



## **BOARD OF TRUSTEES REGULAR MEETING**

**Minutes  
June 24, 2025**

The Clark State College Board of Trustees met in regular session in LRC 320 with the majority of guests attending virtually via Zoom on Tuesday, June 24, 2025. Board Chair Sharon Evans presided and called the meeting to order at 6:21 p.m.

### **Roll Call**

*Present in Person:* David Ball, Kyle Hall, Mitchell Hurst, Manuel Lopez Ramirez, Ben Vollrath, Vice Chair Becka Rowland-Buckley, Chair Sharon Evans, and President Jo Alice Blondin

*Excused:* Mike McDorman

*Others Present in Person:* Dr. Adrienne Forgette, Provost and Vice President of Academic Affairs; Dr. Dawayne Kirkman, Senior Vice President of Student Affairs, Enrollment Management, and Regional Locations; Doug Schantz, Executive Vice President for Finance, Facilities and Operations; and Mellanie Toles, Executive Assistant to the President and Coordinator of Special Projects

*Others Present Virtually:* Dan Ayars, Director of Facilities, Operations and Maintenance; Karen Benton, Assistant Dean of Health, Human and Public Services; Dr. Travis Binkley, Dean of Enrollment Services; Kierre Brown, Assistant Dean of Business and Applied Technologies; Dr. Sterling Coleman, Director of Library Services; Erika Daggett, Director of Marketing; Sean Dodge, Staff Senate President/Senior Institutional Research Analyst; Dr. Matt Franz, Senior Vice President of Enterprise Operations; Heather Holliger, Instructor, Arts and Sciences; Tina Jones, Staff Accountant; Naomi Louis, Dean of Arts and Sciences; Kelly Neriani, Director of Institutional Research; Mary Oliver, Interim Director of the Foundation; Elecia Spain, Assistant Dean, Access and Retention Services; Amy Sues, Dean, Institutional Effectiveness; Dr. Jamie Teeple, Assistant Dean of Arts and Sciences; Noah Vasquez, Student Senate President; and Holly Welch, Assistant Section Chief, Ohio Attorney General's Office

### **Recognition of Guests**

Chair Evans welcomed guests and asked members of the media to identify themselves.

### **Public Comment**

There were no public comments.

### **Conflicts of Interest**

No conflicts of interest were reported.

### **Student Success Story**

The scheduled student speaker had a family emergency and could not attend, so no student success story was shared.

## **Report of the Board Chair**

Chair Evans did not have anything to report.

## **Report of the President**

President Blondin deferred to the Staff, Student and Faculty Senates for updates.

Staff Senate President Sean Dodge thanked the Board for their support and leadership during his tenure and indicated that he has been preparing to pass the torch on to Kelly Neriani who will take over as Staff Senate President. He reported that the Senators have been reflecting on things that could be done better and strategizing about how to improve next year. The Staff Senate Constitution has been updated and posted on the portal, and Senators are collecting reports from the all-college committees regarding their activities for the year. The Senate plans to continue focusing on improved communications within the college among colleagues.

Student Senate President Noah Vasquez reported that Staff Senate held their second orientation for upcoming Senators during which they reviewed the officers' responsibilities to ensure they work effectively as a unified body. They will be working on a welcome resources fair and a student success conference for fall semester. Their work aligns with Goal 1 of the Strategic Plan.

Faculty Senate President Kristen Bancroft was unable to attend the meeting but provided the following written report, which Dr. Blondin shared: Faculty continue to make significant progress in transitioning their courses from Blackboard Learn to Blackboard Ultra. The majority of this work is expected to be completed over the summer, with the goal of having most courses fully converted in time for the fall semester. Additionally, Faculty Senate leadership and Dr. Forgette are actively preparing for upcoming changes related to the evaluation process in response to Senate Bill 1, ensuring alignment with new legislative requirements and supporting faculty through this transition. This work aligns with Goal 1 of the Strategic Plan: Develop and strengthen quality, innovative academic programs.

President Blondin reported the following:

- The Conference Committee met today regarding the State budget and will reconvene this evening; she will provide an overview of the outcome to Trustees tomorrow. It has been a very active season during which she has worked closely with Ohio Association of Community Colleges (OACC) President and CEO Avi Zaffini and Senior Director of Government Relations Katelyn Bowling to advocate for community colleges.
- She distributed several items to Trustees, including a letter from Phi Theta Kappa to Annalise Smith regarding her selection as the 2025 recipient of the Phi Theta Kappa President's Award for Leadership Excellence scholarship of up to \$30,000 per year, which she plans to use at New York University; OACC Conference Committee Talking Points; a copy of the legislative update she provided to the Foundation Board last week; and Clark State guidelines for working with ICE federal agents should they come on campus.
- Interviews for the Executive Director of the Foundation are being held this week, and she plans to have successful candidate named by next week.
- The annual President's Awards Banquet is being delayed until March to allow the new Executive Director to get acclimated to their position and to hopefully allow the new Clark State President to be involved.
- A Trustee Emeritus resolution for Andy Bell will be presented for approval at the September Board meeting.

- Our proposed presentation for the Association of Community College Trustees conference in October has been accepted; Chair Evans, Vice Chair Rowland-Buckley, Trustee Hall, Dr. Blondin and Dr. Kirkman will deliver the presentation together.
- We will be applying for the Association of Governing Boards' John W. Nason Award for Board Leadership for issues around safety.
- She attended a meeting last week with Lieutenant Governor Jim Tressel and thirty-five leaders from a 14-county area to discuss the Dayton Development Coalition's Workforce Playbook; they had a wonderful exchange with him, as he cares deeply about higher education and workforce needs.
- She will be out of town tomorrow through Thursday attending a Higher Learning Commission Board meeting and will then be on sick leave July 7 to 10.
- Erin Neely did a wonderful job coordinating last week's Clark County Workforce Development Summit. A Champaign County summit will be held in July, which Trustee Hall is assisting with, and Trustee Vollrath is assisting with the summit that will take place in Logan County.

Chair Evans thanked Dr. Blondin for all she does for Clark State. Discussion ensued regarding the guidelines for working with ICE agents, and Dr. Blondin indicated that former Assistant Attorney General Mia Yaniko helped us develop the document. Dr. Blondin shared it college-wide as well as with the OACC presidents, Springfield City Schools and the City of Springfield in late January. Dr. Kirkman noted that staff members in the ESOL program in particular have let students know about the potential changes, but many of our students have visas. The Haitian Coalition is continuing to meet and disseminate information as well. Trustee Lopez Ramirez commented that due to all of the complexities of the situation, he appreciates the fact that we will offer counseling services to students affected by this.

### **Approval of Minutes**

Chair Evans asked for a motion to approve the minutes of the Regular Board Meeting held on May 20, 2025. Trustee Ball made a motion to approve the minutes as written; Trustee Hall seconded, and the motion passed unanimously.

### **Board Finance and Facilities Committee Report**

The Board Finance and Facilities Committee met on Tuesday, June 10, at 8:30 a.m. in the Sara T. Landess Technology and Learning Center Boardroom (TLC 113). Those present included: Mitch Hurst, Committee Chair; Board Chair Sharon Evans; Trustee members David Ball, Manuel Lopez Ramirez, and Becka Rowland-Buckley; Dr. Blondin, President; Doug Schantz, Executive Vice President for Finance, Facilities and Operations; Dr. Matt Franz, Senior Vice President, Technology, Safety and Strategic Initiatives; Dr. Dawayne Kirkman, Senior Vice President, Student Affairs, Enrollment Management and Regional Locations; Dr. Adrienne Forgette, Vice President of Academic Affairs; Kathy Nelson, Controller; Susan Kelly, Recorder

- Call to Order – Committee Chair Hurst
- Roll Call - Recorder
- Approval of May 9, 2025 Meeting Minutes – ACTION
- Financial Statements through May 2025 – Schantz
- Senate Bill 6 – Institutional Financial Reporting – FY24 – Schantz
- Clark State Foundation 990 Update - Schantz
- Capital and Community Projects Update - Schantz
  - GISA – Phase II
  - Applied Science Center Renovation
  - Performing Arts Center – Storage Renovation to Support Operations

- Clark County Wellness Project
- Legislative Update – Dr. Blondin
  - State Share of Instruction (SSI)
  - Ohio College Opportunity Grant (OCOG) / Pell
  - Foundation and TRIO
- Repurpose of Xenia Location for LPN Program – Dr. Kirkman and Dr. Forgette
- Adoption of FY 2025-2026 General Fund Budget – ACTION – Schantz
- Adoption of FY 2025-2026 Auxiliary Fund Budgets – ACTION – Schantz
- Tuition and Fee Schedule 2025-2026 – ACTION – Schantz
- Dual Enrollment Partial Tuition Waiver – ACTION – Schantz
- Military Tuition Discount – ACTION – Schantz
- Affirmation of Authorization to Act on GISA Ground Lease – ACTION - Schantz
- Open Discussion/Other Business
- Next Meeting – September 16, 2025 at 8:00 a.m. – TLC Boardroom 113 / Virtually via Zoom

Brief discussion ensued about the Clark County Wellness Project. The Board agreed that we need to think about what could happen thirty to forty years down the line and have the appropriate protections in place.

