

# CLARK STATE COMMUNITY COLLEGE BOARD OF TRUSTEES REGULAR MEETING

## Minutes September 17, 2013

The Clark State Community College Board of Trustees met in regular session in the Boardroom of the Sara T. Landess Technology and Learning Center on Tuesday, September 17, 2013. Chairman Jim Doyle presided and called the meeting to order at 6:10 p.m.

**Roll Call:** Present: Andy Bell, Sharon Evans, Brad Phillips, Heather Tiefenthaler, Chairman Jim Doyle, and President Blondin

Excused: Peggy Noonan and Vice Chair Heather Corbin

Others Present: Cynthia Applin, Director of Institutional Research and Planning; Jane Cape, Dean of Business and Applied Technologies; Randy Conover, Director of Facilities, Operations and Maintenance; Martha Crawmer, Dean of Arts and Sciences; Kris Culp, Vice President of Advancement; Beth Deger, Director of Library Services; Theresa Felder, Dean of the Greene Center; Matt Franz, Director of Information Technology; Duane Hodge, Director of Workforce Development, Sales and Outreach; Joseph Jackson, Vice President for Business Affairs; Marvin Nephew, Director of Human Resources; Cindra Phillips, Manager of Online Learning and Instructional Resources/Staff Senator; Mark Schmidt, Associate Professor, Health, Human and Public Services/Faculty Senate President; Cort Schneider, Manager, Disability Office/Staff Senator; Holly Snyder, Manager of the Bookstore and Office Services Center; Amy Sues, Director, Strengthening Student Success; Mellanie Toles, Assistant to the President; Kathy Wilcox, Dean of Health, Human and Public Services; and Mia Yaniko, Assistant Attorney General/College Legal Counsel

### Recognition of Guests

Chairman Doyle welcomed the guests, and President Blondin introduced them.

### Public Comment

There were no public comments.

### Approval of Minutes

Chairman Doyle asked for a motion to approve the minutes of the Regular Board Meeting held on June 18, 2013. Trustee Bell made a motion to approve the minutes as presented; Trustee Evans seconded, and the motion passed unanimously.

## **Presentation**

Amy Sues, Director of Strengthening Student Success, delivered a presentation regarding retention and student success. She presented an overview of the Title III grant, a five-year \$2 million grant spanning from 2009 to 2014, noting that approximately 65 percent of Clark State students take at least one developmental education course, and retention of these students is the grant's primary focus.

Since the grant's inception, staff have been more focused on making decisions based on data, and improvements have been made in a variety of areas, including COMPASS placement testing, institutional management technologies, adjunct faculty training, My Academic Plan (MAP) campaign, registration campaign, new student orientation, and first year experience options. A new faculty/staff advising team has also been formed. Although most colleges with Title III grants focus on one or two initiatives, we have implemented 36 initiatives.

Ms. Sues provided details on the Math Emporium Lab, which was piloted in the summer and launched in the fall. Each student in the lab works at their own pace on the areas they need work on, and individualized attention is provided by an instructor and two tutors. A 100% success rate was noted for the summer's participants, whereas our typical success rate in developmental math courses is 50%. Our data indicates that students working with an Accessibility Specialist and/or our mental health counselor are also showing increased retention rates.

Ms. Sues ended by saying that the hallmark of the grant is that a lot of people across campus have really examined the way they work to improve retention and student success; the faculty and staff have shown that they are not afraid to change.

A brief question-and-answer session followed the presentation. In response to whether we will be able to continue these programs when the grant ends, Ms. Sues indicated that it is something we are all concerned about, and we will use the data to help us determine how to proceed. It was noted that \$24,000 would be needed annually for software licenses, and approximately \$250,000 would be needed for salaries.

Chairman Doyle thanked Ms. Sues for her presentation and enthusiasm.

## **Financials Ending August 31, 2013**

The Fiscal Year to Date Comparison at August 31 was distributed to Trustees prior to the meeting.

## **Board Finance and Facilities Committee Report**

The Board Finance and Facilities Committee met Thursday, September 12, 2013, at 8:00 a.m. in the TLC Boardroom. Those present included: Committee members Andy Bell and Brad Phillips; Board Chair Jim Doyle; Dr. Blondin, President; and Vice President Joseph Jackson. Agenda items included:

- Financial Reports
  - FY 2012-2013 Preliminary
  - FY 2013-2014 through August
- Reserve Expenditures
- Student Success Center Bid Award
- FY 2013-2014 Restricted Budgets
- Property Tax/Assessment
- FY 2015/FY 2016 Biennial Capital Bill
- FY 2014-2015 State Share of Instruction Funding Formula

- Other

Minutes of the meeting have been distributed to all Trustees. The next Committee meeting will be in November 2013.

