



## BOARD OF TRUSTEES REGULAR MEETING

**Minutes**  
**April 16, 2019**

The Clark State Community College Board of Trustees met in regular session at the REACH Center in Xenia, Ohio, on Tuesday, April 16, 2019. Chairman Brad Phillips presided and called the meeting to order at 6:10 p.m.

### **Roll Call**

*Present:* Andy Bell, Jim Doyle, Kyle Hall, Maurice McDonald, Mike McDorman, Peggy Noonan, Vice Chair David Ball, Chairman Brad Phillips, and President Jo Alice Blondin

*Excused:* Sharon Evans

*Others Present:* Adele Adkins, Executive Director of the Performing Arts Center; Dan Ayars, Director of Facilities, Operations and Maintenance; Lesli Beavers, Director of Workforce and Business Solutions; Travis Binkley, Assistant Dean of Advising and Enrollment Services, Greene Center; Mary Bower, Coordinator of Academic Support Services, Greene Center; Dr. Sterling Coleman, Director of Library Services; Mike Cuffman, Assistant Dean of Arts and Sciences; Tom Duffee, Coordinator of Emergency Management/EMS Program Coordinator; Dr. Theresa Felder, Senior Vice President of Student Success; Dr. Matt Franz, Vice President of Information Technology and Emergency Management; Jonathan Goble\*, student/Phi Theta Kappa member; Dr. Tiffany Hunter, Vice President of Academic Affairs; Kara Jackson, Associate Professor, Health, Human and Public Services; Natalie Johnson, Associate Dean, Greene County Campuses; Crystal Jones, Assistant Dean of Business and Applied Technologies; Naomi Louis, Dean of Arts and Sciences; Dr. Victoria Marling, Professor, Business and Applied Technologies/Faculty Senate President; Kathy Nelson, Controller; Toni Overholser, Director of the Foundation; Gwen Stevenson, Interim Dean of Health, Human and Public Services; Amy Sues, Dean of Institutional Effectiveness, Planning and Assessment; Mellanie Toles, Assistant to the President; Bob Visdos, grants writer/consultant; Larry Wakefield, Vice President for Business Affairs; Nathan Walters, Network and Systems Administrator/Staff Senate President; Mia Yaniko\*, Assistant Attorney General – Education Section, Ohio Attorney General’s Office; Whitney White\*, student/Phi Theta Kappa member; and Nina Wiley, Dean of Student Engagement and Support Services

### **Recognition of Guests**

Chairperson Phillips welcomed guests and asked them to introduce themselves.

### **Public Comment**

There were no public comments.

### **Student Success Stories**

Dean Nina Wiley introduced two students, Whitney White and Jonathan Goble, to share their stories. Both were ranked on the All-Ohio Academic Third Team and will be recognized for that next Thursday.

Ms. White shared that growing up, school was not a priority to her family. When she became a mother at 16 and dropped out of high school, it didn't seem like a big deal; she got a job making minimum wage to take care of her son. Four years ago she saw a quote by R.J. Smith, "Nothing beats a failure but a try," and it gave her the confidence to take her GED, which she passed. Her start at Clark State was a little rocky since she had been out of school for nine years, but by the next semester, she made the dean's list. Since then, she has maintained her 3.5 GPA and was inducted into Phi Theta Kappa. She enjoys the environment at Clark State, and her experience with Phi Theta Kappa and our faculty and staff has given her so much confidence. She will graduate in May and will pursue her bachelor's degree in Education at Wittenberg with a focus on Environmental Science. She wants to bring her passion for science to students.

