



BOARD OF TRUSTEES REGULAR MEETING

Minutes
January 20, 2026

The Clark State College Board of Trustees met in regular session in LRC 320 with the majority of guests attending virtually via Zoom on Tuesday, January 20, 2026. Board Chair Sharon Evans presided and called the meeting to order at 6:06 p.m.

Roll Call

Present in Person: David Ball, Kyle Hall, Mitchell Hurst, Manuel Lopez Ramirez, Mike McDorman, Ben Vollrath, Vice Chair Becka Rowland-Buckley, Chair Sharon Evans, and President Jo Alice Blondin

Others Present in Person: Dr. Adrienne Forgette, Provost and Vice President of Academic Affairs; Dr. Matt Franz, Senior Vice President of Enterprise Operations; Chelsea Henry*, Student; Dr. Dawayne Kirkman, Senior Vice President of Student Affairs, Enrollment Management and Regional Locations; Kerry Pedraza, Executive Director of the Foundation; Doug Schantz, Executive Vice President for Finance, Facilities and Operations; Mellanie Toles, Executive Assistant to the President and Coordinator of Special Projects; and Nina Wiley*, Assistant Vice President of Student Affairs

Others Present Virtually: Lindsee Adams, Instructor, Allied Health and Public Services/SOAR participant; Karen Benton, Assistant Dean of Allied Health and Public Services; Dr. Travis Binkley, Dean of Enrollment Services; Ciara Bobbitt, Assistant Professor, Allied Health and Public Services/SOAR participant; Kierre Brown, Assistant Dean of Business and Applied Technologies; Callie Cary-Devine, TRIO Project Director; Dr. Sterling Coleman, Director of Library Services; Lori Common, Communications Coordinator, Marketing; Erika Daggett, Director of Marketing; David Farrell, Senior Staff Accountant; Dave Ferguson, Director of Workforce; Garrett Fisher, Assistant Dean of School of Nursing; Natalie Johnson, Associate Dean, Regional Locations; Tina Jones, Staff Accountant; Tracy Ladd, Administrative Coordinator, Arts and Sciences/SOAR participant; Naomi Louis, Dean of Arts and Sciences; Niya McFadden, Student Senator; Kelly Neriani, Staff Senate President/Director of Institutional Research; Dr. Adam Parrillo, Dean of Business and Applied Technologies; Anthony Reed, Admissions and Career Services Specialist/SOAR participant; Elizabeth Smith, Principal Assistant Attorney General – Education Section, Ohio Attorney General’s Office; Amy Sues, Dean, Institutional Effectiveness; Dr. Jamie Teeple, Assistant Dean of Arts and Sciences; Nina Wiley, Assistant Vice President of Student Affairs; Desiree’ Williams, Assistant Dean of Teaching and Learning; Karalen Witt, Assistant Professor, School of Nursing/SOAR participant; and Abi Wyer, Admissions and Career Services Specialist/SOAR participant

Recognition of Guests

Chair Evans welcomed guests and asked members of the media to identify themselves.

Public Comment

There were no public comments.

Conflicts of Interest

No conflicts of interest were reported.

Student Success Story

Assistant Vice President of Student Affairs Nina Wiley introduced Chelsea Henry, who will graduate in May with an Associate of Applied Science degree in Social Services Technology.

Ms. Henry reported that she plans to pursue her bachelor's degree in the fall, which seems surreal to her knowing that just a few years ago she was not sure if she would ever be back in school. She added that she could not be more thankful and described her overall experience as a Clark State student as life changing and empowering. Inside the classroom, she was both intellectually and personally challenged, as she gained an understanding about how to manage her personal finances in Business Math and she was better able to understand herself and reflect on her life in her Social Work courses. The range of courses she has taken have helped broaden her scope of the many roles she can fulfill being a Social Worker as well as the many ways she can help make a difference in society. Outside the classroom, she has been motivated and empowered by being on the Dean's List multiple times, being inducted into Phi Theta Kappa, and completing her practicum at the Clark State Counseling Center. She was able to gain real life experience while helping fellow students and learning different methods to help promote better mental health, which she will focus on as she continues her education.

Ms. Henry credited a lot of her success to the TRIO program and its never-ending support. From the moment her advisor fought so hard to get everything situated for her to come back to school, she knew this time would be different. She came back with less than a 1.0 GPA, had multiple courses she had to receive approval to retake, and she had a lot of anxiety coming back after 11 years after graduating high school and having previous attempts at college not go well. TRIO gave her the support she needed as a single mom with a small support system. It was reassuring to feel like someone else cared about her getting this degree and working to provide a better life for her family, and the staff provided guidance to help her get through various situations that felt impossible. It also gave her the opportunity to interact with other students who were in similar circumstances.

The biggest obstacle Ms. Henry had to face during her time at Clark State was financial due to having to adjust her work schedule to fit her school schedule as well as her twins'. Scholarships and grants, along with workstudy positions, have allowed her to maintain her household and still focus on her education. Since childcare was also an obstacle during the summer months or school closures, Ms. Henry was thankful that the majority of her classes allowed the option to attend virtually, and having understanding professors was also appreciated when things may not have gone according to plan. She noted that childcare would be one area of need that would tremendously help support students.

Ms. Henry expressed appreciation for her professors who helped her throughout this journey and gave her the confidence to know that she is meant to be here working toward her goals in the Social Work field. She noted that she felt very fortunate to be earning her degree at a college that genuinely cares about helping its students succeed.

The group gave Ms. Henry a round of applause, and Chair Evans thanks her for sharing her story. Ms. Henry added that she plans to attend Wright State for her bachelor's degree and then continue on for her master's to become a therapist/counselor. The Board congratulated her on her upcoming graduation and wished her continued success.

*Ms. Henry and Assistant Vice President Wiley exited the meeting at 6:14 p.m.

Report of the Board Chair

Chair Evans thanked Trustee Ball for all of the work he has done on the Presidential Search, noting that she sincerely appreciates it.

Report of the President

President Blondin deferred to the Staff, Student and Faculty Senates for updates.

Staff Senate President Kelly Neriani reported that Staff Senate has been reviewing a set of Human Resources policies and procedures and have some suggested revisions regarding tuition reimbursement and the Staff Excellence Award process. She noted that their first staff event, Bingo, was well received, and they are planning a virtual event next involving trivia. Their work is focused on Goal 3 of the Strategic Plan, cultivating a culture of care.

Student Senator Niya McFadden reported that Student Senate has been preparing to distribute a student engagement survey. They have also been preparing for Spring semester events, including the Resource Fair.