### **Performing Arts Center Endowment Report**

The Foundation agreed to invest the Performing Arts Center (PAC) Endowment funds that were transferred from the College as a restrictive endowment fund known as the Clark State Performing Arts Center Endowment Fund. Eligible investments are spelled out in the agreement. The income generated from these funds must be used for the purpose of operating, programming and maintaining the PAC. The Foundation agreed to issue quarterly reports to the Clark State Board of Trustees regarding the status of the investment of the funds. Following is a recap at 6/30/13:

Investment @ Cost (2002 - 2004)	\$1,267,243
Interest Earnings (June 2002 to present)	\$864,351
Commonfund Management Fees (June 2002 to present)	\$(52,837)
Foundation Management Fees(2007 - 2013)	\$(110,886)
Transfer to College for Hollenbeck-Bayley Center (June 2012)	\$(220,000)
Expenditures for Performing Arts Center(Aug 2009-Present)	\$(169,253)
Market Gain/(Loss) (June 2002 to present)	\$163,954
Balance 6/30/13	\$1,742,572
Quarterly (Apr-Jun) Rate of Return	-2.18%
Barclays Aggregate Bond Index (Apr-Jun Quarter)	-2.32%
June Return	-1.75%
Barclays Aggregate Bond Index (June)	-1.55%

The Foundation Board approved transferring these funds into the High Quality Bond Fund at their June 2003 meeting. In August 2006, the Foundation Board approved assessing management fees to endowment accounts it manages. This figure (\$110,886) represents the 1.25% fee for seven fiscal years (FY 2007 – FY 2013). Marc Bernhardt from The Commonfund met with the Foundation Finance/Investment Committee on February 21, 2013, to review fund performance, asset allocation, spending policy, and provide a market forecast.

### **Human Resources Update**

*Filled Positions:*

#### Non-Exempt

- Part-Time Project Jericho Community, Outreach, and Education Assistant (0.46 FTE), *Lauren Houser*, effective August 1, 2013
- Project Jericho Outreach and Education Specialist (0.60 FTE), *Brandon Sipes*, effective August 1, 2013
- Project Jericho Outreach and Education Specialist (1.0 FTE), *Kristi Limes*, effective August 12, 2013
- Accessibility Specialist (1.0 FTE), *Alexandria Hawley*, effective August 19, 2013
- Custodian, Night Shift (1.0 FTE), *Ryan Green*, August 19, 2013

### Exempt

- Director, Information Technology (1.0 FTE), *Matthew Franz*, effective July 8, 2013

### Faculty

- Instructional Faculty for History (1.0 FTE), *Melinda Mohler*, effective August 19, 2013
- Instructor, Registered Nursing (1.0 FTE), *Carla Boomershine*, effective August 27, 2013

### *Retirement:*

- Vice President, Academic and Student Affairs (1.0 FTE), *Dr. David Devier*, effective October 1, 2013

### *Resignations:*

### Non-Exempt

- Custodian (1.0 FTE), *Mark Brush*, effective August 6, 2013
- Records Clerk (.50 FTE), *Laura Siemon*, effective August 14, 2013

### Exempt

- Academic Coordinator (1.0 FTE), *Mel Brown*, effective August 30, 2013

### Faculty

- Instructor, Registered Nursing (1.0 FTE), *Lori Ludwig*, effective August 22, 2013

### *Termination:*

### Non-Exempt

- Custodian (1.0 FTE), *Yvette Battle*, effective June 18, 2013 (Medical)

### *Open/Advertised Positions/Searches/Interviews:*

### Non-Exempt

- Records Clerk (.50 FTE)
- Custodian, Night Shift (1.0 FTE)

### Exempt

- Vice President, Academic and Student Affairs (1.0 FTE)
- Senior Systems Analyst/Programmer (1.0 FTE)
- Associate Director of Student Services, Greene Center (1.0 FTE)
- Academic Coordinator, Student Support Services (1.0 FTE)

## **Liaison Reports**

### Clark State Foundation/Circle of Friends

- The Foundation fund balance as of June 30, 2013 is \$12.6 million.
- We are delighted that Patti Phillips has joined the Foundation Board to represent Greene County. She is going to help us recruit additional Greene County members, as we work to provide Greene County students with the same access to scholarship assistance that Clark County students have.
- The Finance/Audit/Investment Committee will conduct an RFP process this year for investment managers, not because of any dissatisfaction, but to exercise due diligence, since we have not conducted such a process in the last 20 years. It may or may not result in any changes.
- The Foundation's annual revenue for fiscal year 2013 was \$411,026, an increase of 65 percent.

