



BOARD OF TRUSTEES REGULAR MEETING

Minutes
September 19, 2023

The Clark State College Board of Trustees met in regular session in the Sara T. Landess Technology and Learning Center Boardroom with the majority of guests attending virtually via Zoom on Tuesday, June 27, 2023. Board Chair David Ball presided and called the meeting to order at 6:12 p.m.

Roll Call

Present in Person: Mike McDorman, Peggy Noonan, Ben Vollrath, Vice Chair Sharon Evans, Board Chair David Ball and President Jo Alice Blondin

Present Virtually: Andy Bell

Excused: Kyle Hall and Becka Rowland-Buckley

Others Present in Person: Mauricio Diaz*, Student; Dr. Adrienne Forgette, Vice President of Academic Affairs; Dr. Matt Franz, Senior Vice President of Technology, Safety and Strategic Initiatives; Crystal Jones, Vice President for Marketing, Diversity and Community Impact; Dr. Dawayne Kirkman, Vice President of Student Affairs; Toni Overholser, Vice President of Advancement; Doug Schantz, Executive Vice President for Finance, Facilities and Operations; Mellanie Toles, Executive Assistant to the President and Coordinator of Special Projects; and Nina Wiley*, Assistant Vice President of Student Affairs

Others Present Virtually: Karen Benton, Interim Assistant Dean of Health, Human and Public Services/SOAR participant; Hayley Boling, Student Senate President; Dr. Travis Binkley, Dean of Enrollment Services; Petra Deason, Manager of Ticket Office Operations, Performing Arts Center/Staff Senate President; Sean Dodge, Institutional Research Analyst/SOAR participant; Dr. Scott Dolan, Dean of Health, Human and Public Services; Garrett Fisher, Director of Nursing Programs/SOAR participant; Natalie Johnson, Associate Dean, Regional Locations; Michael Key, Assistant Director of Retention Services/SOAR participant; Michael Lander, Assistant Professor, Business and Applied Technologies/Faculty Senate President; Naomi Louis, Dean, Arts and Sciences; Kathy Nelson, Controller; Kelly Neriani, Director of Institutional Research and Planning; Dr. Patience Olajide, Assistant Professor, Health, Human and Public Services; Dr. Adam Parrillo, Dean of Business and Applied Technologies; Megan Platfoot, Instructor, Health, Human and Public Services/SOAR participant; Elecia Spain, Assistant Dean, Access and Retention Services; Amy Sues, Dean, Institutional Effectiveness, Planning, Assessment, and Accreditation; Trish Voisard, Staff Accountant; Laura Whetstone, Director of Human Resources; Nina Wiley, Assistant Vice President of Student Affairs; Danielle Williams, Business Development Manager, Workforce and Business Solutions/SOAR participant; and Mia Yaniko, Education Section Chief, Ohio Attorney General's Office

Recognition of Guests

Chair Ball welcomed guests and asked members of the media to identify themselves.

Public Comment

There were no public comments.

Conflicts of Interest

No conflicts were reported.

Student Success Story

Assistant Vice President of Student Affairs Nina Wiley introduced Mauricio Diaz, a student who transferred in from Ohio Dominican University in Fall 2022 pursuing a Criminal Justice degree. She noted that he is a men's basketball team member, has a very high grade point average, and is great to have at Clark State.

Mr. Diaz shared that it is his second year here in Criminal Justice and that he had a rough childhood, as his father was an immigrant, and his mother abused and dealt drugs. The family lived from house to house and sometimes homeless shelters. When Mauricio was in middle school, his mother went to jail after selling drugs to an undercover officer; when he was in the eighth grade, she passed away after being released from jail. His family was very sad because they wanted to help her but were unable to do so.

Mr. Diaz indicated that he looks up to his father as his role model; he came to this country with no resources and made it. He recalled that his father always made sure that Mauricio ate before him and that he had enough before he would eat; if he was still hungry, his dad would give him his food. He watched him struggle, and understands what working hard can get you because of his example. He noted that because of his father, he worked really hard in basketball, and he is also the reason he is at Clark State.

Because Mr. Diaz was not able to play basketball during COVID, he wanted to give up, but he decided to come to Clark State, although it was very difficult being away from his dad. He indicated that last year he was struggling mentally because he felt alone, and one day in the gym, Dr. Kirkman asked if he could help him with something; their relationship grew from there. He also felt supported by Assistant Vice President Wiley since she would always inquire about his wellbeing, and he really appreciated that. He commented that he loves everything about Clark State, and it feels more like family than school; he is excited to come here not only for schooling but for the relationships and friendships he is building. Mr. Diaz noted that God is a really big part of his life, and He is the reason he does what he does. He encouraged everyone to believe in something.

Vice Chair Evans thanked Mr. Diaz for his vulnerability and for sharing his story and asked about his plans after graduation. He indicated that he would like to become a police officer and then maybe a SWAT team member, and afterwards he would like to start his own business. The Trustees thanked Mr. Diaz and wished him well on his future endeavors.

*Mr. Diaz and Assistant Vice President Wiley exited the meeting at 6:23 p.m.

Report of the Board Chair

Chair Ball reminded Trustees about the Board retreat slated for Tuesday, November 14, and noted that the agenda is under development. He also noted that Board of Trustees applicant Mitch Hurst recently met with a Boards and Commissions representative and will hopefully get appointed to the Board soon. Chair Ball also asked Trustee Noonan to begin sharing updates from the Foundation Board during Vice President Overholser's Foundation Update to ensure the Board stays informed.

Report of the President

President Blondin deferred to the Student, Staff, and Faculty Senates for updates.