Mr. Goble shared that he is autistic, and he graduated from Xenia High School in 2005. He struggled through many classes since autism was not well understood at that time. After graduating, he received Supplemental Security Income for the next 12 years and lived on that as well as Disability income. At the time, he felt like his chances for education and work were slim. His first job as a bagger at Kroger did not work out well so he left after three months. He discovered that the only jobs he qualified for involved customer service, and that was not compatible with his disabilities. He realized if he wanted to do anything else, he must go to college. In 2017 he walked into the Greene Center to find out about classes and financial aid. The staff was very helpful to him, and he was admitted that fall. He started in Computer Software Development and didn't know if he could do it. Two people showed him that he could: English I adjunct James "Scot" Johnson and TRIO Advisor Rob Gast. He noted that Mr. Johnson is a wonderful instructor who helped him unlock the wonderful writer inside of him; his praise was and still is a motivator for Mr. Goble. Eventually Mr. Goble switched his major to a transfer degree, learned about the TRIO Program, and met Mr. Gast, whose help was invaluable to him. He gave him a huge vote of confidence that he could do this, and most importantly, instructed him to begin approaching college as something he knew he could do. With the help of everyone at Clark State, Mr. Goble was able to maintain a 4.0 GPA, was inducted into Phi Theta Kappa last fall, and will graduate in May. He will transfer to Wright State and has received a scholarship through the Gateway Program, which will essentially eliminate the need for student loans. Two years ago, Mr. Goble was looking at a minimum wage job struggling to survive, and with the help he received here, he now feels that the sky is the limit for him.

Chairman Phillips thanked Mr. Goble and Ms. White for sharing their very inspiring stories.

\*Mr. Goble and Ms. White exited the meeting, and Ms. Yaniko entered the meeting at 6:25 p.m.

### **Approval of Minutes**

Chairman Phillips asked for a motion to approve the minutes of the Regular Board Meeting held on March 19, 2019. Trustee Ball made a motion to approve the minutes as written; Trustee Doyle seconded, and the motion passed unanimously.

### **Board Finance and Facilities Committee Report**

The Board Finance and Facilities Committee met April 9, at 7:30 a.m. in TLC Room 113. Those present included: Andy Bell, Committee Chair; Committee Members David Ball, Jim Doyle, Sharon Evans, Peggy Noonan; Brad Phillips, Board Chair; Dr. Blondin, President; Dr. Theresa Felder, Senior Vice President, Student Success; Dr. Matt Franz, Vice President, Information Technology; Dr. Tiffany Hunter, Vice President for Academic Affairs; Larry Wakefield, Vice President for Business Affairs; Laurie Means,

Executive Director, Marketing; Adele Adkins, Executive Director, Performing Arts Center; Toni Overholser, Director, Foundation; Kathy Nelson, Controller; Susan Kelly, Recorder. Agenda items included:

- Approval of March 15, 2019, Meeting Minutes - ACTION
- Monthly Financial Report
- Quarterly Financial Reports
  - Balance Sheet
  - Restricted Statement
  - Reserves Statement
  - Greene and REACH Centers
- FY 2020 State Budget
- FY 2020 Budget Timeline & Status
- Rhodes Hall Phase I and II Update
- Mercy Primary Care Clinic Update
- Cash on Hand Policy Update
- Investment Policy Update
- Tuition Reimbursement Procedures Update
- Other Business
- Next Meeting – May 14, 2019, at 7:30 a.m. – TLC Room 113

### **Quarterly Financial Reports**

A report detailing the Revenues and Expenses through March 31 was distributed to Trustees prior to the meeting. The following was noted:

State Share of Instruction (SSI) – The FY 2019 budget is based on course completion (50%), success points (25%) and completion milestones (25%). State Share of Instruction (SSI) reflects the original projection from the Ohio Department of Higher Education at July 1, 2018. The final version is \$44,646 below the original budget.

Student Tuition and Fees Revenue represents Fall Semester and Spring Semester through March 31. Summer revenue has been deferred. The deficit has increased from February due to lower Spring B-Term enrollment than expected, combined with higher College Credit Plus (CCP) enrollment, which is heavily discounted. Credit hours for Spring are down a little above 4% compared to FY 2018.

As a reminder, we added a separate line for Other Student Fees and restated prior months. This is to help us better track the Student Credit Hour (SCH) based revenue projected by Dr. Felder and the other primarily headcount related fees. Other Student Fees for Fall and Spring are up compared to the budget due to a projected reduction to Student Bad Debt Expense.

Workforce Non-Credit Training revenue continues to be below budget. Revenue is expected to pick up before the end of the fiscal year. As a reminder, \$186,000 in restricted revenue has been brought in through grants. Even though revenue is down, Workforce spending is less than revenue.

Performing Arts Center (PAC) shows and rentals are up.