- The Foundation awarded additional scholarships of \$19,981 in August, bringing the total to date to \$83,800 for 2013-14.
- The Foundation has set a cap of \$2500 for fees for Champion City Scholars students as a precaution because some of the College's newer programs--particularly aviation--have fees that can reach over \$40,000. Scholars still receive tuition and books at no cost.
- Each Foundation committee has established their success measures for FY 2014.
- The Circle of Friends will celebrate the 20th anniversary of the Performing Arts Center with a special rate of \$100 for an engraved brick.
- The Foundation has adjusted the Board meeting date to the third Wednesday of the month, to accommodate Kris Culp attending Leadership Champaign County on third Thursdays.

#### Council of Governments

- Center enrollment is at 75 children (67% of capacity). Staffing levels are adequate at this time.
- Ongoing efforts are being made to increase enrollment.
- The next Council of Governments meeting is scheduled for Wednesday, September 25, at 5:00 p.m.

#### **Action Items**

The following items were presented for Board approval:

#### ***Personnel Recommendations ~ Instructional Faculty***

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for instructional faculty are being presented to the Board of Trustees for formal approval:

#### **New Hires:**

- Instructional Faculty for History (1.0 FTE), *Melinda Mohler*, effective August 19, 2013
- Instructor, Registered Nursing (1.0 FTE), *Carla Boomershine*, effective August 27, 2013

#### **Resignation:**

- Instructor, Registered Nursing (1.0 FTE), *Lori Ludwig*, effective August 22, 2013

#### Impact on students and/or student learning:

- The History Instructor position will interface directly with students in the History Department providing some required instruction
- The Registered Nursing Instructor is a critical nursing faculty position. Provides direct services to nursing students.

Implications for budget, personnel, or other resources: These positions are built into the 2013-2014 budget.

It was requested that the Board of Trustees move to accept the personnel recommendations as indicated.

#### ***Personnel Recommendations ~ Exempt Employees***

In accordance with established hiring procedures and after approval by President Blondin the following recommendations for exempt employees are being presented to the Board of Trustees for formal approval:

#### **New Hire:**

- Director, Information Technology (1.0 FTE), *Matthew Franz*, effective July 8, 2013

**Resignation:**

- Academic Coordinator (1.0 FTE), *Mel Brown*, effective August 30, 2013

**Retirement:**

- Vice President, Academic and Student Affairs (1.0 FTE), *Dr. David Devier*, effective October 1, 2013

Impact on students and/or student learning:

- The Director, Information Technology serves as a senior advisor to the President on technology related matters and leads a team of 14 professionals to achieving department and college goals.
- The Academic Coordinator will work in our Student Support Services unit providing direct support services to select first generation, at risk students.
- The Vice President, Academic and Student Affairs serves as Chief Academic Officer while guiding and overseeing all academic and student services activities.

Implications for budget, personnel, or other resources: Funding for all positions is in the 2013-2014 budget.

It was requested that the Board of Trustees move to accept the personnel recommendations as indicated.

***Dental Insurance Renewal***

The College self-insures the dental benefit for employees and contracts with CoreSource as the third party administrator. The plan consists of participating dental providers and provides out-of-network benefits as well. This benefit is mandatory for all eligible employees and the Board pays the entire premium for all employees. The plan year for the dental benefit is October 1 through September 30.