Since Faculty Senate President Kristen Bancroft could not be in attendance, Dr. Blondin reported on her behalf. This fall, Faculty Senate focused on strengthening the systems that support faculty work and student success, including shared governance priorities; reviewing and providing feedback on key college procedures; and supporting major compliance-related efforts, including ongoing faculty evaluation revision work to ensure our processes are clear, consistent, and aligned with current requirements. This spring, Faculty Senate is focusing on follow-through and implementation. They will continue guiding the faculty evaluation updates through the appropriate review and Faculty Assembly process, tracking any related procedures that need committee review, and addressing emerging compliance timelines and impacts. Overall, their goal is steady progress: transparent governance, faculty-informed decisions, and practical improvements that serve both faculty and students. Their work aligns with the strategic plan by strengthening student success through faculty support, improving operational effectiveness through clearer processes, and advancing a collaborative culture through shared governance.

President Blondin provided a brief legislative update and reported the following:

- This spring, Faculty, Staff and Student Senate representatives will be working on preliminary recommendations regarding the Executive Summary of the PACE Institutional Climate Survey, which was distributed to Trustees, and it will be discussed with the Board in March or April. We had the highest ranking by faculty that we have ever had at Clark State as well as the highest ranking overall that we have had since Dr. Blondin has been here.
- She distributed copies of a letter she wrote to Chancellor Duffey requesting a meeting to discuss consideration of the College's request to offer a Bachelor of Science in Education degree with a K-8 endorsement. The Chancellor indicated that he has received the letter and will take it under consideration. She noted that she hopes this much needed program will be considered, and she also shared the letter with Representative Willis and Senator Koehler.
- She distributed copies of an article entitled, "The Next 1,000 Days: Higher Ed in the Vera Rubin Era," written by her friend Lee Lambert regarding some of the changes higher education needs to make, noting that it is an interesting read.
- We are still awaiting a Board of Trustees appointment to complete Trustee Bell's term, and she is working with the Governor's Office and seeking assistance from Senator Koehler so we will have a full complement of Trustees when the new president begins.

Discussion ensued regarding acceleration of Artificial Intelligence (AI) use and capabilities according to recent articles and how it is affecting the College. Dr. Forgette reported that faculty have utilized professional development time to explore how AI tools can help them with a variety of things, and there is a wide range of experience levels with its use among faculty. We applied for a grant to help with implementation but did not receive it, and we applied for another and are awaiting the results. One of our biggest issues is developing policies and guidelines regarding how it will be used on campus. A lot of training will be needed, and the challenge with that is that new things are constantly coming out, so we are trying to determine how best to leverage that in our work. Dr. Franz noted that six months ago, AI was scary, and now people are moving into embracing how it can be transformational. He noted that Element 451, which will replace Slate as our Customer Relationship Management (CRM) system, utilizes agentic AI to perform a variety of functions. While it is considered an “AI workforce,” we will tell it what tasks to perform, and we will still have the human in the middle to provide the empathy and really address the person at the humanity level. A large portion of the College will be utilizing this system.

Trustee McDorman indicated that John Fimiani will deliver the keynote address at the Greater Springfield Partnership annual meeting regarding NextGen AI and that senior teams have been meeting with him to talk through how businesses are grappling with this and have to determine how best to use it or get run over. Trustee Vollrath noted that at a Columbus Region economic development event in December, a panel of companies discussed how they have implemented AI and reiterated the challenge that they have one year to implement this in your business or you will get run over; a logistics business and a dental practice shared that six months prior to that, they were terrified, but in that time period, AI revolutionized their businesses. Although the College is currently developing one course regarding agentic AI, we are also investigating workforce development training in it, but the challenge is finding instructors for it.

Approval of Minutes

Chair Evans asked for a motion to approve the minutes of the Regular Board Meeting held on October 28, 2025, and the Special Board Meetings held on November 17, 18, and 19 and December 2 and 12, 2025. Trustee Ball made a motion to approve the minutes as written; Trustee Hall seconded, and the motion passed unanimously.

Board Finance and Facilities Committee Report

The Board Finance and Facilities Committee met on Tuesday, January 13, 2026, at 8:00 a.m. in LRC 320. Those present included Mitch Hurst, Committee Chair; Board Chair Sharon Evans; Trustee members Dave Ball, Becka Rowland-Buckley and Manuel Lopez Ramirez; Dr. Blondin, President; Doug Schantz, Executive Vice President for Finance, Facilities and Operations; Dr. Matt Franz, Senior Vice President, Enterprise Operations; Dr. Dawayne Kirkman, Senior Vice President, Student Affairs, Enrollment Management and Regional Locations; Dr. Adrienne Forgette, Provost and Vice President of Academic Affairs; Kerry Pedraza, Executive Director, Foundation; David Farrell, Senior Staff Accountant; and Susan Kelly, Recorder

- Call to Order
- Roll Call
- Approval of November 10, 2025 Meeting Minutes - ACTION
- Quarterly Financial Report through December 31, 2025 - Schantz
- Quarterly Greene Center/REACH/Ohio Hi-Point/PAC/HBC Financials – Schantz
- FY 2025 Single Audit/OMB Guidance Update - Schantz
- Performing Arts Center and Hollenbeck Bayley Conference Center Updates – Schantz
- 2025-2026 Tuition and Fees Comparison – Schantz

- Capital and Community Projects Update - Schantz
 - GISA Expansion (Phase II)
 - Applied Science Center Renovation
- Legislative Update – Dr. Blondin
- OACC and IUC Student Fraud Report – Dr. Blondin and Schantz
- 911 Trainer Fraud Discussion/Update – Schantz
- Employee Sick Leave Bank Policy - ACTION
- Open Discussion/Other Business
- Next Meeting – March 10, 2026 – 8:00 a.m. LRC 320 Boardroom Virtually via Zoom

Quarterly Financial Reports

The Revenue/Expenditure report along with the Balance Sheet, Statement of Reserve Activity and the Statement of Restricted Income and Charges were distributed to Trustees prior to the meeting. The following was noted:

Revenue

State Share of Instruction (SSI) – The fiscal year (FY) 2026 budget is based on course completion (50%), success points (25%) and completion milestones (25%).

Student Fees revenue represents Fall semester activity through December 31 and is showing a surplus in comparison to what was budgeted for the academic year. The Office of Enrollment/Admissions is taking a multi-pronged approach to implementing strategies to continue a favorable impact on Spring enrollment.