Expenditures by object code and by function are tracking favorably with budget. Total expenses are up \$949,700 over last year, but we are still showing a surplus of revenue over expenses. As a reminder, we increased the overall budget for FY 2019 by \$2.35M.

We continue to monitor Bookstore revenue decline, due to the virtual bookstore partnership with eCampus. The Commercial Transportation Training Center and Parking continue to do well. Food Service is performing slightly better than budget.

### Balance Sheet

Total current funds have decreased by \$718,000 (3.5%) compared to third quarter of FY 2018. The decrease is primarily due to a decrease in receivables.

### Statement of Reserve Activity

Total ending balance for March 31, 2019 was \$9,075,893. The primary activity involved deferred maintenance, Executive Search, REACH Center, a new axis rotary table, and finishing out the contract started in FY 2018 with Ferrilli.

### **Greene Center Quarterly Financial Report**

The Greene Center report was originally created to show the revenue and expenses related to the Greene Center after acquisition of the building and expansion to the new location. Most expenses are tracked separately, but the revenue is not. It is based on a percentage of Greene Center credit hours to total credit hours.

#### Revenue:

Budget for State Share of Instruction for the Greene Center has been calculated at 20% of the overall disbursement for Clark State Community College. This is based on actual credit hours taken at the Greene Center during Fall 2016, Spring 2017 and Summer 2017.

Budget for Student Tuition is computed using Fall 2017 credit hours. Student enrollment was projected to be flat compared to last year.

Actual Student Tuition is based on actual credit hours reported from Institutional Research and multiplied by \$155.33 per credit.

#### Expenditures:

Expenditures were rolled-up to match categories currently used for financial reporting.

### **REACH Center Quarterly Financial Report**

This is the first REACH Center report, which shows the revenue and expenses related to the REACH Center. It is set up similar to the Greene Center report. Expenses are tracked separately, but the revenue is not. It is based on REACH Center credit hours.

Revenue:

Budget for State Share of Instruction for the REACH Center has been calculated at .629% of the overall disbursement for Clark State Community College. This is based on actual credit hours taken at the REACH Center during Spring 2019.

Budget for Student Tuition is computed using Spring 2019 credit hours.

Actual Student Tuition is based on actual credit hours reported from Institutional Research and multiplied by \$155.33 per credit.

Expenditures:

Expenditures were rolled-up to match categories currently used for financial reporting.

### **Human Resources Update**

The following actions are for non-exempt employee positions only. The open/advertised positions cover all faculty and staff, both exempt and non-exempt.

#### *New Hires:*

- Danielle Williams, Career Services Specialist, Student Affairs, effective 4/15/19
- Diana Routzahn, Retail Associate, Bookstore, effective 4/1/19
- Mary Murphy, Human Resources Assistant, Human Resources, effective 4/1/19
- Mark Kuruzovich, Custodian, Physical Plant, effective 3/5/19

#### *Open/Advertised Positions:*

- Admissions Specialist (1.0 FTE)
- Agriculture Instructional Faculty (1.0 FTE)
- Client Support Technician (1.0 FTE)
- Dean, Health, Human and Public Services (1.0 FTE)
- Diagnostic Medical Sonography Instructional Faculty (1.0 FTE)
- Director, Access and Retention Services (1.0 FTE)
- Director, Client Support (1.0 FTE)
- Early Childhood Education Instructional Faculty (1.0 FTE)
- English Instructional Faculty (2), Springfield and Greene Center (1.0 FTE)
- Medical Lab Technician Instructional Faculty (1.0 FTE)
- Registered Nursing Instructional Faculty (6) (1.0 FTE)

### **Student Recognition Event**

Student Recognition Night celebrates student success for our student scholars and student leaders. Fifty-three students will be honored at this year's event, which will be held on April 17<sup>th</sup> in the Hollenbeck Bayley Creative Arts and Conference Center. This will be the College's twenty-third annual Student Recognition Night celebration.

For the category of "Outstanding Student in an Academic Program," students were selected by faculty from their academic discipline. The "Outstanding Student Leaders" were chosen by faculty and staff and

recognized in the following categories: All-Ohio Academic Team, Phi Theta Kappa, Student Ambassadors, Student Senate, Work Study, and Physical Therapy Assistant Club.

