following categories. Applicants with the highest points will be offered admission to the program.

If a number of applicants have the same score, these applicants will be prioritized by their application submission date. (Example: 10 students have a score of 13 and there are only 8 available spots. The 8 students with the earliest application date/time will be accepted.) Students are strongly encouraged to submit applications in a timely manner.

## Clark State College-Springfield Regional School of Nursing Technical Standards of the Student Nurse

It is recommended that students who enroll in the Clark State College-Springfield Regional School of Nursing (CSC-SRSN) must be able to perform the technical standards of a student nurse identified below with or without reasonable accommodations. Students who may require accommodations to perform the technical standards are responsible for requesting reasonable accommodations through the College's Office of Accessibility.

- **Vision:** Able to assess a patient's health status using visual inspection and observation to detect changes in physical appearance, contour and colors. Able to accurately read labels on medications, calibration devices such as syringes and manometers, various monitoring devices and written communication.
- **Hearing:** Ability to hear within normal range to elicit and detect pertinent information while communicating with patients and health team. Must be able to detect changes in patient condition through accurate use of such auditory monitoring devices, such as stethoscope and to hear and respond to mechanical alarms.
- **Communication:** Able to communicate both verbally and in writing, using the English language in an understandable manner; to assess and impart information concerning patient status; to effectively complete patient/family teaching; and to interact with the interdisciplinary health care team.
- **Walking/Standing:** Able to endure prolonged periods of walking/standing while in the clinical area. In addition, stairs must be negotiated.
- **Sitting:** Required to be able to sit in class, computer lab, and clinical conferences, and while charting in the clinical area.
- **Lifting/Carrying:** Able to lift and carry medical supplies, medications and charts with an average lifting requirement of 10-15 pounds. Required to transfer, move, and lift patients when performing in the demonstration lab and clinical area. Assistance should be requested when patient lifting or repositioning.
- **Depth Perception:** Ability to recognize that objects have depth, height and width. Must be able to describe observations of wounds, lesions, etc. Effectively assist clients with rehabilitative processes of ambulation, stair climbing and transferring techniques. Necessary for fine task performance when performing invasive procedures and medication preparation and administration by injection technique.
- **Fine Motor Skills:** Able to perform nursing procedures, assist physicians with examinations, handle and control medical equipment, tubing and specimens. Must be able to write clearly on all required reports and records.
- **Tactile Sensations:** Ability to assess conditions internal or external using the fingers and hands to touch. Necessary to feel vibration, pulses, and temperature of skin. Also, able to grasp and easily manipulate equipment when providing patient care.
- **Pushing/Pulling:** Able to position, pull and push in preparing patients for scheduled procedures and in transferring patients and medical equipment. Pushing is required to perform cardiopulmonary resuscitation which requires sufficient physical function of the upper and lower body to effectively complete CPR technique.
- **Bending/Reaching/Twisting:** Ability to reach, stoop, bend, kneel and crouch when bathing patients, making beds, and in setting up and monitoring equipment.

- **Temperament:** Ability to think and adapt to various pressures in times of stress or crisis and in unpredictable situations. Must demonstrate self-control and ability to accept limits and suggestions. Must display sensitivity to patient comfort and privacy and express interest in patient progress while interacting in a caring and professional manner. Emotional stability is needed to maintain a therapeutic relationship with patients, families and health care team members. Therapeutic communication and interaction must be effective to meet the unique needs of various patient populations served.
- **Exposure:** Will be exposed to body fluids, communicable diseases, and unpleasant elements (accidents, injuries, and illness). Will be provided with the knowledge and skills related to own protection and the protection of others.

I have read and understand the above listed standards. I am able to perform these standards at this time with or without reasonable accommodations.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Date

4/2013; Revised 1/2016 and 5/2018, 4/6/21

Rubric used for admission to the LPN to RN program:

Criteria	Possible points	Applicant's points
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GPA in the non-clinical courses in the RN curriculum	2.50-2.74 = 1 2.75-3.00 = 2 3.01-3.24 = 3 3.25-3.50 = 4 3.51-3.74 = 5 3.75-4.00 = 6	
Points for <b>highest non-short term</b> certificate or degree from regionally accredited post-secondary institution	Certificate = 1 Associate degree = 2 Bachelors' degree = 3 Masters' degree = 4	
Points for successful completion of general education courses that are included within the RN curriculum at Clark State College with a grade of C or higher.	Less than 15 = 0 At least 15 = 1 At least 30 or more = 2	
<b>APPLICANT'S TOTAL POINTS</b>		

### Submission of Applications

Details regarding when and how to submit applications will be available on the application itself at the time it becomes available. All required documentation as listed on the application must be included at the time the application is submitted.

***Incomplete applications and application submitted after the deadline (see page one for deadlines) will not be considered.***

### Notification of Selection into LPN to RN Transition Program

Applicants will be notified of selection, placement on alternate list, or denial via the student's Clark State email address listed on their program application form. Students must notify the School of Health, Human, and Public Services office of a change in address and/or phone number.

Selected applicants are required to attend a mandatory Nursing Program Orientation session. The date of this orientation will be included in the letter notifying the student of their acceptance to the program. Students who are not able to attend this orientation must notify the School of Health, Human, and Public Services office by calling 937-328-6057 prior to the orientation date. Selected applicants who do not attend the orientation and do not notify will have their acceptance rescinded.