Workforce Professional Training revenue is slightly below budget but is performing considerably better than this same time period in prior years.

Performing Arts Center (PAC) revenue is currently exceeding budget, and we expect ticket sales to increase as we get closer to spring show dates. HBC/PAC Rental revenue is currently below budget.

Total revenue is up \$1.5 million (9.4%) from the previous fiscal year.

Expenditures

Most general fund expense categories as well as expenditures by object code categories are tracking favorably with budget.

Total expenses are up \$753,206 (4.7%) over last year. Occupancy expenses are higher this time of year due to early spending for maintenance contracts, IT software and contracts, and insurance. Communications is higher due to early spending in Academic Support, annual dues, and special projects. By function, this activity in expenses has the greatest impact on Academic Support, General Expenses, and General Administration.

Auxiliary Enterprises

Bookstore operations are experiencing a slight gain in revenue in comparison to the budget for the year, but increased expenses for the same time period reflect bookstore operations to be at a deficit. We anticipate operations to close the gap on this as Spring semester begins in January.

Commercial Transportation Training Center (CTTC) continues to garner interest in its program with grant

support from the State that funds training for qualified students. The program is currently reflecting a deficit and is exploring cost containment options that will help them to better navigate the fluctuation in enrollment that they experience month-to-month/year-to-year.

Parking revenue is trending ahead of budget for the first half of the year. A net surplus is currently being reflected.

Food Service, in addition to the new partnership with Fresh Abilities at the Eagles Nest, is supplemented by expanded vending options provided by Sheehan Brothers Vending. All revenue in the Food Service budget is provided by a cooperative commission agreement with Sheehan Brothers Vending.

Balance Sheet

Total current funds have decreased by \$194,000 (1%) compared to the second quarter of FY 2025. This decrease is a result of changes in Receivables and Cash due to timing of draws for restricted funds.

The Total Investment in Plant fund balance has decreased \$1.4 million (2.3%) due to a decrease in capital projects in fiscal year 2025, and depreciation reduced the total plant fund balance for the fiscal year.

Restricted Statement

The restricted budgets, along with the grantor stipulations, were approved by Trustees at the September 2025 Board Meeting.

Any grants where the expended/encumbered amount exceeds the received amount are because funding is on a reimbursement basis. Many programs require quarterly billings, which will go out during the month after quarter end. The student financial aid Pell grants are drawn monthly. (Descriptions of all of these programs were also distributed to Trustees prior to the meeting.)

Statement of Reserve Activity

The total ending balance for the quarter was \$8,796,508.02. As of December 31, 2025, there was enough money in Reserves to operate the General Fund of the College for 90 days.

Regional Locations/Hollenbeck Bayley Center/Performing Arts Center Quarterly Financials

Beavercreek, Xenia, and Bellefontaine

The Beavercreek, Xenia, and Bellefontaine reports were originally created to show the revenue and expenses related to their respective locations. Most expenses are tracked separately, but the revenue is not. Reports reflect financials through December 31, 2025.

Revenue:

The budget for State Share of Instruction, in conjunction with Student Tuition, for each location has been calculated based on needed revenue for each location to cover expenses for fiscal year 2026. State Share of Instruction (SSI) and enrollment are calculated based on the actual distribution of revenue from fiscal year (FY) 2025. In FY25, for every \$1.00 Clark State received in tuition, we received \$1.02 in SSI payments. This equates to percentage split in total revenue of 50.6% SSI and 49.4% credit hours.

The actuals for State Share of Instruction are calculated at 1.02 times the amount of student tuition received for each location. Actual Student Tuition is based on actual in-person credit hours reported from

Institutional Research and multiplied by \$190.33 per credit hour for traditional students and \$41.67 per credit hour for high school students.

Expenditures:

Expenditures were rolled-up to match categories currently used for financial reporting.

Performing Arts Center and Hollenbeck Bayley Center

In an effort to raise awareness on the financial operations of the Performing Arts Center (PAC) and the Hollenbeck Bayley Conference Center (HBC), quarterly financial reports are provided to the Finance and Facilities Committee of the Board. In addition, the leadership team at the PAC/HBC has implemented a multi-year plan to better align program revenue with operating expenses. Progress on that endeavor will be reflected in the quarterly reports.

Trustee McDorman requested that we consider doing an OpEd piece on the blessing that the Performing Arts Center is in our community and how Clark State has championed that. Dr. Blondin will work on this, as there is still a funding gap that the College covers to keep it operating.

Performing Arts Center (PAC) and Hollenbeck Bayley Conference Center (HBC) Updates

General Manager's Update – Dan Hunt

- JJ Grey and Mofro's performance was announced to the public on November 4, and Becky Robinson's performance was announced to the public on December 1.
- The "Elf, the Musical" tech went very well. The production company wants to return next year and has given us a few show titles that they may want to tech here next fall.
- "Elf" and the Springfield Symphony Orchestra's Bugs Bunny Concert provided our largest audiences of the year. We also brought in theatre students from the community to see the final dress rehearsal of "Elf."
- "To Kill a Mockingbird" sold out on four of their six public performances in the Turner Studio Theatre. They also had full houses for their two school-day shows.

PAC Ticketed Events:

Upcoming Events and Ticket Sales (as of 1/6/2026)

- The SteelDrivers, CS (9/18) – 461
- Emmanuel Christian Fall Play (9/26 and 9/27) – 147 SOLD OUT and 140 (Turner Studio Theatre)
- Springfield Symphony Orchestra, Piano (10/4) – 445
- Vienna Teng, CS Club Kuss (10/9) – 126
- Vampire Circus, Springfield Arts Council (10/14) – 404
- To Kill a Mockingbird, CSTAP (10/31-11/2 and 11/7-11/9) – SOLD OUT 4 of the 6 performances (Turner Studio Theatre)
- Elf, The Musical, CS (11/1) – 725
- Springfield Symphony Orchestra, Bugs Bunny (11/15) – 1048
- A Charlie Brown Christmas LIVE, CS and SAC (12/5) – 476
- The Nutcracker, OPAI (12/11 – 12/13) – Friday 599 and Saturday 637 (Friday School Day 1100)

