

# CLARK STATE COMMUNITY COLLEGE BOARD OF TRUSTEES REGULAR MEETING

## Minutes September 21, 2010

The Clark State Community College Board of Trustees met in regular session in the Boardroom of the Sara T. Landess Technology and Learning Center on Tuesday, September 21, 2010. Chairman Andy Bell presided and called the meeting to order at 6:28 p.m.

**Roll Call:** Present: Heather Corbin, Jim Doyle, Faye Flack, Les Smithers, Élise Spriggs, Heather Tiefenthaler, Vice Chair Bill Mercurio, Chairman Andy Bell, and President Rafinski

Excused: Peggy Noonan

Others Present: Chris Bays, Assistant Professor, Arts and Sciences/Faculty Senate Vice President; Ed Busher, Dean of Student Affairs and Enrollment Management; Jane Cape, Dean of Business and Applied Technologies; Marilyn Carlson, Dean of the Greene Center; Martha Crawmer, Dean of Arts and Sciences; Kris Culp, Vice President of Advancement; David Devier, Vice President of Academic and Student Affairs; Dixie Depew, Controller; Angi Edwards, Staff Senate President; Jim Franks, Executive Director/Dean, Corporate and Public Services; Joseph Jackson, Vice President for Business Affairs; Kathy Klay, Director of Financial Aid; Jeff Reed, Assistant Professor, Arts and Sciences/Faculty Senate President; Mellanie Toles, Assistant to the President; Kathy Wilcox, Dean of Health and Human Services

### Recognition of Guests/Public Comment

Chairman Bell welcomed the guests, and President Rafinski introduced them. There were no public comments.

### Approval of Minutes

Chairman Bell asked for a motion to approve the minutes of the Regular Board Meeting held on June 15, 2010. Trustee Smithers made a motion to approve the minutes as presented. Vice Chair Mercurio seconded, and the motion passed unanimously.

Chairman Bell asked for a motion to approve the minutes of the Special Board Meeting held on August 9, 2010. Trustee Flack made a motion to approve the minutes as presented. Trustee Doyle seconded the motion, and it passed unanimously.

### Presentation

Kathy Klay, Director of Financial Aid, provided a presentation entitled “Financial Aid Program Processes – The Basics.” She began by providing an overview of the steps involved in applying for

financial aid, including the steps the students take as well as the College's responsibility. She reviewed the types of grant and loan awards that are possible, noting that full-time students can receive a maximum Pell grant award of \$5,500 per year with no repayment obligation. Ms. Klay also noted that first year students can receive up to \$3,500 per year in Federal Direct Stafford subsidized loans, and 2<sup>nd</sup> year students can receive up to \$4,500 per year. Unsubsidized loans are also available.

Ms. Klay reported that 3,752 students received some type of aid in 2009-2010, with nearly \$19 million in total aid disbursed, an increase of \$7 million from the previous year. The average Pell award was \$2,850, and the average loan amount was \$4,500.

Challenges that the Financial Aid Office encounters include special condition requests, satisfactory academic progress standards that students must meet for continued aid, budget cuts at the State level, the transition to Direct Lending, servicing students at the Greene Center, and defaults on federal loans. Steps to remedy these challenges include required entrance/exit counseling, increased presence of Financial Aid personnel in Personal Growth classes, focus on student success and retention, personalized loan counseling when possible, delinquent borrower letters, and including the whole college in the effort.

Ms. Klay noted that Clark State's FY 2008 default rate was 10.4%, up from 10.2% in FY 2007 and 8.8% in FY 2006. The national FY 2008 default rate for two-year colleges was 10.1%.

Chairman Bell thanked Ms. Klay for her insightful presentation.