### **Financial Report through May 31, 2025**

A report detailing the Revenues and Expenses through May 31, 2025, was distributed to Trustees prior to the meeting. The following was noted:

State Share of Instruction (SSI) – The FY 2025 budget is based on course completion (50%), success points (25%) and completion milestones (25%).

Student tuition and fees revenue represents Fall, Spring and Summer semester activity.

Workforce Non-Credit Training revenue is currently below budget but actuals are trending higher this time of year when compared to the previous year. There are a number of training contracts in the pipeline with various organizations throughout the region that will positively impact the revenue number as we finish out the fourth quarter. A comprehensive review of Workforce activity is reflected in a separate financial report provided to the Board on a quarterly basis.

Performing Arts Center (PAC) ticket revenue is currently below budget. HBC/PAC Rental revenue is currently below budget. Both continue to see an increase compared to the prior year.

Overall expenses are tracking below budget in most categories. By function, all categories are in line with budget at this time of year, except General Administration. By object code, Supplies and Occupancy spending is trending higher. Overall expenses are trending higher than last year.

Bookstore operations are reflecting revenue below budget for the year but reduced expenses help to mitigate that loss. Commercial Transportation Training Center (CTTC) continues to garner interest in its program with grant support from the State that funds training for qualified students. The program is currently running a surplus. Parking is running a surplus. In addition to a partnership with Fresh Abilities at the Eagles Nest, food service at Clark State is supplemented by expanded vending options provided by Sheehan Brothers Vending. Any revenue reflected in the Food Service budget is provided by a cooperative commission agreement with Sheehan Brothers Vending.

## **Performing Arts Center (PAC) and Hollenbeck Bayley Conference Center (HBC) Updates**

### General Manager's Update – Dan Hunt

- The Kuss Auditorium Lobby storage upgrades project will begin around June 16. A new outdoor video sign to display upcoming events is in the planning stages.
- Along with Elf, the 2025-2026 PAC Season is solidifying. We are waiting to confirm one more major show. The Club Kuss schedule is confirmed. We are also planning an artist to perform in honor of Dr. Blondin's retirement, and we are looking at partnering with the Springfield Arts Council on one show. We will announce the whole season this summer.
- In July, we are having a wedding at both the PAC and HBC. The ceremony will be held in the Kuss Auditorium, and then the reception will be in the Grand Hall at the HBC. This will be a first.

### PAC Ticketed Events

#### *Upcoming Events and Ticket Sales (as of 6/4/2025)*

- TINA, The Tina Turner Musical, CS (9/21) – 482
- Springfield Symphony Orchestra, Miriam K. Smith (9/28) -- 630
- Reggie Conquest, CS Club Kuss (10/17) – 56
- MacBeth, CSTAP (11/1-10) – 51, 65, 39, 73, 85, 96 (Turner Studio Theatre)
- Springfield Symphony Orchestra, Heritage and Harmony (11/9) – 623
- Brit Beat, Springfield Arts Council, (11/23) – 354
- Manheim Steamroller Christmas, CS (12/12) – 1128
- The Nutcracker, OPAI (12/20 - 12/21) – 866 and 696
- Molly Kearney, CS Club Kuss (1/9/25) – 155
- Springfield Symphony, Symphonic Fusion (1/25) – 691
- Springfield Symphony, Pirates of the Caribbean (3/8) – 1009
- Dirty Dancing in Concert, CS (3/14) – 552
- Chris Ruggiero, Springfield Arts Council (3/21) – 196
- Fraggle Rock: Back to the Rock LIVE!, CS (3/23) – 675
- Steel Magnolias, CSTAP (4/4 – 4/13) – 180 (Turner Studio Theatre)
- Springfield Symphony, Mahler's Symphony No. 5 (4/5) – 494
- Gina Chavez, CS (4/24) -- 104
- MJ LIVE, Springfield Arts Council (5/2) – 465
- Springfield Symphony, Nationalistic Harmonies (5/17) – 343
- Gary Geis Dance Studio Concert (5/29, 5/30, 6/1) – 579
- Behind the Curtain (6/7) – 12:00 p.m. 630; 3:00 p.m. 993; 6:00 p.m. 944
- Miami Valley Dance Company Concerts (6/11-6/14) – Friday 705, Specialty 31, Saturday 804

### PAC Non-Ticketed Events

- Clark County College Credit Plus Night, CS (1/16) (also at the HBC)
- Grapes and Escapes Springfield Symphony Orchestra Fundraiser (2/1)
- Miami Valley Dance Company rehearsal (2/9)
- Reverb Regional Dance Competition (2/28-3/2)
- Springfield Symphony Orchestra Link Up School Day performance (3/11 and 3/12)
- Theatre Arts Program production of "Steel Magnolias" Load In and Tech Weeks in Turner Studio (3/24-4/3)
- Tati Nuzi – Springfield Arts Council School Day performance (4/7)

- Clark State Scholars Night (4/22)
- Groove Regional Dance Competition (4/25-4/27)
- LPN Pinning (5/8)
- RN Pinning (5/9)
- CS Graduation (5/10)
- GISA Graduation (5/22)
- Haitian Church Service and Concert (5/23-5/25)
- Unum/Ranginwala Wedding (7/10, 7/11, and 7/12)

#### HBC Venue Rental Events

##### *December 2024*

- Rotary on Mondays (12/2, 12/16) – 75 people
- Jobs and Family Christmas Party (12/4) – 230 people
- Clark County Engineers Christmas Party (12/5) – 100 people
- Rocking Horse Holiday Party (12/6) – 350 people
- Clark State Holiday Luncheon (12/10) – 300 people
- Ohio Association of Community Colleges meeting (12/11) – 50 people
- Paramedic Graduation (12/12) – 200 people
- Springfield Regional Medical Center Staff Christmas Party (12/13) – 350 people
- Pure Ohio Wellness Center Holiday Party (12/14) – 400 people
- United Auto Workers Retirees Luncheon (12/18) – 400 people
- Ohio Virtual Academy (12/9-12/13) – 100 people

##### *January 2025*

- Rotary on Mondays (1/6, 1/13, 1/27) – 75 people
- Clark County College Credit Plus Night, CS (1/16) – 700 people (also at the PAC)
- MLK Luncheon (1/17) – 300 people

##### *February 2025*

- Rotary on Mondays (2/3, 2/10, 2/15, 2/24) – 75 people
- Scouting Luncheon (2/5) – 200 people
- Nash Bash (2/7) – 350 people
- Topre America (2/8) – 150 people
- Sweetheart Gala (2/15) – 350 people
- Clark State Charter Night (2/18) – 300 people
- NC Negro Women (2/22) – 300 people
- Greater Springfield Partnership Annual Meeting (2/26 & 2/27) – 300 people

##### *March 2025*

- Rotary on Mondays (3/3, 3/10, 3/17, 3/24, 3/31) – 75 people
- Salute to the Arts (2/28 and 3/1) – 160 people
- OSU Perennial Flower Show (3/6) – 250 people
- TCN Behavioral Health (3/7) – 300 people
- Women's Networking (3/11) – 260 people
- Rosie Project Kickoff (3/14)
- Videography (3/22) – 10 people
- Emerald Evening (3/23 and 3/24) – 400 people

#### *April 2025*

- Rotary on Mondays (4/7, 4/21, 4/28) – 75 people
- Community Health Foundation Celebrates (4/3) – 150 people
- Guyyn Wedding (4/4 and 4/5) – 450 people
- Clark County Combined Health (4/8) – 300 people
- The Gathering (4/9) – 450 people
- GSP You Science (4/9) – 100 people
- Leadership Non-Profit Fair (4/10) – 200 people
- Springfield High School Prom (4/11 and 4/12) – 400 people
- Greater Springfield Partnership Job Fair (4/14) – 200
- Clark County CAC (4/17) – 250 people
- PTK Induction (4/23) – 100 people
- Assurant (4/24) – 350 people x 3 presentations
- Greenon High School Prom (4/26) – 200 people
- COPE Reentry Simulation (4/29) – 200 people
- Clark State Student Recognition Night (4/30) – 250 people

#### *May 2025*

- Rotary on Mondays (5/5, 5/12, 5/19) – 75 people
- Kenton Ridge Prom (5/2 and 5/3) – 300 people
- Junior Achievement (5/7) – 250 people
- Greater Springfield Partnership 8<sup>th</sup> Grade Career Expo (5/8) – 1,000 students cycle through
- Springfield Cycling Summit (5/9) – 300 people
- CS Graduation Luncheon (5/10) – 300 people
- Women's Partnership Fund Luncheon (5/13) – 250 people
- Springfield High School Senior Night (5/14) – 200 people
- Springfield Human Resources Management Association Meeting (5/15) – 300 people
- Distinguished Men of Dayton (5/24) – 200 people
- ASPIRE Recognition (5/29) – 200 people

#### *June 2025*

- Rotary on Mondays (6/2, 6/9, 6/16, 6/23, 6/30) – 75 people
- Great Springfield Partnership Event (6/5) – 200
- Buckeye Community Schools Graduation (6/6) – 400
- Springfield Symphony Orchestra Flavors (6/7) – 150
- African American Community Fund Gala (6/11 and 6/12) – 350
- Fire Academy Graduation (6/13) – 400
- Cliff Park High School Graduation (6/18) – 400
- Hoendorf/Luna Wedding (6/20 and 6/21) – 350

#### *July 2025*

- Rotary on Mondays (7/7, 7/14, 7/21, 7/28) – 75 people
- Unum/Ranginwala Wedding (7/10, 7/11, and 7/12) – 300 people
- Project Jericho Life Book Camp – (7/18) – 70 people
- Kier Family Reunion (7/26) – 150 people

## **Board Human Resources Committee Report**

The Board Human Resources Committee met in LRC 320 on Monday, June 16, at 12:30 p.m. with Committee Chair Kyle Hall; Board Chair Sharon Evans; Trustees David Ball, Mike McDorman, and Ben Vollrath in attendance. President Blondin was also in attendance for a portion of the meeting.