- Springfield Symphony Orchestra, Oboe (1/24) – 334
- Kyshona, CS Club Kuss (2/13) – 31
- Dance, Stomp, Shake (2/15)
- JJ Grey and Mofro (2/20) – 543
- Wizard of Oz on Ice, Springfield Arts Council (2/25) – 107
- Tartan Terrors, CS Club Kuss (3/4) – 85
- Springfield Symphony Orchestra, Violin (3/14) – 342
- Becky Robinson (3/20) -- 274
- Springfield Symphony Orchestra, Chorale (4/18) – 331
- Basel and the Supernaturals, CS Club Kuss (5/1) – 19
- Springfield Symphony Orchestra, Cirque (5/16) – 349
- Graham Breedlove (5/15)
- Gary Geis Dance Concert (5/30)
- Behind the Curtain (6/5 and 6/6)
- Miami Valley Dance Company Concerts (6/12 – 6/13)

PAC Non-Ticketed Events:

- TAP Auditions, To Kill a Mockingbird (9/2 and 9/3)
- Emmanuel Christian Fall Play technical/dress rehearsals (9/21 – 9/25)
- Springfield Symphony Orchestra rehearsals (10/1 – 10/4)
- Project Jericho Puppet Performance (10/16)
- Elf technical/dress rehearsals (10/20 – 11/2)
- Springfield Symphony Orchestra rehearsals (11/12 – 11/15)
- Clark State Foundation Fundraiser (Kuss Lobby, 12/2)
- LPN Pinning (12/4)
- RN Pinning (12/5)
- The Nutcracker School Day Performance (12/12) – 1100 students attended
- College Credit Plus meeting (1/15)
- Springfield Symphony Orchestra rehearsals (1/21 – 1/24)
- Springfield Symphony Orchestra Open Rehearsal/Reception (1/23)
- Project Jericho Theatre Project (2/3 – 2/5 and 2/10 – 2/12)
- Grapes and Escapes – Springfield Symphony Orchestra (2/6 – 2/7)
- Miami Valley Dance Company Rehearsal (2/8)
- Kyshona Workshop (2/12)
- Reverb Dance Competition (2/27 – 3/1)
- Springfield Symphony Orchestra rehearsals (3/11 – 3/14)
- The Prom - Technical/Dress Rehearsals (3/30 – 4/9)
- Clark State Scholar Night (4/22)
- Groove Dance Competition (4/24 – 4/26)
- LPN Pinning (5/7)
- RN Pinning (5/8)
- Clark State Graduation (5/9)
- Springfield Symphony Orchestra rehearsals (5/13 – 5/16)
- GISA Graduation (5/21)
- Buckeye Community Schools Graduation (6/1)

HBC Venue Rental Events:

November 2025

- Rotary on Mondays (11/3, 11/10, 11/17, 11/24) – 75 people
- Empower Community Services Banquet (11/1) – 200 people
- Springfield City School District Professional Development (11/4) – 200 people
- Project Woman Banquet (11/5) – 300 people
- Clark County Sheriff's Awards (11/6) – 150 people
- Pregnancy Resource Center Banquet (11/7) – 450 people
- Greater Springfield Partnership Discovery Days (11/12) – 200 people
- PTK Induction (11/13) – 250 people
- Harlem Nights (11/14 and 11/15) – 300 people
- Project Jericho Gingerbread Jamboree (11/20) – 50 people
- Westcott Gala (11/21) – 300 people

December 2025

- Rotary on Mondays (12/1) – 75 people
- NCLEX Nursing Review (12/2) – 100 people
- Job and Family Services Christmas Party (12/3 and 12/4) – 250 people
- Rocking Horse Holiday Party (12/5) – 350 people
- Kwanzaa Black Makers Expo (12/6) – 500 people
- Clark State Holiday Luncheon (12/8 and 12/9) – 300 people
- Greater Springfield Partnership Discovery Days (12/10) – 200 people
- Clark County Engineers Annual meeting (12/11) – 150 people
- Springfield Regional Medical Center Staff Holiday Party (12/12) – 200 people
- Pure Ohio Wellness Holiday Party (12/13) – 400 people
- Paramedic Graduation (12/16) – 475 people
- United Auto Workers Retirees Luncheon (12/17) – 400 people

January 2026

- Rotary on Mondays (1/5, 1/12, 1/26) – 75 people
- Police Academy Graduation (1/7) – 400 people
- Clark County CCP Night (1/15) – 600 people
- Baseball "1st Pitch" Dinner (1/23) – 250 people
- Topre (1/24) – 150 people
- Springfield 2051 Summit (1/28) – 200 people
- Wittenberg Baseball Dinner (1/31) – 200 people

February 2026

- Rotary on Mondays (2/2, 2/9, 2/23) – 75 people
- Nash Bash 2026 (2/5 and 2/6) – 300 people
- NCNW Bingo (2/7) – 200 people
- Sweetheart Gala (2/13 and 2/14) – 300 people
- Clark State Preview Event (2/6) – 100 people

- Charter Night (2/17) – 250 people
- Firefighter’s Ball (2/20 and 2/21) – 250 people
- Greater Springfield Partnership Annual Meeting (2/26) – 325 people
- NCNW Black History Program (2/28) – 350 people

Hollenbeck Bayley Conference Center

2023-2025 Event Summary

Month/Year	Internal Usage	Discounted/Comped Usage	Paid Usage	Total Usage
Jan-23	5	5	1	11
Feb-23	2	10	10	22
Mar-23	1	9	6	16
Apr-23	3	20	10	33
May-23	5	12	8	25
Jun-23	8	6	4	18
Jul-23	6	4	1	11
Aug-23	6	3	6	15
Sep-23	3	5	2	10
Oct-23	5	7	4	16
Nov-23	4	4	4	12
Dec-23	1	10	5	16
TOTAL 2023	49	95	61	205

Month/Year	Internal Usage	Discounted/Comped Usage	Paid Usage	Total Usage
Jan-24	4	6	2	12
Feb-24	6	8	5	19
Mar-24	4	4	11	19
Apr-24	3	23	9	35
May-24	8	9	10	27
Jun-24	1	5	10	16
Jul-24	5	5	2	12
Aug-24	3	6	1	10
Sep-24	4	5	5	14
Oct-24	0	12	4	16
Nov-24	3	5	2	10
Dec-24	2	13	6	21
TOTAL 2024	43	101	67	211

Month/Year	Internal Usage	Discounted/Comped Usage	Paid Usage	Total Usage
Jan-25	3	3	0	6
Feb-25	2	12	4	18
Mar-25	4	5	6	15
Apr-25	4	26	8	38
May-25	4	7	6	17
Jun-25	22	6	7	35
Jul-25	25	4	4	33
Aug-25	10	4	3	17
Sep-25	4	9	3	16
Oct-25	1	11	9	21
Nov-25	3	6	5	14
Dec-25	4	10	9	23
TOTAL 2025	86	103	64	253