Student Senate President Hayley Boling reported that Culture Fest, a collaboration between student leaders and the Diversity Committee, will be held on November 15, 2023, from 11:00 a.m. to 1:00 p.m. This is a major focus for Staff Senate currently as they want to make sure it is a successful event. She indicated that since there has been a change in their faculty leadership, student leadership is essentially starting from the ground up, with Student Ambassadors and Student Senate combined. Although they held an unofficial meet and greet at the end of last month, their first official meeting will be held on Thursday, September 28.

Staff Senate President Petra Deason reported that Staff Senate has met a couple of times this year and has implemented a suggestion box for complaints or suggestions, which are reviewed at each meeting to determine if they can help with resolutions.

Faculty Senate President Mike Lander reported that Senators are focusing on faculty compensation with Dr. Forgette, and yesterday's Faculty Assembly was very well attended. Faculty Senate is also focusing on the professional development goals that have been implemented this year. Two Faculty Senate meetings have been held so far, and he believes it will be a very productive year.

President Blondin provided a very nice overview of the trip to Japan she took in early September with Logan County representatives including Trustee Vollrath. She described the differences in culture they experienced and shared a variety of photos and a video. Among other things, the group met with Nippon Express and Daido, toured Honda Suzuka and met with the Mayor of Suzuka, visited NK Parts, attended a Tokyo Giants baseball game with OneColumbus, toured the Tokyo Olympic Village, attended a reception at the U.S. Ambassador of Japan's residence, and participated in the Midwest U.S. Japan Association Annual Conference. She noted that it was a very impactful trip full of networking opportunities that she appreciated, particularly since we have so many Japanese companies in Ohio. She indicated that representatives from Nebraska, Indiana, Michigan, Minnesota, Wisconsin, Illinois and Ohio attended the conference, and it will be hosted in Ohio next year.

Dr. Blondin also reported the following:

- She attended the National Advanced Air Mobility Center of Excellence (NAAMCE) dedication yesterday at the Springfield-Beckley Municipal Airport along with Trustee McDorman and Dayton Development Coalition representatives.
- Vice President Overholser represented the College yesterday at the big announcement by Joby Aviation to build an air taxi production plant at the Dayton airport.
- She attended the grand opening of the Farm Science Review earlier today.
- Governor DeWine sent a letter congratulating her for being awarded the Central Region CEO Award by the Association of Community College Trustees.
- We received a \$200,000 grant from the Department of Transportation for our CDL program, and we have received a Reach status RAPIDS grant that will enable us to serve foster youth.

Dr. Blondin also congratulated Dr. Crystal Jones for recently attaining her Ph.D., and the group offered their congratulations to her.

Approval of Minutes

Chair Ball asked for a motion to approve the minutes of the Regular Board Meeting held on June 27, 2023. Trustee McDorman made a motion to approve the minutes as written; Vice Chair Evans seconded, and the motion passed unanimously via a roll call vote.

Board Finance and Facilities Committee Report

The Board Finance and Facilities Committee met on Thursday, September 14, 2023, at 8:00 a.m. in the Sara T. Landess Technology and Learning Center Boardroom (TLC 113) as well as virtually via Zoom. Those present included: Andy Bell, Committee Chair; Dave Ball, Board Chair; Board of Trustee Members Sharon Evans, Peg Noonan, and Becka Rowland-Buckley; Dr. Blondin, President; Dr. Adrienne Forgette, Vice President, Academic Affairs; Dr. Matt Franz, Senior Vice President, Technology, Safety and Strategic Initiatives; Crystal Jones, Vice President for Marketing, Diversity and Community Impact; Toni Overholser, Vice President, Advancement; Doug Schantz, Executive Vice President for Finance, Facilities and Operations; and Susan Kelly, Recorder

Executive Vice President Schantz provided an overview of the following items discussed at the Committee meeting and indicated that June financials are close to being finalized, and the auditors will present their findings to the Board at its retreat in November.

- Approval of June 14, 2023, Meeting Minutes
- August Financial Report
- Greene Center/REACH/Ohio Hi-Point/HBC/PAC Quarterly Financials
- June Financials/Reserves Estimate/Audit Status – Update
- HEERF Final Quarterly Report
- Capital and Community Projects Update
 - Fire Station/GISA Expansion/Rhodes Hall Phase IV
- Legislative Update
- Department of Labor – FLSA Salary Level Threshold Proposal
- Capital Budget Update
 - Capital Budget Timeline
 - Project Information Worksheet
 - 2023/2024 Legislative Schedule
- Marketing RFP/Future Reserves Request
- Campus Master Plan/Signage Update
- Restricted Budget Adoption
- Open Discussion/Other Business
- Next Meeting – October 16, 2023, 8:00 a.m. TLC 113/Virtually via Zoom

Financial Statements through August 2023

The financial statements detailing revenues and expenses through August 31, 2023, were distributed to Trustees prior to the meeting. The following was noted:

State Share of Instruction (SSI) – The FY 2024 budget is based on course completion (50%), success points (25%) and completion milestones (25%).

Student tuition and fees revenue represents Fall semester activity through August 31. Fall revenue is

lagging in comparison to budget but we will have a better sense after the start of B and D Terms in the months of September and October. Enrollment initiatives persist in an effort to have a positive impact on final Fall numbers.

Workforce Non-Credit Training revenue is currently below budget, but the newly established leadership team in this area is looking to gain traction as the year progresses.

Performing Arts Center (PAC) ticket revenue is currently below budget but we expect ticket sales to increase as we get closer to show dates. HBC/PAC Rental revenue is currently below budget.