### **2009-2010 Unaudited Financial Report**

The unaudited financial report was distributed prior to the meeting. Points of interest/trends for financial operations during the year included the following:

#### Revenue

- Total general fund revenue increased 13.5% (\$2,801,000) and exceeded budget 11.0% (\$2,340,000).
- State funding increased 6.2% (\$545,000).
- Student fee revenue increased 27.3% (\$2,711,000).
- Non-credit training revenue decreased 15.7% (\$140,000).
- Interest revenue decreased 36.1% (\$49,000).
- Management Services decreased due to eliminating the charge to Commercial Transportation Training Center.
- Lease Receipts decreased 6.8% (\$20,000).
- PAC revenue decreased 14.3% (\$39,000).
- Miscellaneous Income decreased 40% (\$85,000).

#### Expenditures/Reserves

- Total expenditures increased 7.0% (\$1,398,000) and exceeded budget by 0.8% (\$163,000).
- The following functional categories overspent budgeted amounts:
  - Instruction – Adjunct faculty expenses exceeded budget by \$519,000; expenses for tutors and interpreters exceeded budget by \$99,000.
  - General Expense – Scholarships exceeded budget by \$442,000. These were the fee waivers for high school students taking college courses.
  - General Administration – This was primarily due to the expense related to the Ground Lease at the Greene Center (\$128,000) which was unbudgeted.
- The following functional categories realized an increase in expenditures from FY 2009: Instruction 10.5%; Academic Support 15.2%; Operation and Maintenance of Plant 6.0%; Student Services 9.7%;

- General Expense 0.4%; and General Administration 9.0%. Public Services expenses decreased 5.1%.
- The following object code categories realized an increase in expenditures from FY 2009: Salaries 8.2%; Benefits 3.9%; Travel 12.3%; Occupancy 9.1%; Equipment 22.4%; and Miscellaneous 7.0%. Communications expenses decreased 2.0% while expenses for Supplies were flat.
- Expenditures from Reserves totaled \$110,600 as follows:
  - Severance for retired employees \$9,000
  - Furnishings and equipment for Corporate & Public Services \$44,000
  - Parking lot maintenance \$20,000
  - Refurbishing of the LRC third floor \$37,000
  - Self funded dental benefit \$600

Auxiliary

- The Bookstore realized a net surplus of 16.4% of gross revenue.
- Parking realized a net surplus of \$23,800.
- Commercial Transportation Training Center incurred a deficit of \$30,000.
- Food Service incurred a loss of \$73,000 for the year, which has been subsidized from Bookstore profits.

**Performing Arts Center Endowment Report**

The Foundation agreed to invest the Performing Arts Center (PAC) Endowment funds that were transferred from the College as a restrictive endowment fund known as the Clark State Performing Arts Center Endowment Fund. Eligible investments are spelled out in the agreement. The income generated from these funds must be used for the purpose of operating, programming and maintaining the PAC. The Foundation agreed to issue quarterly reports to the Clark State Board of Trustees regarding the status of the investment of the funds. Following is a recap at 6/30/10:

Investment @ Cost	\$1,267,243
Interest Earnings	\$647,921
Commonfund Management Fees	\$(35,350)
Foundation Management Fees	\$(63,363)
Market Gain/(Loss)	\$93,202
Balance 6/30/10	\$1,909,653

Quarterly (April-June) Rate of Return	3.25%
Barclays Aggregate Bond Index (Apr-June Quarter)	3.49%
June Return	1.29%
Barclays Aggregate Bond Index (June)	1.57%

The Foundation Board approved transferring these funds into the High Quality Bond Fund at their June 2003 meeting. In August 2006, the Foundation Board approved assessing management fees to endowment accounts it manages. This figure (\$63,363) represents the 1.25% fee for five fiscal years (FY 2007 – FY 2011). Lynne Funk from The Commonfund is scheduled to meet with the Foundation Finance/Investment Committee on October 21, 2010, to review fund performance, asset allocation, spending policy, investment policy and provide a market forecast.

