



Financial Aid Award Request Form

The purpose of this form is to request an adjustment to an existing federal Pell grant, federal Subsidized and/or Unsubsidized loan. Please submit the completed form to the Financial Aid Office. Reinstatement/request for an increase of federal student loans are subject to Cost of Attendance, annual loan limits, etc.

SECTION A: Student Information

Name: _____ Student ID Number: _____
Address: _____ City: _____ State: _____ Zip: _____
Primary Phone: _____ Graduating: Fall Spring

SECTION B: Request to adjust federal student loan amount

If multiple terms are selected, disbursements will be equally split. If one term is selected it will be split into two disbursements.

- Please indicate the semester(s) for the adjustment: Fall 2023 Spring 2024
- Cancel my: Unsubsidized Loan Subsidized Loan Both Subsidized & Unsubsidized
- Request Reinstatement for a loan(s) I rejected:
 Unsubsidized Loan Subsidized Loan Both Subsidized and Unsubsidized
- Reduce my: Unsubsidized Loan to: \$ _____ Subsidized Loan to: \$ _____
- Request an additional loan for: \$ _____ Financial Aid will accept your additional loan per this request.

Please note: students cannot exceed the following annual loan limits.

Annual Loan Limit	Dependent Students	Independent Students
First-Year (Less than 30 credit hours)	\$5,500 – No more than \$3,500 of this amount may be in subsidized loans.	\$9,500 – No more than \$3,500 of this amount may be in subsidized loans.
Second-Year (30 credit hours or more)	\$6,500 – No more than \$4,500 of this amount may be in subsidized loans.	\$10,500 – No more than \$4,500 of this amount may be in subsidized loans.

SECTION C: Request to adjust federal Pell Grant

Cancel my Pell Grant for: Fall 2023 Spring 2024

SECTION D: Certification Statement

I certify that all of the information on this form and accompanying documents are true and complete to the best of my knowledge. Furthermore, I affirm that I have not knowingly or intentionally provided any false or fraudulent documentation.

Student Signature: _____ Date: _____

Acceptable signature formats include hand-written signatures, signatures made using a stylus or finger or an image representation of your signature.

FOR OFFICE USE ONLY

COA \$ _____ Estimated Aid \$ _____ Request completed? Yes No

If no, why? _____

Signature of authorized school official: _____ Date: _____