The keynote speaker will be alumnus Jordan Tyler. Jordan earned his Associate of Science degree from Clark State in 2016 and then completed his bachelor's degree at Wright State University. He was a student ambassador and student representative on the Budget Advisory Council. Jordan will connect with the audience as he shares his experiences as an active student leader.

The attendees at the event will include close to 200 students, guests, faculty, and staff.

### **Graduation Activities**

Below is a listing of the graduation activities scheduled this year:

#### Thursday, May 9, 2019

6:00 p.m.	Kuss Auditorium	LPN Pinning Ceremony
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#### Friday, May 10, 2019

6:00 p.m.	Kuss Auditorium	RN Pinning Ceremony
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#### Saturday, May 11, 2019

8:30 a.m.	Green Room – PAC	Coffee/Muffins/Fruit for Distinguished Guests
9:00 a.m.	Green Room – PAC	Robe and fall in line for processional
9:30 a.m.	Kuss Auditorium	Graduation Ceremony – Health, Human, and Public Services
10:45 a.m.	HBC	Brunch/Lunch
12:00 p.m.	Green Room	Robe and fall in line for processional
12:30 p.m.	Kuss Auditorium	Graduation Ceremony – Arts and Sciences/ Business and Applied Technologies

#### Graduation Highlights:

Student Speaker:	TBD (selection will be made on April 19, 2019)
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Music:	Springfield Symphony Brass Quintet
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Student Vocalist:	Tamika Purce
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Division Marshalls:	Health, Human and Public Services – Dr. Bridget Ingram Arts and Sciences – Dee Malcuit Business and Applied Technologies – Pam Ball
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### **ACCT Program Proposal Submission**

Each year the Association of Community College Trustees (ACCT) holds its annual Leadership Congress. The ACCT Leadership Congress is scheduled for 16-19 October 2019 in San Francisco. Clark State has developed a presentation proposal with Pima Community College (Tucson, AZ). Brad Phillips, Clark State Board Chair, has sent a letter of support on behalf of the proposal. Details of the proposal include:

- “Leveraging the Accreditation Process to Increase Trustee Engagement” with Dr. Blondin, Clark State President; Sharon Evans, Jim Doyle, and Kyle Hall, Clark State Board of Trustees; Dr. Lee Lambert, Pima Community College President; and Mark Hanna, Pima Community College Board of Trustees.

Description: While the accreditation process involves all college stakeholders, trustees' engagement is often limited to preparation for the visit. How can trustees utilize the process to develop strategies for both College and student success? Learn from two presidents and their trustees about how to maximize the outcomes of the accreditation process.

### Foundation Update

- Scholarship applications will be accepted for summer semester April 15 – April 30, 2019. Applications are available at [clarkstate.academicworks.com](http://clarkstate.academicworks.com)
- College for Kids and Teens enrollment is going very well, with 48 registrations in the first week. We have added two new classes for students in seventh to twelfth grade: Pre-Med 2.0 and Sports Science. We have a record number of scholarships available and anticipate full classes for each session.
- We are accepting nominations for our Distinguished and Emerging Alumni Awards. Nominations forms are available at <https://www.clarkstate.edu/about-clark-state/alumni/alumni-recognition/> and will be accepted until June 30, 2019. Awardees will be honored at event which will be held September 20, 2019.

### Performing Arts Center Update

The performances for the 2019 – 2020 Season for the Performing Arts Center are as follows:

- **An Acoustic Evening with Mary Chapin Carpenter and Shawn Colvin**  
Saturday, October 19, 2019 | 8 p.m.  
Singer-songwriters and longtime friends Mary Chapin Carpenter and Shawn Colvin will share the stage for a very special evening. Mary Chapin Carpenter is regarded as one of country music's best singers and songwriters and Shawn Colvin came up through the Greenwich Village Fast Folk cooperative and after nearly two decades of relentless touring and recording, released the mainstream smash *Sunny Came Home* in 1997.
- **London's Theatre Re - *The Nature of Forgetting***  
Friday, November 01, 2019 | 8 p.m.  
Through the countless dimensions of memory and amnesia, *The Nature of Forgetting* bursts with creativity, joy and heartache. Tom, a middle aged father struggling in the early stages of dementia, takes you on a life-affirming journey into a weakened mind, where broken does not have to mean defeated.
- **Mystery Science Theatre 3000 - 30th Anniversary Tour**  
Thursday, November 14, 2019 | 7 p.m.  
What do you get when you combine a cheesy B-movie, hilarious riffing, wisecracking robots and silly sketches performed live? You get Mystery Science Theater's 30th Anniversary Tour! For the first time in 25 years the original host and creator, Joel Hodgson, will be back in his red jumpsuit as Joel Robinson alongside the new host, Jonah Heston and the Bots!