The Committee discussed the President's accomplishments and achievements for 2024-2025 and determined recommendations to be presented to the full Board at the June Board meeting.

## **Standing Committees' Quarterly Updates**

Per the recommendations from the Board of Trustees' retreat in November 2023 and in the interest of strengthening shared governance and communication, Dr. Blondin shared the following updates from the Standing Committees:

### Diversity and Accessibility

The committee discussed plans for the upcoming year to include increased student access to resources, such as the Rally instructional tool and hygiene products in restrooms across campus. These actions reflect the committee's broader goal, guided by the Clark State President, to recommend and implement initiatives that improve events, programs, institutional practices, and systems for college staff, faculty, and students.

### Employee Engagement

In our last meeting, Seth Snyder was selected as Staff Co-Chair of the committee (pending electronic vote). We also had a presentation from Laura Whetstone on the Compease Salary Study for staff and discussed our current 'Culture of Care' ideas. The work Anniversary card has been finalized, and several cards were selected to be part of the rotation of cards to be sent to employees.

### Infrastructure, Safety and Technology

The Infrastructure, Safety and Technology Committee worked on their purpose and bylaws, reviewed the Responsible Use of Technology policy and procedures, and compiled a list of agenda items for 2025-2026.

### Strategic Alignment and Communication

The committee has finalized its bylaws and submitted them to Dr. Forgette for review and feedback. The committee worked with Erika Daggett and Marketing on updating the All-College Committee area and the Strategic Planning area on the portal; this work has now been completed. Additionally, we are working to streamline the process of communicating strategic initiative progress with appropriate campus communities; we are taking the feedback from our Strategic Planning Day presentation and updating our list of current projects and initiatives the College is currently undertaking. Finally, the committee presented its progress to a large number of faculty, staff, and administrators at Strategic Planning day, which was Friday, April 25.

### Student Development

The Student Development committee will work on a draft outline for Committee Responsibilities to add to bylaw; will collaborate with faculty, staff, and administration for a college level definition for Student Development; and will focus on supporting the Student Success conference. A student representative is still needed to serve on the committee.



## **Advancement and Outreach Updates**

### Foundation

- We are working with donors to amend scholarship awarding criteria that is in conflict with Senate Bill 1 and other federal rules.
- Foundation Board of Directors transitions: Sharon Doyle and Nettie Carter-Smith will leave the Board on June 30 due to term limits. Mark Grimes has been approved to begin his first term on the Board on July 1.

### Outreach

- Project Jericho completed its 25th programming year by hosting a yearly tradition: Summer Arts Camp. Twenty-three youth ranging from 11 to 17 years old participated in a weeklong experience. Project Jericho contracted with Dayton Contemporary Dance Company dancers, painter Ben (Blue) Baugham, and poet Marjory Wentworth to lead dance, painting, and poetry sessions for this group. Their work is beautiful and personal. The artists celebrated with a lunch-hour celebration at City Hall Plaza and the State Theater on Friday, June 13.
- Project Jericho continues to implement its contract with the State of Ohio's Department of Children and Youth through programming with a group home in Dayton. The first week of June, Project Jericho worked with teaching artist and University of Dayton Ceramics Professor Eugene Luketic to provide a week of ceramics and pottery making.
- Seven Clark State Scholars were recognized at Commencement on May 10 for completing their Associates Degrees and graduating from Clark State College.
- The Scholars team will initiate a new support program by meeting one on one with all new college-level Scholars to assist with their transition to Clark State. This will include support through the steps to enrollment, ensuring they have access to all accounts needed as a student, connecting them with appropriate campus resources and reviewing their scholarship and eligibility criteria.

### Grants

- We have applied for the following grants since hiring Seth Snyder last month: Ohio Reach Microgrant - \$1,500 to enhance meeting the Ohio Reach Postsecondary Designation criteria and to benefit Ohio Reach students; AACC/EmployEd Grant - \$60,000 for Advanced Manufacturing CTE programs; USDOT/Commercial Motor Vehicle Operator Safety Training - \$200,000 to provide scholarships for students who are military veterans or from military families.

## **Workforce Updates**

Workforce has been assigned to the Vice President, Academic Affairs. The position of Director, Workforce has been posted, and we are moving quickly to fill that position. Erin Neely currently serves as the Interim Director and is working with a new potential partner, Heroux Devtex (HDI), on opportunities for assessment and training of current employees. She continues to explore custom training opportunities for other organizations and is working with employers (e.g., Dole, Sweet Manufacturing, and Honeywell) on training opportunities and with Michael Food regarding using our Directed Learning Laboratory. We are also looking at offering ESL at another employer's location.

The Clark County Workforce Summit was held on June 17, 2025, with about one hundred participants. Horton Hobbs shared job and economic trends, and Dr. Blondin interviewed an expert panel on economic growth opportunities in Health, Education, Manufacturing, and Advanced Air Mobility.

The Champaign County Workforce Summit is scheduled for July 30, 2025.

## Program Review

Seven programs participated in program review during the 2024-2025 academic year. Programs undergo a comprehensive program every five years. This review includes the program's mission and contribution to the College. It includes reports related to enrollment, course success, program completion, and return on investment (ROI). It is an opportunity for the program to identify issues related to program success and needs that the program may have to better serve students and the community. The programs under review this year were: Engineering Technologies and its related BAS program, Manufacturing Technology Management; HVAC; Judicial Court Reporting; Medical Laboratory Technology; Nursing; and Physical Therapy Assistant.

- Engineering Technologies (A.A.S. degrees and certificates): This program is designed with stackable certificates that provide flexibility for students and employers to create skill sets that are most relevant to them. The program serves in-demand occupations that generally have good earnings potential. These occupations are often critical to state initiatives, such as EV battery technology, semi-conductor manufacturing, and similar occupations. Over the last several years, grants and RAPIDS funding have allowed us to invest in state-of-the-art equipment. We have a large group of employers invested in this program who are generous with their time and advice. Enrollment is good, and some of the options in the program have opportunity to grow and serve additional students. Current ROI is .94; modest growth in enrollment would increase this number. The faculty is excellent and presented achievable suggestions for program improvement, including opportunities to engage the community, improve services to employers and the community, and engage CCP students.
- Manufacturing Technology Management (B.A.S.): This program provides a ladder for individuals moving into management with engineering and industrial maintenance experience. It provides a well-rounded curriculum that builds on the Engineering Technology program, with several options. The program is one of our relatively newer programs at the bachelor's level and is still building enrollment; to some extent it still needs to find its niche. However, it is built with the needs of adult learners in mind, with online and hybrid coursework. It graduated three students this year.
- HVAC (A.A.S.): This is a small program offered at the Springfield Clark Career Technology Center; there is a good partnership there and opportunities to build on that partnership. The program leads to good, in-demand jobs. In fact, low graduation rates are largely the result of students leaving the program prior to graduation for employment opportunities. The program instructor does an excellent job of incorporating field experience as well as the hands-on curriculum offered on site. Low enrollment is the primary factor in its low ROI of .62.
- Judicial Court Reporting (A.A.S.): This program is offered in partnership with Stark State. Both programs recruit students and share in the delivery of instruction, and enrollment is healthy. The program coordinator is an experienced court reporter. This is an industry in transition, yet the job market for individuals with recording skills is high and entry level positions pay approximately \$60,000/year. As with HVAC, students tend to leave the program for these jobs prior to graduation, which leads to low graduation rates and a poor ROI of .32. In view of enrollment and opportunities for students, we are analyzing program data to identify the point at which students leave the program with sufficiently good skills to obtain employment. Using this information, we plan to offer a certificate, versus a degree, and be able to capture completions we are currently missing out on, making it a viable certificate program.
- Nursing (LPN and RN): Nursing is Clark State's largest program, and continues to grow under the entrepreneurial leadership of its dean and assistant dean, as well as its outstanding faculty. More

than 700 students are enrolled. The program has outstanding graduation rates and licensure pass rates. It is designed so that students can seamlessly progress from LPN to RN and now to a BSN degree. (More than 50 applications were received for the first cohort of the BSN program.) The program offers multiple options in terms of location, times, full-time/part-time, advanced standing, as well as pathways from LPN and Paramedic to RN and serves high school students, traditional students, and adult learners. It has excellent relationships with health care partners and maintains a positive ROI. Our challenge will be to ensure the resources needed for continued excellence.