**Human Resources Update**

*Filled Positions:*

Exempt:

- Executive Director Strategic Data Analytics (1.0 FTE), Kimberly Frazier, effective August 23, 2010
- Temporary/Interim Academy Commander (1.0 FTE), Wesley Armstrong, effective August 23, 2010

Non-Exempt:

- Disability Specialist (.75 FTE), Brendan Greaney, effective June 21, 2010
- Community Outreach and Education Specialist I (1.0 FTE), Nicole Clem, effective July 26, 2010
- Community Outreach and Education Assistant (.65 FTE), Joel Shear, effective July 26, 2010
- Accounts Receivable Technician I (1.0 FTE), Gina Young, effective August 9, 2010
- Records Clerk (.50 FTE), Antoinette Yancey, effective August 9, 2010

Faculty:

- Instructor, Information Technology Program, Business and Applied Technologies Division (1.0 FTE), Ronda Black, effective August 30, 2010
- Instructor, EMS, Health and Human Services Division (.50 FTE), Randall Green, effective August 30, 2010
- Assistant Professor, Physics/Mathematics, Temporary, Arts and Sciences Division, (1.0 FTE), Dr. Charles Strecker, effective August 30, 2010

*Resignations:*

Exempt:

- Academic Coordinator (1.0 FTE), Eeva Duddleston, effective July 20, 2010

Non-Exempt:

- Evening-Weekend Receptionist (.46 FTE), Caressa Brown, effective July 29, 2010
- Student Records Specialist (1.0 FTE), Patricia Bemserfer, effective September 3, 2010
- Admission Specialist (1.0 FTE), Abby Paul, effective September 10, 2010

Faculty:

- Associate Professor, Physics, Arts and Sciences Division (1.0 FTE), Dr. Mutazz Nuseirat, effective August 30, 2010 (Withdrew after hire)

*Non-Renewal:*

Exempt:

- Academic Commander (1.0 FTE), Dave Anon, effective August 23, 2010
- Executive Director, ASPIRE P16 Collaborative (1.0 FTE), Karen Stiles, effective September 10, 2010

*Appointments/Promotions/FTE Level Increases:*

Exempt:

- Amy Sues, Director, Strengthening Student Success FTE level increased from .75 FTE to 1.0 FTE, effective July 1, 2010

#### Non-Exempt:

- Tambry Kegley, promoted to Academic Support Specialist 1.0 FTE, effective July 1, 2010
- Melissa Checkie, promoted to Staff Accountant .50 FTE, effective July 5, 2010

#### Faculty:

- Paulette Grodner, promoted from Associate Professor to Professor, effective August 30, 2010
- Dr. David Miller, promoted from Associate Professor to Professor, effective August 30, 2010
- Sandra Horn, promoted from Associate Professor to Professor, effective August 30, 2010
- Dr. Laurie Buchanan, promoted from Associate Professor to Professor, effective August 30, 2010
- Diane Roux, promoted from Instructor to Assistant Professor, effective August 30, 2010
- Jerome Murray, promoted from Instructor to Assistant Professor, effective August 30, 2010
- Dr. Naureen Qasim, promoted from Instructor to Assistant Professor, effective August 30, 2010

#### *Advertised Positions/Searches/Interviews:*

#### Exempt:

- Academic Coordinator (.75 FTE)
- Assistant Registrar, (1.0 FTE)

#### Non-Exempt:

- Early College Programs Admissions Specialist, (1.0 FTE)
- Evening-Weekend Receptionist, Greene Center, (.46 FTE)

### **Health Care Benefit Renewal**

At the June Board meeting, Trustees directed the President to contract with a health care provider that best meets the health care needs of the faculty and staff at a cost that is within the 2010-2011 budget.