- **The Illusionists – Magic of the Holidays**

Wednesday, November 27, 2019 | 7 p.m.

The Illusionists are BACK for their fourth year in a row! They love our Springfield audiences! Each show brings a new act and a new talent to the stage with their brilliance, magic, illusion, humor, showmanship and incredible jaw-dropping feats.... You never know what you're going to see (or not see)! Join us for another incredible evening before they begin their holiday tour.

- **The Stars of Christmas with Bianca Ryan, *America's Got Talent* Winner, Candice Glover, *American Idol* Winner and Josh Kaufman, *The Voice* Winner**

Friday, December 13, 2019 | 8 p.m.

Winners from *American Idol*, *America's Got Talent* and *The Voice* will appear together in *The Stars of Christmas holiday concert!* **Bianca Ryan**, the first winner of the 2016 *America's Got Talent* at just eleven years old, has earned public praise from Quincy Jones and Simon Cowell. **Candice Glover**, 2013 *American Idol* winner is known for her bold, sultry vocals and powerhouse performances. And **Josh Kaufman**, winner of *The Voice* in 2014, floored audiences with his stirring renditions of soulful tracks by Sam Smith, Bonnie Raitt and John Legend. Backed by a full band plus six show-stopping dancers.

- **Popovich Comedy Pet Theater**

Friday, January 31, 2020 | 8 p.m.

The Popovich Comedy Pet Theater features a unique blend of comedy, world-champion juggling and an amazing cast of furry friends including housecats, dogs, parrots and even mice! Moscow Circus veteran Gregory Popovich, a fifth-generation circus performer and finalist on *America's Got Talent*, has rescued animals from shelters all over the country. Using positive reinforcement and working with more than 30 pets, Popovich transforms the animal's natural abilities into a fun, exciting and adorable one-of-a-kind show for the entire family!

- **The Greatest Love of All: A Tribute to Whitney Houston starring Belinda Davids**

Saturday, February 15, 2020 | 8 p.m.

With the breathtaking vocals of Belinda Davids, accompanied by a 6-piece live band and dancers, *The Greatest Love of All* is a beautifully crafted tribute honoring the talent and music of Whitney Houston.

- **Choir of Man**

Saturday, February 29, 2020 | 8 p.m.

The handsome and funny blokes are back for another entertaining night of singing, drinking, dancing and laughing! The Choir of Man blew audiences away last season with their hair-raising harmonies, high-energy dance and live percussion with foot-stomping choreography; all set in a working pub (free beer anyone?) If you missed them last season, make sure you don't miss them this time around!

- **Blue Man Group**

March 9 or 11, 2020 | 7 p.m.

First time this groundbreaking group has performed at the Performing Arts Center. Get ready for an explosive collision of music, comedy and a whole LOT of color as the world-renowned entertainment sensation, Blue Man Group, comes to Springfield!

- **Goitse**

Saturday, March 14, 2020 | 8 p.m.

Just in time for St. Patrick's Day! The multi-award-winning quintet Goitse (pronounced go-witcha) was

forged in the white-hot creative crucible of Limerick’s Irish World Academy. Their distinctive sound lies in the quality of their own compositions interspersed with traditional tunes from the countryside of Ireland and abroad.

- **Waitress: The Hit Broadway Musical**

Thursday, April 02, 2020 | 7 p.m.

Meet Jenna, a waitress and expert pie-maker who dreams of a way out of her small town and rocky marriage. Pouring her heart into her pies, she crafts desserts that mirror her topsy-turvy life such as “The Key (Lime) to Happiness Pie” and “Betrayed by My Eggs Pie.” When a baking contest in a nearby county — and a satisfying encounter with someone new — show Jenna a chance at a fresh start, she must find the courage to seize it. Change is on the menu, as long as Jenna can write her own perfectly personal recipe for happiness.