Students who are not selected for admission are encouraged to meet with program faculty to discuss the selective admissions rubric and their options, including ways to increase their score in preparation for reapplication the following year. Other options for students not selected may include consideration of other healthcare majors, or other career directions offered at Clark State.

The RN Program at Clark State College is committed to assuring equal opportunity to all persons and does not discriminate on the basis of race, color, sex, gender, ethnicity, religion, national origin, sexual orientation, ancestry, age, marital status, veteran status, socio-economic status, or physical or mental disability, and other protected group status as defined by law or College policy in its educational programs, activities, admissions, or employment practices as required by Title IX of the Educational Amendments of 1072, Section 504 of the Rehabilitation Act of 1073, the Americans with Disabilities Act, and other applicable statutes.

The College has appointed the individual listed below as Title IX coordinator for students. Students who have concerns about the application of Title IX should contact.

Nina Wiley

Assistant Vice President Student Affairs, (937)-328-7936 or [wileyn@clarkstate.edu](mailto:wileyn@clarkstate.edu)

### **ADDITIONAL IMPORTANT LPN TO RN PROGRAM INFORMATION**

#### **Courses with age limits**

Some course must have been completed recently in order to meet program entry, progression and graduation requirements. Other courses are acceptable regardless of when completed. The courses that must be completed within a designated time period are:

- BIO 2121 and 2122, Anatomy and Physiology courses, must have been completed within the FIVE years prior to the date the student enters the program. If a course is older than FIVE years, the course will have to be repeated.
- NUR 1121 must be completed prior to entry into the program. It is recommended that the course not be taken any earlier than within the year immediately prior to acceptance into the nursing program. If the course is completed more than 12 months prior to starting the program, it will need to be repeated.
- All "NUR" courses must be completed in the sequence listed in the curriculum plan. If the student stops out after starting the sequence, he or she may apply for reinstatement if no more than two years have lapsed in accordance with the reinstatement policy. Students may be required to demonstrate competency in previously completed courses and some courses may need to be repeated. Reinstatement is on a space available basis and is not guaranteed. Students may only reinstate to the program once.

Courses with time limits must be completed as indicated below

	For spring entry into program, courses should be completed after:	For fall entry into program, courses should be completed after:
Courses with 1 year time limits	January 1st of Previous Year	August 1 <sup>st</sup> of Previous Year

Courses with 5 year time limits	January 1 <sup>st</sup> within the past five years	August 1, within the past five years
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## **Clinical Requirements**

Healthcare provider cardiopulmonary resuscitation certification is required at the time of entry into the program. Acceptable certifications require a cognitive and psychomotor assessment (written exam and evaluation of performance of skills) and must be those designed specifically for healthcare providers. EMS 1171- Basic Life Support, which is offered at Clark State meets this requirement. Certification can also be obtained through the American Heart Association, American Red Cross, and American Safety and Health Institute. Students obtaining certification through these agencies are responsible for obtaining a certification that meets the above requirements. Students must maintain active certification throughout the program.

Students must also meet health requirements, show proof of health insurance, and meet criminal background check requirements before starting the program. Drug screens are also required prior to clinical assignment at some agencies. Second-year students must update health requirements, criminal background check, and drug screen (if required by clinical agency) in accordance with program and clinical agency policies.

Additional information about these requirements is provided at the nursing program orientation sessions that are required for all students who have been accepted to start the program. Students must complete these requirements at their own expense. Students will be billed for liability insurance for each year of clinical courses as part of a course fee.

## **Background Checks**

Conviction or guilty pleas to some criminal offenses may prevent students from participating in clinical experiences. Reasonable efforts will be made to place admitted students in clinical experiences, but it is up to the clinical facilities to determine whether a student will be accepted for clinical placement.

Students who cannot be placed clinically cannot meet the course and program requirements and therefore would be unable to complete the program. Clinical facilities may consider expunged convictions in placement decisions. Standards may change during a student's program of study.

## **Progression Requirements**

In order to enroll in nursing courses and progress to subsequent clinical nursing courses, students must have successfully completed all prerequisite courses with a grade of C or better.

## **Graduation Requirements**

To qualify for an associate degree, Registered Nursing students must have a cumulative grade point average of 2.0 and have a C or better in all courses in the curriculum.



**Licensure**

Upon completion of the program, graduates are eligible to apply to take the NCLEX-RN examination. Licensure is mandatory for practice as a RN. Candidates for licensure to be a nurse in Ohio must obtain a criminal background check and disclose information related to prior misdemeanors or felonies, immoral behaviors, mental health disorders, and illegal use of chemical substances or controlled substances. The Ohio Board of Nursing (OBN) will determine whether a candidate may obtain licensure. Students should refer to the OBN web site, <http://www.nursing.ohio.gov/LicensureInformation.htm> for more details. Successful completion of a program of study at the College does not guarantee licensure or employment in the occupation.

**Contact Information**

For further information about the LPN to RN Transition Program contact the Director of Nursing Programs at 937-328-6455 or [fisherg@clarkstate.edu](mailto:fisherg@clarkstate.edu) or the School of Health, Human, and Public Services office at 937-328-6057.

*August 2014, Revised June 2015; May 2016, November 2016, April 2017, July 2019, April 2021, 4/22, 6/23*