Overall expenses are tracking below budget in most categories and serves as an offset to the reduced revenue. By function, Academic Support, Operation/Maintenance of Plant and General Expense are trending higher at this time of year due to early spending in contractual obligations for services. By object code, Communications and Occupancy spending is trending higher. Overall expenses are trending slightly higher than last year.

Bookstore operations is reflecting revenue below budget for the year, but expenses are also down which serves as an offset. Commercial Transportation Training Center (CTTC) has gained significant traction on revenue compared to the last few years due to more support from the State, the recent approval to become a testing location in Ohio, and the leadership in that division leveraging both to benefit student training. Parking expenses are trending at budget at this time even with some early paving projects initiated at the beginning of this fiscal year. In addition to the successful partnership with Fresh Abilities at the Eagles Nest, food service at Clark State is supplemented by expanded vending options provided by Sheehan Brothers Vending. All revenue in the Food Service budget is provided by a cooperative commission agreement with Sheehan Brothers Vending.

Greene Center/REACH Center/Ohio Hi-Point/Hollenbeck Bayley Center/Performing Arts Center Quarterly Financials

Greene Center, REACH and Ohio Hi-Point

The Greene Center, REACH and Ohio Hi-Point reports were originally created to show the revenue and expenses related to their respective location. Most expenses are tracked separately, but the revenue is not. Reports reflect financials through June 30, 2023.

Revenue:

Budget for State Share of Instruction, in conjunction with Student Tuition, for each location has been calculated based on needed credit hours for each location to cover expenses for fiscal year 2023. The Greene Center is calculated at 8.3% of the overall disbursement. REACH is calculated at 0.8% of the overall disbursement. Ohio Hi-Point is calculated at 0.9% of the overall disbursement.

Budget for Student Tuition, in conjunction with State Share of Instruction, is computed using needed enrollment for fiscal year 2023. Actual Student Tuition is based on actual credit hours reported from Institutional Research and multiplied by \$170.33 per credit hour. Classes continue to be largely online at these locations and actual credit hours reflect mostly face to face courses. Each location is being monitored for transition to more face to face courses and program mix.

Expenditures:

Expenditures were rolled-up to match categories currently used for financial reporting.

Performing Arts Center and Hollenbeck Bayley Center

In an effort to raise awareness on the financial operations of the Performing Arts Center (PAC) and the Hollenbeck Bayley Creative Arts and Conference Center (HBC), quarterly financial reports will be provided to the Finance and Facilities Committee of the Board. In addition, the leadership team at the PAC/HBC has implemented a multi-year plan to better align program revenue with operating expenses. Progress on that endeavor will be reflected in the quarterly reports.

Discussion ensued regarding the goal of continuing to decrease the amount of subsidy the College provides to operate the PAC and the efforts involved in that process.

Campus Master Plan Update

In January of 2023, Clark State College concluded its Comprehensive Campus Master Plan engagement with Woolpert. The information included in the final 192-page assessment will serve the College for years to come. This was an important undertaking by the College that helps to maximize our resources and better align our space utilization needs, facility condition needs, and programmatic needs in support of our mission and strategic plan.

Stakeholders:

In an effort to garner feedback from across campus in a comprehensive manner, there were multiple divisions, departments, and constituencies involved in the stakeholder meetings/charrettes. They included College and Foundation Board Members, Community Members, Students, Faculty and Staff. Participation also included a good cross-segment of faculty/staff representation from Academic Affairs, Facilities/Grounds, PAC/HBC, Workforce Development, Foundation, Business Services, and Student Affairs.

Partners:

- Woolpert – Bruce Rankin and Frank Monastra were the primary representatives from Woolpert and, given their extensive experience with campus master planning projects, they served as the lead coordinating partner on this assessment.
- Comprehensive Facilities Planning (CFP) – The CFP representative on this project was Brian Bell. While CFP is a nationally known firm, we had benefit of Mr. Bell being a long-standing member of the Springfield community and residing only minutes away from our campus facilities. CFP conducted a space utilization and needs assessment of Clark State's campuses. In addition to analyzing our usage data, he visited campus and wandered the halls frequently over the course of this initiative to fully absorb and digest how our facilities are being utilized.
- Gordian – Gabby Rosas was the lead representative for Gordian on this project. Gordian conducted a comprehensive facilities condition assessment that helps to inform a strategic capital investment plan moving forward. This assessment dovetails nicely with the full MEP (mechanical, electrical, plumbing) assessment that we did in 2021 that supported our prioritization of HVAC improvements with HEERF.
- Kolar Design – John Kennedy was the primary representative from Kolar (Cincinnati). They were charged by Woolpert as a sub-consultant to provide a wayfinding analysis of Clark State's campus (from highway to hallways) and make recommendations for enhancement.

Progress on the Campus Master Plan:

- Further assessment is completed on the external wayfinding signage for the Leffel Lane campus that will have a similar look and feel to what is located at the downtown campus and will reflect best practices in helping new and returning visitors navigate campus. The preliminary proposal is attached.
- The addition of a new parking lot that will be located just south of Rhodes Hall and serve to promote better usage of the student center entrance (door 60) is incorporated in the Rhodes Hall Phase 4 renovation. The design document was distributed to Trustees prior to the meeting.
- We are condensing the footprint of Clark State’s facility usage in the Brinkman Educational Center, as follows:
 - Removed 6 dumpsters of antiquated and/or broken equipment, furniture, and other miscellaneous items
 - Scheduled to move the Fire Safety Training Program to the new South Limestone Fire Station facility
 - We are identifying underutilized space including classrooms and offices that can be taken offline until a better use is identified. This space can also be leveraged to generate additional lease revenue for the College as tenants are secured.
 - We are condensing the academic footprint in the building allows the College to better leverage its resources to make necessary improvements to the learning environment. For example, we were able to identify the most heavily utilized training/instructional classrooms and prioritize them for LED lighting upgrades this past summer.
- Establishing more functional student-centric outdoor gathering spaces with the currently under-construction Rhodes Hall Plaza
- As of Fall of 2023, the academic curriculum for Graphic Design and New Media occurring downtown at Hollenbeck will be moved to the Leffel Lane campus to better support participating students and provide room for programmatic growth with Project Jericho.
- Leveraging a donor gift to establish an Agricultural Pavilion near the land lab that will serve as not only a home to the Ag department’s educational equipment but also provide faculty/students with an additional learning/instructional environment.
- Discussions are underway to discern the necessary resources required to establish a baseball/softball field on Clark State’s campus
- Working with the Global Impact Stem Academy’s leadership team to facilitate their 30,000 ft. facility expansion to Clark State’s campus

Faculty and Staff Diversity Report and Organizational Chart

The data below represents diversity data for faculty and staff as of August 21, 2023. The faculty and staff Organizational Chart, effective September 8, 2023.

Faculty			
2+	0	86	0.00%
Am. Indian	0	86	0.00%
Asian	3	86	3.49%
Black	5	86	5.81%
Hispanic	1	86	1.16%
White	77	86	89.53%
Unknown	0	86	0.00%

Faculty			
Female	63	86	73.26%
Male	23	86	26.74%

Staff			
2+	3	163	1.84%
Am. Indian	0	163	0.00%
Asian	0	163	0.00%
Black	31	163	19.02%
Hispanic	1	163	0.61%
White	127	163	77.91%
Unknown	1	163	0.61%

Staff			
Female	97	163	59.51%
Male	66	163	40.49%

Board Human Resources Committee Report

The Board Human Resources Committee met on Thursday, August 21, at 2:30 p.m. virtually via Zoom with Committee Chair Sharon Evans, Committee Members Kyle Hall and Mike McDorman, Board Chair David Ball, and President Blondin in attendance.

The Committee discussed and determined recommended presidential goals for the upcoming year, which will be presented to the full Board during Executive Session at the September Board meeting.

Board Advocacy, Student Success, and Programs Committee Report

The Board of Trustees' Advocacy, Student Success, and Programs Committee met virtually on Thursday, August 17, at 9:30 a.m. Those present included: Committee Chair Mike McDorman; Board members Kyle Hall, Becka Rowland-Buckley and Ben Vollrath; President Dr. Jo Alice Blondin; Senior Vice President of Technology, Safety, and Strategic Initiatives Dr. Matt Franz; Vice President of Academic Affairs Dr. Adrienne Forgette; Vice President of Advancement Toni Overholser; and Vice President of Student Affairs Dr. Dawayne Kirkman.

The agenda included the following items (attachments regarding these items were distributed to Trustees prior to the meeting):

- Legislative Update and Timeline
- Great Minds Scholarships
- Strategic Planning Metrics
- Program Review Example and Process
- Open Discussion

Dr. Blondin noted that the recommendation was made to do a deep dive of Program Review during the Board retreat.

Enrollment Report by Category 2022-2023

Reports reflecting 2022-2023 student enrollment data by several categories were distributed to Trustees prior to the meeting. The following was noted:

Race/Ethnicity, Age, Gender, and Military Status: Twenty percent of our students were minority (African American, Hispanic, Asian, and Native American), and 5.2 percent of students indicated two or more races. We saw an increase in our Hispanic students (+29 students). Almost 63 percent of our students were under the age of 25. We continue to serve a high number of female students, which was 66 percent

in 2022-2023. Our total Military Population is 449 unduplicated students. For 2023-2024, Clark State received “Gold” status as a Military Friendly School and is a Top Ten (#3) Military Friendly Spouse School, which will help us recruit this special population.

Full-time/Part-time Status, Financial Aid Data, and Location: Eighty-one percent of our students were enrolled part-time in Fall 2022. From a financial aid standpoint, 77 percent of undergraduate students completed a FAFSA, and 53 percent were awarded Pell/Federal Supplemental Educational Opportunity grants. Also, in Fall 2022, 40 percent of our students were first-generation, 33 percent had dependent children, and 14 percent were married. Online enrollment continues to be strong and represents the largest “location” for headcount. In Fall 2022, 62 percent of enrolled students registered for at least one class online, and 36 percent of students took all of their classes online.

College Credit Plus and Top Feeder High Schools: The high schools with the largest numbers of participants offer multiple courses at their facilities. The Global Impact Stem Academy (GISA) is our largest high school partner. GISA students begin taking college courses at the high school their sophomore year, and many of them take almost all of their classes on the Clark State campus by their senior year. Bellefontaine, Kenton Ridge, Miami Valley Career Technology Center, London, Miami East, Jonathan Alder, Shawnee, Northeastern, Ohio Hi-Point Career Center, Northwestern, Urbana, West Carrollton, Greene County Career Center, and Mechanicsburg also have strong participation. Fifty-four College Credit Plus (CCP) students graduated in 2022-2023—to date, this is our largest class of graduating CCP students. Our top feeder high schools with 2022 high school graduates attending Clark State in 2022-2023 were Springfield, Kenton Ridge, Greenon, Shawnee, Urbana, GISA, Northwestern, Mechanicsburg, London, Tecumseh, Northeastern, Southeastern, Springfield Clark CTC, Beavercreek, and Greene County Career Center.