- **Michael Bolton: A Symphony of Hits with members of the Springfield Symphony Orchestra Friends Celebration**

Friday, May 01, 2020 | 8 p.m.

Michael Bolton is a multiple Grammy Award-winning singer, songwriter, social activist, performer and movie producer, selling more than 65 million records worldwide. Michael recently became a viral sensation on YouTube with the Emmy nominated video, “Captain Jack Sparrow” that launched on Saturday Night Live racking up over 190 million views! Don’t miss this spectacular evening of hits as Michael Bolton performs live with the Springfield Symphony Orchestra!

**Action Items**

The following items were presented for Board approval:

***Instructional Faculty Contract Renewals***

The College renews contracts for Instructional Faculty each Spring. Instructional Faculty contracts are offered as one-, two-, or three-year contracts. Present Board policy states: *Faculty must serve four years on a one-year contract before becoming eligible for a two-year contract. Upon successful completion of two two-year contracts, faculty may be offered a three-year contract.*

Contract terms are recommended by the appropriate Division Deans based on the College evaluation system, instructional needs, and other performance measures to the Vice President of Academic Affairs who recommends as appropriate to the President.

<b>RECOMMENDATIONS FOR CONTRACT RENEWALS INSTRUCTIONAL FACULTY 8-12-2019</b>			
<b>Name</b>	<b>Year Employed</b>	<b>Contract Eligibility</b>	<b>Contract Recommendation</b>
Adams, Jessica	2017	1 year	1 year contract
Amarkwaah, Collins	2016	1 year	1 year contract
Bailey, Diane	2018	1 year	1 year contract
Bays, Chris	2005	3 year	3 year contract
Benton, Karen	2018	1 year	1 year contract
Bertelson, Ethan David	2017	1 year	1 year contract

<b>RECOMMENDATIONS FOR CONTRACT RENEWALS (continued)</b>			
<b>INSTRUCTIONAL FACULTY</b>			
<b>8-12-2019</b>			
<b>Name</b>	<b>Year Employed</b>	<b>Contract Eligibility</b>	<b>Contract Recommendation</b>
Boberg, Olga	2017	1 year	1 year contract
Burr, Carin	2005	3 year	3 year contract
Chilman, Jason	2017	1 year	1 year contract
Cochran, Katrina	2017	1 year	1 year contract
Cusimano, Julia	2018	1 year	1 year contract
Drake, Arly	2019	1 year	1 year contract
Gavin, Monnica	2018	1 year	1 year contract
Geist, Lynn	2019	1 year	1 year contract
Hagenbuch, Sarah	2016	1 year	1 year contract
Harris, Kathy	2018	1 year	1 year contract
Hatem, Nora	2008	3 year	3 year contract
Hawke, Jennifer	2018	1 year	1 year contract
Heneger, Sarah	2018	1 year	1 year contract
Hinkle, Catherine	2018	1 year	1 year contract
Johnson, Jessica	2016	1 year	1 year contract
Kimble, Debra	2018	1 year	No contract recommended
Lander, Michael	2017	1 year	1 year contract
Miller, Amber	2018	1 year	1 year contract
Miller, Carol	2017	1 year	1 year contract
Mohammadi, Arefeh	2019	1 year	1 year contract
Mohler, Melinda	2013	2 year	2 year contract
Moore, Kevin	2014	2 year	2 year contract
Padgett, Debra	2017	1 year	1 year contract
Parrillo, Adam	2015	2 year	2 year contract
Peairs, Deborah	2011	3 year	3 year contract
Ratliff, Elissa	2015	2 year	2 year contract
Reese, Angela	2018	1 year	1 year contract
Rismiller, Mary	2017	1 year	1 year contract
Roach, Danielle	2018	1 year	1 year contract
Scott, Rebecca	2018	1 year	1 year contract
Selover, Natalie	2013	2 year	2 year contract
Siriphokha, Chan	2016	1 year	1 year contract
Snapp, Anessa	2018	1 year	No contract recommended
Teets, Greg	2000	3 year	3 year contract
Thompson, Stephanie	2015	2 year	2 year contract
Vaughn, Pamela	2015	2 year	2 year contract

Impact on students and/or student learning: Faculty are the College's direct link with students. They are the purveyors of instruction and the primary providers of support for learning. Renewal of faculty contracts is critical to teaching and learning and allows a process for ensuring quality of instruction.

