

**CLARK STATE COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
Reorganization Meeting**

**MINUTES  
January 18, 2011**

The Clark State Community College Board of Trustees met in special session at 4:30 p.m. in the Seminar Room of the Brinkman Educational Center on January 18, 2010. Chairperson Bell presided and called the meeting to order at 4:30 p.m.

**Roll Call:** Present: Heather Corbin; Jim Doyle; Faye Flack; Peggy Noonan; Heather Tiefenthaler; Vice Chair Bill Mercurio; Chairperson Andy Bell; and Secretary to the Board, President Rafinski

Excused: Élise Spriggs

Others Present: Kris Culp, Vice President of Advancement; Joe Jackson, Vice President for Business Affairs; Marvin Nephew, Director of Human Resources; Jeff Reed, Assistant Professor, Arts and Sciences/Faculty Senate President; Ben Sowards, Marketing Specialist/Staff Senate Representative; and Mellanie Toles, Assistant to the President

**Approval of Minutes**

Chairman Bell asked for a motion to approve the minutes of the Regular Board Meeting held on November 16, 2010. Trustee Doyle made a motion to approve the minutes as presented. Trustee Corbin seconded, and the motion passed unanimously.

***OACC Excellence Award Nominations***

Each year, Ohio community colleges have the opportunity to nominate individuals for the Ohio Association of Community Colleges Excellence Awards. The following individuals are presented for nomination:

- O. Lester Smithers for the Maureen C. Grady Award for Special Achievement;
- Nicholas B. and Thalia C. Pavlatos for the Friend of Community Colleges Award; and
- Medina Upshaw for the Distinguished Alumnus Award.

The resolutions regarding their respective nominations follow:

**Resolution of the  
Clark State Community College Board of Trustees**

Whereas, O. Lester Smithers served on the Clark State Community College Board of Trustees for 14 years, from 1996 to 2010; and

Whereas, O. Lester Smithers served as the Chairman of the Clark State Community College Board of Trustees from 2001 to 2003, and as Vice Chair in 2000; and

Whereas, Mr. Smithers has been an enthusiastic advocate for community colleges on the local, state and national arenas; and

Whereas, Mr. Smithers shared the Board's commitment to ensure the highest quality facilities for Clark State by constructing the Sara T. Landess Technology and Learning Center; and

Whereas, Mr. Smithers demonstrated the Board's commitment to extend full community college access to the citizens of Greene County through the establishment and purchase of the Greene Center; and

Whereas, Mr. Smithers supported the economic development of downtown Springfield through the construction of the Hollenbeck Bayley Creative Arts and Conference Center; and

Whereas, Mr. Smithers was instrumental in the selection and transition of a new President in 1997 and facilitated the transition in leadership at the College; and

Whereas, Mr. Smithers has promoted the perspectives of equity, accountability, and diversity to personnel issues; and

Whereas, Mr. Smithers was an inaugural recipient of the Richard N. Adams Educational Service Award;

Whereas, Mr. Smithers has been a generous contributor of his time and resources on behalf of the College; and

Whereas, Mr. Smithers has served the Clark State staff, faculty and students as an advocate and a friend;

Therefore, be it resolved that the Clark State Community College Board of Trustees does hereby nominate with appreciation, admiration, and affection O. Lester Smithers for the Ohio Association of Community Colleges Maureen C. Grady Award for Special Achievement, by action of the Board on January 18, 2011.

**Resolution of the  
Clark State Community College Board of Trustees**

Whereas, Nicholas B. and Thalia C. Pavlatos have generously contributed their resources to make possible the construction of the Hollenbeck Bayley Creative Arts and Conference Center at Clark State Community College; and

Whereas, the Nicholas B. and Thalia C. Pavlatos Grand Hall of this facility will be a new center for a wide variety of cultural, educational, social and community events in our community; and

Whereas, these events will promote the economic development of downtown Springfield; and

Whereas, Nicholas B. and Thalia C. Pavlatos have been ardent advocates for the Clark State Performing Arts Center and its programs; and

Whereas, Nicholas B. and Thalia C. Pavlatos have generously supported the students at Clark State Community College through the establishment of the Pavlatos Family Scholarship Endowment within the Clark State Foundation; and

Whereas, the Pavlatos Family Scholarship Endowment has granted a college education to many students who would otherwise be unable to attend college; and

Whereas, Nicholas B. and Thalia C. Pavlatos have been generous contributors of resources and time to support Clark State Community College, as well as many other community organizations;

Therefore, be it resolved that the Clark State Community College Board of Trustees does hereby nominate with deepest appreciation and admiration Nicholas B. and Thalia C. Pavlatos for the Ohio Association of Community Colleges Friend of Community Colleges Award, by action of the Board of Trustees on January 18, 2011.