Programs: Health, Human and Public Services majors (Registered Nursing, Licensed Practical Nursing, Diagnostic Medical Sonography, Social Services, Physical Therapist Assistant, and Addiction and Recovery Services/Peer Support/Addictions and Recovery) and General Transfer majors (Associate of Science, Associate of Arts) continue to be our most popular programs. Enrollment is also strong in Management, Accounting, and Teacher Education Transfer Concentration. Please see attachments for Enrollment Statistics, as well as Enrollment Updates from this summer.

Vice President Kirkman gave kudos to Dr. Travis Binkley and the Student Affairs staff for holding 25 major enrollment events between Spring and Fall semesters in addition to continuing their day-to-day operations.

Technology, Safety and Strategic Initiatives Update

Technology

- We are continuing to invest in additional cybersecurity software with a recent test and acquisition of a solution to provide intelligence about devices with known exploits and vulnerabilities on our network. The investment of just under \$9,000 will provide us with extensive analytics and threat intelligence. This solution will continuously scan devices, network segments, servers, and web pages for vulnerabilities. We were able to secure the solution due to a state of Ohio contract leveraging multiple state institutions, saving the College considerable expense.
- Part of the work being done to accommodate the addition of Station 8 (the new fire station on South Limestone) to our network has created new ways of leveraging our existing fiber optic infrastructure. In order to add it, we had to convert over to Dense wavelength-division multiplexing (DWDM) which

essentially allows us to use a single piece of fiber optic cable for multiple discrete locations and purposes by breaking the light into different wavelengths and colors. It is an impressive technology, which greatly expands our ability to add other facilities and locations to our fiber backbone as needed in the future. The cost to implement this technology is a small fraction of what it would cost to run new fiber strands to locations.

Safety

- Our annual safety report (2022 ASR or Clery Report) is nearly complete. We are gathering the final pieces of data and will submit it to the federal department of education before the end of this month.
- Jon Lemen, Director of Risk and Emergency Management, had the opportunity to work with our practical nursing program to provide active shooter training to students within the program. It is a great partnership with academics and highlights the importance of safety and security within the nursing curriculum.
- The first phase of our expansion of emergency notification has begun. Last year we received a grant that allowed us to purchase 89 VOIP speakers, which will be installed into every college location and building to ensure people are aware of an emergency event. The cabling for this large-scale project was recently completed. Installation and configuration of the speakers will take place shortly. We still have work with radios to come once supply chain issues are resolved. This portion of the project represents nearly \$80,000 in strategic investment improving safety for our students, faculty, and staff.

Strategic Initiatives

- Over the summer, we finalized the details for the Strategic Planning Scorecard. This scorecard summarizes all of the key metrics and measures allowing the entire college community to view overall progress of the plan. Additionally, we've attached disaggregated results to this scorecard which further helps in consolidating a number of different data sources into a single, focused set of data from which the College can measure performance in our strategic goals and initiatives.

Marketing, Diversity, and Community Impact Updates

Marketing

- Preparing for the Presidential Award Banquet
- Fall campaigns continue.
- Continuing to promote the 2023/2024 Performing Art Center season that starts October 12, 2023

Diversity

- Shared "What is Diversity, Equity, and Inclusion?" at the Harvest Breakfast event.
- Mirrors and Windows sessions will continue to focus on Community Impact this month.
 - Greene County with Commissioner Dick Gould, September 15, at 1:00 p.m.
 - Greater Springfield Partnership Young Professionals September 29, at 1:00 p.m.
- Deaf Social Event on September 22, 2023

Workforce and Business Solutions

- The Commercial Transportation Training Center created a schedule providing four opportunities for students to begin Class B training in a given month. This new schedule began last month.
- Weidmann Electrical Technology just completed their third CNC training.
- Springfield City Schools, Sheehan Vending, and PFI Precision completed Professional Supervisory training.

Performing Arts Center (PAC) and Hollenbeck Bayley Conference Center (HBC)

- Air Mobility Conference at the HBC on September 19th
- Presidential Award Banquet at the HBC on September 26th

Vice President Jones reported that the PAC's season starts on October 7th with a Springfield Symphony Orchestra performance *The Planets*, followed by a performance by Sawyer Brown on October 12th. She noted that 400 tickets have already been sold for our *Princess Bride* performance in March. Dr. Jones also provided information regarding a *Dance, Stomp, Shake* performance we typically host but were unable to due to schedule conflicts this year. Trustee McDorman expressed appreciation for all the College does in relation to the PAC, noting that the change in the funding model at the state years ago and he wishes there was state funding available for it now since we are operating in such a challenging, cluttered market.

Foundation Update

- The Presidential Awards Banquet will be held September 26 at 5:30 p.m. at the Hollenbeck Bayley Creative Arts and Conference Center. This year's honorees include The Springfield Foundation, Richard O. Brinkman Award; Manuel Lopez Ramirez, Distinguished Alumnus Award; and Jordan Tyler, Emerging Leader Award. Tickets can be purchased online.
- The Foundation received over \$4,964,620 in financial support during fiscal year 2023 - \$349,605 in donor contributions and \$4,615,017 in grant and capital funding.
- Project Jericho successfully completed and celebrated its 21st year of Life Book Camp for youth living in foster care with the Clark County Department of Job and Family Services. Eight students ranging in age from seven to sixteen created beautiful accordion-style books filled with watercolor art, creative writing, and documentation of their personal histories.
- Project Jericho just completed its third annual Building the Band. Twelve young performers were split into four bands, each with their own professional music mentor to guide them through the process of writing and recording original music. Throughout the week, three additional Project Jericho participants worked with a videographer to document each band's process of developing their band's style and sound. View the Building the Band Volume III video here: <https://fb.watch/mMIWb72fgY/?mibextid=v7YzmG>
- Please save the date for ChalkFest at National Road Commons on Saturday, October 7, from 11:30 a.m. to 4:00 p.m.
- The Scholars Program will host our second annual "Nest Fest" on September 28 at 5:00 p.m. to celebrate the start of the new academic year. The event will include a picnic dinner, career and college exploration activities, fun games, and prizes. The event is open to all Scholars, their families, and our Scholars supporters. We hope you will join us.
- The Foundation Board has implemented a new pilot program "Scholars Perks" to incentivize successful behaviors in our college students. Students receive a financial incentive after they successfully complete 6, 24, 30, and 40 credit hours. Gift cards will also be provided when students increase their grade point average or receive in-person tutoring. Flyers outlining the program have been included in your blue folder.