The health insurance benefit has been renewed with United HealthCare effective September 1, 2010, through August 31, 2011 at a 5.86% (\$86,200) annual premium increase. To reach the 5.86% increase rate from the 19.00% increase quoted for the identical coverage as the previous year, the following changes were made:

- \*Copay for doctor visits: Family doctor/GP visits remains at \$20.00/visit; "Specialist" visits increased to \$40.00/visit (*in network only*)
- \*Maximum out of pocket costs: Increased from \$1,250 to \$2,500 (EE only) and from \$2,500 to \$5,000 (EE + 1 & family) (*in network only*)
- Emergency room visits: Increased from \$75.00 to \$100.00/visit
- \*Prescription drug coverage: No change
- Major increases in out-of-network costs

*\*Note: These changes were preferred over others by Staff and Faculty Senates. This equates to \$3.40 - \$8.50 employees' monthly premium increases, while additional costs are borne at time of service by the individuals using the services.*

Two years ago we added a high deductible insurance plan and a health savings account (HSA) as an option to our traditional plan. We continue to offer the following two plans:

- Traditional plan
- High deductible plan with a Health Savings Account

Trustees made a commitment at the June Board meeting to continue to pay 85% of the premium cost for eligible full-time employees. The 2010-2011 general fund budget passed in June funded a 6% (\$87,000) increase in the cost of this benefit and, therefore, there is no impact on budget.

## **Liaison Reports**

### Clark State Foundation

- The Foundation fund balance as of June 30, 2010, is \$14.6 million.
- We have concluded the major gifts component of the Creative Arts and Conference Center. We have met all the requirements for the Kresge Challenge match, raising \$1.2 million for the \$850,000 challenge, and have been notified that we will receive payment this month.
- We now have 142 “reservations” for seats within the Audience Mural in the new building. To date the project has secured more than \$90,000. A few reservations are still coming in. We are in the process of scheduling “audience members” for their photographs.
- Eric Samuelsson and Dr. David Estrop have joined Phil Teusink and Sunny Dhingra as new Foundation Board members. Dennis Roark now serves as Board Chair and Steve Sidlo as Vice Chair.
- We are designing the implementation of the Dreamkeepers program that provides emergency assistance for students to help with expenses that could otherwise interrupt their college plans. We have received \$40,000 from Scholarship America to fund the program this year. We must raise \$25,000 by June 30 to receive a matching \$25,000 for 2011-12.
- Kris Culp chaired a task force to coordinate scholarship functions among all units of the College and Foundation. We will soon have one consolidated scholarship brochure, one scholarship information phone line, and common scholarship applications. The end result will be better service for students and better use of our collective scholarship funds

### Council of Governments

- There are currently 92 children enrolled at the Early Childhood Education Center, including schoolagers.
- Efforts continue to fill the remaining slots, including increased marketing.
- A special meeting will be held in October to discuss alternatives due to restricted income and limited reserves.

## **2010 – 2011 Organizational Charts**

The Organizational Chart for 2010-2011 was distributed to Trustees prior to the meeting. The Chart will be posted on the College intranet for easy reference throughout the year.

## **Bid Award – Disaster Recovery Learning Lab**

Action was taken by Trustees at the June 2010 Board meeting, authorizing President Rafinski to award bids for what was then being called the Disaster Remediation Training Facility. This project is a collaboration with Code Blue, City of Springfield, Chamber of Commerce, DJFS, other local businesses as well as our legislative team in the interest of economic development. The project includes constructing a 3,000 square foot facility consisting of a training lab and a classroom, storage, road, limited parking, and extension of water, sanitary sewer, storm sewer and electrical utilities.

Cost estimates for this work:

General Trades Contract	\$463,000
Plumbing Contract	\$26,000
HVAC Contract	\$33,000
Electrical Contract	<u>\$27,500</u>
Total	\$549,500

Bids were opened June 24, 2010, and the bid was awarded to Kapp Construction, who submitted a combined bid totaling \$369,265. (The bid tabulation sheet was distributed to Trustees prior to the meeting and is available in the Office of the Vice President for Business Affairs.) The State Controlling Board approved awarding of the contract and release of the State Capital funds at their August 23, 2010, meeting.