Implications for budget, personnel, or other resources: The proposed 2019-2020 budget will include funds for the re-employment of these faculty, as well as faculty already under contract.

It was requested that the Board of Trustees approves the personnel actions presented on the above Contract Renewal Recommendations for Instructional Faculty.

***Vice Chair Ball made a motion to approve the personnel actions presented on the above Contract Renewal Recommendations for Instructional Faculty, and Trustee Doyle seconded. The motion passed unanimously.***

***Associate Degree and Certificate Authorization***

For the past few months, students who have or will meet all of the institutional qualifications for graduation for Fall 2018, Spring 2019, and Summer 2019 have been identified by the Records and Registration Office. The figures below represent the candidates who are currently eligible for confirming of Associate Degrees/Certificates for the May 2019 Commencement.

<b>Degree Type</b>	<b>Number Awarded</b>
Associate of Arts Transfer	51
Associate of Science Transfer	82
Associate of Applied Business	120
Associate of Applied Science	252
Associate of Technical Studies	3
<b>TOTAL Associate Degrees</b>	<b>508</b>
<b>Certificates</b>	<b>70</b>

<b>Honors</b>	<b>Associate Degrees</b>	<b>Certificates</b>
4.0 GPA	15	1
3.5+ GPA	108	3

<b>Diversity</b>	<b>Total</b>	<b>Female</b>	<b>Male</b>
<b>Associate Degrees</b>	<b>508</b>	<b>348</b>	<b>160</b>
Asian	6	6	0
Amer Ind/Alaska Native	8	4	4
Black/African-American	87	70	17
Hispanic	0	0	0
Hawaiian/Pacific Islander	1	1	0
White	381	254	127
Unknown	17	8	9
2+ Races	4	4	0
NonReg Alien/Foreign	4	1	3

Diversity	Total	Female	Male
<b>Certificates</b>	<b>70</b>	<b>62</b>	<b>8</b>
Asian	1	1	0
Amer Ind/Alaska Native	1	1	0
Black/African-American	16	13	3
Hispanic	0	0	0
Hawaiian/Pacific Islander	0	0	0
White	52	47	5
Unknown	0	0	0
2+ Races	0	0	0
NonReg Alien/Foreign	0	0	0

Impact on students and/or student learning: Graduation and the awarding of degrees and certificates are the most visible (although not the exclusive) measure of our students' success. These credentials provide increased opportunities for academic transfer and employment. As a result of this success, students are better prepared to support the economic development of our community as well as their personal goals and aspirations.

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees move to authorize President Blondin to confer the appropriate degree/certificate for all Associate Degree and Certificate candidates who have or will meet all of the institutional qualifications for graduation.

Dr. Hunter noted that the number of students receiving degrees now totals 532, and 76 will be receiving certificates; this number could continue to change right up to graduation.

***Trustee McDorman made a motion to authorize President Blondin to confer the appropriate degree/certificate for all Associate Degree and Certificate candidates who have met or will meet all of the institutional qualifications for graduation. Trustee Hall seconded, and the motion passed unanimously.***

### ***Shared Governance Definition Adoption***

Clark State Community College is committed to strengthening its shared governance system to ensure that all stakeholders provide input and recommendations appropriate to their roles within Clark State's organizational structure. The organizational structure of the College includes the Faculty Senate, Staff Senate, Student Senate, Executive Council, and Board of Trustees. To this end, the Faculty, Staff, and Student Senates have approved the following definition of shared governance to be adopted by the College. The definition has also been approved by Executive Council.

Shared governance at Clark State Community College is seen as a structure for participatory planning and decision-making among faculty, staff, students, and administration. The shared governance process is anchored in shared values and promotes collaboration, shared decision making and accountability. Together, we identify and pursue an aligned set of sustainable strategic goals for student success.

Impact on students and/or student learning: Adopting this definition will provide better focus and organization campus-wide around student success and collaboration.

