



## 2025-26 Proof of Citizenship / Eligible Noncitizens

Your FAFSA indicated that your citizenship or eligible noncitizen status is not confirmed with the Social Security Administration or the Department of Homeland Security. Please submit proof confirming your status.

### SECTION A: STUDENT INFORMATION

Name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Phone: \_\_\_\_\_

### SECTION B: REQUIRED DOCUMENTS

Check the status that applies to you and submit documents via option 1 or 2.

☐ **I am a U.S. Citizen.** Submit ONE of the documents below.

- ☐ U.S. Birth Certificate
- ☐ U.S. Passport
- ☐ U.S. Passport Card
- ☐ Certificate of Naturalization/Citizenship

☐ **I am an eligible non-citizen.** Submit ONE of the documents below.

- ☐ U.S. Permanent Resident Card/Resident Alien Card
- ☐ Arrival/Departure Record (I-94) from USCIS showing any one of the following designations:
  - ☐ Refugee
  - ☐ Asylum Granted
- ☐ T-visa issued to student or T-1 visa issued to student's parent.

**Important Information:** Students who are undocumented, including those with a work permit, Deferred Action for Childhood Arrivals (DACA), Temporary Protected Status (TPS) or those waiting for final immigration documents, are not eligible for federal student aid. You may still be able to apply for private scholarships or other funding opportunities outside of federal aid programs.

### SECTION C: CERTIFICATION STATEMENT

**OPTION 1: PRESENT DOCUMENTS TO FINANCIAL AID OFFICE IN PERSON** *(To be signed at Clark State)*

By signing and dating this worksheet, I certify that (1) I am the student and (2) all of the information reported on this form is completed and correct.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### OFFICE USE ONLY

Print FA Staff Name: \_\_\_\_\_

Type of Document(s) Collected: \_\_\_\_\_ Exp. Date if Any: \_\_\_\_\_

Date: \_\_\_\_\_

**OPTION 2: PRESENT DOCUMENTS TO A NOTARY**

*(To be signed with a Notary Public Official and sent to the Clark State Financial Aid Office)*

If you are unable to appear in person at Clark State to provide proof of US citizenship or eligible non-citizenship status, you must present your original documents to a Notary Public Official.

**DOCUMENT PROVIDED** *(To be completed by Notary Public Official)*

DOCUMENT TYPE	EXPIRATION DATE (IF ANY)

**Notary's Certificate of Acknowledgement:**

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_ , \_\_\_\_\_ , personally appeared,  
(Date) (Student's Name)

and provided \_\_\_\_\_  
(Document Type)

**WITNESS my hand and official seal:**

(Seal)

Notary' Phone Number: \_\_\_\_\_

\_\_\_\_\_ My commission expires on \_\_\_\_\_  
(Notary Signature) (Date)

**MAIL NOTARIZED FORM TO:**

Clark State College, Financial Aid Office  
570 E. Leffel Lane, Springfield, Ohio 45505  
financialaid@clarkstate.edu • 937-328-6034