



**INSTITUTIONAL ARTICULATION AGREEMENT
BETWEEN
HEIDELBERG UNIVERSITY
AND
CLARK STATE COMMUNITY COLLEGE**

Heidelberg University (hereinafter identified as HU) and Clark State Community College (hereinafter identified as CSCC) recognize the need to facilitate the transfer of students from CSCC to HU to pursue and achieve their educational goals. In an effort to ease the transfer process and promote the closer coordination of academic courses, programs, and degrees offered by our institutions, HU and CSCC do hereby enter into the following institutional articulation agreement.

1. A student who meets HU admission requirements and who has successfully completed the requirements of the Associate of Arts (AA) or the Associate of Science (AS) Degree in a specified transfer curriculum at CSCC, including a minimum of sixty (60) semester hours or equivalent of CSCC collegiate work or accredited transfers to CSCC, will be admitted with full junior standing and will be entitled to all rights afforded to native junior students at HU. The completed AA or AS degree will fulfill all HU general education requirements upon transfer.
2. Due to curriculum structures and the variability in student enrollment patterns, HU cannot guarantee that students who transfer under the provision of this agreement will complete all the requirements to graduate from HU within two years. HU also cannot guarantee that only an additional 60 semester hours will be required to complete degree requirements. Courses transferred from CSCC shall be accepted toward the student's class standing and shall be applied to the student's academic requirements including general education and the major/minor.
3. Transfer students shall be subject to the catalog in force at the time of their matriculation to HU. Once admitted, transfer students shall be subject to the same regulations governing applicability of catalog requirements (including, but not limited to major, GPA, graduation, and/or residency requirements, policies, procedures, and standards) as native students. Furthermore, transfer students shall be accorded the same class standing and other privileges as native students on the basis of the number of credits earned.
4. All transfer students must complete General Education, major and minor requirements from a single HU catalog.

5. Of the total 120 minimum hours required to complete a bachelor's degree, a minimum of 30 semester hours must be completed at HU. A minimum of 60 semester hours must be completed at four-year institutions. At least half of the hours in a major/minor must be completed at HU. All students must also complete 30 hours at the 300-level or above.
6. All collegiate level credits transferred from CSCC for a student with an Associate degree other than an AA or AS, or prior to completion of the AA or AS degree, shall be applied toward the student's class standing and to both the General Education requirements and the student's major/minor requirements at HU in accordance with the academic requirements and course equivalents in effect for all students. Courses completed at CSCC shall be evaluated on a course by course basis. All courses transfer as passing credit and do not contribute to the student's HU GPA.
7. Courses with a grade of "D" will be accepted for students who transfer with an earned AA or AS Degree from CSCC. It should be noted that the student may be required to retake any course in which s/he received a grade of "D" where there is a minimum grade required by HU for all students pursuing the same academic program. If a course transferred with a grade of "D" and is subsequently repeated at HU, the hours will apply only one time toward the total hours required for a degree. Only courses with a "C" or better will be accepted for students who have not earned an AA or AS degree.
8. CSCC credit awarded through testing recognized by the American Council on Education or The College Board shall be applied toward the degree requirements upon receipt of official test scores obtained directly from the testing agency verifying achievement at HU's acceptance level. CSCC credit awarded for experiential learning (prior learning) shall be applied only toward elective credit.
9. When an additional articulation agreement is made involving a new HU major, minor or curriculum, an addendum to this agreement will define further the specific details affecting students who enroll in that academic curriculum. A student must comply with the all requirements in effect at the time the new curriculum is added to the articulation.
10. HU will continue to update course equivalencies to guarantee students specific transfer credit from CSCC to HU. When appropriate, CSCC will, in turn, accept for transfer credit, those courses completed as specific equivalents at HU as a part of this agreement.
11. Both CSCC and HU will designate an official who will be responsible for all aspects of this articulation agreement.

HU contact:
Susan Rife
Associate Director of Admission
419-448-2097
srife@heidelberg.edu

CSCC contact:
Amy Sues
Director, Student Success and Completion
937-328-3867
suesa@clarkstate.edu

12. Both parties are to communicate the conditions of this institutional articulation agreement, in accordance with federal, state, and local laws, to their respective external and internal constituencies.

CSCC will appropriately include this agreement in any listing of articulation and transfer agreements and will communicate this information on the website and in publications designed to disseminate transfer information to students, staff, and faculty.

HU will appropriately include this agreement in any listing of articulation and transfer agreements on the website and in publications, and will communicate this information to admissions representatives, advisors, and faculty.

13. HU and CSCC will review this agreement and make adjustments or amendments as deemed appropriate to maintain the integrity of each institution as well as for the improvement of transfer process and student articulation. HU and CSCC officials will, annually, exchange information concerning significant changes in their respective curricula and catalogs. Such changes will not adversely affect students already enrolled and covered under the provisions of the existing agreement.
14. HU and CSCC each reserve the right to terminate this agreement provided that at least one year's notice of proposed termination is given.

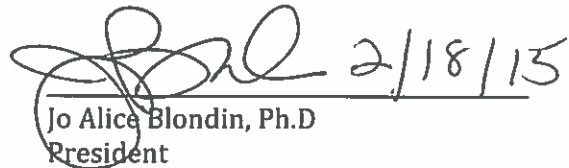
This agreement is effective for 5 years, beginning February 1, 2015.

HEIDELBERG UNIVERSITY

CLARK STATE COMMUNITY COLLEGE



Robert Huntington, Ed.D
President



Jo Alice Blondin, Ph.D
President



David Weininger, Ph.D
V.P for Academic Affairs and Provost



Amit B. Singh, Ph.D
V.P. for Academic Affairs