- Medical Laboratory Technician (A.A.S.): This is a solidly enrolled program with strong student outcomes who graduate into good jobs at hospitals and laboratories. It currently has 100% graduation rates and 100% placement rates, awarding approximately 12 certificates and degrees each year. There is a strong desire to grow this program and to continue to improve the curriculum and opportunity for students, including possibly CCP students.
- Physical Therapy Assistant (A.A.S.): This program has struggled over the last several years and was just placed on probation by its accreditor, due to fluctuation in licensure pass rates for the last several years. The faculty have developed a solid plan for addressing these issues, including curriculum changes, new student supports, and the incorporation of resources that help students better prepare for licensure. Employers express satisfaction with graduates, and an accreditation visit earlier this year was otherwise successful. The most recent pass rates were encouraging: 8 of 9 students passed on their first attempt. Another successful year like this next year would help to move the program off probation. The program makes good use of its resources and generally maintains a break-even ROI.

Following program review, each program receives feedback and creates an action plan that it will utilize for programmatic improvement and report on annually.

Programs to be reviewed in the next academic year include: Criminal Justice/Corrections, Diagnostic Medical Sonography, the Police Academy, Office/Medical Office Administration, Theatre Arts, and Web Design and Development.

Discussion ensued regarding ROI, and Dr. Blondin noted that Dr. Forgette instituted reviewing ROI when she came on board in 2023, as it had not been included prior to that. Dr. Forgette noted that she provides each program with their annual ROI figures so they are not waiting five years for them. Dr. Blondin indicated that Dr. Forgette really understands the importance of ROI in Workforce as well, which is why Workforce is under her now.

Trustee Vollrath noted that our Workforce effectiveness is very strong geographically in Clark County but feels that measuring how well we are doing in other counties will help identify gaps and help us be more effective.

### **Guidelines for the Use of Generative Artificial Intelligence for Faculty and Students**

The use of generative artificial intelligence (AI) continues to grow and becomes increasingly sophisticated. There are both positive and negative implications for learning and academic engagement. The faculty created a task force and charged them with providing guidelines for both faculty and students for the appropriate use of this technology in a variety of contexts. The goal is to provide encouragement to faculty to use AI as a tool for teaching and learning, while recognizing that

various use cases exist for both faculty and students. It was also important to clarify academic integrity issues related to the use of AI. The guidelines, which were approved by the Faculty Senate and will be included in the Faculty and Student Handbooks for the 2025-2026 academic year, were distributed to Trustees prior to the meeting. (Copies are available in the office of the Vice President of Academic Affairs.)

### **State Share of Instruction (SSI) Trends**

The state budget has yet to be finalized, so the actual amount that Clark State will receive for the next fiscal year is still to be determined. The Ohio Department of Higher Education (ODHE) has posted a worksheet based on the state Senate's version of the budget. This worksheet shows Clark State receiving an \$841,681 increase in SSI over last year, for a total of \$16,877,929. We understand that this may change again prior to a final budget signed by the governor.

The factors influencing total SSI amounts are whether or not there is an increase in funding and whether or not amounts formerly allocated to Eastern Gateway Community College (EGCC) remain in the pot or are removed. In addition, SSI calculations now include a metric for workforce outcomes and awards for technician degrees. The workforce outcomes metric is based on the earnings of graduates compared to individuals with a high school diploma and is essentially a value-added calculation for the return-on-investment of a degree or certificate and is separate category of \$23,200,000. For technician degrees, \$2,320,000 has been allocated. For FY26, all certificates, whether technical or general are included in the formula, but the general certificates will not be included in the FY27 allocation.

It is always important to remember that SSI distributions are based on a running three year average of the component metrics. They are also relative—a college can do better than they did the year before, but can still lose shares if other colleges also improve, but at a higher rate. Likewise, it's possible to not do as well in a particular category compared to the prior year, but not lose money, if other colleges lose even more ground.

Regardless of the total allocation for community colleges, Clark State is slated to receive 3.37% of the shares, which tracks proportionally to our enrollment. Some highlights:

- The employment outcomes metric is favorable to Clark State and accounts for 4.8% of shares in that category as the majority of our programs are aligned with well-paying occupations. We plan to continue to build these types of programs, e.g. Nursing, Modeling and Simulation, Engineering Technology, and specific Allied Health programs, such as Medical Laboratory Technology and Diagnostic Medical Sonography.
- The allocation for technician degrees is another metric favorable to Clark State. In addition, our allocation for certificates is more favorable when only technical certificates are considered versus when both technical and general certificates are counted. Completions of one-year certificates in Practical Nursing and Engineering Technology factor into this.
- Nursing results in approximately \$10,000 for each graduate. This past year the number of graduates increased from 218 to 327.
- Clark State has 10.5% of the shares for bachelor's degrees; while the number of graduates is still relatively small, we expect that number to continue to increase, particularly with the addition of our new BSN program and the success of the B.A.S. in Addiction and Integrated Treatment Studies.
- Transfers are another category in which we outperform our share; a significant number of CCP students are in this group and amass at least 12 credits, a certificate, or an associate's degree before attending a four-year institution.

- We do well on the “access” metric, points allocated for successful completions by students who are considered high-priority due to their financial status, age, and preparation for college.
- Clark State saw some increases for completion of 12- and 24-credit momentum milestones, but was down for the 36-credit milestone. English completions were down slightly while Math stayed relatively even. Overall, Math completion is an area of focus but it will be several cycles before we see the impact in SSI numbers.

Obviously, our hope is that the overall SSI allocation is favorable and results in a large increase. Regardless, the college is performing well on metrics that affect its allocation and is in a position to build on those trends. We will also continue to focus on student success initiatives and strategies that improve learning and completion for even better outcomes.

### **Enrollment and Program Update**

Summer Enrollment: Clark State is up 15% in overall students and up 20% in overall credit hours for Summer 2025 compared to Summer 2024 (which was up 17% and 19% from Summer 2023). Every campus location, except one, is up in students and credit hours: Greene, Logan, Springfield, and Online. For budget tracking, we are 148% of term target, which includes three drops for non-payment. Clark State is up 14% in New students, 10% in Returning students, and 21% in Continuing students. College Credit Plus enrollment numbers with High School students is up 6% from last year.

Fall Enrollment: Looking ahead to Fall 2025—Fall Classes begin on Monday, August 18. Twelve Wednesday enrollment events are scheduled throughout May, June, and July. Telephone call campaigns have started for prospective, new, continuing, and returning students. The Clark State Enrollment Services team continues to work the updated Strategic Enrollment Management Plan (e.g., increase new student enrollment each year by 2% over the three-year average) by improving efficiency with the enrollment process through our CRM, including a formal plan to assist students regarding the application, financial aid, payment, assessment, and advising process. We are currently up 8% in students and 8% in credit hours over last fall.

Program Update for Beavercreek, Bellefontaine, and Xenia: Beavercreek—In AY26, this location will continue to offer Nursing (major growth in Practical Nursing and Registered Nursing), Modeling and Simulation, and Professional Credit opportunities. Bellefontaine—this location has focused on exploring pathway development with Ohio Hi-Point Career Center (e.g., Firefighter Pathway and LPN Pathway) and continues to offer the Diesel Technology Program, Firefighter I Short-term Technical Certificate and Practical Nursing, as well as Aspire and Professional Credit opportunities. Xenia—In AY26, LPN Pathway courses and Manufacturing courses will be offered in Xenia as well as an increase in Professional Credit opportunities.

Program Update for Springfield and Online: Summer enrollment is up, and courses are off to a good start. Open positions in Modeling and Simulation, Laser Materials Manufacturing, Management, Psychology, and Math have been filled. Searches for Nursing and English are still in process.

Brief discussion ensued regarding future enrollment, and it was noted that an enrollment cliff will happen since birth rates in 2007 dropped, and enrollment for high school students will drop in 2026. We need to be prepared for that and look at other opportunities to maintain enrollment, such as focusing on adult students, continuously reviewing our program mix, and focusing on completion.

## **Draft Responsible Use of Artificial Intelligence Policy**

As artificial intelligence (AI) continues to evolve and integrate into higher education, Clark State College recognizes the need for clear guidance on its responsible use. To support innovation while upholding academic integrity, a Draft Responsible Use of AI Policy was developed through research and best practices, outlining the appropriate use for students, faculty, and staff. When completed and approved by the Board, the policy will encourage the thoughtful integration of AI in teaching, learning, and professional practices, while addressing key ethical considerations, ensuring data privacy, and promoting transparency. The policy aligns with existing institutional standards and faculty guidelines for generative AI, promoting AI literacy, equitable access, and collaboration across departments. This draft policy, which was distributed to Trustees prior to the meeting, is currently under review, and feedback is being gathered through our shared governance process. Once complete, it will be presented to the Board for review and approval, thereby providing a foundation for responsible and informed AI use across the campus.