### **Action Items**

The following items were presented for Board approval:

#### ***Personnel Recommendation ~ Instructional Faculty***

In accordance with established hiring procedures and after approval by President Rafinski, the following recommendations for instructional faculty are being presented to the Board of Trustees for formal approval:

##### *New Hires:*

- Ronda Black, Instructor, Information Technology Program, Business and Applied Technologies Division (1.0 FTE), effective August 30, 2010
- Randall Green, Instructor, EMS, Health and Human Services Division (.50 FTE), effective August 30, 2010
- Dr. Charles Strecker, Assistant Professor, Physics/Mathematics, Temporary, Arts and Sciences Division (1.0 FTE), effective August 30, 2010

##### *Resignations:*

- Dr. Mutazz Nuseirat, Associate Professor, Physics, Arts and Sciences Division (1.0 FTE), effective August 30, 2010 (withdrew after hire before start of school)

##### Impact on students and/or student learning:

These positions will interface directly with students primarily in the Information Technology, Emergency Medical Services, and Physics/Math Departments.

Implications for budget, personnel, or other resources: No impact on budget as these positions are already built into the 2010-2011 budget.

It was requested that the Board of Trustees move to accept the personnel recommendations as indicated.

### ***Personnel Recommendations ~ Exempt Employees***

In accordance with established hiring procedures and after approval by President Rafinski, the following recommendations for exempt employees are being presented to the Board of Trustees for formal approval:

#### *New Hires:*

- Kimberly Frazier, Executive Director Strategic Data Analytics (1.0 FTE), effective August 23, 2010
- Wesley Armstrong, Temporary/Interim Academy Commander (1.0 FTE), effective August 23, 2010

#### *Resignations:*

- Eeva Duddleston, Academic Coordinator (1.0 FTE), effective July 20, 2010

#### *Non-Renewals:*

- Dave Anon, Academic Commander (1.0 FTE), effective August 23, 2010
- Karen Stiles, Executive Director, ASPIRE P16 Collaborative (1.0 FTE), effective September 10, 2010

#### *Appointments/Promotions/FTE Status Increases:*

- Amy Sues, Director, Strengthening Student Success, increased from .75 FTE to 1.0 FTE, effective July 1, 2010

#### Impact on students and/or student learning:

- Executive Director Strategic Data Analytics: Position funded by Ohio Board of Regents; work is performed for that agency
- Temporary/Interim Academy Commander: Position is required by the State of Ohio to run a Police Academy. This position provides direction and overall leadership for the Police Academy.

Implications for budget, personnel, or other resources: These positions are built into the 2010-2011 budget.

It was requested that the Board of Trustees move to accept the personnel recommendations as indicated.

### ***Restricted Budget Adoption***

The restricted budgets for fiscal year 2010-2011 follows:

	<b>DATES</b>	<b>GRANTOR'S BUDGET</b>
Clark County - Juvenile Court	7/10 - 6/11	\$37,000.00
Clark County - Mental Health Court	7/10 - 6/11	\$15,000.00
Clark State Foundation - Major Gifts/TLC	7/10 - 6/11	\$262,920.00
Clark State Foundation - Major Gifts/CACC	7/10 - 6/11	\$1,054,827.00
Davidson Endowment Earnings	7/10 - 6/11	\$56,854.24
Della Selsor - Project Jericho	7/10 - 6/11	\$2,568.05
DJFS - Accor	7/10 - 6/11	\$7.05
DJFS - Project Jericho	7/10 - 12/10	\$35,880.57