Budget Timeline 2026-2027

The following budget timeline was presented for 2026-2027:

Access granted to budget managers for viewing historical data and requesting expenditures	11/18/25
Access granted to Executive Council for reviewing budget manager requests	1/13/26
Budget Advisory Council first meeting	1/22/26
Budget Advisory Council meets	2/26/26
Expenditure requests forwarded by Executive Council to Controller	3/2/26
Lab Fees to Business Office	3/13/26
Initial revenue projection	3/16/26
Budget Advisory Council meets	3/26/26
Expenditure requests reviewed jointly with Executive Council and Business Affairs	4/6/26
Update Finance Committee on Budget Status	4/16/26
Updated revision to revenue projection	4/13/26
Budget Advisory Council meets	4/23/26

Preliminary Budget presented to Board Finance and Facilities Committee	5/8/26
Budget Advisory Council meets	5/28/26
Balanced budget reviewed with Board Finance and Facilities Committee	6/9/26
Final balanced budget presented to Board of Trustees for action	6/23/26

Board Advocacy, Student Success and Programs Committee Report

The committee met virtually on Monday, November 17, 2025, at 9:30 a.m. in LRC 320. Those present included Committee Chair Mike McDorman; Board Chair Sharon Evans; Trustee Kyle Hall; President Dr. Jo Alice Blondin; Senior Vice President of Operations Dr. Matt Franz; Senior Vice President of Student Affairs, Enrollment and Regional Locations Dr. Dawayne Kirkman; Executive Vice President of Finance, Facilities and Operations Doug Schantz; Executive Director of the Foundation Kerry Pedraza; Senator Kyle Koehler; Representative Bernie Willis; Statehouse Impact Group President Lisa Dodge; and Statehouse Impact Group Lobbyist Allison Lawlor.

The agenda included the following items:

- 1) Opening Remarks/Introductions
- 2) Clark State Program Updates
 - a) Modeling and Simulation
 - b) Nursing Program Expansion
 - c) Radiology
 - d) Occupational Therapist Assistant
 - e) B.S. in Education
- 3) Capital Bill Projects
- 4) PDAC Requests
- 5) Accreditation
- 6) The Capitol Journal Article
- 7) Other Business

Quarterly Standing Committee Updates

Per the recommendations from the Board of Trustees' retreat in November 2023 and in the interest of strengthening shared governance and communication, I am sharing the following updates from the Standing Committees:

Diversity and Accessibility

This quarter, the Diversity and Accessibility Committee focused on exploring support for English Language Learners in Nursing by researching peer institutions and identifying potential pathways such as prerequisite coursework, free supplemental resources, and open-access tools. The committee collaborated with Student Support to increase student awareness of rooms on campus for quiet study or mental health breaks. The committee also collaborated with IT to expand access to professional development and Zoom support for faculty to improve the use of campus technological resources that facilitate student support.

Employee Engagement

The committee has three subcommittees working on various initiatives. One of the initiatives is addressing the knowledge gap in a department between exiting employees and new hires, in collaboration with supervisors. The Committee is also working with Marketing on departmental awareness videos.

Infrastructure, Safety and Technology

The committee met each month during the quarter, and we organized it into four subcommittees (General IT Policy, Shipment Procedure, Student Technology, and Active Shooter Training) to allow for the efficient addressing of the items that are brought before the committee via our three Senates. We have reviewed and provided feedback on our AI Policy, building and safety access, coordination of safety training, and student technology challenges.

Strategic Alignment and Communication

The Strategic Alignment and Communication Committee has been continuously refining a comprehensive college-wide initiative list, with committee members conducting outreach to key areas across the College to gather information on their projects. The committee is also coordinating with Dr. Kirkman on preparations for Strategic Planning Day, to be held on Friday, April 17, 2026, which will serve as the starting point for the College's 2026–2029 strategic planning process. Finally, the committee will also be working on enhancing communication methods, not only within the committee, but throughout the College as well.

Student Development

The Student Development Committee is collaborating with Dr. Travis Binkley to support student communication through Element. In partnership with Institutional Research, we will identify points in the semester when students are most in need of support. These insights will guide both the timing and content of our communications. Our goal is to ensure that students are informed about and have access to the resources available on campus.

Marketing Updates

Press Releases

Marketing has distributed 42 press releases since July 1, 2025, including seven since Dec. 1. These releases have resulted in 185 stories from media outlets from Dayton to Springfield (west to east) and Bellefontaine to Cincinnati (north to south) across media print, television, radio, websites, social media and e-newsletter channels. Eighty-five percent of media coverage has come directly from Clark State with the majority occurring online or in print (57 percent occurring online, 35 percent occurring in print). Marketing will continue to proactively pitch stories, strengthen media relationships, and identify timely opportunities to expand Clark State's visibility across the region. These ongoing efforts will build on current success to further elevate awareness of the College's programs, people and impact.

Website

The Clark State website is on track to launch in February. Additional completed work includes rewriting all academic program descriptions, listing all embedded certificates with applicable academic programs, consistently formatting academic program names, and embracing our One Front Door Initiative to include workforce training options with academic options and creating one common college calendar. In addition, the Student Life section was reorganized, rewritten and redesigned to better highlight involvement opportunities, student organizations, events and support services—making it easier for students to engage on campus, strengthen their connection to Clark State and support student success and retention. Together, these updates simplify navigation, improve clarity and consistency, and make it easier for prospective students, current students, employees, and community partners to quickly find relevant

information. The streamlined structure also supports cross-audience discovery, helping visitors explore multiple pathways and services that align with their goals.

Digital Mail/E-Newsletters

Marketing actively tracks and benchmarks e-newsletter performance to measure audience engagement and inform strategy. For example, the Martin Luther King, Jr. Awards Luncheon campaign generated open rates ranging from 33 to 37 percent across multiple sends to employee and community audiences—meeting or exceeding national benchmarks for higher education community newsletters, which typically range from 25 to 38 percent (sources: Finalsite, MailChimp, Higher Logic and Campaign Monitor). Analyzing open and click-through rates allows marketing to refine messaging, timing, and audience targeting to drive desired outcomes such as event attendance, awareness of institutional initiatives, and deeper community engagement. This data-informed approach supports more effective outreach, maximizes return on communication efforts, and helps ensure key College priorities reach the audiences most likely to act.