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees adopt the definition of shared governance as presented.

***A motion was made by Trustee Noonan to approve the definition of shared governance as presented. Trustee Bell seconded the motion, and it passed unanimously.***

### **Report of the President**

President Blondin deferred to the Faculty and Staff Senates for updates.

Staff Senate President Nathan Walters reported that staff have been working on graduation preparation. Elections for next academic year resulted in three new Senators. Senators are preparing for Staff Assembly this Thursday during which staff will be voting on bylaws revisions.

Faculty Senate President Dr. Victoria Marling reported that Faculty Assembly was held yesterday. Faculty are still working on program and scheduling coordinators duties and pay. The possibility of a 15-week semester is being discussed by faculty, and they are working on better clarity of Title IV attendance requirements.

Dr. Blondin commended Dr. Marling and Mr. Walters for their work this year as Senate Presidents and thanked them for serving in those roles. She noted that Dr. Marling will serve as Faculty Senate President again next year, and Tracy Yates will take over as Staff Senate President.

President Blondin reported the following:

- During tomorrow's Town Hall Meeting, Findley will present on the salary and benefits survey they are conducting for the College.
- Information regarding Mercy's marketing plan/initiatives for the new health clinic and a letter of support to HORAN regarding Clark State's commitment to continue its participation in the feasibility study to potentially form a higher education health insurance consortium by July 1, 2020, were distributed in the Trustees' blue folders.
- Sparkbox has been selected to upgrade the College's website and will present to the Board in the fall.
- Dr. Felder has been chosen to participate in the Aspen Institute, which is basically a Fulbright program for community colleges. The group expressed congratulations to Dr. Felder for this honor.
- Crystal Jones was honored by the American Association for Women in Community Colleges with an Under 40 award, which recognizes outstanding female leaders under the age of 40 working at a community college. Dr. Blondin noted that Ms. Jones has done a great job as Assistant Dean of Business and Applied Technologies and as a faculty member.
- Copies of letters sent to parents of area high school students regarding the benefits and costs savings associated with College Credit Plus were distributed to Trustees.
- The College recently released information regarding this year's College for Kids and Teens program, and we are trying to partner with Johns Hopkins again this year.
- The Executive Council held a retreat facilitated by Mendy Fedotowski at the REACH Center in early April during which members renewed their commitment to Clark State and each other. Every individual is focused on student success, and the time spent together was very energizing.

- The American Association of Community Colleges conference she recently attended was wonderful.

### **Report of the Board Chair**

Chairman Phillips:

- Wished Trustee McDorman a happy birthday.
- Reminded Trustees that their annual financial disclosure statements are due to the Ohio Ethics Commission by May 15, 2019.
- Commented that colleges have been getting a lot of attention in the press lately regarding decreases in enrollment and other issues, and one article stated that institutions that plan and prepare for these issues manage them better. He noted that Clark State is in great shape because we are focusing on what we can do to increase student success and completion.

### **Trustees' Open Forum**

Trustee Bell commented that we have excellent emergency response management for employees and students.

Trustee Doyle commented that the student stories were absolutely amazing, and it was very touching to hear how our faculty and staff put their arms around them and instill confidence in them.

### **Executive Session ~ Compensation of a Public Employee**

Trustee Doyle made a motion to enter Executive Session to discuss the compensation of a public employee. Trustee Noonan seconded, and the motion passed 8-0 by a roll call vote. Executive Session commenced at 6:53 p.m.

The Board exited Executive Session and returned to regular session at 7:12 p.m.

### ***President's Compensation***

***Vice Chair Ball made a motion to adopt a resolution to conditionally adopt the 457(f) Deferred Compensation Plan and designate the President, Dr. Blondin, as the key employee and sole participant in the plan subject to satisfactory resolution of outstanding questions and to adopt a resolution to amend Dr. Blondin's employment agreement and conditionally adopt the Sixth Amendment to Employment Agreement subject to satisfactory resolution of outstanding questions regarding the 457(f) plan document. Trustee Doyle seconded the motion, and it passed unanimously.***

### **Adjournment**

Trustee Hall made a motion to adjourn the meeting, and Trustee Doyle seconded. The motion passed unanimously, and the meeting adjourned at 7:15 p.m.