DJFS - Project Jericho/Community Outreach	7/10 - 12/10	\$18,265.93
DJFS - Project Jericho/Open Doors	7/10 - 12/10	\$25,000.00
Kennedy Center	7/10 - 6/11	\$578.82
Kennedy Center - Arts Alive	7/10 - 6/11	\$1,576.41
National Endowment for the Arts - Coming Up Taller Award	7/10 - 6/11	\$10,000.00
National Science Foundation - CyberSecurity	10/10 - 6/11	\$133,377.79
National Science Foundation - Mentorlinks	7/10 - 6/11	\$5,853.14
National Science Foundation - Conversion Technology	07/10- 07/10	\$3,656.73
OAC - Operating Support	7/10 - 6/11	\$10,495.00
OAC - Project Jericho	7/10 - 6/11	\$7,548.00
OAC - Arts Alive	7/10 - 6/11	\$3,726.17
OBR - Articulation and Transfer Travel	7/10 - 6/11	\$2,212.94
OBR - Capital Component	7/10 - 6/11	\$2,405,823.75
OBR - Future Jobs Initiative	7/10 - 6/11	\$60,805.72
OBR - Future Jobs Initiative/Clark State share	7/10 - 6/11	\$28,651.00
OBR - Instructional Technical Equipment	7/10 - 6/11	\$45,859.62
OBR - Jobs Challenge - Workforce	7/10 - 6/11	\$80,564.20
OBR - Success Initiative - Sinclair	7/10 - 6/11	\$2,500.00
OBR - Tech Prep/GearUp	7/10 - 6/11	\$92,815.71
OIC - College Quest/GearUp	7/10 - 6/11	\$6,000.00
Know How 2 GO/Oh College Access Network	7/10 - 6/11	\$5,052.65
OCCAN/Suddes Challenge	7/10 - 6/11	\$13,000.00
OCCAN/Expansion	7/10 - 6/11	\$7,750.37
OCCN	7/10 - 6/11	\$653.08
Ohio Cultural Facilities Commission	7/10 - 6/11	\$500,000.00
Ohio Department of Education/GED Testing	7/10 - 6/11	\$2,000.00
Ohio Department of Education - We Are IT	7/10 - 6/11	\$2,800.00
Ohio Department of Youth Services/Gearup Stars	07/10 -12/10	\$10,648.12
Ohio Mental Health	7/10 - 6/11	\$1,000.00
PTK - WK Kellogg Leadership Development	7/10 - 6/11	\$520.00
Private - Arts All!ve	7/10 - 6/11	\$22,269.78
Private - AVETEC - GearUp	7/10 - 6/11	\$43,098.34
Private - Circle of Friends	7/10 - 6/11	\$49,114.51
Private - Circle of Friends - Project Jericho	7/10 - 6/11	\$51,725.10
Private - Clark Community Cultural Consortium	7/10 - 6/11	\$250.00
Private - Convention and Visitor's Bureau	7/10 - 6/11	\$1,086.08
Private - Datatel	7/10 - 6/11	\$1,000.00
Private - Exchange Club for Project Jericho	7/10 - 6/11	\$4,431.56
Private - First Energy - Community Computing Center	7/10 - 6/11	\$252.64
Private - Insurance Reimbursement	7/10 - 6/11	\$38,978.87
Private - International Management Association	7/10 - 6/11	\$3,930.78
Private - Martha Holden Jennings Foundation	7/10 - 6/11	\$5,964.11