Direct Mail

Marketing uses targeted direct mail campaigns as part of a coordinated, multi-channel outreach strategy to support enrollment, workforce development and community engagement. Since July 1, 2025, fifteen postcards have been created for academic programs, workforce credentials, enrollment initiatives, and enrollment events, with mail deployed selectively to ensure we hit audiences to whom the information is of interest at a time they are ready to take action. Direct mail reinforces digital communications, expands reach to audiences less likely to engage online, and supports the enrollment funnel by increasing awareness, inquiries, and participation at key decision points.

Strategic Plan/Alignment and Enrollment Update

Strategic Plan and Alignment

A quarterly Strategic Planning Update was sent to the entire campus on September 26. In this update, examples of success were shared for each of our five major goals. The Standing Committees have had two major convenings with President Blondin—one in August and one in January. Strategic Planning Day is on Friday, April 17, 2026. It is our desire for all employees to understand all the ways in which Clark State is a wonderful place to Learn, Belong, Work, and Partner!

Complete College America and One Million Degrees

A team of three attended this year's Complete College America's annual convening in November in Baltimore, Maryland. At this convening, Clark State co-presented with the One Million Degrees (OMD) team. From OMD's Chief Executive Officer: "We have been impressed by their steady leadership and continued, student-centered commitment to the project, and doing a remarkable job to keep the project on track. We believe they have set this initiative up to successfully drive student outcomes and serve as a model for other peer institutions in the cohort. In particular, Clark State boasts some of the most innovative and impactful student recruitment strategies, and our national expansion team has shared the Clark State OMD newsletter as a best practice example of how to engage and support students through regular communication."

Achieving the Dream (ATD)

Four faculty and five staff comprise Clark State's team for the ATD Building Capacity for Teaching and Learning Seminar focused on Academic Advising. Clark State applied to and was accepted to participate in this national initiative. Acceptance to the program includes a cross-functional team that is dedicated to strengthening campus professional learning for advising as a tool for advancing student learning and

success. Our team joins other community colleges in this year-long endeavor—this good work is underway. Clark State will also have representatives at this year’s annual Dream Conference in March in Portland, Oregon.

Spring Semester 2026

From Spring 2026 Registration Statistics (1/20/2026), Clark State is +3% up in headcount and +5% up in credit hours, and at 99% of budget.

- New Students (+6%) with 499 students
- Continuing Students (+7%) with 2,500 students
- Returning Students (-2%) with 379 students
- High School Students (-2%) with 1,729 students

Moving Forward

Working on enrollment initiatives is an ongoing priority for all areas of Student Affairs and the College. A team of leaders from Student Affairs and Marketing meet every Monday (Enrollment Win Strategies), as well as bi-weekly to ensure alignment with Clark State’s Strategic Enrollment Management Plan. The team continues to focus on enhancing the College’s enrollment experience for new, continuing, and returning students by improving onboarding efficiency to grow enrollment.

Trustee Ball noted that enrollment being up this year over the last two years of growth is impressive. Vice President Kirkman will share what he and Dr. Binkley have done with the Strategic Enrollment Management Plan with the Board Advocacy, Programs and Student Success Committee Friday and then share with the Board of Trustees.

Enterprise Operations Updates

Technology

- Later this month, Clark State will implement an enhanced multifactor authentication (MFA) method called Duo Verified Push for faculty and staff. Today, users approve or deny push notifications on their mobile devices when signing in to Clark State web services. While effective, this approach can be vulnerable to “push fatigue,” in which repeated prompts may lead to accidental approvals. With Verified Push, the user must enter a three-digit code shown on the login screen into the Duo app before access is granted. This additional verification step significantly reduces the risk of push fatigue and strengthens account security.
- We are also modifying our password criteria to better align with current industry best practices. Longer passwords and passphrases are typically more secure and less easily guessed. This change will go into effect in tandem with the Duo changes.
- As Artificial Intelligence and data centers continue to grow at exponential rates, a significant amount of pressure is being placed on memory, CPU, and GPU supply chains. The result of this has been unprecedented increases in computer and server prices. We are working to address this creatively and conservatively. One side effect of the dramatic price increase is a general slowing in our ability to replace or purchase new computer equipment. Prices are unfortunately projected to remain at all-time highs for at least one to three years.

Safety

- In late December, Clark State was notified that we were selected to receive a grant through the Ohio School Safety Center and the Ohio Department of Higher Education. The grant will provide resources to further enhance and modernize our safety and security systems, supporting a safe learning and work environment for our students, faculty, staff, and the broader community.

- At the end of the previous semester, we met with faculty and staff and identified a need to expand how we deliver safety and security training. While we will continue providing one-on-one training during onboarding, we are also partnering with Marketing to produce short training videos that employees can access on demand. This will allow new team members to complete training at a convenient time and enable all employees to revisit key content as questions arise. Combined with additional training offered during classes and meetings, these resources will increase the reach and availability of safety training for all Clark State employees.

Workforce Updates

Revenue for the first six months of AY 2026 is tracking substantially ahead over the same period in AY 2025. More than 200 adult learners were trained, generating revenue of \$225,000, a 106% increase year-over-year from \$109,000. While gross margins were somewhat lower than in 2025, expenses are on track with budget. This strong start allows us to project that we will train at least 400 adult learners with approximately \$350,000 in revenue, a possible Workforce revenue record.

The plan for the second half of the year is to continue to offer open enrollment training opportunities in established areas including CNA, Phlebotomy, and Dental Radiography. We had a strong response to our first 911 Dispatch Communications Academy and will offer that again, possibly in some revised formats to attract different groups of participants. We are also expanding training in Forklift Operations and CPS.

We will continue working with established partners for contracted training, including LH Battery, Ohio Masonic Home, and Honeywell. We are also developing opportunities with new partners, including Valco Industries, Sally Beauty Supply, and others.

We will be posting Erin Neely's former position and hope to fill it in the near future in order to be fully staffed and responsive to the expanded interest in Clark State programs.

Finally, as you can see from this report, and aligned with the College's One Front Door initiative, we are refining workforce metrics in order to present a more balanced picture of Workforce operations, including revenue, expenses, and impact in terms of the number of workers trained and/or upskilled. We are excited to be working with new partners and look forward to continued growth.

Trustee Hurst requested that the Board receive a comparison of expenses, revenue, and margins for Workforce.