When asked whether we will be recording where and how the College will be using AI, Dr. Franz indicated that the kind of AI tools we are using, how the data will be used, etc. will be covered in our procedures.

## **Technology, Safety, Marketing and Strategic Initiatives Updates**

### Technology

- Partnering with the Business Office, we secured essential network and desktop equipment to replace aging systems and upgrade classroom technology over the summer. New PCs and Zoom-enabled devices are currently being installed. This investment supports Strategic Plan goals one through four by strengthening our instructional infrastructure.

### Safety

- Our summer session drill was a fire drill that took place on June 12th at all campus locations. This tests our fire alarm systems, confirms correct signaling with the alarm company, and familiarizes students, faculty, and staff with alarm sounds and procedures. Later this month, we will also hold a tabletop exercise to review scenarios and strengthen our emergency response.
- We are upgrading our security camera system, replacing outdated equipment with higher-resolution, night-capable models. Select departments now have limited access to specific cameras, improving situational awareness and supporting campus safety and operations.

A question was raised regarding the recent ransomware attack on Kettering Health Network and what kind of exposure our students in clinicals there have, and it was noted that although we have not received specific information regarding that, Dr. Dolan and Garrett Fisher are staying abreast of the situation.

### Marketing

- Marketing has started a social media audit with Werth PR to ensure our social media channels (Facebook, Instagram, LinkedIn, X, Google Business and YouTube) and strategy are functioning at high levels and meeting college needs. The audit will result in strategy recommendations for each profile, including business details, content, post cadence, community management, KPIs, target audiences, increasing reach, and content calendars.
- Billboards, TV, and radio commercials are currently running to promote fall enrollment. The academic areas highlighted include engineering/manufacturing, cybersecurity, nursing, theatre,

agriculture, CDL, graphic design, as well as military-friendly programs, military discounts, and general enrollment.

- Part one of a marketing retreat to develop a marketing and enrollment strategy for 2025-2026 was held on June 13.

### **Strategic Initiatives**

- Incorporating Artificial Intelligence (AI) literacy into our work is an important goal for the upcoming year. It is essential to ensure that students, faculty, and staff are aware of and use AI tools responsibly, adhering to established rules and guidelines, as we begin to integrate these tools into our standard business processes. In collaboration with the Center for Teaching and Learning (CTL), we are developing a set of resources to help individuals become more familiar with the available tools and learn how to utilize them to enhance outcomes.

### **Action Items**

The following items were presented for Board approval:

### ***Personnel Recommendations – Exempt/Non-Exempt Employees***

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for exempt and non-exempt employees are being presented to the Board of Trustees for formal approval:

#### New Hires:

- Ron Bolender, Career Navigator, Modeling and Simulation, Academic Affairs, effective 6/2/25
- Dr. Eric Charlton, Dean, School of Allied Health and Public Services, Academic Affairs, effective 7/1/25
- Rebecca Dillon, Student Records Specialist, Student Affairs, effective 6/2/25
- Elizabeth Moore, Accounts Payable and Purchasing Clerk, Business Affairs, effective 6/16/25

#### Retirements/Resignations/Departures:

- Dr. Jo Alice Blondin, President, Clark State College, effective 7/1/26
- Robert Gast, Academic Coordinator, Student Affairs, effective 7/1/25

#### Personnel Changes:

- Dr. Travis Binkley, from Dean, Enrollment Services, Student Affairs to Assistant Vice President, Enrollment Services, Student Affairs, effective 7/1/25
- Dr. Adrienne Forgette, from Vice President, Academic Affairs to Provost and Vice President, Academic Affairs, effective 7/1/25
- Joy Haviland, from TRIO Academic and Life Skills Advisor, Student Affairs to Coordinator, Career Readiness, TRIO, Student Affairs, effective 3/1/25
- Breion Hawkins, from Coordinator, Cultural Engagement to Engagement Coordinator, One Million Degrees, Student Affairs, effective 5/5/25
- Leslie Ray, from Coordinator, Communication Management to CRM Administrator, Enrollment Services, Student Affairs, effective 7/1/25
- Caity Sellers, from Assistant Director, Early College Programs to Director, Early College Programs, Student Affairs, effective 7/1/25
- Seth Snyder, from Accounts Payable Coordinator, Business Affairs to Grants Writer, Advancement and Outreach, effective 5/12/25

- Sophia Stevens, from Helpdesk Support Specialist to Client Support Technician, Information Technology, effective 7/1/25
- Laura Whetstone, from Director, Human Resources to Assistant Vice President, Human Resources, Business Affairs, effective 7/1/25

Open/Advertised Positions:

- Administrative Assistant, Advancement and Workforce
- Coordinator, Workforce and Outreach
- Custodian, 2<sup>nd</sup> Shift
- Custodian, 3<sup>rd</sup> Shift
- Director, Workforce
- Executive Director, Foundation
- Student Success Coordinator, Nursing

Impact on students and/or student learning: All staff positions are vital to students by ensuring the efficient operation of all areas of the College.

Alignment with Strategic Plan: Hiring qualified talent and recognizing promotional opportunities aligns with both the Strategic Plan Mission and Vision by providing high quality educational services and highlighting personal growth, respectively.

Implications for budget, personnel, or other resources: Funding for the above personnel actions is in the 2024-2025 budget.

It was requested that the Board of Trustees approve the personnel recommendations as presented.

***Personnel Recommendations for Instructional Faculty***

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for instructional faculty are being presented to the Board of Trustees for formal approval:

New Hires:

- Sarah Booker, Practicum Coordinator and Instructor, Addiction and Integrated Treatment Studies, Applied Health and Public Services, effective 8/8/25
- John Crutchfield, Instructor, Psychology, Arts and Sciences, effective 8/8/25
- Hamed Elwarfalli, Assistant Professor, Modeling and Simulation, Business and Applied Technologies, effective 8/8/25
- Jeremiah Martin, Assistant Professor, Logistics and Supply Chain Management, Business and Applied Technologies, effective 8/8/25
- Corey Owens, Assistant Professor, Management, Business and Applied Technologies, effective 8/8/25

Retirements/Resignations/Departures:

- Megan Nicewaner, Instructor, Health, Human and Public Services, effective 5/15/25
- Derrick Marple, Instructor, Health, Human and Public Services, effective 8/7/25

Open/Advertised Positions:

- Instructional Faculty, Early Childhood Education



- Instructional Faculty, English
- Instructional Faculty, Registered Nursing

Impact on students and/or student learning: All Instructor positions are vital to students and student learning by providing the necessary instruction and support in the various disciplines.

Alignment with Strategic Plan: Hiring qualified talent and recognizing promotional opportunities aligns with both the Strategic Plan Mission and Vision by providing high quality educational services and highlighting personal growth, respectively.

Implications for budget, personnel, or other resources: Funding for the above personnel action is in the 2024-2025 budget.

It was requested that the Board of Trustees approve the personnel recommendations as presented.

***Trustee Ball made a motion to approve the personnel recommendations for exempt and non-exempt employees and instructional faculty as presented; Vice Chair Rowland-Buckley seconded, and the motion passed unanimously.***

### ***Adoption of 2025-2026 General Fund Budget***

A proposed budget was distributed to Trustees prior to the meeting, based on the following:

#### Revenue Assumptions:

- State Share of Instruction (SSI)
  - SSI based on 50% access, 25% course completion, 25% success points
  - SSI projection received from ODHE on 05.23.2025 was \$16,986,901, but later iterations of the State Budget revealed that we will not receive this amount. Our estimations are \$16,361,714.
  - We are projecting an increase of \$330,000 in SSI
  - SSI represents 46.7% of total general fund budget
- Student Fee Revenue
  - Increase 2.5% of FY 2025 enrollment revenue
  - Increase of \$10 increase per credit hour for FY 2026
  - Total Student Fees are 47.7% of the total General Fund budget
- Other Income
  - Investment interest revenue is expected to decline
  - Management fee revenue is expected to grow
  - Lab fees were increased to align with growth in nursing

#### Expenditure Adjustments:

- Salary and benefits represent 73.8% of total budget
- Faculty and Staff raises of 2% have been added (\$344,900 budget impact)
- Staff compensation restructure (\$125,000 budget impact)
- Health insurance premium increase of 4.3% is absorbed by the College (\$173,000 budget impact)
- Net increase in other personnel changes and operating adjustments (\$311,250 budget impact)
- Nursing program expansion (355,805 budget impact)
- Lab fee expense increase to align with growth in nursing
- Contingency budgeted at \$736,034 or 2.1%.