**Resolution of the  
Clark State Community College Board of Trustees**

Whereas, Medina Upshaw graduated from Clark State Community College in 2006, earning an Associate of Science in Business; and

Whereas, Medina Upshaw received her Bachelor of Science degree from Wilberforce University, Wilberforce, OH; her Masters of Business Administration (Strategic Leadership) from TUI University, Cypress, California; and aspires to obtain her Ph.D. in Education; and

Whereas, Medina Upshaw is a B-1 Logistician for the United States Air Force, serving as the lead logistician for an airplane modification valued at \$500 million, ensuring all logistics elements are in compliance to support the warfighter; and

Whereas, Medina Upshaw supports others in their educational goals as an active volunteer for the Wright STEPP Summer Program, located at Wright State University; as a tutor at both Clark State Community College and Springfield City Schools in writing and math; and as a certified reading tutor for the Clark County Literacy Coalition; and

Whereas, Medina Upshaw is currently focusing her spare time writing her first book as well as preparing to run her first race in the Air Force Marathon, 10K; and

Whereas, Medina Upshaw has become focused on being an inspiration to others in her sphere of influence;

Therefore, be it resolved that the Clark State Community College Board of Trustees does hereby nominate with deepest pride and admiration Medina Upshaw for the Ohio Association of Community Colleges Distinguished Alumnus Award, by action of the Board of Trustees on January 18, 2011.

Impact on students and/or student learning: These awards recognize those individuals who have played a significant role in supporting Clark State and our students.

There are no implications for budget, personnel, or other resources.

It was requested that the Board of Trustees affirm the nominations for the OACC Excellence Awards.

***Trustee Doyle made a motion to affirm the nominations for the OACC Excellence Awards as presented. Trustee Noonan seconded, and the motion passed unanimously.***

### ***Reserve Spending Recommendation***

At the November 2010 Board meeting, action was taken on the Annual Allocation Plan for Reserve Funds. This plan included an allocation of \$125,000 for Land Acquisition/Demolition in order to abate the asbestos, remove the underground storage tanks (UST), and demolish the old Champion city Windows building located one block south of the Performing Arts Center. We would like to move forward to raze this structure as we are experiencing vagrants breaking into the building and using it for shelter and other illicit activities.

The cost breakdown of this project is as follows:

- Bid Documents/Advertising           \$3,011
- Geophysical Survey                   \$2,280
- UST Removal                         \$22,044
- Asbestos Abatement                 \$14,752
- Building Demolition                 \$5,000

The cost of the bid documents, advertising, geophysical survey and building demolition will be funded by our Basic Renovation allocation in the amount of \$10,000.

Approval is requested to expend up to \$40,000 for the asbestos abatement, removal of the underground storage tanks, and any additional costs of the actual demolition of the building.

Impact on students and/or student learning: None

Implications for budget, personnel, or other resources: There are no implications for the operating budget. The cost of asbestos abatement and UST removal (NTE \$40,000) will be funded from college Reserves, while \$10,000 will be funded from the Basic Renovation allocation in the state capital bill.

It was requested that the Board of Trustees approve the expenditure of up to \$40,000 from College Reserves as noted above.

***Vice Chair Mercurio made a motion to approve the expenditure from Reserves as presented. Trustee Corbin seconded, and the motion passed unanimously.***

### **National Legislative Summit**

Chairman Bell reported that Trustee Doyle will represent the College at the Association of Community College Trustees' National Legislative Summit in Washington, DC, February 13 – 16, 2011. It was noted that this conference conflicts with the February Board Meeting date, so Trustee Doyle will be excused from that meeting.

There being no unfinished business, Trustee Flack made a motion to adjourn from 2010 business sine die. Trustee Doyle seconded, and the motion passed unanimously.