Foundation Updates

Foundation

- The Clark State Employee 2026 Annual Campaign was very successful. Over \$23,000 was raised with the majority of those dollars going toward unrestricted needs. Sixty-five percent of the donors that gave were either new donors or had not given in several years. We are grateful for the support of our Board of Trustees and for the Foundation Board of Directors with 100% participation.
- The Board of Directors enthusiastically approved the creation of the Dr. Jo Alice Blondin Student Opportunity Fund, and Kerry Pedraza and Dr. Blondin shared details regarding the ad hoc committee that is running the campaign, including Alicia Hupp as the honorary Chair. We are in the quiet phase of this campaign, and the public phase will begin in the Spring. The goal of the

campaign is \$1 million. Chair Evans stated that the Board appreciates that this is the kind of legacy Dr. Blondin is leaving that will help so many students.

Scholarships

	Fall 2025	Spring 2026
Total number of Foundation scholarships awarded	60	62
Total dollar amount awarded	\$111,825	\$111,880
Total number of students awarded a scholarship	107	96
Total scholarship applications received	395	551
Total dollar amount of Tech Prep scholarships awarded	\$65,100	\$41,700
Total number of students awarded Tech Prep scholarships	94	61

Grants

In December the Foundation was notified that the following grants were selected to be funded:

Ohio Department of Higher Education	Campus Student Safety Grant	\$49,999
U.S. Department of Transportation	Commercial Motor Vehicle Safety Training	\$72,000
The Springfield Foundation	Project Jericho – General Operations	\$10,000

Action Items

The following items were presented for Board approval:

Personnel Recommendations – Exempt/Non-Exempt Employees

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for exempt and non-exempt employees are being presented to the Board of Trustees for formal approval:

New Hires:

- Teira Applin, Custodian, Physical Plant, effective 12/15/25
- Livia Baker, Administrative Support, Arts and Sciences, effective 12/8/25
- Ryan Earley, Custodian, Physical Plant, effective 1/5/26
- Kevin Peterson, Custodian, Physical Plant, effective 1/5/26
- Andrew Spoon, Academic Engagement Coordinator, effective 12/1/25
- Amanda Taulbee, Custodian, Physical Plant, effective 11/17/25

Retirements/Resignations/Departures:

- Marley Byrum, Custodian, Physical Plant, effective 10/31/25
- Erin Neely, Assistant Director, Workforce, effective 11/28/25

Personnel Changes:

- Caleb Coffee from Custodian, Physical Plant, to Mail Services Specialist, Bookstore, effective 12/8/25
- Dr. Sterling Coleman from Director, Library Services, to Director and Archivist, Library Services, effective 11/3/25
- Whitney Deans from Financial Aid Specialist to TRIO Academic and Life Skills Advisor, Student Affairs, effective 11/10/25

- Stacy Ervin from Student Accounts Technician, Business Affairs to Financial Aid Officer, Student Affairs, effective 12/8/25
- Adria Flannery from Financial Aid Specialist, Student Affairs to Financial Aid Officer, Student Affairs, effective 10/27/25
- Rosie Matthies from Coordinator, Tech Prep, Student Affairs to Coordinator, Career Pathways, Student Affairs, effective 11/3/25
- Kay Seale from Mail Services Specialist, Bookstore, to Coordinator, Bookstore and Business Services, Bookstore, effective 1/1/26
- Stephanie Weippert from Coordinator, Bookstore, to Director, Bookstore, Office and Dining Services, Business Affairs, effective 1/1/26

Open/Advertised Positions:

- Specialist, Staff Learning and Development

Impact on students and/or student learning: All staff positions are vital to students by ensuring the efficient operation of all areas of the College.

Alignment with Strategic Plan: Hiring qualified talent and recognizing promotional opportunities aligns with both the Strategic Plan Mission and Vision by providing high quality educational services and highlighting personal growth, respectively.

Implications for budget, personnel, or other resources: Funding for the above personnel actions is in the 2025-2026 budget.

It was requested that the Board of Trustees approve the personnel recommendations as presented.

Personnel Recommendations for Instructional Faculty

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for instructional faculty are being presented to the Board of Trustees for formal approval:

New Hires:

- Lisa Plank, Instructor, Early Childhood Education, Academic Affairs, effective 1/5/26
- Phoenix Quinlan, Assistant Professor, Anatomy and Physiology, Academic Affairs, effective 1/5/26
- Melinda Spivey, Instructor, English, Academic Affairs, effective 1/5/26
- Kara Westerfield, Instructor, LPN, School of Nursing, effective 11/17/25

Retirements/Resignations/Departures:

- Carin Burr, Professor, Allied Health and Public Services, effective 6/1/26
- Deanne Thatcher, Assistant Professor, Allied Health and Public Services, effective 12/12/25

Open/Advertised Positions:

- Instructional Faculty, Accounting
- Instructional Faculty, Medical Laboratory Technology
- Instructional Faculty and Program Coordinator, Medical Imaging

Impact on students and/or student learning: All Instructor positions are vital to students and student learning by providing the necessary instruction and support in the various disciplines.

Alignment with Strategic Plan: Hiring qualified talent and recognizing promotional opportunities aligns with both the Strategic Plan Mission and Vision by providing high quality educational services and highlighting personal growth, respectively.

Implications for budget, personnel, or other resources: Funding for the above personnel action is in the 2025-2026 budget.

It was requested that the Board of Trustees approve the personnel recommendations as presented.

Employee Sick Leave Bank Policy Revision

The Employee Sick Leave Bank Policy revision presented for Board review and approval is made as part of the comprehensive review of policies undertaken this academic year and in response to a request from Staff Senate within the College's shared governance structure to increase the number of hours employees are able to donate to the Employee Sick Leave Bank. The policy revisions presented help to promote consistency and clarity in language.

The updated procedures, which were distributed to Trustees prior to the meeting as information only, establish new limits on sick leave donations, allowing employees to donate up to 10% of their unused sick leave, not to exceed 40 hours per fiscal year, provided they retain a minimum balance of 80 hours after the donation. The prior guidance that allowed employees to donate a fixed total of eight hours per fiscal year and retain a minimum balance of 48 hours after the donation has been eliminated.

