



2025-26 Unusual Enrollment History

The U.S. Department of Education has established regulations to prevent fraud and abuse in the Federal Student Aid program by identifying students with unusual enrollment histories. Some students who have an unusual enrollment history have legitimate reasons for their enrollment at multiple institutions. However, such an enrollment history requires our office to review your file in order to determine future federal financial aid eligibility. If selected by the Department of Education, this must be resolved before you will receive financial aid.

SECTION A: Student Information

Name: _____ Student ID Number: _____

Address: _____ City: _____ State: _____ Zip: _____

Primary Phone: _____

SECTION B: Schools Attended

Processing for Unusual Enrollment History cannot begin until a completed form and all academic transcripts (if applicable) are received.

- **Please list all colleges attended during the time frame listed below, including Clark State College.** If you attended multiple schools during the indicated time frame, attach an additional page listing all schools you attended and include your name and Student ID at the top of each page. If you have attended Clark State College during any of these years, you are required to list Clark State College.
- **You must attach an academic transcript (official or unofficial) from each college attended.** Please note: if any unofficial transcripts are unclear you will be required to provide official academic transcripts. Failure to report all colleges with attached transcripts will result in denial of your request for financial aid at Clark State College.

Name of College	Dates Attended	Did you earn credit hours?
	2024-2025	<input type="checkbox"/> Yes <input type="checkbox"/> No
	2023-2024	<input type="checkbox"/> Yes <input type="checkbox"/> No
	2022-2023	<input type="checkbox"/> Yes <input type="checkbox"/> No
	2021-2022	<input type="checkbox"/> Yes <input type="checkbox"/> No

SECTION C: Statement

Write or attach a typed and signed statement explaining the reason for your failure to earn any academic credits at each institution and how do you plan to be successful at Clark State College.

SECTION D: Certification Statement

I certify that all of the information on this form and accompanying documents are true and complete to the best of my knowledge. Furthermore, I affirm that I have not knowingly or intentionally provided any false or fraudulent documentation.

Student Signature: _____ **Date:** _____

Acceptable signature formats include hand-written signatures, signatures made using a stylus or finger or an image representation of your signature.

For office use only

FA Staff decision: _____

Signature of authorized school official: _____ Date: _____

MAIL FORM TO:

Clark State College, Financial Aid Office
570 E. Leffel Lane, Springfield, Ohio 45505
financialaid@clarkstate.edu • 937-328-6034