The cost for this benefit is divided into two categories: Administrative Fee (The amount paid to CoreSource to administer the program) and The Reserves (The amount we put away in order to pay claims as they arise.) Fortunately, our employees did a good job controlling costs for the 2012-2013 plan year and our reserves for dental claims are at a level sufficient to cover expected claims for the upcoming year. Therefore, we are able to keep the administrative fee and reserve amount at the same level as 2012-2013 to cover the anticipated costs of claims for 2013-2014. Our Dental Insurance Plan is renewed for plan year 2013-2014 with no administrative fee or reserve fee increases. However; there is a modest \$6,000 increase due to additional employees covered. See below:

	<b>2012-2013</b>	<b>2013-2014</b>
Administrative Fee:	\$4.25 per EE per month	\$4.25 per EE per month
Amount to Reserves:	<u>\$55.97</u> per EE per month	<u>\$55.97</u> per EE per month
Total:	\$60.22 per EE per month	\$60.22 per EE per month
Number covered:	233 (approx.)	240 (approx.)
<b>Total cost:</b>	<b>\$168,000 (approx.)</b>	<b>\$174,000 (approx.)</b>

Impact on students and/or student learning: The cost of this benefit shall not adversely impact funding allocated to instruction, academic support, and student service departments.

Implications for budget, personnel, or other resources: Estimated total cost to budget: \$174,000. This amount is funded in the 2013-2014 budget for this benefit.

It was requested that the Board of Trustees authorize President Blondin or her designee to renew the dental insurance benefit at a cost that is within the 2013-2014 budget.

### ***Restricted Budget Adoption***

The following list details the restricted budgets for fiscal year 2013-2014. Descriptions of each of the projects funded by these various restricted sources were previously distributed. The total represents a \$970,000 (5.3%) increase from the restricted budget adopted in fall 2012.

	<b><u>DATES</u></b>	<b><u>GRANTOR'S BUDGET</u></b>
Clark County - Child Advocacy Center for Project Jericho	7/13 - 6/14	\$173.62
Clark County - Drug Court	7/13 - 6/14	\$54.20
Clark County - Juvenile Court	7/13 - 6/14	\$38,750.23
Clark County - Mental Health Court	7/13 - 6/14	\$20,213.11
Clark State Foundation - Major Gifts/TLC	7/13 - 6/14	\$254,821.82
Davidson Endowment Earnings	7/13 - 6/14	\$65,942.27
Della Selsor - Project Jericho	7/13 - 6/14	\$2,568.05
DJFS - Project Jericho CY 13	7/13 - 12/13	\$48,500.99
DJFS - Project Jericho/Community Outreach CY 13	7/13 - 12/13	\$40,299.08
DJFS - Project Jericho/Miami Valley	7/13 - 6/14	\$304.03
DJFS - Project Jericho/Open Doors	7/13 - 12/13	\$34,000.00
Kennedy Center - Arts Alive	7/13 - 6/14	\$1,576.41
National Endowment for the Arts - Coming Up Taller Award	7/13 - 6/14	\$10,000.00
National Science Foundation - CyberPro/CyberSecurity	7/13 - 6/14	\$407,961.00
National Science Foundation - Mentorlinks	7/13 - 6/14	\$583.00
OAC - Operating Support	7/13 - 6/14	\$25,708.00
OAC - Project Jericho	7/13 - 6/14	\$15,952.00
OAC - Arts Alive	7/13 - 6/14	\$3,726.17
OBR - Articulation and Transfer Travel	7/13 - 6/14	\$1,710.32
OBR - Capital Component	7/13 - 6/14	\$3,150,906.16
OBR - Ohio Means Internships	7/13 - 6/14	\$28,965.00
OBR - Success Initiative - Sinclair	7/13 - 6/14	\$2,500.00
OBR - Tech Prep/Gear Up	7/13 - 6/14	\$7,635.04
Know How 2 GO/Oh College Access Network	7/13 - 6/14	\$2,313.42
Ohio Department of Education/GED Testing	7/13 - 6/14	\$7,000.00
Ohio Department of Education - Momentum - We Are IT	7/13 - 6/14	\$332.01
Ohio Department of Public Safety	7/13 - 6/14	\$4,050.00
Ohio HiPoint - ABLE GED program	7/13 - 6/14	\$178,147.00
Ohio Manufacturing Education Collaborative	7/13 - 6/14	\$19,000.00
Ohio Mental Health	7/13 - 6/14	\$843.38
Ohio State University	7/13 - 6/14	\$18,500.00
Private - Arts Alive	7/13 - 6/14	\$21,857.10
Private - AVETEC - Gear Up	7/13 - 6/14	\$20,755.19
Private - Circle of Friends	7/13 - 6/14	\$81,265.82
Private - Circle of Friends - Project Jericho	7/13 - 6/14	\$33,099.20
Private - Convention and Visitor's Bureau	7/13 - 6/14	\$586.10