An original budget was presented to the Board Finance and Facilities Committee at its June 10, 2025, meeting but has since been modified due to a shift in State Budget information. (Copies are available in the office of the Executive Vice President for Finance, Facilities and Operations.)

Impact on students and/or student learning: The General Fund budget supports all instruction, academic and student support services with the exception of those funded by restricted grants and contracts, capital budgets and auxiliary fund activities.

Alignment with Strategic Plan: General fund budgets meet Goal 1 to develop and strengthen quality, innovative academic programs and Goal 2 to improve enrollment, student success, retention and completion.

Implications for budget, personnel, or other resources: The FY 2026 General Fund budget was developed in conjunction with the Budget Advisory Council. The Council developed various assumptions related to revenue and prioritized initiatives to fund using any new funds.

It was requested that the Board of Trustees move to adopt the FY 2026 General Fund budget, as presented, in the amount of \$35,038,028.

#### ***Adoption of 2025-2026 Auxiliary Fund Budget***

An auxiliary enterprise, as defined by the National Association of College and University Business Officers (NACUBO) in the College and University Business Administration manual, is "an entity that exists to furnish a service to students, faculty, or staff, and that charges at a rate directly related, but not necessarily equal, to the cost of the service." Auxiliary enterprises are self-supporting activities which provide non-instructional support in the form of goods and services to students, faculty, and staff upon payment of a specific user charge or fee that is at least equal to the full direct and indirect cost of providing the goods and services. Although the operation of an auxiliary enterprise is supplemental to the primary educational functions of the College, such enterprises are important to the overall operation of the College.

Developed with the assistance of the managers of the auxiliary enterprises, all auxiliary operation budgets are presented as balanced.

Since outsourcing to online bookstore operations through eCampus, it is anticipated that the bookstore will rely upon its aggregate fund balance to maintain a balanced budget for FY26. By outsourcing to eCampus, students are provided with more affordable options (new, used, rentals, ebooks) when securing their textbooks for courses at Clark State. As part of the partnership, the Bookstore receives a nominal commission from all textbook sales and buybacks. In addition to that revenue, the Bookstore maintains retail services on site to assist students with all of their supplemental education-related purchasing needs, including Clark State branded apparel. As the College continues to further adopt Open Educational Resources (OER) in the classroom as a cost-savings measure for students, this will impact the College's revenue but strongly benefit our students.

The landscape of Food Service at Clark State changed in FY 2022. Clark State partnered with Fresh Abilities to meet the food service needs of our students, faculty, and staff at the Eagles Nest while also meeting the work force development needs of Fresh Abilities. In addition to serving our campus community, they also draw people from the greater Springfield community onto our campus. We still provide all the kitchen/dining space (including utilities) and all of the equipment for their use but the College has saved \$100K a year on

expenditures previously incurred to outsource food service through a third-party. In addition to the new partnership at the Eagles Nest, food service at Clark State is supplemented by expanded vending options provided by Sheehan Brothers Vending. All revenue in the Food Service budget is provided by a cooperative commission agreement with Sheehan Brothers Vending.

Parking revenue is generated from a portion of the \$7.50 auxiliary services fee charged to each student each semester. Fifty percent (50%) of the auxiliary services fee is allocated to this budget to pay for the operation and maintenance of our parking lots and roadways. The remaining 50% of the auxiliary services fee is allocated to the general fund to provide financial support to our campus police operation, building security, emergency services, etc.

The Commercial Transportation Training Center (CTTC) has a balanced budget. With added support from the State for students desiring to participate in a transportation training program, it is expected that the CTTC program will see a boost in enrollment. FY2026 will be their fourth full year as a testing location - which also has a positive impact on their budget.

This Budget was presented to the Board Finance and Facilities Committee at its June 10, 2025 meeting. The Committee recommends that the Board of Trustees approve the Auxiliary Fund Budgets as presented. (Copies are available in the office of the Executive Vice President for Finance, Facilities and Operations.)

Impact on students and/or student learning: Each of these auxiliaries provides support services or direct services to students. Budgets must be sufficient to recruit and retain qualified staff, provide excellent service to students, as well as to procure and maintain state-of-the-art equipment, vehicles, and technology.

Alignment with Strategic Plan: Auxiliary budgets meet Goal 1 to develop and strengthen quality, innovative academic programs and Goal 2 to improve enrollment, student success, retention and completion.

Implications for budget, personnel, or other resources: Auxiliary budgets are presented as balanced.

It was requested that the Board of Trustees move to adopt the fiscal year 2025-2026 auxiliary fund budgets, as presented, effective July 1, 2025.

### ***Tuition and Fees Schedule 2025-2026***

There are many factors that contribute to tuition increases including investments in technology, service improvements, program expansion, the growing cost of health care, and maintaining competitiveness in attracting/retaining talented workforce. Discussions related to setting tuition and fee rates take all of this into consideration along with the availability of federal, state and institutional grants, loans and scholarships.

Legislative leaders will be adopting the FY 2026/FY 2027 State Biennial Budget. As part of that budgeting process, the state has authorized an increase of \$10.00 per credit hour in FY 2026 and another increase of \$10.00 in FY 2027. We propose adopting this \$10 per credit hour increase in the instructional fee for FY 2026. All other general fees will remain the same as listed below.

	CURRENT	RECOMMENDED FY26
Instructional/per credit hour*	\$152.33	\$162.33
General/per credit hour	\$11.00	\$11.00
Technology/per credit hour	\$11.00	\$11.00
Career Advantage Fee/per credit hour	\$6.00	\$6.00
Auxiliary/per semester	\$7.50	\$7.50
Total Annual Amount**	\$5,424.90	\$5,724.90

\*Out of State Instructional Fee will be \$324.66 in FY 2026

\*\*30 credit hours per academic year

The above recommendation was discussed by the Board Finance and Facilities Committee at the June 10<sup>th</sup> meeting. The Board Finance Committee recommends approval to the full Board.

Impact on students and/or student learning: The adoption of this additional fee base will provide the necessary resources for Clark State to achieve its goal of developing, maintaining, and strengthening academic programs while also improving the student experience and positively impacting retention and completion rates.

Alignment with Strategic Plan: Raising tuition rates meet Goal 1 to develop and strengthen quality, innovative academic programs and Goal 2 to improve enrollment, student success, retention and completion.

Implications for budget, personnel, or other resources: The adoption of this additional fee base will allow Clark State to make the necessary investments in its people, its programs, and the infrastructure that supports them and the students that they serve.

It was requested that the Board of Trustees accept the recommendation to increase the instructional fee by \$10.00 per credit hour for FY 2026 as permitted by the State Biennial Budget.

***Trustee Lopez Ramirez made a motion to adopt the FY 2026 General Fund Budget, as presented, in the amount of \$35,038,028; to adopt the FY 2025-2026 Auxiliary Fund Budgets, as presented effective July 1, 2025; and to accept the recommendation to increase the instructional fee by \$10.00 per credit hour for FY 2026 as permitted by the State Biennial Budget. Trustee Ball seconded the motion, and it passed unanimously.***

### ***Dual Enrollment Tuition for Public/Nonpublic, Home Schooled and Charter School Students***

Clark State College pursues partnerships with regional school districts for the purpose of offering dual or concurrent enrollment opportunities to high school students. The program has a target of not more than 20% of overall enrollment for the College. Students who earn college credit in high school are more likely to attend and complete college. Increasing the number of college graduates in the region is a proven economic development strategy. Furthermore, credits earned in high school may reduce the time it takes to earn a degree and reduce student debt.

Ohio passed College Credit Plus legislation stating the Ohio Department of Higher Education shall pay an institution of higher education enrolling a student under the College Credit Plus program a per credit hour amount. Division (A) (1) of section 3365.07 of the Revised Code established a “ceiling” amount which is equal to the institutions standard tuition rate for classes taught on the college campus, a “middle” amount

which is 50% of the ceiling rate for classes taught online or in-person by college faculty and delivered in the high school, and a “floor” amount for classes taught in the high school by high school teachers.

According to division (A)(1) of section 3365.07 of the Revised Code, this per credit hour tuition structure applies to all students in Ohio public schools attending public colleges and universities and to the subset of private school, home schooled, and charter school students who apply and are awarded funding from the state. College Credit Plus tuition structure does not apply to private, home schooled and charter school students who are not awarded funding from the state, nor to out-of-state students. Those students are considered to be outside of the College Credit Plus program, and thus they are required to pay full tuition. This will not apply to students who do not apply for funding or do not meet the intent deadline at their high school.

College Credit Plus is a valuable recruitment tool to attract academically qualified students to Clark State College. Establishing a uniform tuition structure for all students enrolling in dual enrollment courses, regardless of the source of the tuition payment, promotes fairness and provides clear and consistent information to assist students and families as they navigate the dual enrollment landscape. Therefore, Clark State has elected to charge the floor as our tuition structure for the College Credit Plus program, regardless of the modality for all partnering school districts. We recommend that the Board of Trustees approve a partial tuition waiver that equates to Clark State’s tuition rate minus the state approved floor amount (currently \$41.64 for the 2025-2026 Academic Year) for public/nonpublic, home schooled and charter school students who are not sufficiently funded and are enrolled in an approved dual enrollment program, effective for the FY 2025-2026 and FY 2026-2027 academic years beginning Fall semester 2025.