Private - Miami Valley Golf Course Assoc	7/10 - 6/11	\$100.00
Private - Ohio Lawn Care Association	7/10 - 6/11	\$891.93
Private - Ohio Sports Turf Association	7/10 - 6/11	\$2,250.00
Private - PAC Sponsorships	7/10 - 6/11	\$96,000.00
Private - Project Jericho Donations	7/10 - 6/11	\$30,788.73
Private - Quinlan Foundation for Project Jericho	7/10 - 6/11	\$1,630.13
Private - Rothschilds for Safety City	7/10 - 6/11	\$200.00
Private - Tech Prep Fees	7/10 - 6/11	\$17,788.04
Private - Walmart Foundation	7/10 - 6/11	\$109.50
SDE - Perkins	7/10 - 6/11	\$138,083.79
SDE - Tech Prep/Federal Funds	7/10 - 6/11	\$114,230.59
SDE - Tech Prep/State Funds	7/10 - 6/11	\$16,184.93
SDE - Tech Prep/Expanded Enrollment	7/10 - 6/11	\$63,122.05
Springfield Foundation - Grant Writing	7/10 - 6/11	\$2,500.00
State Library of Ohio/Choose to Read	7/10 - 6/11	\$444.53
Turner Foundation - Outreach	7/10 - 6/11	\$7,785.01
Turner Foundation - Arts Alive	7/10 - 6/11	\$16,709.08
Turner Foundation - Arts Alive(Current Calendar Year)	7/10 - 12/10	\$19,786.98
US Army Corps of Engineers	7/10 - 6/11	\$1,000,000.00
USDE - Federal Workstudy	7/10 - 6/11	\$167,895.00
USDE - PELL	7/10 - 6/11	\$10,000,000.00
USDE - SEOG	7/10 - 6/11	\$157,504.00
USDE - Title III	9/10 - 6/11	\$574,851.13
USDE - TRIO	7/10 - 6/11	\$284,718.86
USDE - Gear Up	7/10 - 6/11	\$427,411.94
TOTAL		<u>\$18,316,880.05</u>

The total represents a \$7.2 million (65%) increase from the restricted budget adopted in fall 2009. Restricted funds for projects that are new since fall 2009 include:

- Community Outreach funds for Project Jericho from DJFS
- Instructional Technical Equipment funds from the Ohio Board of Regents
- Success Initiative with Sinclair Community College
- College Quest/GearUp Partnership with OIC of Clark County
- Two initiatives funded by the Ohio Department of Education - GED Testing and We are IT
- Funding from the Ohio Department of Youth Services and AVETEC to continue activities in support of GearUp and STARS (program to prevent minority youth involvement in Juvenile Court)
- Private funding for the Clark Community Cultural Consortium, Datatel, and the Walmart Foundation
- Funding for the Choose to Read program from the State Library of Ohio

The 65% increase from budgets adopted a year ago was primarily the result of:

- Transferring the Major Gifts Campaign funding for the Creative Arts & Conference Center from the Foundation to the College
- Recording the State appropriation from the Ohio Cultural Facilities Commission as a result of an MOU that was entered into at the May Commission meeting
- Reflecting the Federal appropriation from the Army Corps of Engineers as a result of executing the Project Partnership Agreement
- An increase of \$4.8 million in the expected federal financial aid from the Pell Grant

Most other projects listed represent either carry-forward balances from 2009-2010 or continuing projects with new funding. Also attached is a description of each of the projects funded by these various restricted sources.

Impact on students and/or student learning: These projects impact each one of the strategic directions of the College.

Implications for budget, personnel, or other resources: Up to \$18,316,880 will be received by the College and disbursed for the projects listed in accordance with stipulations of the grantors.

It was requested that the Board of Trustees move to accept the restricted funds as presented. By accepting these restricted funds, Trustees also accept the restrictions imposed by grantors.

***Trustee Doyle made a motion to approve all of the action items above. Trustee Spriggs seconded, and the motion passed unanimously.***

## **Report of the President**

President Rafinski submitted the following in a written report:

- Faye Flack, in working with the Education Committee of the University System of Ohio, requests that all Trustees fill out the training questionnaire that was recently received. The survey link will be emailed for Trustees to complete and return. Trustee Flack noted that the committee would like to gather information about what kind of education, orientation, etc. Trustees have received; the feedback will be used to develop the agenda for the working group.
- The Library board in Springfield has met with us about their desire to no longer manage the Warder Literacy Center on the corner of High Street and Spring Street. It is technically owned by the city, and the library has been handling the facility by “leasing it” to the Literacy Coalition. The Coalition would like to remain in the building, and have some funds to provide a new landlord. They have asked if Clark State has in interest in the building. We indicated that the College is not in a position to take on the building alone because we do not have a need for that much space, but we would like to be at the table to arrive at a solution so that this historic building that has meant so much to our community does not sit vacant and fall into disrepair. We have indicated also that we may have some need for limited use of the building and could help pay for operating expenses (utilizes, snow removal, cleaning) but that our primary concern about taking on the entire building alone is about capital expenses (boiler, chiller, roof, etc.).
- Our new Disaster Recovery Learning Lab for Codeblue and other training will be dedicated on October 29, at 10:00 a.m. in the west woods of the Leffel Lane campus. Key stakeholders will present a brief program.