Private - Harry W and Margaret Moore Foundation	7/13 - 6/14	\$1,450.81
Private - International Management Association	7/13 - 6/14	\$3,930.78
Private - Martha Holden Jennings Foundation	7/13 - 6/14	\$4,865.61
Private - PAC Sponsorships	7/13 - 6/14	\$52,500.00
Private - Project Jericho Donations	7/13 - 6/14	\$38,661.53
Private - Quinlan Foundation for Project Jericho	7/13 - 6/14	\$2,144.55
Private - Restorative Justice Initiative	7/13 - 6/14	\$1,361.24
Private - Rothschilds for Safety City	7/13 - 6/14	\$200.00
Private - Tech Prep Fees	7/13 - 6/14	\$7,084.22
Private - Think Tank	7/13 - 6/14	\$600.00
SDE – Perkins	7/13 - 6/14	\$138,057.82
Springfield City Schools - Perrin Woods	7/13 - 6/14	\$2,408.70
Springfield Foundation	7/13 - 6/14	\$4,458.34
Springfield Foundation/Glass Art Education	7/13 - 6/14	\$13,013.00
Springfield Foundation - Grant Writing	7/13 - 6/14	\$2,500.00
Turner Foundation – Outreach	7/13 - 6/14	\$6,955.00
Turner Foundation - Arts Alive	7/13 - 6/14	\$15,459.08
Turner Foundation - Arts Alive(Current Year)	7/13 - 6/14	\$11,944.31
US Department of Commerce - Connect Ohio	7/13 - 6/14	\$23,000.00
USDE - Federal Workstudy	7/13 - 6/14	\$153,380.00
USDE – PELL	7/13 - 6/14	\$13,000,000.00
USDE - Real Time Reporting	7/13 - 6/14	\$79,054.23
USDE – SEOG	7/13 - 6/14	\$217,198.00
USDE - Title III	7/13 - 6/14	\$519,007.26
USDE – TRIO	7/13 - 6/14	\$378,282.57
US Department of Veterans Affairs	7/13 - 6/14	\$3,000.00

TOTAL \$19,231,116.77

The increase from budgets adopted a year ago was the result of new funding including:

- NSF – Cyber Pro/Cyber Security
- OBR – Ohio Means Internships
- Ohio Manufacturing Education Collaborative
- Ohio State University
- U.S. Department of Veterans Affairs

The following budgets adopted a year ago were spent down during the year:

- Clark State Foundation Major Gifts/HBC
- Project Jericho/Lincoln Promise
- U.S. Army Corps of Engineers
- OBR Instructional Technical Equipment Funds

The amounts outstanding from the Clark State Foundation include major gifts for the Landess TLC (a single donor's multiple year pledge) and pledges for the Hollenbeck Bayley Creative Arts and Conference Center.



Most other projects listed represent either carry-forward balances from 2012-2013 or continuing projects with new funding.

Impact on students and/or student learning: These projects impact each one of the strategic directions of the College.

Implications for budget, personnel, or other resources: Up to \$19,231,117 will be received by the College and disbursed for the projects listed in accordance with stipulations of the grantors.

It was requested that the Board of Trustees move to accept the restricted funds as presented. By accepting these restricted funds, Trustees also accept the restrictions imposed by grantors.

### ***Student Success Center Project Bid Award***

Bids were received and opened for the Student Success Center project on August 29<sup>th</sup>. This project is a single prime where the bid will be awarded to the general contractor only. The bid documents were structured in such a way so that the highest priorities within the project were included in the base bid. A series of alternates was also included in the bid package that could be accepted if the budget was adequate.

The bid form reflecting the bids received was distributed to Trustees prior to the meeting. (A copy of the document is available in the office of the Vice President for Business Affairs.) Alternate 1 is to construct offices and classrooms on a portion of the lower level of the LRC. Alternate 2 is to construct additional classrooms/labs on the lower level of the LRC. Alternate 3 is to replace the existing stone outside of Rhodes Hall and LRC (west) to match the new river rock that will be placed outside the new construction. Alternate 4 is to provide a maintenance free soffit in lieu of cedar at the new outdoor dining area. Alternate 5 is to install landscape irrigation at the south entry.