Clark State will submit the required request to the Chancellor for approval.

Impact on students and/or student learning: Dual enrollment increases educational attainment and is part of a wider regional economic development strategy. Furthermore, credits earned in high school may reduce the time it takes to earn a degree and reduce student debt.

Alignment with Strategic Plan: Tuition waivers meet Goal 2 to improve enrollment, student success, retention and completion.

Implications for budget, personnel, or other resources: The implications for the College’s budget are both direct and indirect. The waiving of tuition to accommodate the state’s floor rate for College Credit Plus impacts revenue. However, this approach ensures Clark State’s competitiveness in the College Credit Plus landscape and increases tuition from students who might not otherwise attend. In addition, CCP students qualify for State Share of Instruction funding.

It was requested that the Board of Trustees approve a partial tuition waiver to meet the state’s College Credit Plus floor rate for public/nonpublic, home schooled, and charter school students enrolled in an approved dual enrollment program effective Fall 2025 through Summer 2027, subject to approval by the Chancellor of the Ohio Department of Higher Education.

### ***Military Tuition Discount***

In June 2017, the Board of Trustees approved a military tuition discount for fifty percent (50%) for active-duty military to now include reservists and Ohio National Guardsmen, and in June 2019 a corresponding fifty percent (50%) reduction for spouses.

The previous Board approvals expire Summer 2025. Therefore, we are requesting that the Board renew approval of the fifty percent (50%) discount for active duty, reservists, Ohio Air National Guard members, and their spouses from Fall 2025 through Summer 2027.

Clark State College will submit the necessary request to the Chancellor for approval.

Impact on students and/or student learning: The military discount to our military students and their spouses will increase the educational opportunities for more students.

Alignment with Strategic Plan: Tuition waivers meet Goal 2 to improve enrollment, student success, retention and completion.

Implications for budget, personnel, or other resources: The implications for the College's budget are both direct and indirect. The discounting of tuition will reduce revenue, but could increase tuition from students who might not otherwise attend. Participating students count toward the College's formula for state share of instruction funding.

It was requested that the Board of Trustees approve the renewal of the extension of a 50% tuition discount for active duty, reservists, Ohio Air National Guard members and their spouses from Fall 2025 through Summer 2027, subject to the approval of the Chancellor.

#### ***Affirmation of Authorization to Act on GISA Ground Lease***

Over four years ago, Clark State College and Global Impact Stem Academy (GISA) formally began a discovery process to assess the feasibility of GISA expanding to an upper academy facility on Clark State's campus. Since that time, GISA has successfully identified a path forward and successfully constructed a 30,000 square foot facility that will house 10<sup>th</sup>-12<sup>th</sup> grade students – many of which participate in Clark State's College Credit Plus program. Global Impact Stem Academy funded this \$17M project with their reserve funds (\$5.2M) and the remainder through traditional financing. Recognizing the value that GISA's educational presence brings to Clark State, the College is provided a 50-year ground lease (\$1/year) to allow for the new facility to be established on Clark State's Campus. Classes will start in the new facility this Fall. As GISA continues to act upon its long-term expansion and growth plan, it is necessary for GISA to access additional land on Clark State's campus. The site plan, which was distributed to Trustees prior to the meeting, reflects the property in which an additional 32,000 square foot, \$18M facility will be constructed. Construction of the facility would begin in Fall of 2025 with a targeted occupancy date in the spring of 2027.

Impact on students and/or student learning: GISA's physical presence at Clark State will facilitate more students being exposed to our campus community and the supportive educational environment that it provides.

Alignment with Strategic Plan: Supporting the expansion of Global Impact Stem Academy at Clark State meets Goal 2 to improve enrollment, student success, retention and completion.

Implications for budget, personnel, or other resources: No material implications for budget, personnel, or other resources

It was requested that the Board of Trustees authorize Doug Schantz, Executive Vice President for Finance, Facilities and Operations and College Treasurer, to act on behalf of the College to negotiate

the terms and conditions of a ground lease with Global Impact Stem Academy and West Central Ohio Port Authority and execute the ground lease itself along with any other documents necessary to facilitate further expansion of Global Impact Stem Academy on Clark State's campus.

***Trustee Vollrath made a motion to approve a partial tuition waiver to meet the state's College Credit Plus floor rate for public/nonpublic, home schooled, and charter school students enrolled in an approved dual enrollment program effective Fall 2025 through Summer 2027, subject to approval by the Chancellor of the Ohio Department of Higher Education; to approve the renewal of the extension of a 50% tuition discount for active duty, reservists, Ohio Air National Guard members and their spouses from Fall 2025 through Summer 2027, subject to the approval of the Chancellor; and to authorize Doug Schantz to act on behalf of the College to negotiate the terms and conditions of a ground lease with Global Impact Steam Academy and West Central Ohio Port Authority and execute the ground lease itself along with any other documents necessary to facilitate further expansion of Global Impact Stem Academy on Clark State's campus. Trustee Hall seconded the motion, and it passed unanimously.***

### ***Senate Bill 1 Statement of Commitment to Free Speech Policy***

Governor DeWine signed Senate Bill 1 into law on March 28, 2025. Several timelines have been established for compliance with Senate Bill 1, but the most urgent is the Board of Trustees' Statement of Commitment, affirming and declaring in policy the College's commitment to free speech and equality. The following policy must be passed before June 27, 2025, which is Senate Bill 1's effective date.

#### **Statement of Commitment to Free Speech Policy (policy number to be assigned)**

**Category:** Board Operations

**Owner:** President

**Effective:** July 1, 2025

Pursuant to SB 1 and Ohio Revised Code 3345.0216, Clark State College's Board of Trustees shall approve the following Statement of Commitment. This Statement of Commitment will be displayed anywhere where the mission statement of the college is published or displayed.

- A. Clark State College declares that it will educate students by means of free, open, and rigorous intellectual inquiry to seek the truth.
- B. Clark State College declares that its duty is to equip students with the opportunity to develop the intellectual skills they need to reach their own, informed conclusions.
- C. Clark State College declares its commitment to not requiring, favoring, disfavoring, or prohibiting speech or lawful assembly.
- D. Clark State College declares it is committed to create a community dedicated to an ethic of civil and free inquiry, which respects the autonomy of each member, supports individual capacities for growth, and tolerates the differences in opinion that naturally occur in a public higher education community.
- E. Clark State College declares that its duty is to treat all faculty, staff, and students as individuals, to hold them to equal standards, and to provide them equality of opportunity, without regard to those individuals' race, ethnicity, religion, sex, sexual orientation, gender identity, or gender expression.

Prior effective date: n/a

Impact on students and/or student learning: The College will provide professional development for faculty and staff to ensure compliance with Senate Bill 1.

Alignment with Strategic Plan: This policy will align with Goal 3: Facilitate and support an equitable and inclusive culture of care.

Implications for budget, personnel, or other resources: n/a

It was requested that the Board of Trustees approve the Statement of Commitment to Free Speech Policy effective July 1, 2025.

***Trustee Ball made a motion to approve the Statement of Commitment to Free Speech Policy effective July 1, 2025. Trustee Vollrath seconded the motion, and it passed 7-0. (Chair Evans abstained.)***

### **2025-2026 Faculty Contract Renewals Revision**

We are submitting the following revisions to the faculty contract renewal report submitted to the Board in April and are seeking approval of the following contract recommendations only:

Contract terms are recommended by the appropriate College Deans based on the College evaluation system, instructional needs, and other performance measures to the Vice President of Academic Affairs who recommends as appropriate to the President. <b>RECOMMENDATIONS FOR CONTRACT RENEWALS INSTRUCTIONAL FACULTY</b> <b>AUGUST 2025-2026</b>			
<b>Name</b>	<b>Year Employed</b>	<b>Contract Eligibility</b>	<b>Contract Recommendation</b>
Davison, Avery	2019	2 Year	2 Year
Padgett-Angle, Debra	2017	No Contract at this time	No Contract at this time
Ratliff, Elisa	2025	2 Year	2 Year
Watt, Tammy	1999	No Contract at this time	No Contract at this time

Impact on students and/or student learning: Faculty are the College's direct link with students. They are the purveyors of instruction and the primary providers of support for learning. Renewal of faculty contracts is critical to teaching and learning and allows a process for ensuring quality of instruction.

Alignment with Strategic Plan: This connects to Goal 2 of the Strategic Plan: Improve enrollment, student success, retention and completion.

Implications for budget, personnel, or other resources: The proposed 2025-2026 budget will include funds for the re-employment of these faculty, as well as faculty already under contract.

It was requested that the Board of Trustees approve the personnel actions presented on the above Contract Renewal Recommendations for Instructional Faculty.