Vice President Overholser thanked Trustee McDorman regarding his article about mentorship in our community and taking the next step to become a mentor. She added that one of the greatest things Trustees can do is share information like that with community members. She noted that tickets are still

available for the President's Award Banquet next Tuesday and asked that Trustees share this message in the community.

Action Items

The following items were presented for Board approval:

Personnel Recommendations – Exempt/Non-Exempt Employees

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for exempt and non-exempt employees are being presented to the Board of Trustees for formal approval:

New Hires:

- Royal Benton, Event Coordinator, Venue Operations, Marketing, effective 9/11/23
- Anthony Cline, Custodian, 3rd Shift, Business Affairs, effective 8/21/23
- Carol Cummons, Administrative Support Specialist, Advising and Retention Services, Student Affairs, effective 7/17/23
- Lisa Gray, Custodian, 3rd Shift, Business Affairs, effective 9/11/23
- Cheryl Lentes, Academic Advisor, Student Affairs, effective 9/11/23
- Whitney Parker, Financial Aid Specialist, Student Affairs, effective 7/10/23
- Seth Snyder, Accounts Payable/Purchasing Clerk, Business Affairs, effective 8/14/23
- Louisa Tsuchida, Academic Advisor, Student Affairs, effective 9/18/23
- Mary Vonderhaar, Academic Advisor, Student Affairs, effective 8/21/23

Personnel Changes:

- Shannon Kollasch, from Academic Advisor, Student Affairs to Coordinator, Student Services, Xenia, effective 7/24/23
- Carrie Patton, from Administrative Support, Health, Human and Public Services to Clinical Records Specialist, Health, Human and Public Services, effective 7/31/23
- Zach Roberts, from Event Coordinator, Venue Operations to Director, Conference Services and Venue Operations, effective 7/24/23
- Charmaine Misick, from Academic Advisor to Senior Academic Advisor, Student Affairs, effective 9/18/23

Retirements/Resignations/Departures:

- Mary Baker, Academic Advisor, Student Affairs, effective 9/1/23
- JoEllen Boicourt, Coordinator, Student Services, Xenia, Student Affairs, effective 6/23/23
- Anthony Cline, Custodian, 3rd Shift, Business Affairs, effective 8/25/23.
- Jackie Duffy, Career Navigator H-1B, effective 8/3/23
- Tiffany Freeman, Academic Advisor, Student Affairs, effective 8/18/23
- Sarah Hartman, Academic Advisor, College Credit Plus, Student Affairs, effective 9/13/23
- Carla Hetric-Daniel, H1B Peer to Peer Recovery Specialist, Business and Applied Technologies, effective 9/4/23
- Angela Holstein, Clinical Records Specialist, Health, Human and Public Services, effective 7/21/23
- Lauren Kelley, Accounts Payable/Purchasing Clerk, effective 8/18/23
- Ethan Lannom, Custodian, 3rd Shift, Business Affairs, effective 7/24/23
- Becky Piteo, Administrative Assistant to the Dean, Arts and Sciences, effective 8/25/23
- Missty Rhodes, Accommodations and Testing Coordinator, Student Affairs, effective 8/2/23

Open/Advertised Positions:

- Academic Advisor, College Credit Plus, Student Affairs
- Administrative Assistant to the Dean, Arts and Sciences
- Administrative Assistant to the Dean, Health, Human and Public Services
- Administrative Support, Health, Human and Public Services
- Assistant Dean, Health, Human and Public Services
- Assistant Dean, School of Arts and Sciences
- Career Navigator, Business and Applied Technologies
- Coordinator, Access and Retention Services, Student Affairs
- Financial Aid Specialist, Student Affairs

Impact on students and/or student learning: All staff positions are vital to students by ensuring the efficient operation of all areas of the College.

Implications for budget, personnel, or other resources: Funding for the above personnel actions is in the 2023-2024 budget.

It was requested that the Board of Trustees approve the personnel recommendations as presented.

Personnel Recommendations for Instructional Faculty

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for instructional faculty are being presented to the Board of Trustees for formal approval:

New Hires:

- Sarah Hagenbuch, Associate Professor (12-month), Registered Nursing, Health Human and Public Services, effective 6/20/23
- Derrick Marple, Instructor (9-month), Registered Nursing, Health, Human and Public Services, effective 8/11/23
- Mollie Lipp, Instructor (9-month), Registered Nursing, Health, Human and Public Services, effective 8/11/23
- Debora Rudd, Instructor and Program Coordinator (9-month), Business and Applied Technologies, effective 8/11/23
- Christine Schlater, Instructor (9-month), Registered Nursing, Health, Human and Public Services, effective 8/11/23
- Courtney Buck, Associate Professor (12-month), Registered Nursing, Health, Human and Public Services, effective 8/11/23
- Haley Curry, Instructor (9-month), Arts and Sciences, effective 8/11/23
- Katlyn Graham, Instructor (9-month), Practical Nursing, Health, Human and Public Services, effective 8/11/23
- Ciara Bobbitt, Assistant Professor (9-month), Health, Human and Public Services, effective 8/11/23
- Angela Turner, Assistant Professor (9-month), Health, Human and Public Services, effective 8/14/23