3358:5-5-26 Employee Sick Leave Bank Program Policy

Category: Benefits/Privileges

Owner: ~~Vice President~~, Business Affairs

Effective: ~~July 10, 2017~~ **February 1, 2026**

The College recognizes that employees may face unexpected hardships when they have exhausted, or not yet accrued, their available paid time off (sick, vacation, or personal leave). To provide support in these situations, the College has established a voluntary Sick Leave Bank program, which allows eligible employees to donate sick leave hours for use by other eligible employees. The Sick Leave Bank helps alleviate financial hardship by providing a limited number of additional paid leave hours to employees who have depleted their balances and require time off due to a serious illness, injury, or other qualifying event. ~~The college recognizes that employees who properly manage their paid time off, or have not yet earned enough paid time off, (sick leave, vacation leave, and personal time off), may deplete these benefits and find themselves with a hardship and an additional need for paid time off. To address these needs, the college has established an employee sick leave bank program. The purpose of the voluntary employee sick leave bank program is to help alleviate the financial hardship caused when employees have depleted their paid time off leave balances and are faced with needing more paid leave due to serious illness, injury, or some other qualifying event.~~

~~The employee sick leave bank serves as a depository into which eligible employees may voluntarily donate sick leave for allocation to other eligible employees. Eligible employees may request a withdrawal of a limited number of sick leave hours to help them through their hardship.~~

~~A. Employees eligible to participate in the employee sick leave bank program are:~~

~~1. All regular employees of Clark State College with an FTE of .50 and above, in the following employment categories:~~

~~i. Exempt staff~~

~~ii. Non-exempt staff~~

~~iii. Instructional faculty~~

~~2. Employees donating to the bank must have at least forty eight (48) hours of unused sick leave in his/her sick leave account.~~

~~B.~~ **A. This policy applies to full-time exempt staff, full-time non-exempt staff, and full-time faculty.**

~~C.~~ **B. This policy shall be administered as set forth in the associated Employee Sick Leave Bank program procedures.**

~~D.~~ **C. The office of Human Resources is responsible for developing, implementing, and maintaining the Employee Sick Leave Bank policy, procedures, and associated donation and withdrawal forms.**

Prior Effective Dates: **7/10/17**

Impact on students and/or student learning: Maintaining consistency and clarity in college policies help to set the trajectory for successful operations and academic experiences that promote positive outcomes for students.

Alignment with Strategic Plan: The comprehensive review and maintenance of consistent and clear language in policies helps to maintain momentum with all aspects of Clark State's Strategic Plan: Mission, Vision, Guiding Principles, and the 5 Strategic Goals.

Implications for budget, personnel, or other resources: No foreseeable implications for budget, personnel, or other resources

It was requested that the Board of Trustees approve the revised Employee Sick Leave Bank Policy presented, effective February 1, 2026.

Emergency Executive Succession Plan

As stated in Policy 3358:5-1-31 Emergency Executive Succession, in order to protect the College and its Board from sudden loss of presidential services, the President will have no fewer than two other executive staff members familiar with Board and presidential issues and procedures. The policy also calls for the President to present to the Board each year at its reorganizational meeting in January, a recommended line of interim leadership.

To that end, the recommended line of interim leadership is as follows:

- Dr. Matt Franz, Senior Vice President of Enterprise Operations
- Mr. Doug Schantz, Executive Vice President for Finance, Facilities, and Operations
- Dr. Dawayne Kirkman, Senior Vice President of Student Affairs, Enrollment Management, and Regional Locations

Impact on students and/or student learning: No direct impact to students or student learning, but having a succession plan in place will ensure that college operations proceed as normal in the event of an emergency.

Alignment with Strategic Plan: Continuity of operations for all five goals

Implications for budget, personnel, or other resources: Personnel and resources would be shifted as necessary based upon the circumstances.

It was requested that the Board of Trustees approves the President's recommended line of interim leadership, as presented.

Emeritus Recommendation

The College is committed to recognizing individuals for their distinguished level of service to the College and the community while employed with or in its service. This recognition goes beyond promotions, individual achievements, commendations, and years-of-service awards. This recognition is the bestowal of Emeritus status to the deserving individual.

Emeritus status is an honorary title awarded for distinguished service to the academic community. At Clark State College, the Emeritus title may be bestowed on a faculty member, an exempt or non-exempt staff member, President, or a College Trustee who has served the College with distinction. The bestowal of Emeritus status is recognition of the value the College places on the experience, knowledge, ability, performance, and service of these individuals. Receiving the emeritus status is a distinctive honor, and not a right.

This year, the following person is being recommended for Staff Emeritus Status:

- Amanda Honeycutt, Director of Grounds and Fleet

Her nomination was distributed to Trustees prior to the meeting.

Impact on students and/or student learning: This individual continues to work closely with the College, and her status will only enhance the fact that she is a true role model for all.

Alignment with Strategic Plan: Ensuring diversity and expertise among faculty, staff, students and retirees is essential to Clark State's continued growth.

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees approve the recommendation and grants Staff Emeritus status to Amanda Honeycutt.

2026-2027 College Calendar Revision

The College works to provide effective and efficient schedules of classes that facilitate students' timely progression and completion. In addition, supporting a culture of care for all employees is a goal of the College. This calendar change would provide a meaningful holiday break for all employees. Many college employees noted that the closure of the College from December 22, 2025, through January 2, 2026, inclusive of current and established holidays, provided a meaningful break from routine, renewal, and restoration of work-life balance without a negative impact on college operations. They expressed gratitude for the extended break. Currently, only faculty are off-contract on these days, and these days are not

counted as required duty days. This calendar change of an additional three days would allow staff to experience the same benefit.

(Copies of the revised calendar are available in the office of the Provost and Vice President of Academic Affairs and are posted on the portal.)

Impact on students and/or student learning: None

Alignment with Strategic Plan: Goal 3: Facilitate and support an equitable and inclusive culture of care, that recognizes, embraces, and reflects the diversity of the communities we serve. Goal 4: Cultivate effective and efficient communication strategies and collaborations throughout the College.

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees adopt the revised 2026-2027 academic calendar, as presented.

Trustee McDorman made a motion to approve the personnel recommendations for exempt and non-exempt employees and instructional faculty as presented; to approve the revised Employee Sick Leave Bank Policy as presented, effective February 1, 2026; to approve the President's recommended line of interim leadership, as presented; to approve the recommendation to grant Staff Emeritus status to Amanda Honeycutt; and to adopt the revised 2026-2027 academic calendar, as presented. Trustee Ball seconded the motion, and it passed unanimously.

Board Members' Open Forum

Chair Evans reported that the Martin Luther King, Jr. Luncheon Friday was well attended, and Springfield Native Mike Carter provided an absolutely wonderful keynote address. She noted that since Clark State has taken over the event, it has been a well-timed, terrific event. Chair Evans also asked that when Mellanie Toles sends events to the Board, everyone reply all with their responses so that all Trustees are able to know that each event has Board representation.

Adjournment

Trustee Hall made a motion to adjourn the meeting, and Trustee Lopez Ramirez seconded. The motion passed unanimously, and the meeting adjourned at 7:22 p.m.