The Board has currently approved a total project in the amount of \$7.4 million dollars. The total project budget includes architect and engineering fees as well as furnishings, building permit fees, a construction contingency, and testing such as quality control, and geotechnical. The \$7.4 million dollar approved budget includes \$3.7 million from State capital funds, \$1.7 million from bookstore accumulated reserve funds, and \$2.0 million from College accumulated reserve funds.

The recommendation to accept the bid from Empire Building Co., LLC which includes the Base Bid and Alternates 3, 4 and 5 in the amount of \$6,211,000 was approved by the Board Finance and Facilities Committee at their meeting on September 12, 2013. This would result in a total project of \$7,867,000. This amount includes a construction contingency of \$621,000, which may or may not need to be utilized.

Impact on students and/or student learning: The Student Success Center will align several student support services and create academic support multi-purpose labs. This is part of the College's strategic plan to address the student success agenda. The project will also create an upscale bookstore and food service/dining including soft seating areas to encourage student collaboration with each other and with faculty and providing comfortable spaces to keep students on campus.

Implications for budget, personnel, or other resources: The project will be funded from State capital appropriations (\$3.7million), \$1.7 million from bookstore accumulated reserve funds and \$2.0 million from College accumulated reserve funds.

It was requested that the Board of Trustees approve the award of the base bid plus Alternates 3, 4 and 5 in the total amount of \$6,211,000 to Empire Building Co., LLC.

### ***Reserve Expenditure Recommendation***

In February each year the capital budgeting process is kicked off. These requests are separate and distinct from the Operating Budget in that they are one time capital expenses for items that are considered capital assets, which are capitalized and depreciated over time. Funding has been identified for all approved requests with the exception of security cameras to be placed at the Performing Arts Center and the Sara T. Landess Technology and Learning Center both inside and outside and for replacement monitor defibrillators used for instruction in the EMS Academic Program. The total cost of the 18 security cameras is \$30,000 while the total cost of the replacement defibrillators is \$32,000.

This recommendation was approved by the Board Finance and Facilities Committee at its meeting on September 12, 2013.

Impact on students and/or student learning: The current monitor defibrillators used for instruction are no longer supported by the manufacturer. Cardiac monitors are an essential component of paramedic education. There are currently four monitors in use in the academic program. Two of which, although no longer supported by the manufacturer, are still used in the field. The other two are decades old, no longer used in the field, and not appropriate for instructional purposes. It is of vital importance that we train students on equipment that they will be utilizing in the work force. Although the purchase of security cameras does not directly impact student learning, it does have a direct impact on the safety of students, their vehicles and their belongings.

Implications for budget, personnel, or other resources: There are no implications for the Operating Budget. Request is for the release of up to \$62,000 from College reserves to purchase instructional and non-instructional equipment as noted above.

It was requested that the Board of Trustees approve the expenditure of up to \$62,000 from College reserves for instructional equipment for the EMS Academic Program and for security cameras.

### ***Revision of 2013-2014 Academic Calendar and Approval of 2014-2015 and 2015-2016 Academic Calendars***

Since the Board's adoption of the College Calendar for 2013-2014, the College has looked at the possible number of students who would be participating in the December graduation. The numbers do not sustain the costs of the graduation ceremony and, therefore, this year's December graduation has been canceled.

The calendar proposals for the 2014-2015 and 2015-2016 was provided for review by the entire campus community and was discussed by appropriate groups including Faculty, Staff, and Student Senates as well as the Academic and Administrative Councils. (Copies of the calendars are available in the office of the Vice President of Academic and Student Affairs and on the portal.)

Impact on students and/or student learning: These academic calendars provide the framework for supporting courses and instruction for the first two years on semesters.

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees adopt the revised 2013-2014 and the new 2014-2015 and 2015-2016 academic calendars.

### ***OIC of Clark County Board Appointment***

OIC of Clark County recently approached me regarding the possibility of serving on their Board of Directors. Before this appointment can be finalized, the OIC Board would like official approval from the Clark State Board of Trustees for me to serve as Clark State's representative on the OIC Board.

If approved, a letter of appointment will be shared with the OIC Board of Directors.

Impact on students and/or student learning: Service on the OIC Board will strengthen the relationship between OIC and Clark State, which could only serve to positively impact students.

Implications for budget, personnel, or other resources: There are no budget implications.