Retirements, Resignations, Departures:

- Jennifer Bailey, Instructor, Arts and Sciences, effective 8/10/23
- Kara Jackson-Sisler, Associate Professor, Health, Human and Public Services, effective 8/10/23
- Cody Hollinger, Principal Technical Instructor, Business and Applied Technologies, effective 9/11/23
- Wendi Macdowell-Arnold, Instructor, Health, Human and Public Services, effective 9/1/23

Open/Advertised Positions:

- Instructional Faculty – Computer Software Development and Program Coordinator, Business and Applied Technologies
- Instructional Faculty – Diesel Technologies, Business and Applied Technologies
- Instructional Faculty – Practical Nursing, Health, Human and Public Services (2 positions)
- Instructional Faculty – Registered Nursing, Health, Human and Public Services (two positions)

Impact on students and/or student learning: All Instructor positions are vital to students and student learning by providing the necessary instruction and support in the various disciplines.

Implications for budget, personnel, or other resources: Funding for the above personnel action is in the 2023-2024 budget.

It was requested that the Board of Trustees approve the personnel recommendation as presented.

Vice Chair Evans made a motion to approve the personnel recommendations for exempt and non-exempt employees and instructional faculty as presented; Trustee Noonan seconded, and the motion passed unanimously via a roll call vote.

Restricted Budget Adoption

A document reflecting the restricted budgets for fiscal year 2023-2024 was distributed to Trustees prior to the meeting; descriptions of each of the projects funded by these various restricted sources were included. The total represents a \$2.9M (17.8%) decrease from the restricted budget adopted in Fall 2022 largely due to the spending down of HEERF funds received by the federal government in support of the pandemic.

GRANT NAME		GRANTOR'S BUDGET
Academics		
ARCTOS	7/23 - 6/24	2,027,581
All Within My Hands - Metallica Scholars Initiative	7/23 - 6/24	50,000
Education Innovation Funds	7/23 - 4/24	5,374
ITAG Transfer	7/23 - 4/24	1,500
NRCS Grant/Northeast	7/23 - 4/24	23,257
OACC - Intel	7/23 - 6/24	11,601
OACC - Success Center for Ohio	7/23 - 6/24	873
ODHE - CTAV Implementation	7/23 - 4/24	1,500
ODHE - Workforce Alignment Short Term Certificate (BAT & HHPS)	7/23 - 6/24	112,085
Ohio Consortium Transfer Pathway	7/23 - 6/24	556
Ohio Department of Education - Ohio Board of Nursing	7/23 - 6/24	7,953
Ohio Department of Education - State Fire Marshal Grant	7/23 - 6/24	100,000
Private - Cengage Learning Royalties	7/23 - 6/24	9,030
SCTAI Initiative	7/23 - 6/24	1,500
Springfield Foundation - Grant Writing	7/23 - 6/24	2,500
U.S. Department of Labor - H1B One Workforce	7/23 - 6/24	1,251,624
Advancement		
Clark County - Holiday Party	7/23 - 12/23	12,000
Clark County - Juvenile Court	7/23 - 6/24	81,089
Clark County - Mental Health Court	7/23 - 6/24	6,188
DJFS - Project Jericho	7/23 - 6/24	283,391
DJFS - Project Jericho - Miami Valley	7/23 - 6/24	304

OAC - Project Jericho	7/23 - 6/24	409
Private - Project Jericho - Bike Greater Spfld	7/23 - 6/24	44
Private - Project Jericho Donations	7/23 - 6/24	3,737
Private - Project Jericho Wilson Sheehan Foundation	7/23 - 6/24	2,500
Private - Project Jericho Zonta	7/23 - 6/24	1,889
Private - Restorative Justice Initiative	7/23 - 6/24	1,337
Project Jericho Open Studio Grant	7/23 - 6/24	4,799
SCSD Middle School Enrichment	7/23 - 6/24	2,750
SDE - Perkins	7/23 - 6/24	298,725
Springfield City Schools/Perrin Woods and Little Libraries	7/23 - 6/24	1,016
Turner Foundation - Explorations	7/23 - 6/24	891
Turner Foundation - Project Jericho Support	7/23 - 6/24	18,859
Business Affairs		
ODHE - Capital Component	7/23 - 6/24	103,976
Marketing, Diversity, Community Impact		
Arts Council	7/23 - 6/24	2,500
Big Plain Solar	7/23 - 6/24	25,000
Davidson Endowment Earnings	7/23 - 6/24	35,333
Kennedy Center - Arts Alive	7/23 - 6/24	1,230
OAC - Arts Alive	7/23 - 6/24	726
ODHE - Workforce Alignment Short Term Certificate - Workforce	7/23 - 6/24	28,416
Private - Arts Alive - School Contributions	7/23 - 6/24	8,869
Private - PAC Sponsorships	7/23 - 6/24	1,000
Springfield Foundation - Performing Arts Center	7/23 - 6/24	14,603
Turner Foundation - Arts Alive	7/23 - 6/24	9,277
Student Affairs		
Logan County Electric Cooperative - ABLE Program	7/23 - 6/24	750
Logan County Jail - ABLE Program	7/23 - 6/24	44
OACC - SNAP E&T Professional Development	7/22 - 6/23	2,000
ODHE - Choose Ohio First	7/23 - 6/24	34,580
ODHE - Choose Ohio First	7/23 - 6/24	12,000
ODHE Great Minds Initiatives	7/23 - 6/24	245,000
ODHE - Ohio Mental Health	7/23 - 6/24	60,560
ODHE - Student Support Services/Interpreters	7/23 - 6/24	7,054
ODJFS SNAP E&T 50/50	7/23 - 6/24	30,000
Ohio Department of Education - GED Testing	7/23 - 6/24	3,642
Private - ABLE and GED Preparation New Carlisle	7/23 - 6/24	17
Private - Springfield Foundation/Accessibility Technology & Scholarship Grant	7/23 - 6/24	314
Private - Supporting Student Parents Community of Practice Initiative	7/23 - 6/24	750
Private - The Dayton Foundation Second Chance Grant Pilot Program	7/23 - 6/24	2,510
SDE - Aspire (ABLE) GED Program	7/23 - 6/24	261,491
US Department of Education - Federal Workstudy	7/23 - 6/24	106,898
US Department of Education - Pell	7/23 - 6/24	7,285,722
US Department of Education - Pell Administrative Allowance	7/23 - 6/24	24,842
US Department of Education - SEOG	7/23 - 6/24	200,000
US Department of Education - Title III	7/23 - 6/24	280,425
US Department of Education - TRIO 2020-2025	7/23 - 6/24	303,426
U.S. Department of Veterans Affairs	7/23 - 6/24	12,807
TOTAL		13,432,625