- Senator Sherrod Brown has requested that I served on the planning committee for his “fly-in” to Washington slated for March 30<sup>th</sup>. He asked that I come in early for dinner with himself and the committee and follow-through on any outcomes resulting from the day.
- The process is moving forward on schedule for the issuance of bonds for the purchase of the Greene Center. The Controlling Board approved the request on the 13<sup>th</sup> of September in an amount not to exceed \$10,500,000. The schedule calls for the pricing of the bonds on October 20<sup>th</sup>, with the Authority meeting on October 21<sup>st</sup> to approve the issuance and sale. The projected closing date of the transaction is scheduled for November 4<sup>th</sup>. On September 15<sup>th</sup>, Chancellor Fingerhut approved the transaction, which allows us to participate in the State Credit Enhancement Program.
- College and universities in Ohio have received official notification through their Presidents and Chief Financial Officers that the last State Share of Instruction payment from the USO for the fiscal year (June 2011) will be deferred until July 2011, the beginning of the new biennium. We would receive a double payment at that time, but the budget has not yet been developed, and with a \$5 to \$8 billion dollar deficit, we simply do not know at what level our college will even be funded. Chancellor Fingerhut has presented the deferral as a “cash flow” issue. A Cabinet meeting will be held in the near future to determine how we will prepare for this.

### **Report of the Board Chairman**

Chairman Bell reported the following:

- He attended the Trustee Conference at Marion Technical College on August 25<sup>th</sup> and noted that the value of the meetings is getting to interact with the other trustees. He encouraged Trustees to attend these meetings whenever possible.
- The Governance Institute for Student Success was a worthwhile event with 15 community colleges in attendance and 8 more attending at the end of the week. A lot of time was spent on the Board self-evaluation, which was completed prior to the institute. Chairman Bell noted that Chancellor Fingerhut spoke, indicating that enrollment increases mean nothing if students do not accomplish their goals.
- In lieu of the OACC Fall Conference, a Trustee dinner for the southwest region will be held on October 5<sup>th</sup> at Sinclair Community College. The dinner will allow an opportunity to visit with other Trustees in the region, and OACC will review its legislative agenda. Regional dinners will be held in all four quadrants of the state.
- Trustee Heather Tiefenthaler has agreed to fill the representative vacancy on the Council of Governments.
- Mellanie Toles will email Trustees a list of past presentations made to the Board. Trustees were asked to review the list and let Chairman Bell know of any other topics they would like to learn more about.

### **Trustees’ Open Forum**

Trustee Spriggs mentioned that a recent Inspector General’s opinion will be of interest as she conducts our ethics training session next year. Although the trustee in the case was not a community college trustee, it was said that the trustee’s actions were unbecoming of a public official.

Trustees Spriggs and Doyle inquired about the College’s action plans in regard to health care reform, which includes significant issues and fairly rigorous rules that need to be followed.

Discussion ensued regarding the Early Childhood Education Center’s financial/enrollment issues, which may deem some subsidizing from the College and CTC necessary. Outsourcing the running of the

Center was discussed, but it was noted that we accepted federal funding for it and need to look at the legal ramifications before any changes like that are made.

### **Adjournment**

Trustee Smithers made a motion to adjourn the meeting, and Vice Chair Mercurio seconded. The motion passed unanimously, and the meeting adjourned at 7:40 p.m.