It was requested that the Board of Trustees elect Dr. Jo Alice Blondin to serve as Clark State Community College's representative to the OIC of Clark County Board of Directors

***Trustee Bell made a motion to approve the action items above as presented. Trustee Phillips seconded, and the motion passed unanimously.***

### ***Health Insurance Renewal***

The College is currently ending its second year utilizing Anthem Blue Cross and Blue Shield as our health insurance provider. The plan year for the health insurance benefit is October 1 through September 30. Anthem's initial renewal quote for the identical insurance plan came in at a 21.85% increase; however, through negotiations, we reduced the increase amount to 5.63% (\$105,000) for identical coverage including the mandated tax increases required by the Patient Protection and Affordable Care Act. The preliminary balanced budget assumes an increase of 6% (\$112,000) in the annual health insurance premium. The chart below indicates the number covered in each category as well as the total cost:

<b>Plan Year</b>	<b>Employee Only</b>	<b>Employee + 1</b>	<b>Family</b>	<b>Total Cost</b>
<b>2012-2013</b>	76	57	58	\$1,869,000
<b>2013-2014</b>	76	57	58	\$1,974,000

Impact on students and/or student learning: As with all other organizations, the cost of providing a health care benefit to employees continues to rise at alarming rates. The administration continues to look at a number of ways to slow the rising cost of this important benefit. The administration continues to do everything possible to negotiate a benefits package that is attractive to employees at a reasonable cost so that funds for instruction are not adversely impacted.

Implications for budget, personnel, or other resources: The proposed 2013-2014 budget includes funds (\$112,000) which will absorb the 5.63% increase in health insurance costs.

It was requested that the Board of Trustees authorize President Blondin or her designee to renew the health insurance benefit at a cost that is within the 2013 -2014 budget.

***Trustee Evans made a motion to authorize President Blondin or her designee to renew the health insurance benefit at a cost that is within the 2013-2014 budget. Trustee Tiefenthaler seconded, and the motion passed 4-0. (Trustee Bell abstained.)***

### **Report of the President**

President Blondin reported the following:

- Steve Austria was recommended as a possible Trustee from Greene County. However, at this time, family and professional commitments prevent him from applying. The search continues to find new Board members; Dr. Blondin will keep the Board updated on the process.
- Dr. Blondin has attended a number of events in our service area, which have helped her get involved in a variety of issues and get acclimated to the area. In addition, she has spent a lot of time meeting with faculty and staff across campus and looks forward to continuing that.
- Sinclair Community College President Steve Johnson recently approached Dr. Blondin regarding the possibility of relocating their non-credit workforce development operation near the Greene Center. Although he was seeking a quick decision on partnering with Clark State, it was not readily apparent how such a partnership would be mutually beneficial, so she said she would get back with him after discussing it with the Board. Dr. Blondin has been in conversation with area legislators, Wright State President David Hopkins, and Dayton Development Coalition CEO Jeff Hoagland. Mr. Hoagland has agreed to convene a meeting with the three college presidents to discuss what kind of arrangement might be beneficial for all involved. Dr. Blondin will keep the Board apprised of any updates.

Dr. Blondin also expressed appreciation for all of the support she has received from the Board of Trustees since her arrival, and thanked Kris Culp and the Foundation Board for the lovely reception they held in her honor in July.

### **Report of the Board Chair**

Chairman Doyle:

- Reported that President Emeritus Karen Rafinski is now serving as the Interim Director of the Ohio Association of Community Colleges;
- Reminded Trustees about the Ohio Board of Regents' Statewide Trustees Conference, which will be held on Monday, October 21, in Columbus; and
- Indicated that he is excited about the strategic planning process the College is embarking on with Dr. Dave McFarland of Penson & Associates. The process promises to be much more inclusive than it has been in the past, including teambuilding exercises that will help us as a campus. The College's mission, vision, and guiding principles will be re-evaluated during the process.

### **Trustees' Open Forum**

Trustee Bell noted that Dr. Blondin is being very well received in the community.

### **Executive Session ~ Personnel/Pending Litigation**

Trustee Bell made a motion to move into Executive Session to discuss personnel and pending litigation, and Trustee Evans seconded it. The motion passed 5-0 by a roll call vote. Executive Session commenced at 7:00 p.m. with the College's legal counsel present.

Trustee Evans made a motion to exit Executive Session and return to general session at 7:55 p.m. Trustee Bell seconded, and the motion passed 5-0.

### **Adjournment**

Trustee Bell made a motion to adjourn the meeting, and Trustee Evans seconded. The motion passed unanimously, and the meeting adjourned at 7:56 p.m.