The following are new grants and contracts from budgets adopted this year:

- ODHE-Great Minds Initiatives
- ODHE-Ohio Mental Health
- Choose Ohio First (secondary round of funding)

The following budgets adopted a year ago were spent down during the year:

- HEERF-Students ARP
- HEERF-Institutional ARP
- HEERF-Institutional CRRSSA
- HEERF-Strengthening Institutions
- DJFS-Job Readiness
- US DOL HRSA Opioid Workforce Expansion Program
- USDA-Community College Alliance for Agriculture Advancement

Other projects listed represent either carry-forward balances from past years or continuing projects with new funding.

Impact on students and/or student learning: These projects impact various initiatives in the College's Strategic Plan.

Implications for budget, personnel, or other resources: Up to \$13,432,625 will be received by the College and disbursed for the projects listed in accordance with stipulations of the grantors.

It was requested that the Board of Trustees moves to accept the restricted funds as presented. By accepting these restricted funds, Trustees also accept the restrictions imposed by grantors.

Appointment of ACCT Delegate and Alternate

Clark State College is a member of the Association of Community College Trustees (ACCT). ACCT is governed by a Senate, which has the full authority of the membership, and is composed of the voting delegates of the Voting Members of the Association.

Governing and advisory boards of accredited not-for-profit community-based postsecondary educational institutions that primarily offer programs other than baccalaureate, graduate and professional degrees, including boards of state systems that include such institutions, are eligible to become Voting Members of the Association.

According to ACCT bylaws, Voting Members shall be represented at Senate meetings only by voting delegates, and each institution receives one voting delegate for each 20,000 of headcount enrollment. Voting Members may designate for each voting delegate an alternate who may serve as the voting delegate in the absence of any voting delegate from the same Voting Member.

The Senate shall hold at least one meeting annually. Such annual meeting of the Senate shall be the Annual Meeting of the Association (i.e., the annual Leadership Congress).

In accordance with ACCT bylaws, Voting Members shall certify to the president of the Association the names of their voting delegates and alternates before the designated deadline for such certification.

It is recommended that Sharon Evans be appointed as the college delegate and Kyle Hall be appointed as the alternate delegate.

Impact on students and/or student learning: None

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees affirm the appointment of Sharon Evans as the college delegate and Kyle Hall as the alternate delegate to the ACCT governing board.

Trustee Noonan made a motion to accept the restricted funds as presented, thereby accepting the restrictions imposed by grantors, and to affirm the appointment of Sharon Evans as the college delegate and Kyle Hall as the alternate delegate to the ACCT governing board. Trustee Bell seconded, and the motion passed unanimously via a roll call vote.

Trustees' Open Forum

Trustee Vollrath commented that it was a real benefit to have Dr. Blondin and Clark State participate in the Japan trip, noting that having education and business at the same table was fabulous. He felt that it was a very worthwhile trip, and it was very interesting to learn from the companies there the workforce challenges they are facing. He noted that Japan is a closed border, and their population has been declining for 14 years in a row; 800,000 people were lost last year, and they expect to lose 25 million over the next 25 years. Having robots serve as waitresses is one solution they have implemented, and that mindset might shift to the United States as well. Aspects of the trip offered some very interesting insights into the demographics they are facing and leads to thoughts about how Honda logistics might be automated in Ohio, for example.

Trustee McDorman commented that NAAMCE is in town now and will be growing every year. Clark State was a big part of the dedication with Dr. Blondin front and center hosting a reception. He noted that it was very important.

Executive Session – President's Goals

Vice Chair Evans made a motion to enter Executive Session to discuss the President's goals for 2023-2024. Trustee McDorman seconded, and the motion passed 7-0 by a roll call vote. Executive Session commenced at 7:32 p.m.

Vice Chair Evans made a motion to exit Executive Session and return to Regular Session at 8:37 p.m. Trustee McDorman seconded, and the motion passed unanimously via a roll call vote.

Adjournment

Trustee Bell made a motion to adjourn the meeting, and Trustee McDorman seconded. The motion passed unanimously, and the meeting adjourned at 8:38 p.m.