### **2025-2026 Laboratory and Special Fees Schedule**

The setting of the Laboratory and Special Fees Schedule for each year is part of the planning process for all academic schools. Adjustments are made each year to reflect the rising costs, and in some cases the



reduced costs of supplies and fees. The academic schools make every effort to keep such costs at a minimum, while still providing a sound learning experience for our students. The proposed 2025-2026 fee increases and decreases are outlined on the attachment. This approval process became effective July 1, 2019, when the Ohio Legislature gave the Chancellor of the Ohio Department of Higher Education (ODHE) authority to approve all fees, inclusive of fees for new programs. The Business Office submitted the fee schedule, which was distributed to Trustees prior to the meeting, and was notified that all fee requests have been approved by the Chancellor's Office. (Copies are available in the office of the Provost and Vice President of Academic Affairs.)

Impact on students and/or student learning: Student lab fees cover costs for consumable supplies used as part of lab experiences. These fees also cover other costs, including liability insurance, specialized industry credentials examinations, and specialized high-cost instruction.

Alignment with Strategic Plan: Goal 2: Improve enrollment, student success, retention and completion. This enables us to enhance quality of resources for students.

Implications for budget, personnel, or other resources: The 2025-2026 budget was built based on the Laboratory and Special Fees Schedule as presented.

It was requested that the Board of Trustees approve the 2025-2026 Laboratory and Special Fees changes, as presented, effective with Fall 2025 semester.

### ***Faculty Evaluation Policy***

Senate Bill 1 (2025) requires that all institutions of higher education in Ohio have a Faculty Evaluation policy and specifies required components of that policy. Faculty must be evaluated on a yearly basis, and the evaluation must assess all areas that the faculty member has spent at least 5% of their annual work time over the preceding year, including teaching, service, professional development, and other activities. The evaluation must include a summary assessment of their performance and use comprehensive, standardized, objective, and measurable performance metrics. At least 25% of the teaching component must be based on student evaluations of instruction that include items specified by the Chancellor. The teaching component must also include a peer evaluation of the faculty member and project the faculty member's work distribution for the following year.

The following Faculty Evaluation Policy meets all requirements specified by Senate Bill 1:

**Faculty Evaluation Policy** (policy number to be assigned)

**Category:** Condition of Employment

**Owner:** Academic Affairs

**Effective:** June 26, 2025

A. Full-time instructional Faculty shall be evaluated on a yearly basis. The evaluation will include an assessment of all areas that the faculty member has spent at least 5% of their annual work time on over the preceding year, including as relevant to the faculty member:

- Teaching
- Service
- Professional Development
- Administrative roles with reassigned time

- Temporary special assignments or projects
  - Research not included as part of professional development
  - Clinical care
- B. The evaluation will include a summary assessment of the above performance areas that includes the parameters, “exceeds performance expectations,” “meets performance expectations,” or “does not meet performance expectations.”
- C. Evaluation of each area will be based on comprehensive, standardized, objective, and measurable performance metrics.
- D. Student evaluations will account for at least 25% of the teaching component of the evaluation and include the set of questions developed by the Chancellor.
- E. The teaching component will also include a peer evaluation of the faculty member, with emphasis placed on the faculty member’s professional development regarding the faculty member’s teaching responsibilities.
- F. The evaluation will include a projected work effort distribution which will be used in the next year’s evaluation that is consistent with the college’s workload policies, based on standards developed by the Ohio Department of Higher Education, and approved by the Dean.
- G. Evaluations will be conducted by the faculty member’s supervisor, reviewed and approved or disapproved by the dean if the dean is not the supervisor, and submitted to the provost for review. In the case of a disagreement between the supervisor and the dean, or the dean and the provost, the provost has the final decision authority.
- H. Appeals process: Should the faculty member disagree with the final decision of the evaluation review process, they may appeal to the president. The president’s decision is final.

This policy shall be reviewed and updated by the Board of Trustees every five years.

Impact on students and/or student learning: A good faculty evaluation process can positively effect student learning by emphasizing and rewarding best practices and professional development.

Alignment with Strategic Plan: This policy is best aligned with Strategic Goal 1: Develop and strengthen quality, innovative academic programs.

Implications for budget, personnel, or other resources: There is no budget impact. New faculty evaluation procedures aligned with this policy will be developed in collaboration with faculty for implementation in the 2025-2026 academic year.

It was requested that the Board of Trustees approve the Faculty Evaluation Policy effective for the 2025-2026 academic year.

***Trustee Ball made a motion to approve the personnel actions presented on the Faculty Contract Renewal Recommendations Revisions, as presented; to approve the 2025-2026 Laboratory and Special Fees changes effective Fall semester 2025; and to approve the Faculty Evaluation Policy effective for the 2025-2026 academic year. Trustee Hall seconded the motion, and it passed unanimously.***

## ***Admissions Policy Revisions***

Clark State reviews and updates policies annually to ensure alignment with the Strategic Plan and Strategic Enrollment Management Plan. The policy review ensures accuracy of policies that create alignment with the vision of the College. It is necessary to reflect Clark State's open access mission through policies and action. The following policy is being submitted for review and approval:

### **3358:5-7-07 Admissions Policy**

Category: Academic Requirements

Owner: Vice President of Student Affairs

Effective: **July 1, 2025** ~~April 1, 2021~~

- A. Clark State ~~College~~ is committed to providing each student with the maximum opportunity to develop and learn. As such, we adhere to an open admissions policy.
- B. Admission to the College is offered to all applicants who are high school transcribed graduates or possess GED equivalent, ~~to applicants at least 18 years of age who have met the established placement testing score or equivalent ACT or SAT scores, and to applicants eligible to participate in the various special programs offered at the College.~~
- C. Admission to the College does not ensure admission to a particular program of study. Some academic programs have established additional requirements that must be fulfilled prior to acceptance. All prospective applicants are encouraged to contact the admissions office for specific information.
- D. For some students, additional coursework in science, mathematics and English may be needed prior to enrollment in certain courses and programs. Such coursework is determined through a review of a student's past academic record or through the placement test.
- E. Clark State admits students in the following enrollment categories:
  - 1. High school students seeking to enroll in the College Credit Plus program.
  - 2. High school students seeking to enroll at Clark State while in high school but who are not enrolled in the College Credit Plus program.
  - 3. High school graduates and adults who possess GED equivalency and have no prior College experience.
  - 4. Non high school graduates without a GED over 18 years of age who have met the established placement testing scores.
  - 5. Students transferring to Clark State who have attended or are attending another College.
  - 6. International student admission.
  - 7. Mature citizens program for residents of Ohio.
- F. Students shall be considered officially admitted when a completed admissions application is entered into the College's data system.

Prior Effective Dates: 3/13/78, 3/23/90, 6/6/92, 7/1/90, 8/1/99, 5/26/00, 5/4/07, 8/20/12, 3/18/15, 10/15/15, 7/1/18, **4/1/21**

Impact on students and/or student learning: Clark State is an open access institution—everyone has an opportunity to learn. Specific academic programs do have additional admission requirements that are not included in the general admissions policy.

Alignment with Strategic Plan: Goal 2 of the Strategic Plan: Improve enrollment, student success, retention and completion.

Implications for budget, personnel, or other resources: There are no known major implications for budget, personnel, or other resources.

It was requested that the Board of Trustees approve the revised Admissions Policy as presented, effective July 1, 2025.

***Trustee Ball made a motion to approve the revised Admissions Policy as presented, effective July 1, 2025. Trustee Rowland-Buckley seconded, and the motion passed unanimously.***

### **Board Members' Open Forum**

Trustee Ball thanked Trustees for their input to date regarding the Presidential Profile and indicated that Mellanie Toles recently sent out the final draft of it for their review. He asked that any additional feedback be sent to Mellanie Toles, David Ball and Erika Daggett by the end of the day Thursday so we can send the final document to AGB Search.

Trustee Hurst inquired about the required Trustee training mentioned in Senate Bill 1. Dr. Blondin reported that the College provides professional development training for our board, and the Ohio Department of Higher Education will also provide training at the Statewide Trustees Conference in September.

### **Executive Session – President's Contract**

Trustee Lopez Ramirez made a motion to move into Executive Session to discuss the President's contract. Trustee Bell seconded, and the motion passed unanimously via a roll call vote. Executive Session commenced at 7:48 p.m.

Trustee Ball made a motion to exit Executive Session and to return to regular session at 8:10 p.m. Vice Chair Rowland-Buckley seconded, and the motion passed unanimously.

### ***President's Incentive Pay 2024-2025***

***Trustee Ball made a motion to approve President Blondin's incentive pay for 2024-2025, and Trustee Hurst seconded. The motion was unanimously approved.***

### ***President's Longevity Deferred Compensation***

***Trustee Lopez Ramirez made a motion to approve President Blondin's longevity deferred compensation subject to confirmation of funding being put into college reserves. Trustee Ball seconded, and the motion passed unanimously.***

### **Adjournment**

Trustee Hall made a motion to adjourn the meeting, and Trustee Ball seconded. The motion passed unanimously, and the meeting adjourned at 8:20 p.m.