## REORGANIZATION MEETING

### Trustee Spriggs' Resignation

Chairman Bell reported that Trustee Sprigg is resigning from the Board effective January 21, 2011. She has accepted a position with the State of Ohio, and it would be a violation of ethics to serve on the Board given her new position. Since the position is anticipated to last only six months, Chairman Bell will try to hold the position on the Board open for her.

### Election of Officers/Appointments

The Nominating Committee, comprised of Trustee Smithers (Chair), Trustee Doyle, and Trustee Flack, nominated Andy Bell to remain as Chair for a second year. The Committee nominated Heather Corbin to serve as Vice Chair. Trustee Doyle made a motion to close the nominations and elect Andy Bell as Board Chair and Heather Corbin as Vice Chair. Trustee Tiefenthaler seconded, and the motion passed unanimously.

Chairman Bell reappointed President Karen Rafinski as Secretary to the Board and reappointed Joseph Jackson as Treasurer of the Board, as required by Ohio statute.

### Representative Appointments

Chairman Bell recommended that Trustee Tiefenthaler serve as a representative on the Clark State Foundation Board. He also recommended that Trustees Doyle and Tiefenthaler continue to serve as representatives on the Council of Governments Board.

Chairman Bell recommended the following Board committee appointments:

**Finance and Facilities Committee:** Heather Corbin, Chair; Jim Doyle; and Faye Flack

**Government/Community Relations Committee:** Bill Mercurio, Chair; Peggy Noonan; and Heather Tiefenthaler

**Human Resources Committee:** Heather Corbin; Faye Flack; and Peggy Noonan

**Strategy Meeting Agendas Committee:** Heather Corbin; Jim Doyle; and Faye Flack

Chairman Bell asked that anyone interested in serving on the Finance and Facilities Committee and/or serving as Chair of the Human Resources Committee contact him.

It was noted that the Board Chairperson is Ex-Officio of all committees, and all Trustees are welcome to attend all committee meetings.

### 2011 Board of Trustees Meeting Calendar

Chairman Bell presented the 2011 Board of Trustees Meeting Calendar as follows:

Unless otherwise posted on the bulletin board outside the administrative offices in the Library Resource Center, the Board of Trustees will meet in Room 113 of the Sara T. Landess Technology and Learning Center, Clark State Community College, 570 East Leffel Lane, Springfield, Ohio, according to the following schedule:

<b>DATE</b>	<b>TIME</b>	<b>EVENT</b>
January 18, 2011	4:30 p.m. 5:00 p.m.	Reorganization Meeting Strategic Discussion Meeting
February 15, 2011	5:00 p.m.	Strategic Discussion Meeting
February 17, 2011	5:30 p.m.	Charter Night
March 15, 2011 (Location: Champaign County)	5:00 p.m. 6:00 p.m.	Work Session Formal Meeting
April 19, 2011	5:00 p.m. 6:00 p.m.	Work Session Formal Meeting
May 17, 2011	5:00 p.m. 6:00 p.m.	Work Session Formal Meeting
June 11, 2011	10:00 a.m.	Graduation/No Meeting
June 21, 2011	5:00 p.m. 6:00 p.m.	Work Session Formal Meeting
July 2011		No Formal Meeting
August 16, 2011	5:00 p.m.	Strategic Discussion Meeting
September 20, 2011	5:00 p.m.	Strategic Discussion Meeting
October 18, 2011	5:00 p.m. 6:00 p.m.	Work Session Formal Meeting
November 15, 2011	5:00 p.m.	Strategic Discussion Meeting
December 2011		No Formal Meeting
January 17, 2012	4:30 p.m. 5:00 p.m.	Reorganization Meeting Strategic Discussion Meeting

It was noted that the April Board meeting falls on the second night of Passover, so Trustee Flack will probably not be able to attend.

*Trustee Tiefenthaler made a motion to approve the calendar as presented. Trustee Mercurio seconded the motion, and it passed unanimously.*

#### 2011 Board of Trustees Directory

Chairman Bell noted that a 2011 Board of Trustees Directory had been distributed prior to the meeting, and Trustees were asked to contact Mellanie Toles if any changes are necessary.

#### Adjournment

Trustee Tiefenthaler made a motion to adjourn. Trustee Mercurio seconded, and the meeting adjourned at 4:40 p.m.